

Minimum Standards paragraph 3. Minimum On-Airport Hangar Area Requirement from 5,000 Square Feet to 2,500 Square Feet and Additional Language.

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors:

Approve, and adopt the attached amendment (Attachment 1) to the Required Minimum Standards for Aeronautical Services for Ventura County Airports, effective October 1, 2019.

B. Subject: Approval of, and Authorization for the Director of Airports, or His Designee, to Execute, the First Amendment to the License and Use Agreement with T-Mobile West, LLC, a Delaware Limited Liability Company, Successor in Interest to Pacific Bell Wireless, LLC, for a Cellular Tower at Oxnard Airport, to Provide for Additional Optional Extensions, Increase Rent, and Make Other Changes.

Recommendation:

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

Approve, and authorize the Director of Airports, or his designee, to execute, the First Amendment to the license and use agreement with T-Mobile West, LLC, (Attachment 1) for a cellular tower at Oxnard Airport, to provide for additional optional extensions, increase rent, and make other changes.

7. DIRECTOR'S REPORT

8. REPORTS

Monthly Activity Report – June, July 2019
Monthly Noise Complaints – June, July 2019
Consultant Reports – June, July 2019
Airport Tenant Project Status – July, August 2019
Project Status – July, August 2019
Financial Statements Period Ended – June 30, 2019
Financial Statements Fourth Quarter – FY 2018/2019
Rotation Schedule
Meeting Calendar

9. CORRESPONDENCE

Letter dated June 19, 2019 from Erin Powers to Mike Barrow, Toro Enterprises, Inc. re: Approval of Contractor Request for Substitution of Subcontractor for Cause for the Camarillo Airport – NE Hangar Development, Phase 1 Construction Project; FAA AIP No.: 3-06-0339-036-2017; Spec. No. DOA 17-01; Proj. No. CMA-195

Letter dated June 19, 2019 from Erin Powers to Mike Barrow, Toro Enterprises, Inc. re: Camarillo Airport – NE Hangar Development, Phase 1 Construction Project; FAA AIP No.: 3-06-0339-036-2017; Spec. No. DOA 17-01; Proj. No. CMA-195; UTILIZATION OF UNLISTED SUBCONTRACTOR CINDY TRUMP INC.

Letter dated June 26, 2019 from Kip Turner to Joel Kirschenstein, Sage Realty Group re: Interest in Properties located in RPZ for Oxnard Airport

Letter dated June 28, 2019 from John Feldhans re: Camarillo Hangar Waitlist

Letter dated July 3, 2019 from Jorge Rubio to Rosemarie Gaglione, City of Oxnard re: Comments on Campus Park Development, Oxnard, CA

Letter dated July 8, 2019 from Madeline Herrle to Peter Yune, T-Mobile West LLC re: T Mobile ID SV00504A; Site Address: 2889 W. 5th St., Oxnard, CA 93030; Consent request for modifications to equipment

Notice dated July 12, 2019 from Camarillo Airport Operations Supervisor to East End Hangar Tenants at Camarillo Airport re: Construction Start Date – Northeast Hangar Development, Phase 1

Letter dated July 18, 2019 from Madeline Herrle to Mark Sullivan re: June 24, 2019 Public Records Request #1 on behalf of your client Gerald Alves

Letter dated July 18, 2019 from Madeline Herrle to Mark Sullivan re: June 24, 2019 Public Records Request #2 on behalf of your client Gerald Alves

Letter dated July 18, 2019 from Madeline Herrle to Mark Sullivan re: June 24, 2019 Public Records Request #3 on behalf of your client Gerald Alves

Letter dated July 18, 2019 from Madeline Herrle to Mark Sullivan re: June 24, 2019 Public Records Request #4 on behalf of your client Gerald Alves

Letter dated July 18, 2019 from Madeline Herrle to Mark Sullivan re: June 24, 2019 Public Records Request #5 on behalf of your client Gerald Alves

Letter dated July 19, 2019 from Erin Powers to Lemuel Del Castillo, Federal Aviation Administration re: Camarillo Airport – Taxiway H Pavement Rehabilitation; CONTRACTOR SELECTION RECOMMENDATION; Future AIP Grant No. 03-06-0339-37-2019

Notice dated July 29, 2019 from Camarillo Airport Operations Supervisor to East End Hangar Tenants at Camarillo Airport re: Construction Start Date – Northeast Hangar Development, Phase 1 – Update

Notice dated August 6, 2019 from Camarillo Airport Operations Supervisor to Camarillo Airport Tenants – Tie-Down Rows 14, 15, 16, and 17 re: Temporary Aircraft Relocation for Wings Over Camarillo Air Show

Letter dated August 26, 2019 from Madeline Herrle to Sheila Sannadan, Adams Broadwell Joseph & Cardozo re: Public Records Request – Silverstrand Grid Project

Letter dated August 26, 2019 from Erin Powers to Lemuel Del Castillo, Federal Aviation Administration re: AIRPORT IMPROVEMENT PROGRAM CAMARILLO AIRPORT – AIP 3-06-0339-037-2019

Letter dated August 26, 2019 from Erin Powers to Shannon Montano, California Department of Transportation re: Application for State Matching Funds – Federal Aviation Administration (FAA) Grant AIP 3-06-0339-037-2019 – Camarillo Airport

10. MISCELLANEOUS

11. COMMISSION COMMENTS - Comments by Commission members on matters deemed appropriate.

12. ADJOURNMENT

The next regular Commission meeting will be on Monday, October 7, 2019 at 7:00 p.m. at the Department of Airports, Assembly Room, 555 Airport Way, Suite B, Camarillo, California.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT ANA CASTRO AT (805) 388-4211. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

AVIATION ADVISORY COMMISSION

MINUTES

July 1, 2019

1. CALL to ORDER and PLEDGE of ALLEGIANCE

Chair, Gary Jacobs, called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

2. ROLL CALL

PRESENT

Gary Jacobs
Maggie Bird
Robert Trimborn
Bruce Hamous
Bobby Williams
Harvey Paskowitz

Excused (E)
Late (L)

AIRPORT STAFF

Kip Turner, Director
Jorge Rubio, Deputy Director
Erin Powers, Projects Administrator
Jamal Ghazaleh, Accounting Manager
Ana Castro, Management Assistant

ABSENT

Steve Weiss (E)
Nanette Metz (E)
Adriana Van der Graaf (E)
James Flickinger

3. APPROVAL OF MINUTES – June 3, 2019

Maggie Bird moved to approve the June minutes and Robert Trimborn seconded the motion. Gary Jacobs abstained. All others voted in favor and the motion passed unanimously.

4. **PUBLIC COMMENT** - Citizens wishing to speak to the Commission on an airport related item must fill out a speaker card and submit it to the secretary. Comments will be limited to a maximum of **three** minutes per item.

Speaker cards for issues NOT on the agenda must be submitted before the end of the public comment period.

Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

Pat Thomas, a former Commissioner from 1993 to 2010, shared concerns about a discussion that took place at last month's Authority meeting. Specifically, she commented that the people in the audience did not seem to understand the purpose of the Commission.

Mark Sullivan shared concerns about the department's budget outlined in the financial statements that were included in the meeting packet.

5. UNFINISHED BUSINESS

None.

6. NEW BUSINESS

- A. **Subject: Authorize the Director of Airports, or His Designee, to Accept and Sign Federal Aviation Administration Grant No. 3-06-0339-037-2019, When Offered, in an Estimated Amount of \$407,409, Which Will Provide Funds for Camarillo Airport Improvements; Authorize the Director of Airports, or His Designee, to Apply for, Accept, and Sign for a Matching Grant from Caltrans, if Offered; and Authorize County Counsel to Execute the Certificate of Sponsor's Attorney Required by Federal Aviation Administration Grant Agreements.**

Recommendations:

Staff requests your Commission/Authority recommend that the Board of Supervisors:

3a2

1. Authorize the Director of Airports, or his designee, to accept and sign Federal Aviation Administration (FAA) Grant No. 3-06-0339-037-2019, when offered, in an estimated amount of \$407,409, which will provide funds for Camarillo Airport improvements;
2. Authorize the Director of Airports, or his designee, to apply for, accept, and sign for a matching grant from Caltrans, if offered; and
3. Authorize County Counsel to execute the Certificate of Sponsor's Attorney required by FAA Grant Agreements.

Projects Administrator Erin Powers provided staff's report on this item. Ms. Powers shared that the project will take 30 working days however 20 of those days will be used for mobilization. She also shared that the work will be completed in phases with intermittent taxiway connector closures however the runway will be open at all times. A brief discussion took place about the justification for the Taxiway H pavement rehabilitation project. It was clarified that the department has a current pavement management plan and the department is performing routine maintenance recommended by the Federal Aviation Administration.

Robert Trimborn moved to approve staff's recommendations and Maggie Bird seconded the motion. All others voted in favor and the motion passed unanimously.

**B. Subject: Approve the Plans and Specifications for the Camarillo Airport Taxiway H Pavement Rehabilitation, Including any Addenda; Waive Any Minor Irregularities in the Bid; Award a Contract in the Estimated Amount of \$273,576, on the Basis of the Lowest Responsive Bid, Conditioned Upon Receipt of a Federal Aviation Administration Grant Sufficient to Fund the Project; and Authorize the Director of Airports, or His Designee, to Execute the Subject Contract, if Awarded.
(Attachment 1 on file with the Department of Airports and available upon request)**

Recommendations:

Staff requests your Commission/Authority recommend that the Board of Supervisors:

1. Approve the plans and specifications (Attachment 1) for the Camarillo Airport Taxiway H Pavement Rehabilitation, including any addenda (Attachment 2);
2. Waive any minor irregularities in the bids;
3. Award a contract to in the estimated amount of \$273,576, on the basis of the lowest responsive bid, conditioned upon receipt of a Federal Aviation Administration Grant (FAA) sufficient to fund the project; and

3a3

4. Authorize the Director of Airports, or his designee, to execute the subject Contract if awarded (Attachment 3).

Projects Administrator Erin Powers provided staff's report on this item. Ms. Powers shared that the department received two bids. The department is working with the Federal Aviation Administration to have them approve the bid recommendation for the low bidder, Maxwell Asphalt, Inc., that came in at approximately \$213,000 which is 22% below the engineer's estimate. The department will update the contract amount as this item moves through the approval process for the Camarillo Airport Authority and Board of Supervisors.

Maggie Bird moved to approve staff's recommendations and Robert Trimborn seconded the motion. All others voted in favor and the motion passed unanimously.

7. DIRECTOR'S REPORT

Director Kip Turner shared that AOPA is hosting a Rusty Pilots seminar at Oxnard Airport on August 10, 2019. Mr. Turner also shared that his office at Oxnard Airport is almost ready. He plans to work at the Oxnard office a couple of days per week beginning in the next one to two weeks. He reminded everyone that the Wings Over Camarillo Air Show is scheduled on August 17-18, 2019. He shared that department staff created an emergency response plan for Camarillo Airport. He also shared that staff is in the process of populating the department's website with project updates and meeting materials including videos of the Airport Authority meetings. He stated that he is exploring the possibility of updating the master plans for both Camarillo and Oxnard airports. Oxnard Airport's master plan was done in approximately 2004 and Camarillo Airport's master plan is eight or nine years old. He provided a personnel update regarding department staff: Engineering technician Tom Rooney is retiring in the middle of July, office assistant Lance Laffoon started today, and the department is working to fill three vacancies in the maintenance department. Lastly, Mr. Turner thanked Harvey Paskowitz for his many years of service on the Aviation Advisory Commission.

8. REPORTS

- Monthly Activity Report – May 2019
- Monthly Noise Complaints – May 2019
- Consultant Reports – May, 2019
- Airport Tenant Project Status – June 2019
- Project Status – June 2019
- Financial Statements Period Ended – March 31, 2019
- Financial Statements Third Quarter – FY 2019/2020
- Rotation Schedule
- Meeting Calendar

3a4

Reports were received and filed.

9. CORRESPONDENCE

Letter dated May 29, 2019 from Kip Turner to Rick Fleck, Camarillo Aircraft Service re: Camarillo Aircraft Services Lease Expiration

Letter dated June 11, 2019 from Erin Powers to Ninyo and Moore re: Notice to Proceed, AEA No. 19-09, Consulting Services Contract to Prepare a State Water Board Required PFAS Investigative Work Plan at Oxnard Airport

Letter dated June 13, 2019 from Jorge Rubio to Charles McLaughlin, Carolyn Richardson, Aspen Helicopters, Inc. re: Midfield Hangar Door Replacement

Correspondence was received and filed.

10. MISCELLANEOUS

None.

11. COMMISSION COMMENTS

Commissioner Bobby Williams shared that tenants have complained about people driving their cars over the tie-down chains near the tower and transient at Camarillo Airport. As a result the chains are bent and unusable so Mr. Williams suggested that the department fix the chains. Mr. Williams also suggested that the department add something to the driver's training test that tenants have to take every year about not driving over the chains. He also commented that he noticed the Commission agenda differs from the Airport Authority agenda. Director Kip Turner shared that for the most part the agendas are the same however on occasion the Commission or Airport Authority might request additional information that the other body did not request which may alter what the agendas look like. Commissioner Williams commented that he believes more aviation outreach should be done for the public who visit the airport. He provided an example of inviting those that are visiting the Waypoint Café to go on the airfield and sit in a plane.

Commissioner Gary Jacobs shared his concerns about Camarillo Aircraft Service having to move from its hangar. Director Turner responded that Camarillo Aircraft Service has relocated to another hangar at the airport. Mr. Jacobs also suggested that the location of the Commission meetings be moved to the Department of Airports. It was determined that the Commission would have a couple of meetings at the Department of Airports to see how it goes before a permanent decision is made.

3a5

Commissioner Robert Trimborn shared that the bylaws subcommittee has completed the first draft of the document. Mr. Trimborn expressed his desire to have County Counsel review the document before it is presented to the Commission. Director Turner responded that Mr. Trimborn could send the document to him and Mr. Turner could arrange for a review of the document by County Counsel.

12. ADJOURNMENT

There being no further business, the July 1, 2019 meeting of the Aviation Advisory Commission was adjourned at 7:46 p.m.

KIP TURNER, C.M.
Administrative Secretary

September 9, 2019

Aviation Advisory Commission
Camarillo Airport Authority
Oxnard Airport Authority
555 Airport Way, Suite B
Camarillo, CA 93010

Subject: Approval of, and Authorization for the Director of Airports, or His Designee, to Modify the Required Minimum Standards for Aeronautical Service for Ventura County Airports, Section 5.2 Aircraft Maintenance and Repair, Minimum Standards paragraph 3. Minimum On-Airport Hangar Area Requirement from 5,000 Square Feet to 2,500 Square Feet and Additional Language.

Recommendation:

Staff requests that your Commission/Authorities recommend that the Board of Supervisors:

Approve, and adopt the attached amendment (Attachment 1) to the Required Minimum Standards for Aeronautical Services for Ventura County Airports, effective October 1, 2019.

Fiscal/Mandates Impact:

There are no fiscal impacts associated with this action.

Discussion:

The County of Ventura, as the owner/operator (sponsor) of the Camarillo and Oxnard airports, has established "Required Minimum Standards for Aeronautical Services for Ventura County Airports", referred to as the "Minimum Standards". These Minimum Standards were originally adopted in May 1999 and have been amended twice: in February 2005 to modify the Wholesale Fuel section and in March 2006 to modify the Self Fueling Regulations. The Department of Airports now seeks to modify **Section 5.2 Aircraft Maintenance and Repair, Paragraph 3** regarding the hangar area requirement for said services.

Due to the lack of inventory of commercial service hangars, the options for service providers to find hangar space are limited, and it has become difficult for service

6a1

providers to locate, build, or lease/sublease a hangar that meets the Minimum Standards' 5,000-square-foot minimum size. After review of a number of other airports' minimum standards, and understanding our current commercial hangar inventory for lease or sublease, we believe that lowering the threshold for under-cover operations would be beneficial to allow existing businesses to come into conformance, expand operations for others, and allow new business development at the airports.

