



555 AIRPORT WAY, SUITE B  
CAMARILLO, CA 93010  
PHONE: (805) 388-4274  
FAX: (805) 388-4366  
[WWW.VENTURA.ORG/AIRPORTS](http://WWW.VENTURA.ORG/AIRPORTS)  
[WWW.IFLYOXNARD.COM](http://WWW.IFLYOXNARD.COM)

NOTICE IS HEREBY GIVEN  
that the Regular Meeting of the Aviation Advisory Commission  
will be held on:

**Monday                      January 11, 2021                      7:00 P.M.**

**CITY OF CAMARILLO  
COUNCIL CHAMBERS  
601 CARMEN DRIVE  
CAMARILLO, CA**

**IN RESPONSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONAVIRUS, THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE CALIFORNIA GOVERNOR'S EXECUTIVE ORDER AND THE COUNTY OF VENTURA PUBLIC HEALTH OFFICER'S LOCAL ORDER.**

**IN ORDER TO MINIMIZE THE SPREAD OF THE NOVEL CORONAVIRUS, THE COUNCIL CHAMBERS WILL NOT BE OPEN TO THE PUBLIC. THE FOLLOWING PROVIDES INFORMATION ABOUT HOW TO OBSERVE AND/OR PARTICIPATE IN THE MEETING:**

1. Observe the Aviation Advisory Commission meeting via live broadcast on the Local Government Channels – Spectrum Channel 10 and Frontier Channel 29, **or** via the Department of Airports YouTube channel  
[https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view\\_as=subscriber](https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view_as=subscriber)
2. Public Comment Options
  - a. You may contact the Department of Airports office at (805) 388-4211, or by email at [AirportInfo@ventura.org](mailto:AirportInfo@ventura.org), by 5:00 p.m. on Monday, January 11, 2021, and provide your name, your phone number and your item of interest. When the Commission reaches your item of interest on the agenda, Airport Staff will call you at the phone number you provided during the time for public comments. Your comments will be limited to three minutes.
  - b. If you wish to make a comment on a specific agenda item, please submit your comment, limited to 250 words or less, via email by 5:00 p.m. on Monday, January 11, 2021 to Airport Staff at [AirportInfo@ventura.org](mailto:AirportInfo@ventura.org). Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 6.A.). When the Commission reaches your item of interest on the agenda, Airport Staff will read your comment during the time for public comments.

- c. If you are watching the live broadcast of the meeting and would like to make either a general public comment (Item 4) for airport related items not on the agenda or to comment on a specific agenda item as it is being heard, please submit your comment, limited to 250 words or less, via email to Airport Staff at [AirportInfo@ventura.org](mailto:AirportInfo@ventura.org). Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 6.A.). Every effort will be made to read your comment during the time for public comments when the Commission reaches your item of interest on the agenda.

## **AGENDA**

- 1. CALL to ORDER and PLEDGE of ALLEGIANCE**
- 2. ROLL CALL**
- 3. APPROVAL of MINUTES – December 7, 2020**
- 4. PUBLIC COMMENT PERIOD**
- 5. UNFINISHED BUSINESS – None**
- 6. NEW BUSINESS**

**A. Subject: Selection of Chair and Vice-Chair for Calendar Year 2021**

**Recommendation:**

Nominate and select the 2021 Chair and Vice-Chair.

**B. Subject: Review and Approval of the 2021 Meeting Calendar**

**Recommendation:**

Review and approve the 2021 meeting calendar.

**C. Subject: Authorization for the Director of Airports to Provide Rent Relief for up to Four Months to Airfield Tenants Impacted by the 2021 Runway Reconstruction Project at Oxnard Airport in the Not-to-Exceed Amount of \$356,945**

**Recommendation:**

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

Authorize the Director of Airports to provide rent relief for up to four months to airfield tenants impacted by the 2021 runway reconstruction project at Oxnard Airport in the not-to-exceed amount of \$324,496.

## **7. DIRECTOR'S REPORT**

## **8. REPORTS**

Monthly Activity Report – November 2020  
Monthly Noise Complaints – November 2020  
Consultant Reports – November 2020  
Airport Tenant Project Status – December 2020  
Project Status – December 2020  
Financial Statements Period Ended – September 30, 2020  
Financial Statements First Quarter – FY 2020/2021

**9. COMMISSION COMMENTS** - Comments by Commission members on matters deemed appropriate.

## **10. ADJOURNMENT**

The next regular Commission meeting will be on Monday, February 1, 2021 at 7:00 p.m. in the City of Camarillo Council Chambers, 601 Carmen Drive, Camarillo, California.

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IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY OF CAMARILLO CLERK AT (805) 388-5353 OR ANA CASTRO AT (805) 388-4211. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY/DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.