



COUNTY of VENTURA
Department of Airports

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www.ventura.org/airports

NOTICE IS HEREBY GIVEN
that the Regular Meeting of the Aviation Advisory Commission
will be held on:

Wednesday

July 7, 2021

7:00 P.M.

**DEPARTMENT OF AIRPORTS
ADMINISTRATION OFFICE
555 AIRPORT WAY, SUITE B
CAMARILLO, CA**

IN RESPONSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONAVIRUS, AND CONSISTENT WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE ORDER N-29-20, THIS MEETING IS BEING CONDUCTED ELECTRONICALLY.

THE FOLLOWING PROVIDES INFORMATION ABOUT HOW TO OBSERVE AND/OR PARTICIPATE IN THE MEETING:

1. You may join the meeting via **Zoom**. See last page for detailed instructions about participating in the meeting via Zoom.
2. You may observe the meeting via the **Department of Airports YouTube channel** https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view_as=subscriber
3. Public Comment Options
 - a. **Email** – You may submit your comment, limited to 250 words or less, via email by 5:00 p.m. on Wednesday, July 7, 2021 to Airport Staff at AirportInfo@ventura.org. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 5.A.). When the Authorities reach your item of interest on the agenda, Airport Staff will read your comment during the time for public comments.
 - b. **Zoom** – You may provide verbal comments during the meeting. See last page for detailed instructions about participating in the meeting via Zoom.

AGENDA

1. CALL to ORDER and PLEDGE of ALLEGIANCE
2. ROLL CALL
3. APPROVAL of MINUTES – June 7, 2021
4. PUBLIC COMMENT PERIOD
5. NEW BUSINESS

- A. **Subject:** Approval of Plans and Specifications for the Runway 7-25, Taxiway Connectors and Parallel Taxiway Pavement Reconstruction at Oxnard Airport, Including Addenda Nos. 1-3; Waiver of Any Minor Irregularities in the Bid; Award a Contract for the Base Bid Schedule A and Base Bid Transition Schedule B to Sully-Miller Company, in the Amount of \$12,274,001, on the Basis of the Lowest Responsive Bid, Conditioned Upon Receipt of a Federal Aviation Administration Grant Sufficient to Fund the Project; Authorization for the Director of Airports, or Designee, to Execute the Subject Contract, if Awarded
(Exhibit 1 available for review on the Department of Airports website www.ventura.org/airports)

Recommendations:

Staff requests that your Commission/Authority recommend that the Board of Supervisors (Board):

1. Approve the plans and specifications (Exhibit 1) for the Runway 7-25, Taxiway Connectors and Parallel Taxiway Pavement Reconstruction at Oxnard Airport, including Addenda Nos. 1-3 (Exhibit 2);
 2. Waive any minor irregularities in the bids;
 3. Award a Contract for the Base Bid Schedule A and Base Bid Transition Schedule B to Sully-Miller Company, in the Amount of \$12,274,001, on the basis of the lowest responsive bid, conditioned upon receipt of a Federal Aviation Administration Grant sufficient to fund the project; and
 4. Authorize the Director of Airports, or his designee, to execute the subject Contract if awarded (Exhibit 3).
- B. **Subject:** Approval and Award of a Construction Administration Services Contract to Jviation, a Woolpert Company, in the Not-to-Exceed Amount of \$1,086,169, for the Runway 7-25, Connector Taxiways and Parallel Taxiway Pavement Reconstruction at Oxnard Airport, Conditioned Upon Receipt of a Federal

**Aviation Administration Grant Sufficient to Fund the Project; Authorization
for the Director of Airports, or Designee, to Execute the Subject Contract**

Recommendations:

Staff requests that your Commission/Authority recommend that the Board of Supervisors (Board):

1. Approve and award a construction administration services contract (Exhibit 1) to Aviation, a Woolpert Company, in the not-to-exceed amount of \$1,086,169, for the Runway 7-25 Pavement Reconstruction at Oxnard Airport, conditioned upon receipt of a Federal Aviation Administration Grant sufficient to fund the project; and
2. Authorize the Director of Airports, or his designee, to execute the subject contract.