Our proposed modification adjusts the minimum size of the hangar from 5,000 square feet to 2,500 square feet and adds that said space must be ventilated, have enough ramp space to accommodate the aircraft under repair, and provide office space. In addition, it requires sufficient ramp space for tie-downs to accommodate aircraft waiting repair versus a specific hangar-to-tie-down ratio requirement.

If you have any questions regarding this item, please call Madeline Herrle at 388-4243, or me at 388-4200.

Handwritten signature in blue ink, appearing to read "KIP" followed by a stylized flourish and "for:".

KIP TURNER, C.M.
Director of Airports

Attachment:

1. Modified Section 5.2 Aircraft Maintenance and Repair, Minimum Standards

Handwritten number "6a2" in blue ink.

Section 5.2 AIRCRAFT MAINTENANCE AND REPAIR

Statement of Concept

An aircraft airframe, engine and accessory maintenance and repair operator provides either, or a combination of, airframe, engine and accessory overhauls and repair services on aircraft. This category shall also include the sale of aircraft parts and accessories.

Minimum Standards

1. Operator shall provide sufficient equipment, supplies, manuals, and availability of parts equivalent to that required by the FAA.
2. Shall have sufficient FAA certified mechanics to provide 100-hour and annual inspections with rating appropriate to the work to be performed. Shall always have a least one person on site currently certificated by the FAA who holds an airframe, power plant or an inspector rating.
3. ~~Minimum on-airport hangar area of 5,000 sq.ft. with a minimum of 2 available outside tiedown spaces and an additional tiedown space for every additional 2,000 s.ft. of hangar space.~~ Minimum on-airport ventilated hangar area of 2,500 sq. ft. sufficient to house the aircraft being serviced, with ventilated office area, and sufficient ramp area and tie-downs to house all aircraft in for repair or maintenance. Hangar must meet all applicable safety standards, including but not limited to, current fire code.
4. Any aircraft undergoing repair that is expected to be in a non-airworthy condition in excess of 30 days shall be inside the hangar or screened from public view. Aircraft shall not be stored outdoors for salvage operations.
5. No work may be performed outside of the hangar other than that which is normally allowed to be performed on the aircraft tiedown area per airport tiedown agreement.
6. Adequate provisions for the removal/disposal of solutions, cleaning agents, lubricants and other wastes in compliance with federal, state and county regulations.
7. Service available 8 hours/day, 45 days/week

ATTACHMENT 1

6a3

September 9, 2019

Aviation Advisory Commission
 Oxnard Airport Authority
 555 Airport Way, Suite B
 Camarillo, CA 93010

Subject: Approval of, and Authorization for the Director of Airports, or His Designee, to Execute, the First Amendment to the License and Use Agreement with T-Mobile West, LLC, a Delaware Limited Liability Company, Successor in Interest to Pacific Bell Wireless, LLC, for a Cellular Tower at Oxnard Airport, to Provide for Additional Optional Extensions, Increase Rent, and Make Other Changes.

Recommendation:

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

Approve, and authorize the Director of Airports, or his designee, to execute, the First Amendment to the license and use agreement with T-Mobile West, LLC, (Attachment 1) for a cellular tower at Oxnard Airport, to provide for additional optional extensions, increase rent, and make other changes.

Fiscal/Mandates Impact:

Mandatory: *No*
 Source of funding: *T-Mobile West, LLC*
 Funding match required: *None*
 Impact on other departments: *None – No impact on General Fund*

<u>Summary of Revenues and Costs</u>	<u>FY 2019-20</u>	<u>FY 2020-21</u>
Revenue:	\$ 29,878	\$ 33,246
Costs:		
Direct	<u>0</u>	<u>0</u>
Total Costs	<u>\$ 0</u>	<u>\$ 0</u>
Net Costs – Airport Enterprise Fund	<u>\$ 29,878</u>	<u>\$ 33,246</u>

661

Current Fiscal Year Budget Projection:

FY 2019-20 Budget Projection for Oxnard Administration – Division 5000 Unit 5001				
	Adopted Budget	Adjusted Budget	Projected Actual	Estimated Savings/(Deficit)
Appropriations	\$1,325,501	\$1,325,501	\$1,325,501	\$0
Revenue	824,794	824,794	824,794	0
Net Cost	\$ 500,707	\$ 500,707	\$ 500,707	\$0

Revenue and appropriations are included in the FY 2019-20 adopted budget.

Discussion:

T-Mobile West, LLC and its predecessors in interest (Tenant) have leased area on the control tower on the west end of the airport and associated equipment room at the Oxnard Airport since August 2000 for operation of a cellular communications facility. The final option period of the initial lease is due to expire on July 31, 2020.

A license and use amendment has been negotiated with Tenant, which provides for four optional five-year extensions. If Tenant exercises all its options under the proposed amendment, the overall extension term will be twenty years.

The proposed amendment also provides for keeping the existing rent for the first initial year of the first option term, commencing on the first of the four extension terms, and rent will increase by 2% annually.

The proposed license and use amendment terms are summarized below.

T-Mobile West, LLC License and Use Agreement Amendment:

Premises: Equipment and antennae mounted on the existing control tower structure, together with an equipment cabinet located at ground level in an existing shed, all located just west of the existing terminal building at 2889 W. Fifth Street, Oxnard, California.

Extension of Term: Four optional five-year lease extensions, commencing August 1, 2020.

Rent: \$2,716.19 monthly, commencing August 1, 2020. Annual fixed two percent (2%) adjustments.

6b2

If you have any questions regarding this item, please call Madeline Herrle at 388-4243, or me at 388-4200.



KIP TURNER, C.M.
Director of Airports

Attachment:

1. Oxnard Airport First Amendment to License and Use Agreement between County of Ventura and T-Mobile West, LLC

6b3

FIRST AMENDMENT TO LICENSE AND USE AGREEMENT

This First Amendment to License and Use Agreement (the "**Amendment**") is effective as of the date of execution by the last party to sign (the "**Effective Date**") by and between County of Ventura ("**Licensor**") and T-Mobile West LLC, a Delaware limited liability company and successor-in-interest to TMO CA/NV, LLC ("**Licensee**"), (each a "**Party**", or collectively, the "**Parties**").

Licensor and Licensee (or their predecessors-in-interest) entered into that certain License and Use Agreement dated July 25, 2000 (the "**Agreement**") regarding the leased premises ("**Premises**") located at 2889 West 5th Street, #2949, Oxnard, CA 93030 (the "**Property**").

For good and valuable consideration, Licensor and Licensee agree as follows:

1. The Agreement is in full force and effect and neither Licensor nor Licensee is in breach under the terms of the Agreement.
2. At the expiration of the Agreement, the Term of the Agreement will automatically be extended for four (4) additional and successive five (5) year terms (each a "**Renewal Term**"), provided, that Licensee may elect not to renew by providing Licensor sixty (60) days' notice prior to the expiration of the then current Renewal Term.
3. At the commencement of the first Renewal Term provided for in this Amendment, Licensee shall pay Licensor Two Thousand Seven Hundred Sixteen and 19/100 Dollars (\$2,716.19) per month ("**Rent**") in advance, by the fifth (5th) day of each month. Any Rent previously paid from and after the commencement of the first Renewal Term provided for in this Amendment shall be offset against the new Rent. Rent shall be adjusted annually, effective on each anniversary of the Renewal Term, by an amount equal to two percent (2%) over the Rent for the immediately preceding year. This new Rent and Rent adjustment shall supersede and replace any prior Rent or Rent adjustments.
4. The last sentence of Section 28 of the Agreement is deleted in its entirety and replaced with the following sentence:

"Notwithstanding the foregoing, Licensee may assign this Agreement to any corporate affiliate or purchaser of all or substantially all of Licensee's stock or assets without having first obtained the prior written consent of Director, but only if Licensee provides notice to Licensor of the assignment within 60 days of the assignment."
5. Any charges payable under the Agreement other than Rent shall be billed by Licensor to Licensee within twelve (12) months from the date in which the charges were incurred or due; otherwise the same shall be deemed time-barred and be forever waived and released by Licensor.
6. All notices, requests, demands and other communications shall be in writing and shall be effective three (3) business days after deposit in the U.S. mail, certified, return receipt requested or upon receipt if personally delivered or sent via a nationally recognized courier to the addresses set forth below. Licensor or Licensee may from time to time designate any other address for this purpose by providing written notice to the other Party

If to Licensee:

T-Mobile USA, Inc.
12920 SE 38th Street
Bellevue, WA 98006
Attn: Lease Compliance/SV00504A

If to Licenser:

County of Ventura
Department of Airports
555 Airport Way, Suite B
Camarillo, CA 93010

7. Licensee reserves the right to update the description of the Premises to reflect any modifications or changes, from time to time during the Term of the Agreement.
8. Except as expressly set forth in this Amendment, the Agreement otherwise is unmodified. To the extent any provision contained in this Amendment conflicts with the terms of the Agreement, the terms and provisions of this Amendment shall control. Each reference in the Agreement to itself shall be deemed also to refer to this Amendment.
9. This Amendment may be executed in duplicate counterparts, each of which will be deemed an original. Signed electronic copies of this Amendment will legally bind the Parties to the same extent as originals.
10. Each of the Parties represents and warrants that it has the right, power, legal capacity and authority to enter into and perform its respective obligations under this Amendment. Licenser represents and warrants to Licensee that the consent or approval of a third party has either been obtained or is not required with respect to the execution of this Amendment.
11. This Amendment will be binding on and inure to the benefit of the Parties herein, their heirs, executors, administrators, successors-in-interest and assigns.

IN WITNESS, the Parties execute this Amendment as of the Effective Date.

LICENSOR:

County of Ventura

By: _____

Print Name: _____

Title: _____

Date: _____

LICENSEE:

T-Mobile West LLC, a Delaware limited liability company

By: _____

Print Name: _____

Title: _____

Date: _____

T-Mobile Contract Attorney as to form

665

MONTHLY ACTIVITY REPORT

Month ending June 30, 2019

Hangars and Tie-downs:

Camarillo				Oxnard			
	Inventory	Occupied	Available		Inventory	Occupied	Available
Hangars				Hangars			
Private	170	170	0	Private	55	55	0
County	125	124	1	County	69	68	1
Total	295	294	1	Total	124	123	1
Tie-downs				Tie-downs			
County	96	84	12	County	7	4	3
Western Cardinal	25	18	7	Goldenwest Jet Center	15	11	4
Channel Island Aviation	35	30	5	Oxnard Jet Center	8	6	2
Visitor	35			Visitor	7		
Total	191	132	24	Total	37	21	16

Airport Operations:

	Camarillo	Oxnard
Current year for the month	11,258	5,335
Last year for the month	13,183	6,124
% Change	-15%	-13%

Other:

	Camarillo	Oxnard
Citations issued	0	0
Cards issued to transient overnight aircraft	25	0
Noise/nuisance compliants	1	0
Other aircraft ** (Estimate)	120	15
Hangar Waiting List	140	20

** Includes approximate number of aircraft occupying space in both large and small hangars by agreement with lessee or licensee

Sal

MONTHLY ACTIVITY REPORT

Month ending July 31, 2019

Hangars and Tie-downs:

Camarillo				Oxnard					
		Inventory	Occupied	Available			Inventory	Occupied	Available
Hangars				Hangars					
Private	170	170	0	Private	55	55	0		
County	125	124	1	County	69	68	1		
Total	295	294	1	Total	124	123	1		
Tie-downs				Tie-downs					
County	96	84	12	County	7	4	3		
Western Cardinal	25	18	7	Goldenwest Jet Center	15	11	4		
Channel Island Aviation	35	30	5	Oxnard Jet Center	8	6	2		
Visitor	35			Visitor	7				
Total	191	132	24	Total	37	21	16		

Airport Operations:

	Camarillo	Oxnard
Current year for the month	14,349	6,841
Last year for the month	13,667	7,124
% Change	5%	-4%

Other:

	Camarillo	Oxnard
Citations issued	0	0
Cards issued to transient overnight aircraft	36	5
Noise/nuisance compliants	1	2
Other aircraft ** (Estimate)	120	15
Hangar Waiting List	99	20

** Includes approximate number of aircraft occupying space in both large and small hangars by agreement with lessee or licensee

5a2

**MONTHLY NOISE COMPLAINT SUMMARY
CAMARILLO AIRPORT**

Date/Time & weather of complaint(s)	Type of complaint	Mode of flight	Type of aircraft	Location of complaint	Number of calls regarding this aircraft (this month)	Number of calls from this person (this month)	Pilot contacted	Complainant contacted
6/23 6:00pm Scattered Clouds	Low Flying	T&G	UKN	100 Block Valley Vista Dr., Camarillo, CA	1	1	*	N/R

* Unable to identify aircraft

** Pilot aware of noise procedures and/or directed by ATC for separation

*** A normal approach or pattern was observed by Operations and/or ATC approved – Pilot not contacted

**** Complaint not related to noise

N/R Not Required (Complainant does not wish to be called back)

Mode of Flight – “T” Takeoff, “L” Landing, “M” Missed approach, “A” Multiple Approaches, “T & G” Touch and Go’s (pattern), “O” Other

86 June, 2019

**MONTHLY NOISE COMPLAINT SUMMARY
OXNARD AIRPORT**

Date/Time & weather of complaint(s)	Type of complaint	Mode of flight	Type of aircraft	Location of complaint	Number of calls regarding this aircraft (this month)	Number of calls from this person (this month)	Pilot contacted	Complainant contacted
NONE								

* Unable to identify aircraft

** Pilot aware of noise procedures and/or directed by ATC for separation

*** A normal approach or pattern was observed by Operations and/or ATC approved – Pilot not contacted

**** Complaint not related to noise

N/R Not Required (Complainant does not wish to be called back)

Mode of Flight – "T" Takeoff, "L" Landing, "M" Missed approach, "A" Multiple Approaches, "T & G" Touch and Go's (pattern), "O" Other

862 June, 2019

**MONTHLY NOISE COMPLAINT SUMMARY
CAMARILLO AIRPORT**

Date/Time & weather of complaint(s)	Type of complaint	Mode of flight	Type of aircraft	Location of complaint	Number of calls regarding this aircraft (this month)	Number of calls from this person (this month)	Pilot contacted	Complainant contacted
7/21 1:30pm Clear, Calm	Noise	O	Dolphin	1600 Block Pierside Lane, Camarillo, CA	1	1	**	N/R

* Unable to identify aircraft

** Pilot aware of noise procedures and/or directed by ATC for separation

*** A normal approach or pattern was observed by Operations and/or ATC approved – Pilot not contacted

**** Complaint not related to noise

N/R Not Required (Complainant does not wish to be called back)

Mode of Flight – “T” Takeoff, “L” Landing, “M” Missed approach, “A” Multiple Approaches, “T & G” Touch and Go’s (pattern), “O” Other

863 July, 2019

**MONTHLY NOISE COMPLAINT SUMMARY
OXNARD AIRPORT**

Date/Time & weather of complaint(s)	Type of complaint	Mode of flight	Type of aircraft	Location of complaint	Number of calls regarding this aircraft (this month)	Number of calls from this person (this month)	Pilot contacted	Complainant contacted
7/22 5:00pm Clear, Calm	Noise	T&G	Aeronca	3500 Block Leeward Way, Oxnard, CA	1	1	***	N/R
7/26 6:15pm Clear, Calm	Noise	T&G	Cirrus	5500 Block West 5 th Street, Oxnard, CA	1	1	***	N/R

* Unable to identify aircraft

** Pilot aware of noise procedures and/or directed by ATC for separation

*** A normal approach or pattern was observed by Operations and/or ATC approved -- Pilot not contacted

**** Complaint not related to noise

N/R Not Required (Complainant does not wish to be called back)

Mode of Flight -- "T" Takeoff, "L" Landing, "M" Missed approach, "A" Multiple Approaches, "T & G" Touch and Go's (pattern), "O" Other

864
July, 2019



CAMARILLO AIRPORT – AIRFIELD GEOMETRY AND DRAINAGE STUDY

Status Update:

- Aviation demand forecasts for based aircraft, annual aircraft operations, and the critical design aircraft have been prepared and are being coordinated with airport staff.
- Ongoing evaluation of airfield drainage improvements based on recent survey work.

Upcoming Action Items:

- Coordination of the aviation demand forecasts with the FAA.
- Evaluation of airfield geometry improvements.

Project Percent Complete: The study is 36 percent complete through June 2019.

OXNARD AIRPORT – AIRPORT LAYOUT PLAN UPDATE / NARRATIVE REPORT

Status Update:

- Aviation demand forecasts for based aircraft and annual aircraft operations have been prepared and approved by the Federal Aviation Administration (FAA).
- An Airports Geographic Information System (AGIS) survey has been prepared and approved by the FAA.

Upcoming Action Items:

- Coordination and review of airfield design and geometry recommendations for future airport development.
- Airport staff review of the Narrative Report and ALP drawing set, and subsequent coordination with the FAA.

Project Percent Complete: The study is 87 percent complete through June 2019.

PROJECT STATUS REPORT
Ventura County, Department of Airports

Prepared by Mead & Hunt, Inc
 8-Jul-19
 Revision Date



Mead & Hunt No. County No. Grant No.	Airport	Description	Status	Percent Complete	Action Item
3136400-181115 01 AEA 18-14 AIP 3-06-0179-0XX-20	OXNARD	DESIGN SERVICES PRELIMINARY DESIGN SERVICES FOR THE OXNARD RUNWAY AND TAXIWAY REHABILITATION/RECONSTRUCTION Preliminary design includes topographic survey, geotechnical investigation, and evaluation of preliminary design alternatives.	a) Continuation of design pending the following: i) County to provide final 2D layout of taxiway configuration to complete preliminary design alternatives and recommendations. Mead & Hunt preparing costs/credits to remove the taxiway connector portion until a later date to allow completion of the report for runway analysis. b) Mead & Hunt analyzing costs to revise report to increase the G650 operations to become the critical aircraft.	60%	a) Refer to Status items a) and b). b) It will be important to have the County's planning consultant prepare the Runway Safety Area Determination form as part of the ALP efforts. The FAA can then review and provide a determination if the RSA transverse slopes are acceptable or if they need to be regraded as part of the runway/taxiway improvement projects.
3166900-132415 05 AEA 18-06	CAMARILLO	CONSTRUCTION SERVICES NORTHEAST HANGAR DEVELOPMENT, PHASE 1 Construction of the Phase 1 project, which includes 3 rows of hangars and surrounding pavement/drainage and the extension of water, sewer, and electrical services.	a) The Project has been delayed a year due to contractor submittal delays, which delayed permitting. All permits now in-hand in order to start construction. b) Project kickoff meeting and QC/QA workshop to be held on July 24, 2019 at 1:30 pm. c) Construction expected to commence on July 29, 2019.	20%	a) Mead & Hunt is to prepare budget analysis to determine overages for extended permitting needs. b) Mead & Hunt preparing the following documents for County review: i) Contract change order (CCO) for unlisted subcontractor penalty. ii) CCO for permit-required changes to plans after receipt of costs from Contractor. iii) Finalize and distribute Construction Management Plan.
3166900-155706 01 AEA 18-10 AIP -N/A	CAMARILLO	DESIGN SERVICES AIRFIELD PAVEMENT CLASSIFICATION NUMBER STUDY Determination of PCN for runway pavement. Scope included survey, geotechnical investigation, and non-destructive testing.	a) Draft report submitted 9/17/17.	95%	a) Mead & Hunt finalizing the report based on the 2017 analysis. The report will further expand on the findings of the analysis and the next steps. Final report due by the end of July.
3166900-182312 01 AEA 19-05 AIP -N/A	CAMARILLO	DESIGN SERVICES TAXIWAYS A, E, F, AND RUN-UP AREA PAVEMENT MARKING IMPROVEMENTS Remark of associated taxiway centerlines, edge markings, and run-up apron markings.	a) Draft plans and specs submitted 10/16/18. b) Updated plans and cost estimate, submitted 3/14/19, reflect additional scope of work and project phasing aligned with County's pavement removal contractor.	75%	a) Mead & Hunt to prepare final contract documents and advertise for bidding after receipt of County comments.
3168900-190121 01 AEA 19-05 AIP - 3-06-0339-437-2019	CAMARILLO	DESIGN SERVICES TAXIWAY H PAVEMENT REHABILITATION Surface preparation, crack seal, emulsified asphalt seal coat, and pavement markings	a) Final Contract Documents advertised for bidding on May 20, 2019 and bids opened June 25, 2019. Bid came in favorable compared to the Engineer's Estimate with Maxwell Asphalt is the apparent low bidder.	100%	a) County to submit the revised grant application financial portion. b) Project complete.
3168900-156618 01 AEA 16-04 AIP -N/A	CAMARILLO & OXNARD	DESIGN SERVICES PHOTOVOLTAIC (PV) SOLAR SYSTEMS Installation of PV Solar Systems	a) Mead & Hunt prepared draft plans and specs for County, they were reviewed on 2-16-16. b) Due to changes/updates in net metering and County budget, the County requested the project be modified to include a reflectivity study for CMA northeast hangars A-C.	88%	a) Mead & Hunt is preparing reflectivity analysis for installation of solar panels on Hangar Rows A-C of northeast hangar development at Camarillo Airport. Submission of reflectivity analysis will complete contract work.
22069-170271 02 AEA 19-03 AIP -N/A	CAMARILLO & OXNARD	DESIGN SERVICES ON-CALL SERVICES (2018-2019) On-call services at the request of the County. Period is effective through June 30, 2019.	a) Billings to date: \$20,042 of \$50,000	40%	a) Develop fee for illustrating FAA eligible and non-eligible after receipt of County lease information.

8c2

<p>22060-181879.01 AEA 18-13 AIP - N/A</p>	<p>CAMARILLO & OXNARD</p>	<p>DESIGN SERVICES OXR AND CMA DBE UPDATES (2018-2019) Develop DBE program and goals as well as prepare yearly reports.</p>	<p>a) CMA i) Program submitted and approved. ii) Goat submitted and approved iii) Misc. annual reporting. All have been submitted into the FAA Civil Rights System and are in the Queue for FAA approval. iv) Next annual report due in December.</p> <p>b) OXR i) Program submitted to FAA for approval. This report includes both CMA and OXR, and, since CMA is approved, OXR approval should be forthcoming. ii) Goat submitted to FAA for approval. iii) Misc annual reporting. All have been submitted into the FAA Civil Rights System and are in the queue for FAA approval. iv) The next annual report is due in December.</p>	<p>45%</p>	<p>a) None at this time.</p>
--	--------------------------------------	--	---	------------	------------------------------

803



CAMARILLO AIRPORT – AIRFIELD GEOMETRY AND DRAINAGE STUDY

Status Update:

- “Draft” aviation demand forecasts have been prepared and were coordinated with airport staff on July 5, 2019. The Consultant is awaiting comments from airport staff before moving forward with coordinating the forecasts with the FAA.
- On-site surveying is being conducted by a Subconsultant for further input in the airfield drainage study.

Upcoming Action Items:

- Coordination of the aviation demand forecasts with the FAA pending airport staff review.
- Evaluation of airfield geometry improvements pending forecast review.

Project Percent Complete: The study is 41 percent complete through July 2019.

OXNARD AIRPORT – AIRPORT LAYOUT PLAN UPDATE / NARRATIVE REPORT

Status Update:

- There have been recent discussions with airport staff and the FAA regarding the future critical design aircraft and subsequent impact to airfield geometry standards associated with taxiway width, taxiway layout, etc.
- The Consultant is preparing the “draft” ALP drawing set based these discussions.

Upcoming Action Items:

- Coordination and review of “draft” ALP drawings with airport staff.
- Ultimate coordination of “draft” ALP drawing set with the FAA for review.
- Finalize the “draft” Narrative Report that reflects the recommended development concept and short-term CIP.

Project Percent Complete: The study is 90 percent complete through July 2019.

PROJECT STATUS REPORT
Ventura County, Department of Airports



Prepared by Mead & Hunt, Inc
 Revision Date 2-Aug-19

Mead & Hunt No. County No. Grant No.	Airport	Description	Status	Percent Complete	Action Item
3168400-181115.01 AEA 18-14 AIP 3-05-0179-0XX-20	OXNARD	DESIGN SERVICES PRELIMINARY DESIGN SERVICES FOR THE OXNARD RUNWAY AND TAXIWAY REHABILITATION / RECONSTRUCTION Preliminary design includes topographic survey, geotechnical investigation, and evaluation of preliminary design alternatives.	a) Continuation of design pending the following: i) Confirmation of critical aircraft (ADG and TDQ) and project elements to continue preliminary design analysis.	65%	a) Refer to Status items a.i. b) It will be important to have the County's planning consultant prepare the Runway Safety Area Determination form as part of the ALP efforts. The FAA can then review and provide a determination if the RSA transverse slopes are acceptable or if they need to be regraded as part of the runway/taxiway improvement projects. c) Prepare MALSF system adjustment/modification options as a result of the runway reconstruction for Airport and FAA review.
3168900-132415.05 AEA 18-06	CAMARILLO	CONSTRUCTION SERVICES NORTHEAST HANGAR DEVELOPMENT, PHASE 1 Construction of the Phase 1 project, which includes 3 rows of hangars and surrounding pavement/drainage and the extension of water, sewer, and electrical services.	a) The Project has been delayed due to contractor submittal delays, which delayed permitting. All permits are now in-hand in order to start construction. b) Project kickoff meeting and QC/QA workshop delayed due to receipt of Contract Change Order information from Contractor for review and approval prior to starting construction.	23%	a) Mead & Hunt is to prepare budget analysis to determine overages for extended permitting needs. b) Mead & Hunt preparing the following documents for County review: i) CCO for permit-required changes to plans after review of detailed information provided on 7/30/19. c) Reschedule QC/QA workshop after permit CCO is finalized.
3168900-157706.01 AEA 16-10 AIP - N/A	CAMARILLO	DESIGN SERVICES AIRFIELD PAVEMENT CLASSIFICATION NUMBER STUDY Determination of PCN for runway pavement. Scope included survey, geotechnical investigation, and non-destructive testing.	a) Final report submitted 7-25-19, project complete.	100%	None at this time, project complete.
3168900-182312.01 AEA 18-05 AIP - N/A	CAMARILLO	DESIGN SERVICES TAXIWAYS A, E, F, AND RUN-UP AREA PAVEMENT MARKING IMPROVEMENTS Remarking of associated taxiway centerlines, edge markings, and run-up apron markings.	a) Draft plans and specs submitted 10/16/18. b) Updated plans and cost estimate, submitted 3/7/19, reflect additional scope of work and project phasing aligned with County's pavement removal contractor.	75%	a) Mead & Hunt to prepare final contract documents and advertise for bidding after receipt of County comments.
3168900-196518.01 AEA 16-04 AIP - N/A	CAMARILLO & OXNARD	DESIGN SERVICES PHOTOVOLTAIC (PV) SOLAR SYSTEMS Installation of PV Solar Systems	a) Mead & Hunt prepared draft plans and specs for County, they were reviewed on 2-16-16. b) Due to changes/updates in net metering and County budget, the County requested the project be modified to include a reflectivity study for CMA northeast hangars A-C.	90%	a) Mead & Hunt is preparing reflectivity analysis for installation of solar panels on Hangar Rows A-C of northeast hangar development at Camarillo Airport. Submission of reflectivity analysis will complete contract work.
22069-170271.02 AEA 18-03 AIP - N/A	CAMARILLO & OXNARD	DESIGN SERVICES ON-CALL SERVICES (2018-2019) On-call services at the request of the County. Period is effective through June 30, 2019.	a) Billings to date: \$20,042 of \$50,000	40%	a) Develop fee for illustrating FAA eligible and non-eligible after receipt of County lease information.
22069-181879.01 AEA 18-13 AIP - N/A	CAMARILLO & OXNARD	DESIGN SERVICES OXR AND CMA DBE UPDATES (2018-2019) Develop DBE program and goals as well as prepare yearly reports.	a) CMA i) Program submitted and approved. ii) Goal submitted and approved. iii) Misc. annual reporting. All have been submitted into the FAA Civil Rights System and are in the Queue for FAA approval. iv) Next annual report due in December. b) OXR i) Program submitted to FAA for approval. This report includes both CMA and OXR, and, since CMA is approved, OXR approval should be forthcoming. ii) Goal submitted to FAA for approval. iii) Misc. annual reporting. All have been submitted into the FAA Civil Rights System and are in the queue for FAA approval. iv) The next annual report is due in December.	45%	a) None at this time.



805

**AIRPORT TENANT
PROJECT STATUS
July 18, 2019**

CAMARILLO

- Airport Properties Limited (APL) Hangar Development. Hangar Row H building permit issued, construction expected to be complete soon.

OXNARD

- Golden West landside parking lot and airside ramp seal project due to begin shortly (pending weather).

OTHER

- None

**AIRPORT TENANT
PROJECT STATUS
August 19, 2019**

CAMARILLO

- Airport Properties Limited (APL) Hangar Development. Hangar Row H building construction completed and occupancy permit in place.

OXNARD

- Golden West landside parking lot and airside ramp seal project due to begin shortly (pending weather).

OTHER

- None

8d2

**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
NON GRANT PROJECTS**

July 2019

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Scheduled or Actual Dates			% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start		
5	CMA Storage Yard Improvements	\$210,000 \$140,393		DOA Various	Various	Various	1/13/17	3/20/19	Landscaping work complete. Project closeout paperwork remains.
5	CMA West Area Hangar Electrical Improvements	\$175,001 \$198,861		Lucci & Assoc. Oilfield Electric	5/8/18	6/19/18	9/25/18	1/31/19	Work complete. Final payment in process.
5	CMA Hangar 1 Roof Replacement	\$800,000		County GSA	N/A	N/A	TBD	TBD	GSA conducted general building condition survey – results received. Airport to suspend roof replacement project.
5	CMA 295 Willis HVAC Replacement	\$453,886.46		County GSA	N/A	N/A	TBD	TBD	GSA conducted general building condition survey – results received. GSA revised scope of work for project and is waiting for contractor to revise bid. Next steps: Review revised bid when available and schedule work.
5	CMA RWY Preliminary Design Concept Report (includes PCN)	\$91,000		Mead & Hunt	N/A	3/28/17	N/A	N/A	Report to be finalized soon. Results confirm reconstruction. Next steps: Finalize report and initiate pavement remaining life evaluation.
5	CMA TWY's A, E, F, and Run-up Area Pavement Marking Improvements	\$18,285		Mead & Hunt	TBD	TBD	TBD	TBD	Pavement markings due for restriping to refresh faded markings and to meet FAA compliance requirements. Construction estimated at \$68,435. Next Steps:

fel

**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
FAA GRANT PROJECTS**

July 2019

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
5	NE Hangar Development, Phase 1	\$7,126,202 \$7,950,236		Mead & Hunt Toro Enterprises	8/15/17	10/17/17	7/29/19	TBD	100	Building and Safety plans ready, pending completion of grading work. Construction meeting scheduled 7/24/19 with construction to begin 7/29/19.
5	CMA Airfield Geometry Study and Drainage Study for RWY & TWY Reconstruction	\$147,300		Coffman Assoc.	N/A	1/24/19	N/A	TBD	36	Work underway. Estimated to be about a 12 month process. Consultant coordinating draft forecasts with Airport. Drainage survey information under consultant review.
5	TWY H Pavement Rehabilitation (Seal Coat)	\$47,640		Mead & Hunt,	6/25/19	8/15/19	9/25/19	11/6/19	100	Project bids received. Bid recommendation to be sent to FAA for approval and grant coordination. Contract award conditioned on FAA grant receipt.
3	OXR Airport Layout Plan Update	\$246,176		Coffman Assoc.	N/A	10/17/17	N/A	12/30/19	87	Work underway. Estimated to be about a 15-18 month process. FAA approved the aviation demand forecasts and critical design aircraft, working to incorporate into layout plans and narrative report.