6. DIRECTOR'S REPORT

7. REPORTS

Monthly Activity Report – May 2021
Monthly Noise Complaints – May 2021
Consultant Reports – May 2021
Airport Tenant Project Status – June 2021
Project Status – June 2021
Financial Statements Period Ended – March 31, 2021
Financial Statements Third Quarter – FY 2020/2021
Meeting Calendar

8. CORRESPONDENCE

Letter dated June 5, 2021 from Erin Powers to Eric Landegger, C.A. Rasmussen re: Bid Protest for Oxnard Airport - Runway 7-25, Taxiway Connectors and Parallel Taxiway Pavement Reconstruction; Specification No: DOA 20-02; Project No: OXR-146

Letter dated June 16, 2021 from Erin Powers to Eric Landegger, C.A. Rasmussen re: Response to June 11th Bid Protest for Oxnard Airport - Runway 7-25, Taxiway Connectors and Parallel Taxiway Pavement Reconstruction; Specification No: DOA 20-02; Project No: OXR-146

Letter dated June 18, 2021 from Madeline Herrle to Kim Rivers, Times Media Group re: Public Records Request dated June 8, 2021

Estimate dated June 18, 2021 from Ana Castro to Kathleen Wilson, Ventura County Star re: Public Records Request of June 9, 2021

Letter dated June 18, 2021 from Madeline Herrle to Dominick Mills, Mills Law Group re: Public Records Request dated June 8, 2021

Notice re: Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project Tenant Workshop #3 Rescheduled to June 29, 2021

Notice re: Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project Tenant Workshop #3 Rescheduled to July 6, 2021

9. COMMISSION COMMENTS – Comments by Commission members on matters deemed appropriate.

10. ADJOURNMENT

The next regular Commission meeting will be on Monday, August 2, 2021 at 7:00 p.m. Location to be determined.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT ANA CASTRO AT (805) 388-4211. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



Webinar Instructions

Public link to Zoom webinar:

<https://us06web.zoom.us/j/86435573659?pwd=MnFzRGZBMis4cVpueG4zS0FEcmw1QT09>

Webinar ID: 864 3557 3659

Passcode: 729711

Phone Numbers: 1-669-900-6833
1-253-215-8782

Cell Phone or Computer with Audio (Microphone) Feature: Click on the link above and enter passcode. Enter your name so we may call on you when it is your turn to speak.

The Chairperson will ask if anyone wishes to speak to the item. At that time, raise your hand by clicking the Raise Hand button. Follow the instructions below regarding Speaking.

Computer without Audio (Microphone) Feature: Click on the link above and enter passcode. This will allow you to view and listen to the meeting. In order to speak, follow the instructions below for Telephone.

Telephone: If you do not have access to the internet, you can watch the live broadcast of the meeting on the City of Camarillo Local Government Channels – Spectrum Channel 10 and Frontier Channel 29, or via the Department of Airports YouTube channel. If you are interested in speaking to an item, you can call into one of the phone lines listed above, and when prompted enter the Webinar ID and Passcode shown above. Once in the meeting, you will be listening to the meeting through your phone handset.

The Chairperson will ask if anyone wishes to speak to the item. At that time, raise your hand by dialing *9. Follow the instructions below regarding Speaking.

Speaking

When it is your turn to speak, the Chairperson will call your name or the last 4 digits of your phone number if you are calling from a phone, and you will have 3 minutes to speak. Please ensure that all background noise is muted (TV, radio, etc.). You will be prompted to unmute your microphone/phone. Unmute and begin speaking; start by stating your name.

The timer on the screen will count down your 3 minutes. The timer starts green indicating you have 3 minutes; when the time hits 1 minute remaining, the timer will change to yellow; when the 3 minutes have elapsed, the timer will turn red. At that time, your microphone will be muted and we will move onto the next speaker. If you called in on one of the phone lines listed above, you will not be able to see the timer. Instead, you will be prompted when the 3 minutes has begun; when the time hits 1 minute remaining; when the 3 minutes have elapsed.