8e3

3	OXR Preliminary Design for RWY/TWY Rehab./Reconst.	\$264,360		<u>Mead & Hunt</u>	N/A	10/9/18	N/A	7/31/19	60	Working to finalize preliminary design for runway. May enter into contract modification to separate the runway design work from the taxiway design work to facilitate meeting FAA runway design deadlines.
---	--	-----------	--	------------------------	-----	---------	-----	---------	----	--

Note: Shaded boxes indicate changes from previous month

CMA – Camarillo Airport

OXR – Oxnard Airport

TBD – To be determined

CCO – Contract Change Orders

8e4

**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
NON GRANT PROJECTS**

August 2019

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Scheduled or Actual Dates			% Compl Design / Const.	Remarks	
					Bid Date	Contract Award	Const Start			
5	CMA Storage Yard Improvements	\$210,000 \$140,393		DOA Various	Various	Various	1/13/17	3/20/19	100 98	Landscaping work complete. Project closeout paperwork remains.
5	CMA 295 Willis HVAC Replacement	\$453,886.46		County GSA	N/A	N/A	TBD	TBD	100	GSA conducted general building condition survey – results received. GSA revised scope of work for project and is waiting for contractor to revise bid. Next steps: Review revised bid when available and schedule work.
5	CMA RWY Preliminary Design Concept Report (includes PCN)	\$91,000		Mead & Hunt	N/A	3/28/17	N/A	N/A	100	Report complete, confirms reconstruction needed. Next steps- request proposal for pavement remaining life evaluation.
5	CMA TWYs A, E, F, and Run-up Area Pavement Marking Improvements	\$18,285		Mead & Hunt	TBD	TBD	TBD	TBD	75	Pavement markings due for restriping to refresh faded markings and to meet FAA compliance requirements. Construction estimated at \$68,435. Next Steps: Finalize plans and specifications and set bid date.
3 & 5	OXR & CMA Disadvantaged Business Enterprise Program Goal Updates and Annual Reports	\$17,985		Mead & Hunt	N/A	8/14/18	N/A	N/A	85	CMA plan submitted and approved. OXR program submitted; awaiting approval. Next annual accomplishment reports due 12/19.

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Scheduled or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
3 & 5	OXR & CMA Design Systems for Solar Alternatives	\$47,000		<u>Mead & Hunt</u>	N/A	12/10/15	N/A	N/A	90	Reflectivity studies completed for several potential sites at CMA & OXR Airports. Plan to add one final reflectivity study for site at NE Hangar Development.
3	OXR Fence Stabilization	\$100,000		<u>County PWA</u>	TBD	TBD	TBD	TBD	95	Plans to be finalized for possible future action. Project complete.
3	OXR PFAS Work Plan	\$100,000		<u>Ninyo & Moore</u>	N/A	6/6/19	N/A	TBD	95	The CA State Water Board requires Part 139 Airports that have discharged firefighting foam to develop a work plan for later testing to determine if PFAS is present in soil or groundwater. Work plan submitted to State Water Board 7/29/19 per requirements. Waiting for work plan approval, then a proposal to implement the work plan will be forthcoming.

Note: Shaded boxes indicate changes from previous month
CMA – Camarillo Airport
OXR – Oxnard Airport
TBD – To be determined
CCO – Contract Change Orders
CUE – Camarillo Utility Enterprise

Feb

**COUNTY OF VENTURA
DEPARTMENT OF AIRPORTS
FAA GRANT PROJECTS**

August 2019

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates			% Compl Design / Const.	Remarks
					Bid Date	Const Award	Const Start		
5	NE Hangar Development, Phase 1	\$7,126,202 \$7,950,236		<u>Mead & Hunt</u> Toro Enterprises	<u>8/15/17</u>	<u>10/17/17</u>	<u>TBD</u>	<u>100</u>	Building and Safety plans ready, pending completion of grading work. Construction meeting and start date in process pending final project coordination with contractor.
5	CMA Airfield Geometry Study and Drainage Study for RWY & TWY Reconstruction	<u>\$147,300</u>		<u>Coffman Assoc.</u>	<u>N/A</u>	<u>1/24/19</u>	<u>TBD</u>	<u>41</u>	Work underway. Estimated to be about a 12 month process. Consultant coordinating draft forecasts with Airport. Drainage survey information under consultant review.
5	TWY H Pavement Rehabilitation (Seal Coat)	<u>\$47,640</u> <u>\$213,351</u>		<u>Mead & Hunt</u> Maxwell Asphalt	<u>6/25/19</u>	<u>8/15/19</u>	<u>11/6/19</u>	<u>100</u>	Project bids received. Bid recommendation approved by FAA and grant offer in process. Caltrans grant application to follow. Contract award conditioned on FAA/Caltrans grant receipt.
3	OXR Airport Layout Plan Update	<u>\$246,176</u>		<u>Coffman Assoc.</u>	<u>N/A</u>	<u>10/17/17</u>	<u>12/30/19</u>	<u>90</u>	Work underway. Estimated to be about a 15-18 month process. FAA approved the aviation demand forecasts and critical design aircraft; working to incorporate into

8e7

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
3	OXR Preliminary Design for RWY/TWY Rehab./Reconst.	\$264,360		Mead & Hunt	N/A	10/9/18	N/A	7/31/19	65	Working to finalize preliminary design for runway. Plan to enter into contract modification to separate the runway design work from the taxiway design work to expedite final design in time for FAA deadlines.
										layout plans and narrative report.

Note: Shaded boxes indicate changes from previous month
CMA – Camarillo Airport
OXR – Oxnard Airport
TBD – To be determined
CCO – Contract Change Orders

8e8

County of Ventura
Department of Airports
Fund: E300
Statement of Net Assets
As of June 30, 2019
(Unaudited)

ASSETS

Cash	\$ 17,833,200
Cash - prepay & overpay from tenants	266,900
Cash - security deposit	608,500
Cash - petty cash/change fund	500
Receivables:	
Accounts receivable net of allowance for Uncollectable accounts of \$20,000	117,900
Interest receivable	167,900
Grants receivable	-
Capital assets:	
Easements	848,800
Land	9,362,500
Land improvements	48,410,800
Building & Improvements	18,143,300
Equipment	1,163,600
Vehicle	989,700
Construction in Progress	2,809,300
Accumulated depreciation	(43,486,000)
Deferred outflows related to pensions	765,300
Total assets	<u>\$ 58,047,400</u>

LIABILITIES

Accounts payable	\$ 172,200
Accrued liabilities	189,600
Short-term compensated absences	98,700
Due to other funds - GSA, ITS, PWA	73,400
Unearned revenue (prepayments)	72,400
Security deposit	608,500
Unreserved overpayments	194,500
Long-term compensated balances	72,100
Net pension liability	1,829,200
Deferred inflows related to pensions	312,800
Total liabilities	<u>\$ 3,740,000</u>

NET ASSETS

Invested in capital assets net of related debt	\$ 38,242,000
Unrestricted Net Assets	16,065,400
Total net assets	<u>54,307,400</u>
Total liabilities and net assets	<u>\$ 58,047,400</u>

jf

County of Ventura
 Department of Airports
 Fund: E300
 Statement of Cash Flows
 July 1, 2018 thru June 30, 2019
 (Unaudited)

Operating Activities:

Permits	\$ 19,320
Fines and penalties	13,408
Rents and concessions	2,356,463
Percentage lease rent	358,126
Tiedown rents	133,802
Hangar rents	831,954
Land rent - hangars	543,662
Transient tiedown rents	5,480
Landing fees	82,714
Parking fees	15,024
Gas & oil fuel flow percentage	285,145
% rent-all other gross rec	2,045,925
Insurance claims	7,341
Miscellaneous	38,340
Salaries & Benefits	(2,801,621)
Service & Supplies	(1,609,521)
Interest Received	336,414
Interest Paid	-
Prepay/Security Deposit	(46,102)
CUE tax assessment	(68,456)

Cash Provided by Operating Activities \$ 2,547,415

Investing Activities:

State and federal grants	277,185
Fixed asset sales/(purchases)	-
Capital Expenditures	(828,557)

Cash Used in Investing Activities (551,372)

Financing Activities:

Transfers out to other funds **	-
Principal Payment on Short & Long Term Debt	\$ -

Cash Provided by Financing Activities -

Increase (Decrease) in Cash & Equivalents \$ 1,996,043

Cash & Equivalents-Beginning of Year \$ 16,712,248

Cash & Equivalents-End of Period \$ 18,708,291

891

County of Ventura
Airport Enterprise-Camarillo Oxnard
Statement of Revenues and Expenses
July 1, 2018 thru June 30, 2019
(Rounded to the nearest hundred)
(Unaudited)

	Camarillo	Oxnard	Total
Revenues:			
Permits	\$ 15,500	\$ 2,700	\$ 18,200
Fines and penalties	12,300	3,200	15,500
Rents and concessions	2,198,800	257,100	2,455,900
Percentage lease rent	159,400	142,100	301,500
Tiedown rents	130,700	4,000	134,700
Hangar rents	579,300	297,800	877,100
Land rent - hangars	383,800	102,800	486,600
Transient tiedown rents	5,400	100	5,500
Landing fees	61,500	21,300	82,800
Parking fees	200	14,800	15,000
Gas & oil fuel flow percentage	223,900	61,200	285,100
% rent-all other gross rec	1,543,500	520,900	2,064,400
Miscellaneous	41,900	3,000	44,900
Total operating revenues	<u>\$ 5,356,200</u>	<u>\$ 1,431,000</u>	<u>\$ 6,787,200</u>
Expenditures:			
Current:			
Salaries and wages	\$ 1,263,700	\$ 316,200	\$ 1,579,900
Benefits	871,400	340,300	1,211,700
Admin salaries allocated to Oxnard Airport	(226,500)	226,500	-
Agricultural	15,700	-	15,700
Uniforms and clothing	20,400	5,400	25,800
Communications	61,500	10,500	72,000
Household expense	15,800	32,500	48,300
Insurance	27,300	14,700	42,000
Indirect county costs	40,800	21,700	62,500
Maintenance-equipment	33,900	13,000	46,900
Maintenance-building and improvements	167,800	54,600	222,400
Memberships and dues	7,100	1,700	8,800
Miscellaneous expense	21,800	20,600	42,400
Office expense	30,400	2,400	32,800
Professional and specialized services	468,300	61,200	529,500
Rents and leases - equipment	30,700	6,000	36,700
Small tools and equipment	10,900	200	11,100
Transportation charges	89,600	58,500	148,100
Conference and seminars	27,700	6,000	33,700
Utilities	232,400	112,600	345,000
Education, books and training	14,400	5,700	20,100
Taxes and licenses	68,500	-	68,500
Bad debts	3,000	4,700	7,700
Depreciation	1,045,500	1,039,300	2,084,800
Total operating expenditures	<u>\$ 4,342,200</u>	<u>\$ 2,354,300</u>	<u>\$ 6,696,500</u>
Operating income (loss)	<u>\$ 1,014,000</u>	<u>\$ (923,300)</u>	<u>\$ 90,700</u>

892

County of Ventura
Airport Enterprise-Camarillo Oxnard
Statement of Revenues and Expenses
July 1, 2018 thru June 30, 2019
(Rounded to the nearest hundred)
(Unaudited)

	Camarillo	Oxnard	Total
Non-operating revenues (expenses):			
State and federal grants	\$ 134,600	\$ 162,900	\$ 297,500
Prior Year Revenue	-	-	-
Contribution to Outside Agency	-	-	-
Gain/Loss Disposal Fixed Asset	-	-	-
Interest income	419,600	-	419,600
Insurance proceeds	-	-	-
Other Loan Interest Payment	-	-	-
Total non-operating revenues (expenses)	554,200	162,900	717,100
 Income (loss) before transfers	 1,568,200	 (760,400)	 807,800
 Other financing sources (uses):			
Transfers in	-	-	-
Transfers Out	-	-	-
 Increase (decrease) in net assets	\$ 1,568,200	\$ (760,400)	\$ 807,800
 Increase (decrease) in net assets before depreciation	\$ 2,613,700	\$ 278,900	\$ 2,892,600

893

County of Ventura
Airport Enterprise-Camarillo
Budget to Actual
July 1, 2018 thru June 30, 2019
(Rounded to the nearest hundred)
(Unaudited)

	Adjusted Budget as of Jun 2019	YTD Actuals & Accruals thru Jun 2019	% Variance
Revenues:			
Permits	\$ 74,400	\$ 15,500	21%
Fines and penalties	9,100	12,300	135%
Rents and concessions	1,800,000	2,198,800	122%
Percentage lease rent	131,500	159,400	121%
Tiedown rents	76,900	130,700	170%
Hangar rents	585,500	579,300	99%
Land rent - hangars	390,100	383,800	98%
Transient tiedown rents	5,100	5,400	106%
Landing fees	40,100	61,500	153%
Parking fees	-	200	0%
Gas & oil fuel flow percentage	201,100	223,900	111%
% rent-all other gross rec	1,741,600	1,543,500	89%
Miscellaneous	26,600	41,900	158%
Total operating revenues	\$ 5,082,000	\$ 5,356,200	105%
Expenditures:			
Current:			
Salaries and wages	\$ 1,573,100	\$ 1,263,700	80%
Benefits	1,013,900	871,400	86%
Admin Salary allocated to Oxnard Airport	(292,800)	(226,500)	77%
Agricultural	17,200	15,700	91%
Uniforms and clothing	15,100	20,400	135%
Communications	90,100	61,500	68%
Household expense	30,100	15,800	52%
Insurance	33,500	27,300	81%
Indirect county costs	40,900	40,800	0%
Maintenance-equipment	74,800	33,900	45%
Maintenance-building and improvements	440,806	167,800	38%
Medical	2,700	100	4%
Memberships and dues	23,300	7,100	30%
Miscellaneous	31,300	21,800	70%
Office expense	51,600	30,400	59%
Professional and specialized services	447,184	468,300	105%
Rents and leases - equipment	25,300	30,700	121%
Small tools and equipment	25,700	10,900	42%
Transportation charges	100,300	89,600	89%
Conference and seminars	65,900	27,700	42%
Utilities	192,400	232,400	121%
Education, books and training	15,200	14,400	95%
Taxes and licenses	68,500	68,500	100%
Bad debts	20,000	3,000	15%
Depreciation	1,095,800	1,045,500	95%
Total operating expenditures	\$ 5,201,890	\$ 4,342,200	83%
Operating income (loss)	\$ (119,890)	\$ 1,014,000	-846%

894

County of Ventura
Airport Enterprise-Camarillo
Budget to Actual
July 1, 2018 thru June 30, 2019
(Rounded to the nearest hundred)
(Unaudited)

	Adjusted Budget as of Jun 2019	YTD Actuals & Accruals thru Jun 2019	% Variance
Non-operating revenues (expenses):			
State and federal grants	\$ -	\$ 134,600	
Prior Year Revenue	-	-	
Contribution to Outside Agency	(5,000)	-	
Gain/Loss Disposal Fixed Asset	-	-	
Interest income	168,200	419,600	249%
Interest expense	-	-	
Other loan payments	-	-	
Total non-operating revenues (expenses)	163,200	554,200	340%
Income (loss) before transfers	43,310	1,568,200	3621%
Other financing sources (uses):			
Transfers in	-	-	-
Transfers Out	-	-	-
Increase (decrease) in net assets	\$ 43,310	\$ 1,568,200	3621%
Increase (decrease) in net assets before depreciation	\$ 1,139,110	\$ 2,613,700	229%

895

County of Ventura
Airport Enterprise-Oxnard
Budget to Actual
July 1, 2018 thru June 30 31, 2019
(Rounded to the nearest hundred)
(Unaudited)

	Adjusted Budget as of Jun 2019	YTD Actuals & Accruals thru Jun 2019	% Variance
Revenues:			
Permits	\$ 9,000	\$ 2,700	30%
Fines and penalties	5,100	3,200	63%
Rents and concessions	100,000	257,100	257%
Percentage lease rent	164,200	142,100	87%
Tiedown rents	1,100	4,000	364%
Hangar rents	312,400	297,800	95%
Land rent - hangars	102,800	102,800	100%
Transient tiedown rents	900	100	
Landing fees	16,500	21,300	129%
Parking fees	22,500	14,800	66%
Gas & oil fuel flow percentage	46,000	61,200	133%
% rent-all other gross rec	488,900	520,900	107%
Miscellaneous	200	3,000	1500%
Total operating revenues	\$ 1,269,600	\$ 1,431,000	113%
Expenditures:			
Current:			
Salaries and wages	\$ 441,400	\$ 316,200	72%
Benefits	292,900	340,300	116%
Admin salaries allocated from Camarillo Airport	282,800	226,500	80%
Agricultural	3,100	-	0%
Uniforms and clothing	20,700	5,400	26%
Communications	11,300	10,500	93%
Household expense	13,800	32,500	236%
Insurance	8,500	14,700	173%
Indirect county costs	21,700	21,700	0%
Maintenance-equipment	44,800	13,000	29%
Maintenance-building and improvements	115,718	54,600	47%
Medical	500	-	0%
Memberships and dues	4,300	1,700	40%
Miscellaneous expense	20,800	20,600	99%
Office expense	8,300	2,400	29%
Professional and specialized services	120,551	61,200	51%
Rents and leases - equipment	9,600	6,000	63%
Small tools and equipment	8,200	200	2%
Transportation charges	34,100	58,500	172%
Conference and seminars	52,200	6,000	11%
Utilities	94,700	112,600	119%
Education, books and training	1,300	5,700	0%
Bad debts	15,000	4,700	31%
Depreciation	1,085,800	1,039,300	96%
Total operating expenditures	\$ 2,712,069	\$ 2,354,300	87%
Operating income (loss)	\$ (1,442,469)	\$ (923,300)	64%

Non-operating revenues (expenses):

896

County of Ventura
Airport Enterprise-Oxnard
Budget to Actual
July 1, 2018 thru June 30 31, 2019
(Rounded to the nearest hundred)
(Unaudited)

	Adjusted Budget as of Jun 2019	YTD Actuals & Accruals thru Jun 2019	% Variance
State and federal grants	\$ -	\$ 162,900	
Prior Year Revenue	-	-	
Contribution to Outside Agency	-	-	
Gain/Loss Disposal Fixed Asset	-	-	
Insurance Proceeds	-	7,341	
Other Loan Interest Payment	-	-	
Total non-operating revenues (expenses)	-	170,241	
Income (loss) before transfers	(1,442,469)	(753,059)	52%
Other financing sources (uses):			
Transfers in	-	-	-
Transfers Out	-	-	-
Increase (decrease) in net assets	\$ (1,442,469)	\$ (753,059)	52%
Increase (decrease) in net assets before depreciation	\$ (356,669)	\$ 286,241	80%

897

AVIATION ADVISORY COMMISSION

2019

ROTATION LIST

MEETING	MEMBER
JANUARY	STEVE WEISS
FEBRUARY	JAMES FLICKINGER
MARCH	HARVEY PASKOWITZ
APRIL	ADRIANA VAN DER GRAAF
MAY	GARY JACOBS
JUNE	BOBBY WILLIAMS
JULY	MAGGIE BIRD
AUGUST	BRUCE HAMOUS
SEPTEMBER	NANETTE METZ
OCTOBER	ROBERT TRIMBORN
NOVEMBER	STEVE WEISS
DECEMBER	JAMES FLICKINGER

IF YOU CANNOT ATTEND ON YOUR APPOINTED MEETING DATE, PLEASE ARRANGE WITH ANOTHER MEMBER TO SUBSTITUTE FOR YOU.

THANK YOU!

sh

**DEPARTMENT OF AIRPORTS
2019 MEETING SCHEDULES**

AAC/CAA/OAA

AVIATION ADVISORY COMMISSION	CAMARILLO & OXNARD AUTHORITIES
January 7	January 10
February 4	February 14
March 4	March 14
April 1	April 11
May 6	May 9
June 3	June 13
July 1	July 11
August 5	August 8
September 9 (Due to Holiday)	September 12
October 7	October 10
November 4	November 14
December 2	December 12

The Aviation Advisory Commission meets on the first Monday of the month (exceptions are noted above in yellow highlight) at 7:00 p.m. in the Camarillo City Council Chambers, 601 Carmen Drive, Camarillo.

8i

June 19, 2019

Toro Enterprises, Inc.
Attn: Mike Barrow
P.O. Box 6285
Oxnard, CA 93031

Subject: Approval of Contractor Request for Substitution of Subcontractor for Cause for the Camarillo Airport – NE Hangar Development, Phase 1 Construction Project
FAA AIP No.: 3-06-0339-036-2017
Spec. No. DOA 17-01; Proj. No. CMA-195

Dear Mr. Barrow,

We are in receipt of your letter dated April 17, 2019, in which Toro Enterprises, Inc. (Toro) requested a substitution of the listed subcontractor, Superior Fire, Inc., for the overhead fire sprinkler systems portion of the project identified above (see attached). Public Contract Code Section 4107, allows for substitution of a subcontractor in limited situations. Toro provided the following reasons for the subcontractor substitution request:

1. Subcontractor was non-responsive to multiple requests to execute a subcontract with Toro. Requests were made by phone, mail and in-person visits to subcontractor's place of business.
2. Subcontractor failed to respond to Toro's letter dated 8/3/2018, notifying Superior Fire of Toro's intent to replace them as subcontractor due to non-responsiveness.
3. Listed subcontractor, Superior Fire is no longer properly licensed. The California State License Board lists Superior Fire License #911525 as suspended.

In accordance with PCC 4107(a), the County of Ventura Department of Airports (DOA), provided, by certified letter, notice of the prime contractor's subcontractor substitution request. The listed subcontractor, Superior Fire, Inc. failed to respond by the lawful deadline. Therefore, the Department of Airports grants your request to substitute the originally listed subcontractor for the overhead fire sprinkler systems portion of the project with R & R Fire Protection, Inc. of Ventura California (License No. 808823).

If you have any questions concerning this matter, please contact me at (805) 388-4205.

Sincerely,



Erin Powers
Projects & Programs Administrator

9a

June 19, 2019

Toro Enterprises, Inc.
Attn: Mike Barrow
P.O. Box 6285
Oxnard, CA 93031

**Subject: Camarillo Airport – NE Hangar Development, Phase 1 Construction Project
FAA AIP No.: 3-06-0339-036-2017
Spec. No. DOA 17-01; Proj. No. CMA-195
UTILIZATION OF UNLISTED SUBCONTRACTOR
CINDY TRUMP INC.**

Dear Mr. Barrow,

We are in receipt of your email dated May 23, 2019, in which Toro Enterprises, Inc. (Toro) outlined the circumstances under which Toro did not list the planned use of a subcontractor in the original Proposal's List of Subcontractors. Further, the email requests approval for utilization of the unlisted subcontractor, Cindy Trump Inc. (CTI) without penalty.

Your request is covered by Section 4106 of the Public Contract Code which specifies:

"If a prime contractor fails to specify a subcontractor or if a prime contractor specifies more than one subcontractor for the same portion of work to be performed under the contract in excess of one-half of 1 percent of the prime contractor's total bid, the prime contractor agrees that he or she is fully qualified to perform that portion himself or herself, and that the prime contractor shall perform that portion himself or herself.

If after award of contract, the prime contractor subcontracts, except as provided for in Sections 4107 or 4109, any such portion of the work, the prime contractor shall be subject to the penalties named in Section 4111."

Given that the exceptions included in Sections 4107 and 4109 do not apply to your request, the County of Ventura Department of Airports (DOA) has no choice but to find that by subcontracting work previously unlisted in your Proposal's List of Subcontractors, you will be violating Public Contract Code 4106 and are subject to penalties prescribed in Section 4110.

The DOA has also considered Section 4110 of the Public Contract Code which states,

"A prime contractor violating any of the provisions of this chapter violates his or her contract and the awarding authority may exercise the option, in its own discretion, of (1) canceling his or her contract or (2) assessing the prime contractor a penalty in an amount of not more than 10 percent of the amount of the subcontract involved, and this penalty shall be deposited in the fund out of which the prime contract is awarded. In any proceedings under this section the prime contractor shall be entitled to a public hearing and to five days' notice of the time and place thereof."

961

The DOA does not consider the circumstances included in your request to be grounds for canceling the contract. However, the possibility that bid shopping may have occurred, whilst remote, cannot be overlooked. Therefore, the DOA must assess what we consider a significant yet reasonable penalty of 5% on your subcontract with CTI.

If you are willing to accept the fine proposed by the DOA you are asked to provide copies of the full subcontract, including labor, equipment and materials, and a Contract Change Order will be written that will impose the fine. The DOA will consider the item closed after you have signed the change order.

If you are not willing to accept the fine as proposed by the DOA you are entitled to a public hearing and to five days' notice of the time and place thereof in accordance with Section 4110 of the Public Contract Code.

If you have any questions concerning this matter, please contact me at (805) 388-4205.

Sincerely,

A handwritten signature in black ink, appearing to read "Erin Powers". The signature is fluid and cursive, with a large initial "E" and "P".

Erin Powers
Projects & Programs Administrator

962

June 26, 2019

Joel Kirschenstein
President
Sage Realty Group

RE: Interest in Properties located in RPZ for Oxnard Airport

Dear Mr. Kirschenstein:

Thank you and your team for meeting with me once again to inform me of the history and circumstances regarding the School District's K Street and Second Street properties.

The Department of Airports is interested in exploring the idea of possibly acquiring property the School District owns, specifically 220 South K Street, Oxnard; 309-315 South K Street, Oxnard; and 1101 West 2nd Street, Oxnard which appear to be located in the vicinity of the Runway Protection Zone or the future planned Runway Protection Zone (RPZ) for the Oxnard Airport.

The County is currently working on an airport layout plan (ALP) update for the Oxnard Airport and will have a better idea upon the completion of that effort as to the future need of said properties.

I hope we will be in a better position by the end of 2019 after having completed the ongoing ALP process for the Oxnard Airport to then weigh in further as to our continued interest in these properties.

Please thank the District and its staff and board for their interest in helping the Oxnard Airport plan for a safe and successful future of growing aviation for the Oxnard community and Ventura County.

Thank you,



Kip Turner, C.M.
Director of Airports

9C

****FINAL ATTEMPT****

June 28, 2019

Re: Camarillo Hangar Waitlist

To Whom It May Concern:

The Department of Airports (DOA) is conducting an audit on the Camarillo Airport hangar waitlist. We request that you complete the bottom portion of this form and return it to our office via email at john.feldhans@ventura.org, via facsimile at (805) 388-4366, or via mail ATTN: John Feldhans, Department of Airports, 555 Airport Way, Suite B, Camarillo, CA 93010. **If the DOA does not receive this form by 5 p.m. on July 9, 2019, your name will be removed from the Camarillo Airport hangar waitlist and your refund will be sent to the address on file.**

- I would like to remain on the Camarillo Airport hangar waitlist (**please complete all fields**).

Name: _____

Phone: _____

Email: _____

- I would like to be removed from the Camarillo Airport hangar waitlist and I would like my deposit returned to me at the address listed below:

Name: _____

Address: _____

Please note that if your name is on both the Camarillo Airport hangar waitlist and the Oxnard Airport hangar waitlist, removing yourself from the Camarillo Airport hangar waitlist will not affect your position on the Oxnard Airport hangar waitlist.

Thank you for your cooperation. I can be reached at (805) 388-4246 should you have any questions.

Sincerely,



John Feldhans, C.M.
Airport Operations Supervisor

9d

July 3, 2019

Rosemarie Gaglione
City of Oxnard, Public Works Director
305 W 3rd St
Oxnard, CA 93030

Re: Comments on Campus Park Development, Oxnard, CA

Dear Ms. Gaglione,

The County of Ventura Department of Airports (DOA) has recently been made aware that the City of Oxnard (City) is hosting multiple workshops to gather public information regarding the development of Campus Park. The DOA would like to take this opportunity to remind City staff that on March 21, 2011, the DOA, in response to City's request for project review and recommendation, provided a letter (attached) which addresses the proposed project location in relation to the Oxnard Airport's Runway Protection Zone (RPZ).

The DOA requests that current City staff carefully review the letter before continuing with the project. Should you have any questions relating to this matter, please contact me at 805-388-4201.

Sincerely



Jorge E. Rubio, A.A.E.
Deputy Director of Airports

Attachment: Comments on Campus Park Development letter dated March 21, 2011

C: Kip Turner, Director of Airports
Alexander Nguyen, Oxnard City Manager
Ashley Golden, Assistant City Manager

9e1

county of ventura

DEPARTMENT OF AIRPORTS
www.ventura.org/airports



555 Airport Way ♦ Camarillo, CA 93010 ♦ (805) 388-4274 ♦ Fax: (805) 388-4366

March 21, 2011

Michael Henderson
City of Oxnard, General Services Dept.
305 W 3rd St
Oxnard, CA 93030

Re: Comments on Campus Park Development, Oxnard, CA

Dear Mr. Henderson,

The City of Oxnard has requested review and recommendations concerning the above referenced proposal. The proposed project is the redevelopment of the old high school parcel directly under the approach to the Oxnard airport and primarily within the Runway Protection Zone (RPZ) for the airport, although some of the development does occur outside of the RPZ (please see attached site map).

The County of Ventura Department of Airports, the Ventura County Aviation Advisory Commission, and the Oxnard Airport Authority have had an opportunity to review the proposed development known as "Campus Park" and find it to be inconsistent with the Ventura County Comprehensive Land Use Plan (ACLUP), and therefore object to the proposed use. Airport staff has reviewed the proposed development and finds that the project, as proposed, is not consistent with the Airport Comprehensive Land Use Plan (ACLUP). The recreational use within the RPZ is considered an unacceptable land use per Table 6B (attached).

We appreciate that the City has taken steps to design the park in a manner that minimizes the negative impact on the airport approach, and that you have included staff in design review meetings. The proposed design does improve prior and existing uses by removing a majority of the buildings in the RPZ, and moving the track and bleachers further south away from the runway extended centerline and partially outside the RPZ. The design does, however, leave some existing buildings within the RPZ (southwest corner of development) and provides for a new parking lot, both of which are in conflict with FAA design standards.

9e2

Should the City proceed with the Park by the City Council overriding the Airport Authority, we respectfully request that you include the following conditions as part of the approval for the development.

1. The City be required to grant to the County of Ventura an avigation easement over the parcel to include the elements of the Federal Aviation Administration's Model Avigation Easement;
2. The City provide an airport/aircraft viewing area along the exercise path for park visitors to be made aware of and enjoy the airport and aircraft overflight;
3. The City design all park lighting so as not to interfere with pilot's vision when on approach to the Oxnard airport; and
4. The City be required to file a form 7460, "Notice of Proposed Construction" with the Federal Aviation Administration (FAA) that enables the FAA to review the development for any hazards to airport/aviation operations.

The above recommendations would serve to provide the future users of the park site with a greater level of disclosure, awareness, and compatibility for airport operations. It would also assist us in achieving the goal of the Oxnard Airport Mission Statement, which is to foster cooperation with the airport's neighbors and conduct responsible flight operations.

In addition to the above comments, it is recommended that this proposed development be reviewed by the Ventura County Airport Land Use Commission for a finding with regard to the ACLUP. Additionally, Caltrans Division of Aeronautics should have an opportunity to review and comment on the proposed development prior to any action being taken by the City of Oxnard.

Thank you for the opportunity to comment on the proposed use and if you have any questions relating to this matter, please contact me at 805-388-4200.



TODD L. McNAMEE, AAE
Director of Airports

Attachments

9e3

A) 04.53914"N
11'50.54523"W

EXISTING RUNWAY
PROTECTION ZONE
500' x 1700' x 1010'
PRECISION APPROACH

Agriculture

EXIST. HIGH PT.
RWY. 25 END
EL. 44.80
34°12'02.6264"N
119°11'50.5755"W

ULT. RWY. 7
DEPARTURE
THRESHOLD
EL. 42.78
34°12'02.629"N
119°11'54.099"W

EXISTING RUNWAY
PROTECTION ZONE
500' x 1700' x 1010'
DEPARTURE

Ultimate 50:1 Approach Slope

2nd Street

Existing MA/LSR
Approach Lights
715'

75'

285'

1377'

75'

9'

126'

126'

126'

Perimeter Service Road

Existing 34:1 Approach Slope

29' Area

13

14

15

16

17

18

Existing Aircraft Parking

40'

40'

40'

40'

40'

40'

40'

40'

40'

40'

40'

40'

40'

ACS (OXR E)
AT = 34°12'00.07408"N
ONG = 119°11'48.45004"W
LEV = 43.0'

Residential

Commercial

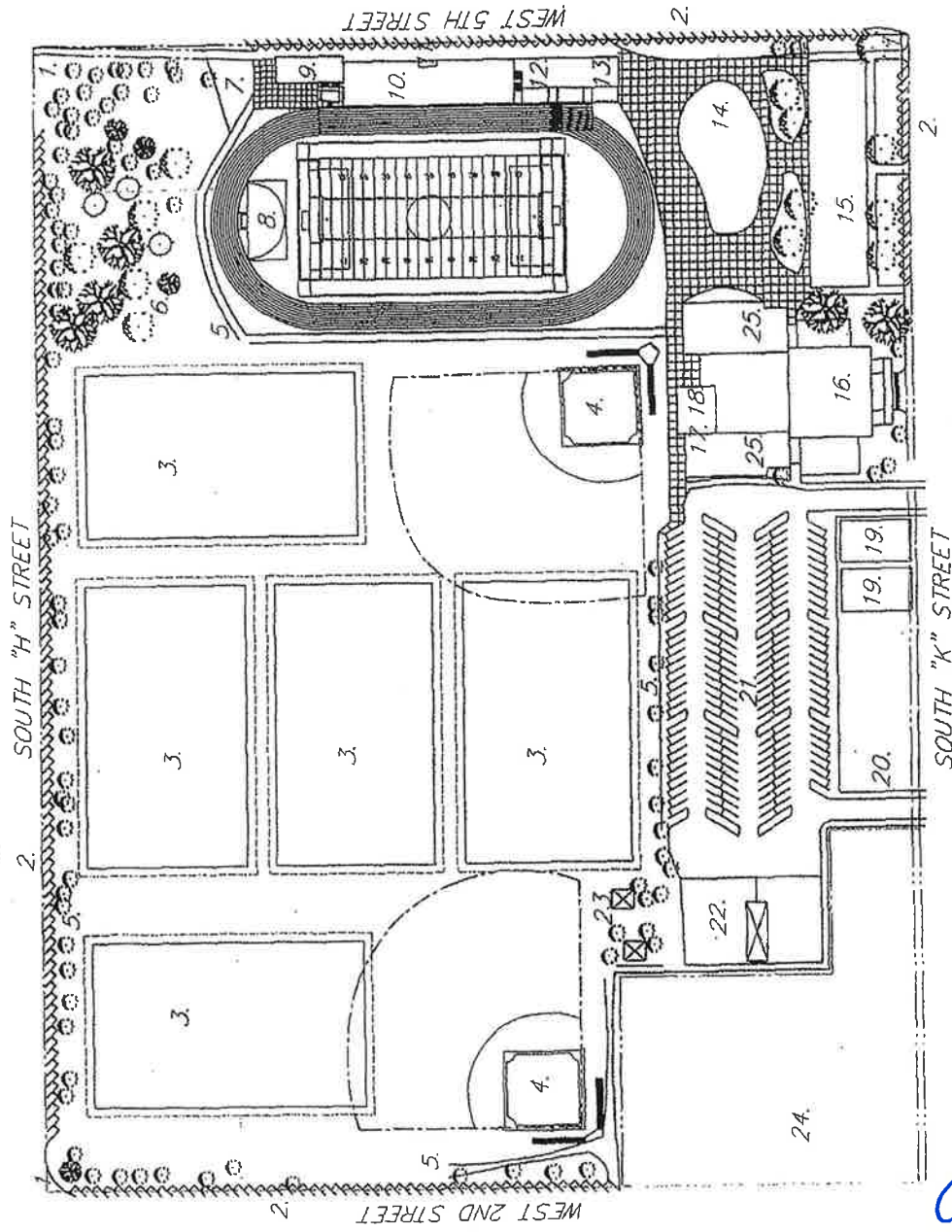
FUTURE EASEMENT

ULTIMATE RUNWAY
PROTECTION ZONE
1000' x 2500' x 1700'
PRECISION APPROACH
(SEE NOTE #6)

5th Street

Ventura Road

924



1. MONUMENT SIGNS
2. ANGLED STREET PARKING
3. SOCCER FIELDS
- 4.(E)BASEBALL/SOFTBALL FIELDS
5. WALKING/JOGGING PATH
- 6.(E)PASSIVE PARK AREA W/PICNIC TABLES
7. EXERCISE AREA
- 8.(E)TRACK AND FIELD STADIUM
9. TEAM SPORTS ASSEMBLY AREA
- 10.(E)BLEACHERS
11. RECREATION STORAGE
12. STADIUM RESTROOMS
13. STADIUM SNACK BAR
14. MULTI-AGE PLAYGROUND
- 15.(E)RECREATION OFFICE
- 16.(E)CAMPUS PARK GYMNASIUM
17. PARK RESTROOMS
18. PARK SNACK BAR
- 19.(E)BASKETBALL COURTS
20. SKATEBOARD PARK
- 21.(E)ON-SITE PARKING
22. PARK MAINTENANCE/CITY CORP AREA
23. GROUP PAVILION AREA
- 24.(E)JOYNARD UNIFIED SCHOOL DIST.
- 25.(E)MULTI-USE ACTIVITY ROOMS

CAMPUS PARK MASTER PLAN

9e5

TABLE 6B
Adopted Land Use Compatibility Standards in
Safety Zones for Civilian Airports

Land Use	Runway Protection Zone	Outer Safety Zone	Traffic Pattern Zone	Extended Traffic Pattern Zone
Residential				
Single Family	U	U	C [a, e]	A [e]
Multi-Family	U	U	C [a, e]	A [e]
Mobile Home Parks	U	U	C [a, e]	A [e]
Public/Institutional				
Hospitals/Convalescent Homes	U	U	U	A [e]
Schools	U	U	U	A [e]
Churches/Synagogues	U	U	U	A [e]
Auditoriums/Theaters	U	U	U	A [e]
Commercial				
Hotels and Motels	U	U	C [c, e]	A [e]
Offices and Business/Professional Services	U	C [a, e]	C [c, e]	A
Wholesale	U	C [a, e]	C [c, e]	A
Retail	U	C [a, e]	C [c, e]	A
Industrial, Transportation, Communication, and Utilities				
Manufacturing - General/Heavy	U	C [a, e]	C [c, e]	A
Light Industrial	U	C [a, e]	C [c, e]	A
Research and Development	U	C [a, e]	C [c, e]	A
Business Parks/Corporate Offices	U	C [a, e]	C [c, e]	A
Transportation Terminals	U	U	A	A
Communication/Utilities	C [b]	A	A	A
Automobile Parking	C [b]	A	A	A
Recreation/Open Space				
Outdoor Sports Arenas	U	U	U	A
Outdoor Amphitheaters	U	U	U	A
Parks	U	C [a]	A	A
Outdoor Amusement	U	C [a, e]	A	A
Resorts and Camps	U	C [a, e]	A [e]	A [e]
Golf Courses and Water Recreation	C [d]	A	A	A
Agriculture	A	A	A	A

9e6

TABLE 6B (Continued)
Adopted Land Use Compatibility Standards in
Safety Zones for Civilian Airports

NOTES

A = Acceptable land use.

C = Land use is conditionally acceptable upon meeting required criteria (see footnotes below).

U = Unacceptable land use.

- [a] Maximum structural coverage must be no more than 25 percent. "Structural coverage" is defined as the percent of building footprint area to total land area, including streets and greenbelts.
- [b] The placing of structures or buildings in the Runway Protection Zone is unacceptable. Above ground utility lines and parking are allowed only if approved by the Federal Aviation Administration (FAA) as not constituting a hazard to air navigation.
- [c] Maximum structural coverage must not exceed 50 percent. "Structural coverage" is defined as the percent of building footprint area to total land area, including streets and greenbelts. Where development is proposed immediately adjacent to the airport property, structures should be located as far as practical from the runway.
- [d] Clubhouse is unacceptable in this zone.
- [e] An aviation easement is recommended and a fair disclosure agreement and covenant shall be recorded by the owner and developer of the property.

The adopted safety standards at NAS Point Mugu are shown in Table 6C. The standards in the CZ, the APZ-1, and the APZ-2 are the same as in the current CLUP. The standards in the TPZ zone are the same as in the civilian

Extended TPZ zone. As was done in the civilian table, the land use classification system has been changed to add transportation, communication, and utilities to the industrial category.

**SENT VIA CERTIFIED AND FIRST CLASS US MAIL
RETURN RECEIPT REQUESTED**

July 8, 2019

Mr. Peter Yune
L600 Project Manager
C/o T-Mobile West LLC
2008 McGaw Ave
Irvine, CA 92614

RE: T Mobile ID SV00504A
Site address: 2889 W. 5th St., Oxnard, Ca 93030
Consent request for modifications to equipment

Dear Mr. Yune:

We are in receipt of your letter dated June 28, 2019 requesting the Department of Airports approval of certain work proposed for your leased facility at the above referenced location.

We will review the plans and provide you a written response. For your information and attention, the referenced lease agreement requires the Landlord's approval and **no waiver is provided for non response within 30 days** (you noted in your letter that Landlord's non response deems consent).

The Landlord's response works as follows: If Landlord finds the plans acceptable as provided, then Landlord provides a preliminary authorization letter to the tenant to allow Ventura County Building and Safety to accept Tenant's application for a building permit. Ventura County Building and Safety will not issue a building permit until it receives Landlord's final approval letter.

Please note your plans erroneously note permitting jurisdiction as the City of Oxnard. The permitting jurisdiction for County property is Ventura County Planning / Building and Safety.

Sincerely,


Madeline Herrle, CSM, RPA®

Lease Manager
Madeline.Herrle@Ventura.org
805.388.4243

9f

NOTICE

To: East End Hangar Tenants at Camarillo Airport

From: Camarillo Airport Operations Supervisor

Date: July 12, 2019

Re: **Construction Start Date - Northeast Hangar Development, Phase 1**

The County of Ventura Department of Airports (DOA) is pleased to announce that the construction of the first phase of the Northeast Hangar Development will begin on July 29, 2019 with an estimated completion date of June 2, 2020. Once constructed, the DOA will be able to offer forty-one (41) new County hangars to prospective tenants to help alleviate the demand for aircraft storage at Camarillo Airport.

It is not anticipated project construction will impact normal airport operations. All taxilanes/taxiways in the area, including the contractor access/route (Gate 1 to Taxiway G1 – see attached diagram) are expected to remain operational throughout the duration of the project. Appropriate security and traffic plan measures will be in place.

Project updates, including construction schedule updates, will be available on the DOA's website beginning July 29th at: <https://www.ventura.org/camarillo-projects/>.

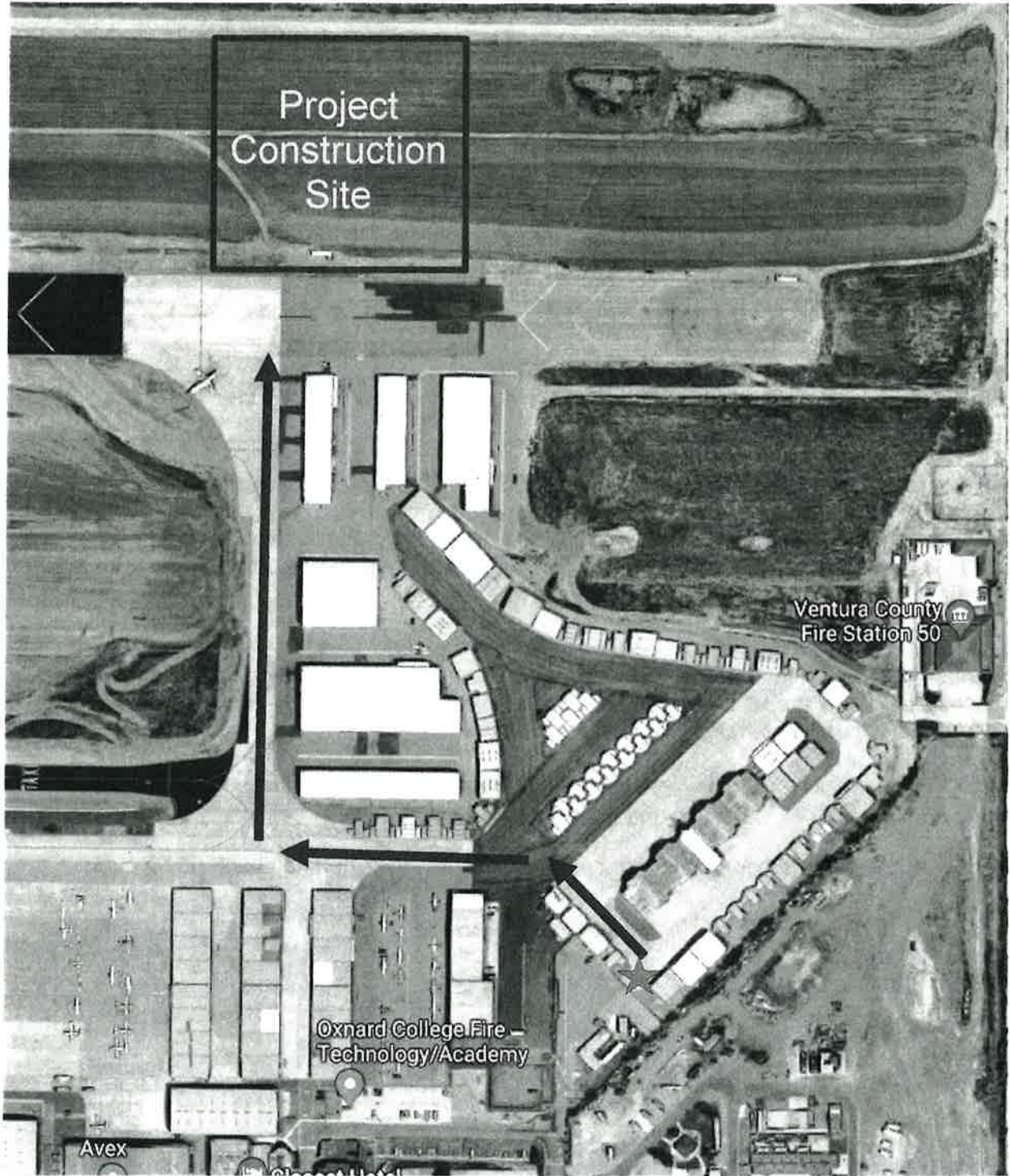
Please contact Airport Operations with any questions or concerns at 805-947-6803.

Thank you for your understanding and cooperation.

Sincerely,

Department of Airports

991



- ★ Entrance through Gate V1
- ← Construction Access Route

992

July 18, 2019

Mr. Mark Sullivan
2625 Townsgate Rd., Suite 330
Westlake Village, CA 91361


RE: June 24, 2019 Public Records Request #1 on behalf of your client Gerald Alves:

“All Documents that evidence or refer to the impact of the NE Hangar Development on the current (i.e. fiscal year 2019) and out-year (i.e. fiscal year 2020 and later) operating budget and financial reserves of the Department of Airports (DOA). This request extends to and includes data and charts reflecting the impact of the NE Hangar Development construction costs on and contribution of project NE Hangar Development rental receipts to the DOA budget.”

Dear Mr. Sullivan:

In response to your request as outlined above, attached is a copy of the County of Ventura – Department of Airports Cash Flow Analysis for the five year period (projection) from July 1, 2019 through June 30, 2024.

Sincerely,


Madeline Herrle, CSM, RPA®
Leasing Manager

Enclosure

9h

July 18, 2019

Mr. Mark Sullivan
2625 Townsgate Rd., Suite 330
Westlake Village, CA 91361


RE: June 24, 2019 Public Records Request #2 on behalf of your client Gerald Alves:

“All documents created by or for DOA after January 1, 2018 that evidence or refer to the monthly hangar rental rates charges of airport operators other than the DOA and the comparison of the same to rental rates charges or proposed to be charged by DOA”

Dear Mr. Sullivan:

In response to your request as outlined above, attached is a copy of a chart showing the information requested.

Sincerely,


Madeline Herrle, CSM, RPA®
Leasing Manager

Enclosure

July 18, 2019

Mr. Mark Sullivan
2625 Townsgate Rd., Suite 330
Westlake Village, CA 91361

RE: June 24, 2019 Public Records Request #3 on behalf of your client Gerald Alves:

“All documents that evidence or refer to any communications from February 1, 2019 to the present between the DOA and RKR, Inc., its president Ron Rasak, its officers, employees, agents, director, investigators, attorneys and all other persons acting on its behalf relating to proposed facilities and development at the NE Corner of the Camarillo airport. This request extends to and includes documents that evidence or refer to any communications from February 1, 2019 to the present concerning (1) the September 11, 2018 option agreement between the County of Ventura and RKR, Inc., (2) any proposed lease agreement(s) or revisions thereto between the County of Ventura and RKR, Inc., (3) the “Cloud 9” hangar project and (4) any project proposed to be constructed in whole or in part on any portion of the Camarillo Airport that has, at any time, been subject to an option to lease in favor of APL”

Dear Mr. Sullivan:

In response to your request as outlined above, attached are copies of emails and correspondence pertaining to your request.

Sincerely,



Madeline Herrle, CSM, RPA®
Leasing Manager

Enclosure

9j

July 18, 2019

Mr. Mark Sullivan
2625 Townsgate Rd., Suite 330
Westlake Village, CA 91361

RE: June 24, 2019 Public Records Request #4 on behalf of your client Gerald Alves:

“All documents that evidence or refer to any communications from December 1, 2018 to the present between the DOA and the Board of Supervisors, any individual supervisor, the County Executive Officer, any City in Ventura County or other subdivisions of the County of Ventura relating to the operation or storage at the Camarillo Airport of Boeing Business Jets or aircraft larger than/heavier than the maximum permitted under the Joint Powers Agreement between the County of Ventura and the City of Camarillo”

Dear Mr. Sullivan:

No documents exist pertaining to your request.

Sincerely,



Madeline Herrle, CSM, RPA®
Leasing Manager

9K

July 18, 2019

Mr. Mark Sullivan
2625 Townsgate Rd., Suite 330
Westlake Village, CA 91361

RE: June 24, 2019 Public Records Request #5 on behalf of your client Gerald Alves:

“All documents that (A) evidence or refer to any communications from December 1, 2018 to the present between the DOA and any third party(ies), including RKR, Inc., its president Ron Rasak, its officers, employees, agents, directors, investigators, attorney and all other persons acting on its behalf relating to the operation or storage at the Camarillo Airport of Boeing Business Jets or (B) aircraft larger than/heavier than the maximum permitted under the Joint Powers Agreement between the County of Ventura and the City of Camarillo.”

Dear Mr. Sullivan:

We have separated your request as outlined above into two sections, and have added the designations “A” and “B”, for clarity in our response.

With respect to part “A” above, attached are copies of correspondence. With respect to part “B” above, no documents exist. The limitations on aircraft described in the Joint Powers Agreement pertain to weight and wheel configuration, not the type of aircraft.

Sincerely,



Madeline Herrle, CSM, RPA®
Leasing Manager

Enclosures



555 AIRPORT WAY, SUITE E
CAMARILLO, CA 93010
PHONE: (805) 388-4274
FAX: (805) 388-4366
WWW.VENTURA.ORG/AIRPORTS
WWW.IFLYDXNARD.COM

July 19, 2019

Federal Aviation Administration
Los Angeles Airports District Office
ATTN: Lemuel Del Castillo
15000 Aviation Blvd.
Lawndale, CA 90261

**RE: Camarillo Airport – Taxiway H Pavement Rehabilitation
CONTRACTOR SELECTION RECOMMENDATION
Future AIP Grant No. 03-06-0339-37-2019**

Dear Lemuel:

The County of Ventura Department of Airports received bids for the subject project on June 25, 2019. A copy of the bid abstract for the two (2) bids received is enclosed, and the bids have been reviewed for form.

Maxwell Asphalt, Inc. from Salt Lake City, Utah submitted the lowest responsible base bid in the amount of \$213,351. The low bid is 22% under the engineer's estimate of \$273,576. We believe that the bid reflects the value of the work to be done.

If you have any questions regarding our contractor selection recommendation, please contact me at (805) 388-4205.

Sincerely,

Erin Powers
Projects & Programs Administrator

Enclosures:

1. Bid Tabulation
2. Updated Grant Breakdown

gm

NOTICE

To: East End Hangar Tenants at Camarillo Airport

From: Camarillo Airport Operations Supervisor

Date: July 29, 2019

Re: **Construction Start Date - Northeast Hangar Development, Phase 1 - Update**

The start date for construction of the first phase of the Northeast Hangar Development has been rescheduled, pending final construction coordination. Project updates, including the rescheduled construction start date will be available on the DOA's website at: <https://www.ventura.org/camarillo-projects/>.

Once constructed, the DOA will be able to offer forty-one (41) new County hangars to prospective tenants to help alleviate the demand for aircraft storage at Camarillo Airport.

It is not anticipated project construction will impact normal airport operations. All taxilanes/taxiways in the area, including the contractor access/route (Gate 1 to Taxiway G1 – see attached diagram) are expected to remain operational throughout the duration of the project. Appropriate security and traffic plan measures will be in place.

Please contact Airport Operations with any questions or concerns at 805-947-6803.

Thank you for your understanding and cooperation while we improve our facilities.

###

9n

NOTICE

To: Camarillo Airport Tenants – Tie-Down Rows 14,15,16, and 17

From: Camarillo Airport Operations Supervisor

Date: August 6, 2019

Re: Temporary Aircraft Relocation for Wings Over Camarillo Air Show

The annual Wings Over Camarillo Air Show will take place at the Camarillo Airport on August 17-18, 2019. As in previous years, the tie-down area near the wash rack will be needed for display aircraft and other activities. This will require the temporary relocation of your aircraft. Tie-downs will be available in the tie-down area located next to the Air Traffic Control Tower.

We ask that you move your aircraft from your assigned tie-down no later than Wednesday, August 14th. Air Show staff will be setting up Thursday, August 15th, once aircraft have cleared the wash rack area. You can return your aircraft to its assigned tie-down beginning Tuesday, August 20th.

We apologize for the inconvenience. However, your cooperation pays large dividends in terms of the success of the Air Show, promoting aviation, and promoting the airport. Should you have any questions, please don't hesitate to contact 805-388-4246.

Thank you in advance for your assistance in helping to make this year's Air Show a success.

###

August 26, 2019

Ms. Sheila M. Sannadan
Adams Broadwell Joseph & Cardozo
601 Gateway Blvd., Suite 1000
South San Francisco, CA 94080-7037

RE: Public records request – Silverstrand Grid Project

Dear Ms Sannadan:

Attached is our estimate to fulfill your Public Records Request relating to the “Silverstrand Grid Project” as outlined in your letter dated August 21, 2019.

Once we have received payment, we will provide the information within 10 days of receipt of payment.

Sincerely,



Madeline Herrle

Lease Manager

Madeline.Herrle@Ventura.org

805.388.4243

Enclosure

9p1

ESTIMATE FOR PUBLIC RECORDS REQUEST

Date: August 26, 2019
To: Adams Broadwell Joseph & Cardozo, attn.: Sheila Sannadan
Request: All records related to Silverstrand Grid Project proposed by Able Grid Energy Solutions (dba Silverstrand Grid, LLC).

<u>Hours</u>	<u>Items</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
4		Retrieve, copy documents	24.00	96.00
1.0		Review by County Counsel of items Subject to PRR	24.00	24.00
	400	Estimated number of pages	.03	12.00
		Estimated shipping charges		12.00
-2		First 2 hours, deducted per Ord No 4339		(48.00)
			Total Due	\$96.00

The above is only an estimate
 The estimate also includes redaction of private information as needed.

9p2

August 26, 2019

Federal Aviation Administration
Los Angeles Airports District Office
ATTN: Lemuel del Castillo, ADO Program Manager
(424) 405-7270
777 S. Aviation Boulevard, Ste. 150
El Segundo, CA 90245

**AIRPORT IMPROVEMENT PROGRAM
CAMARILLO AIRPORT – AIP 3-06-0339-037-2019**

Mr. Lemuel del Castillo,

Enclosed, please find an original signed grant agreement for the Taxiway H Rehabilitation at Camarillo Airport. Thank you for all of your support and assistance in helping us to accomplish our AIP goals.

If you have any questions, please contact me at 805-388-4205.

Sincerely,



Erin Powers
Projects and Programs Administrator

Enclosure

99

August 26, 2019

Ms. Shannon Montano
California Department of Transportation
Division of Aeronautics (MS-40)
1120 N Street
Sacramento, CA 95814-5606

**Re: Application for State Matching Funds – Federal Aviation
Administration (FAA) Grant AIP 3-06-0339-037-2019 – Camarillo
Airport**

Dear Ms. Montano:

Enclosed, please find our application for a State Matching Grant for FAA AIP 3-06-0339-037-2019. This year's project is for the rehabilitation of Taxiway H, including surface preparation, marking removal and cleaning of the pavement, crack seal, isolated pavement repair, application of an emulsified asphalt seal coat and re-application of pavement markings. The project is eligible for State funding and is included in the State's Capital Improvement Program.

We believe our project is a good candidate for funding, as proper maintenance extends the life of existing improvements. We have accepted Federal AIP funds and selected the contractor. We now are trying to secure a matching State grant in the amount of \$15,910 to help us accomplish this important project.

We look forward to continuing our partnership in providing safe and reliable facilities to the public.

Thank you for your consideration of our application. If you have any questions, please contact me at 805-388-4205.

Sincerely,



Erin Powers
Projects and Programs Administrator

C: Kip Turner, Director of Airports
Brenda Perez, FAA Community Planner
File

gr

See how Ventura County's aviation team will grow into its space at Camarillo Airport

10 PHOTOS

3:51 p.m. PDT June 13, 2019



James McGuire, left, Ventura County Sheriff's pilot, and sheriff Senior Deputy Lee Chapman take off on a mission to search for an at-risk subject in Moorpark. The sheriff's office has shared half the hangar space for decades with Camarillo Aircraft Service but will now use the whole hangar because new helicopters purchased by the Ventura County Fire Department are expected to take up more space.

JUAN CARLO/THE STAR

10a1



Richard Fleck stands outside the hangar he will be vacating at the end of June after 27 years. Fleck's business, Camarillo Aircraft Service, will move to another hangar at the Camarillo Airport.

KATHLEEN WILSON/THE STAR

10a2



Ventura County Sheriff's pilot Alex Keller inspects the motor of Helicopter 3 at the Camarillo Airport. The sheriff's office has shared half the hangar space for decades with Camarillo Aircraft Service but will now use the whole hangar because new helicopters purchased by the Ventura County Fire Department are expected to take up more space.

JUAN CARLO/THE STAR

10a3



Ventura County Sheriff's pilot Rolla Boggs inspects the blades of Helicopter 6 at the Camarillo Airport. The sheriff's office has shared half the hangar space for decades with Camarillo Aircraft Service but will now use the whole hangar because new helicopters purchased by the Ventura County Fire Department are expected to take up more space.

JUAN CARLO/THE STAR

10a4



Business owner Richard Fleck has been fixing planes at this hangar for 27 years but has to move to make way for helicopters expected to boost firefighting efforts. Fleck's business, Camarillo Aircraft Service, will move to another hangar at the Camarillo Airport.

KATHLEEN WILSON/THE STAR

10a5



Ventura County Sheriff's flight medic Enrique Pizano inspects his gear inside Helicopter 8 at the Camarillo Airport.

JUAN CARLO/THE STAR

10a6



Ventura County Sheriff's pilot Alex Keller inspects the small rotor placed vertically at the tail of Helicopter 3 at the Camarillo Airport.

JUAN CARLO/THE STAR

10a7



Ventura County Sheriff's pilot Alex Keller goes through a pre-flight inspection of Helicopter 3 at the Camarillo Airport.

JUAN CARLO/THE STAR

10a8



Ventura County Sheriff's aviation personnel take off on a mission to search for an at-risk subject in Moorpark.

JUAN CARLO/THE STAR

10a9



Richard Fleck plans to start operating the Camarillo Aircraft Service out of this hangar at the Camarillo Airport starting in July.

KATHLEEN WILSON/THE STAR

10a10

Two killed in crash at Camarillo Airport

Agencies will be investigating cause; victims haven't been identified

Staff Reports Ventura County Star USA TODAY NETWORK

A small plane crashed Wednesday at the Camarillo Airport, leaving two people dead.

The incident was reported at 1:29 p.m. with a Ventura County Fire Department alert about a possible or imminent plane crash. Soon after that, there was a report of a plane down across from the control tower of the airport at Las Posas Road and Ventura Boulevard. There was no fire, according to crews at the scene.

The plane crashed about 1,000 feet short of Runway 26, according to Ian Gregor, a public affairs manager with the Federal Aviation Administration. A staff member with the Ventura County Department of Airports said the crash occurred as the plane was coming in to land.

The cause is under investigation.

The runway was closed to make room for emergency crews, who converged on the crash site in a strip of grass that runs parallel to the east-west runway and is just north of the tarmac. Within moments after arriving, crews reported that two people had died at the scene.

Debris was strewn near the mangled fuselage on the ground between the runway and a fence that runs along Ventura Boulevard. A crowd gathered along the boulevard to get a glimpse of the plane and the fire engines, ambulances and police vehicles.

According to the identification number, the plane is a single-engine experimental craft made in 2002 from a Wheeler Aircraft Co. Express Series 2000 kit. It was amateur-built, according to records with the FAA.

It's registered to a limited-liability corporation in Taylorsville, Utah, according to the FAA. The plane had a valid license with an

expiration date of Jan. 31, 2022, according to the FAA. According to online reports, a Wheeler Express has a capacity of three passengers and is 26 feet long with a wingspan of 31.5 feet. It has an empty weight

of 1,825 pounds.

In addition to the FAA, the National Transportation Safety Board is investigating the crash.

Staff writer Jeremy Childs contributed to this report



This small kit-built plane crashed Wednesday at the Camarillo Airport, leaving two people dead. The incident was reported at 1:29 p.m. PHOTOS BY JUAN CARLO/THE STAR



The plane crash is seen from a distance Wednesday at the Camarillo Airport.

1061

10b2

Santa Paula aviator to be featured at Wings Over Camarillo Air Show

Alicia Doyle , Special to Ventura County Star Published 2:00 p.m. PT Aug. 12, 2019 | Updated 2:15 p.m. PT Aug. 12, 2019



Judy Phelps, in her Pitts airplane, buzzes the runway during the Wings Over Camarillo Air Show at the 2018 show. She will return Aug. 17 and 18 at the Camarillo Airport. (Photo: JOE LUMAYA/SPECIAL TO THE STAR)

As a flight school instructor and owner of CP Aviation in Santa Paula, Judy Phelps' flying career began in an unlikely way.

She was working as a waitress at the Santa Paula airport restaurant where she met her future husband, Clay Phelps, who owned the flight school next door. This "life-changing experience" led to her passion for aviation, making her an expert in flight and among 6% of women in the entire population of pilots.

"Just learning to fly in general changed me...I learned a lot about myself," recalled Phelps, 56, of Santa Paula, who started taking flight lessons in 1994.

"I learned you can do anything you want to do; you just have to do it," she said. "I've had doctors tell me that becoming a doctor was easier than learning to fly. For me, it really changed my life."



10c1

TROY HARVEY/SPECIAL TO THE STAR Judy Phelps, second from left, gives a tour of her hanger located at the Santa Paula Airport in this file photo. (Photo: TROY HARVEY)

This year's Wings Over Camarillo air show Aug. 17 and 18 at the Camarillo Airport will mark Phelps' ninth year of aerobatic performance at the show.

Aerial performances are one of many highlights at the 39th annual Wings Over Camarillo event, presented by California Aeronautical University and hosted by the Camarillo Wings Association.

There will also be more than 200 classic cars on display, food trucks and craft beer, as well as a STEM pavilion where 24 local teams of students will compete in a robotics competition that showcase their skills in science, technology, engineering and math or STEM.

Phelps, who will fly aerobatics in her Pitts biplane, will perform full loop circles in the sky, twirl her plane close to the ground and showcase her hammer head skills in which she flies vertically straight up and pivots the plane pointing straight down.

"When you watch an air show performer, they have a lot of tumbles and do a lot of fancy maneuvers, and I keep my air show very basic," said Phelps, whose aerobatic routine will range between 800 and 2,000 feet off the ground. "The hammer head is one of my favorite maneuvers. It's where you fly vertical straight up towards the sky, then wait for the airplane to just about run out of energy, pivot the plane, and the nose comes around pointed straight at the ground."

Additionally, guests will see static aircraft displays of old and new military planes and helicopters, along with multiple general aviation aircraft.

The event will also feature a special World War II tribute, including a recreation of a wartime air combat with stunning pyrotechnics of fire and controlled explosions.

"This is the first time in our 39 years that we will have pyrotechnics enhancing our flying war birds," said Jim Thompson, president of Camarillo Wings Association. "We are very excited to bring this new experience to the event."

The air show is commemorating the 75th anniversary of D-Day, said Linda Ehrlich, the event's secretary and marketing director.

"One of our favorite activities is the car parade down the taxiway...led with some special WWII veterans as our grand marshals."

The goal of Wings Over Camarillo aligns with the mission of the Camarillo Wings Association, which is "to promote youth in science and aviation, furthering the education of Ventura County youth through leadership and service," said Ehrlich, noting that the association is a charitable organization that distributes net profits to area charities.

She said that over the past nine years the Camarillo Wings Association has donated \$371,340 to local nonprofits.

In addition to Phelps' involvement with the local air show, she has been recognized by the Ventura County Chapter of the Ninety-Nines International Organization of Women Pilots as 2006 Woman Pilot of the Year and the Southwest section's 2008 Professional Woman Pilot of the Year.

As past chairwoman of the local chapter, she remains active in local activities, promoting and encouraging women in aviation. Phelps has also taught seminars for pilots throughout the state.

"When you're up in the air, you get a whole different perspective on the world," she said. "...When I'm up in the air, I love the feeling of being in the present moment."

If you go

10c2

What: Wings Over Camarillo

When: Aug. 17 and 18. Gates open at 9 a.m. Air demonstrations start at noon.

Where: Camarillo Airport, 555 Airport Way

Cost: General admission \$25; \$15 for active military; \$10 for ages 6 to 12; free for children age 5 and younger

Information: wingsovercamarillo.com; 805-419-3530



Judy Phelps will be returning to Wings Over Camarillo this year. (Photo: CONTRIBUTED PHOTO/NICK TAYLOR)

10c3

From:
Sent:

SWAAAE <admin@swaaae.org>
Wednesday, August 14, 2019 1:57 PM

Southwest Chapter of the American Association of Airport Executives

August 14, 2019



SWAAAE Alert

Southwest Chapter of the American Association of Airport Executives

In This Issue:

[Outcome of SWAAAE's 2019-20 Board of Directors Election](#)

[Congratulations to SWAAAE's 2019 Award and Scholarship Recipients](#)

[2019 SWAAAE Summer Conference Recap](#)

[60th Annual Airport Management Short Course - Reserve Your Hotel Room](#)

[New Chapter Accredited Airport Executives](#)

[SWAAAE Member Spotlight](#)

[Fall Board of Directors Meeting Scheduled for Friday, October 18 in Phoenix](#)

[Jobs](#)

[RFPs/RFQs](#)

Outcome of SWAAAE's 2019-20 Board of Directors Election

The 2019-20 Board of Directors election was held on Tuesday, July 30 in Tucson, AZ in conjunction with the 73rd Annual SWAAAE Summer Conference. Below are the results of the election, as well as advancements of the Board members:



- **Jennifer Maples**, A.A.E., C.A.E., ACE of City of Phoenix Aviation Department advanced from 1st Vice President to President
- **Judy Ross**, A.A.E., C.A.E., of Norman Y. Mineta San Jose International Airport advanced from 2nd Vice President to 1st Vice President
- **Jorge Rubio**, A.A.E., C.A.E., of Ventura County Department of Airports was elected to 2nd Vice President
- **Jonathan Hudson**, C.A.E., C.M., of Minter Field Airport District advanced from President to Immediate Past President
- **Welton Trang**, C.M., of John Wayne Airport was elected to Director to represent Southern California
- **Courtney Johnson**, C.A.E., C.M., of San Luis Obispo County Regional Airport continues her term as Southern California Director
- **Brett Godown** of Salinas Municipal Airport was elected to Director to represent Northern California
- **Andrew Swanson**, C.A.E., of City of Palo Alto continues his term as Northern California Director
- **Corinne Nystrom**, A.A.E., of Falcon Field Airport was elected as Director At-Large
- **Dean Schultz**, A.A.E., of Reno-Tahoe Airport Authority was elected to Director to represent Nevada
- **Barney Helmick**, A.A.E., of Flagstaff Airport continues his term as Arizona Director
- **David Sperling** of C&S Companies, Inc. was elected to Corporate Director
- **Matt Quick** of Coffman Associates continues his term as Corporate Director
- **Barry Rondinella**, A.A.E., C.A.E., of John Wayne Airport continues his term as AAAE Director and Nominating Committee Representative

- **Kevin Bumen**, A.A.E., C.A.E., continues his term as a National Director of AAAE
- **Scott C. Malta**, A.A.E., C.A.E., of Castle Airport continues his term as AAAE Director
- **Nyle S. Marmion**, A.A.E., of San Diego International Airport continues his term as AAAE BOE Representative
- **Mark Witsoe**, A.A.E., C.A.E., of Kern County Department of Airports continues his term as AAAE BOE Representative At-Large
- **Jon Faucher**, PMP of Mead & Hunt continues his term as AAAE Corporate Committee Chair
- **Cathy Herring** of KCA Association Management Company continues as Executive Director

The full Board of Directors listing is available on SWAAAE's website [here](#).

Congratulations to SWAAAE's 2019 Award and Scholarship Recipients

SWAAAE would like to recognize the recipients of our Annual Awards. During the President's Banquet held on Tuesday, July 30 in conjunction with the SWAAAE Summer Conference in Tucson, AZ, the following awards were presented:

- Airport Executive of the Year - **Barry Rondinella, A.A.E., C.A.E.** of John Wayne Airport
- Aviation Excellence Award - **Wayne Reiter, A.A.E., ACE** of City of San Diego
- Award of Distinction - **Joe Husband, C.A.E., E.E.** of Glendale Municipal Airport
- President's Award - **Jeff Leonard, P.E.** of Mead & Hunt and **Jorge Rubio, A.A.E., C.A.E.** of Ventura County Department of Airports



SWAAAE would also like to congratulate the following scholarship recipients:

- Professional Accreditation & Certification Scholarship - **Sarah Ferrara** of Scottsdale Airport



[Home](#) » [About Us](#) » [Board of Directors](#)

2019-2020 BOARD OF DIRECTORS



PRESIDENT

JENNIFER MAPLES, A.A.E., C.A.E., ACE

Aviation Superintendent
City of Phoenix Aviation Department
2515 E. Buckeye Rd.
Phoenix, AZ 85034
(602) 273-4014



1ST VICE PRESIDENT

JUDY ROSS, A.A.E., C.A.E.

Deputy Director
Norman Y. Mineta San Jose
International Airport
1701 Airport Blvd., Suite B-1130
San Jose, CA 95110
(408) 392-3638

► [Read more about Judy Ross.](#)

► [Read more about Jennifer Maples.](#)



2ND VICE PRESIDENT

JORGE RUBIO, A.A.E., C.A.E.

Deputy Director of Airports
Ventura County Department of
Airports
555 Airport Way, Suite B
Camarillo, CA 93010
(805) 388-4201



IMMEDIATE PAST PRESIDENT

NATIONAL DIRECTOR OF AAAE

JONATHAN HUDSON, C.A.E., C.M.

General Manager
Minter Field Airport District
201 Aviation Street
Shafter, CA 93263
(661) 393-0402

► [Read more about Jorge Rubio.](#)



DIRECTOR (SOUTHERN CALIFORNIA)

COURTNEY JOHNSON, C.A.E., C.M.

*Deputy Director, Finance and
Administration*
San Luis Obispo County Regional
Airport
975 Airport Drive, Suite 1
San Luis Obispo, CA 93401
(805) 781-5955



DIRECTOR (SOUTHERN CALIFORNIA)

WELTON TRANG, C.M.

Airport Operations Officer
John Wayne Airport
3160 Airway Ave.
Costa Mesa, CA 92626
(626) 807-2776

DIRECTOR (NORTHERN CALIFORNIA)

BRETT GODOWN

DIRECTOR (NORTHERN CALIFORNIA)

ANDY SWANSON, C.A.E.

10d4

Smoke, fire to be visible during Camarillo air show this weekend

[Jeremy Childs](#), Ventura County Star Published 6:45 p.m. PT Aug. 14, 2019 | Updated 5:53 p.m. PT Aug. 17, 2019

Smoke and fire could be visible from the Camarillo Airport this weekend because of the [39th annual Wings Over Camarillo](#) air show.

The air show will take place on Saturday and Sunday at the Camarillo Airport, 555 Airport Way. The periods of pyrotechnics will be from noon to 4 p.m., though the air show begins at 9 a.m. both days.

The pyrotechnics include four sets of simulated bombs starting at 1:30 p.m., a single pyrotechnical event at 2:50 p.m., four additional sets of simulated bombs starting at 3:45 p.m., and a final wall of fire at 4:10 p.m.

The public is advised these pyrotechnic performances are planned and not due to an aircraft emergency. The performance may cause loud booms and visuals of smoke and fire in the air. There will be no fireworks used during the show.

In addition to the pyrotechnics, the show will also include aerial performances, military aircraft displays, classic cars on parade, live entertainment, food trucks, craft beer and other attractions.

General admission is \$25, \$15 for active military; \$10 for ages 6 to 12 and free for children age 5 and younger. For tickets and more information, visit wingsovercamarillo.com.

Jeremy Childs is a breaking news and public safety reporter covering the night shift for the Ventura County Star. He can be reached by calling 805-437-0208 or emailing jeremy.childs@vcstar.com.

10e

39th Camarillo air show draws eyes to the skies

Ventura County Star Published 5:44 p.m. PT Aug. 17, 2019 | Updated 5:51 p.m. PT Aug. 17, 2019

Plane enthusiasts craned skyward Saturday to watch a colorful display of aerobatics and, for the first time, pyrotechnics at the Wings over Camarillo air show.

The event, in its 39th year, commemorated the 75th anniversary of D-Day with a demonstration of wartime air combat combined with [the drama of planned explosions](#).

The popular air show also welcomed the return of Vicky Benzing in her 1940 Boeing Stearman and John Collver in his Wardog along with locals Judy Phelps and Sammy Mason. Guests enjoyed the on-the-ground display of planes and cars as well as the pavilion for science, technology, engineering and math.

The event continues Sunday at the airport at 555 Airport Way, Camarillo. For more information, visit wingsovercamarillo.com.

10/1

35 PHOTOS

5:51 p.m. PDT Aug. 17, 2019



Jackson Mandle, left, and his brother Jameson play with their planes at the 39th annual Wings Over Camarillo air show on Saturday. The event included explosions and aerial performances, a car show and more. The air show, now in its 39th year, continues Sunday at the Camarillo Airport, 555 Airport Way, with gates opening at 9 a.m. and the air demonstration starting at noon. For more information, visit wingsovercamarillo.com.

JUAN CARLO/THE STAR

10f2



A large crowd seeks shade underneath a plane at the 39th annual Wings Over Camarillo air show on Saturday. The air show, now in its 39th year, continues Sunday at the Camarillo Airport, 555 Airport Way, with gates opening at 9 a.m. and the air demonstration starting at noon. For more information, visit wingsovercamarillo.com.

JUAN CARLO/THE STAR



The 39th annual Wings Over Camarillo air show included explosions Saturday as it commemorated the 75th anniversary of D-Day. The air show, now in its 39th year, continues Sunday at the Camarillo Airport, 555 Airport Way, with gates opening at 9 a.m. and the air demonstration starting at noon. For more information, visit wingsovercamarillo.com.

JUAN CARLO/THE STAR



Drawing a crowd of spectators, the Wings Over Camarillo air show got underway Saturday by commemorating the 75th anniversary of D-Day with a show of wartime air combat and planned explosions, as well as other demonstrations. The air show, now in its 39th year, continues Sunday at the Camarillo Airport, 555 Airport Way, with gates opening at 9 a.m. and the air demonstration starting at noon. For more information, visit wingsovercamarillo.com.

JUAN CARLO/THE STAR



Drawing a crowd of spectators, the Wings Over Camarillo air show got underway Saturday by commemorating the 75th anniversary of D-Day with a show of wartime air combat and planned explosions, as well as other demonstrations. The air show, now in its 39th year, continues Sunday at the Camarillo Airport, 555 Airport Way, with gates opening at 9 a.m. and the air demonstration starting at noon. For more information, visit wingsovercamarillo.com.

JUAN CARLO/THE STAR



Drawing a crowd of spectators, the Wings Over Camarillo air show got underway Saturday by commemorating the 75th anniversary of D-Day with a show of wartime air combat and planned explosions, as well as other demonstrations. The air show, now in its 39th year, continues Sunday at the Camarillo Airport, 555 Airport Way, with gates opening at 9 a.m. and the air demonstration starting at noon. For more information, visit wingsovercamarillo.com.

JUAN CARLO/THE STAR



Drawing a crowd of spectators, the Wings Over Camarillo air show got underway Saturday by commemorating the 75th anniversary of D-Day with a show of wartime air combat and planned explosions, as well as other demonstrations. The air show, now in its 39th year, continues Sunday at the Camarillo Airport, 555 Airport Way, with gates opening at 9 a.m. and the air demonstration starting at noon. For more information, visit wingsovercamarillo.com.

JUAN CARLO/THE STAR



Drawing a crowd of spectators, the Wings Over Camarillo air show got underway Saturday by commemorating the 75th anniversary of D-Day with a show of wartime air combat and planned explosions, as well as other demonstrations. The air show, now in its 39th year, continues Sunday at the Camarillo Airport, 555 Airport Way, with gates opening at 9 a.m. and the air demonstration starting at noon. For more information, visit wingsovercamarillo.com.

JUAN CARLO/THE STAR