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NOTICE IS HEREBY GIVEN  
that the Regular Meeting of the Aviation Advisory Commission  
will be held on:

**Monday** **December 7, 2020** **7:00 P.M.**

**CITY OF CAMARILLO  
COUNCIL CHAMBERS  
601 CARMEN DRIVE  
CAMARILLO, CA**

**IN RESPONSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONAVIRUS, THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE CALIFORNIA GOVERNOR'S EXECUTIVE ORDER AND THE COUNTY OF VENTURA PUBLIC HEALTH OFFICER'S LOCAL ORDER.**

**IN ORDER TO MINIMIZE THE SPREAD OF THE NOVEL CORONAVIRUS, THE COUNCIL CHAMBERS WILL NOT BE OPEN TO THE PUBLIC. THE FOLLOWING PROVIDES INFORMATION ABOUT HOW TO OBSERVE AND/OR PARTICIPATE IN THE MEETING:**

1. Observe the Aviation Advisory Commission meeting via live broadcast on the Local Government Channels – Spectrum Channel 10 and Frontier Channel 29, or via the Department of Airports YouTube channel  
[https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view\\_as=subscriber](https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view_as=subscriber)
2. Public Comment Options
  - a. You may contact the Department of Airports office at (805) 388-4211, or by email at [AirportInfo@ventura.org](mailto:AirportInfo@ventura.org), by 5:00 p.m. on Monday, December 7, 2020, and provide your name, your phone number and your item of interest. When the Commission reaches your item of interest on the agenda, Airport Staff will call you at the phone number you provided during the time for public comments. Your comments will be limited to three minutes.
  - b. If you wish to make a comment on a specific agenda item, please submit your comment, limited to 250 words or less, via email by 5:00 p.m. on Monday, December 7, 2020 to Airport Staff at [AirportInfo@ventura.org](mailto:AirportInfo@ventura.org). Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 6.A.). When the Commission reaches your item of interest on the agenda, Airport Staff will read your comment during the time for public comments.

- c. If you are watching the live broadcast of the meeting and would like to make either a general public comment (Item 4) for airport related items not on the agenda or to comment on a specific agenda item as it is being heard, please submit your comment, limited to 250 words or less, via email to Airport Staff at [AirportInfo@ventura.org](mailto:AirportInfo@ventura.org). Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 6.A.). Every effort will be made to read your comment during the time for public comments when the Commission reaches your item of interest on the agenda.

## AGENDA

1. **CALL to ORDER and PLEDGE of ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVAL of MINUTES – September 8, 2020**
4. **PUBLIC COMMENT PERIOD**
5. **UNFINISHED BUSINESS – None**
6. **NEW BUSINESS**

- A. **Subject: Receive and File an Update on the Follow-up Requested by the Oxnard Airport Authority During its September Meeting Regarding FAA Consultation of Alternative 4 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project**

**Recommendation:**

Staff requests that your Commission/Authority receive and file an update on the follow-up requested by the Oxnard Airport Authority during its September meeting regarding Federal Aviation Administration consultation of Alternative 4 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project.

- B. **Subject: Receive and File a Summary of the Second Tenant Workshop Held on November 17, 2020 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project**

**Recommendation:**

Staff requests that your Commission/Authority receive and file a summary of the second tenant workshop held on November 17, 2020 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project.

7. **DIRECTOR'S REPORT**

## **8. REPORTS**

Monthly Activity Report – August, September, October 2020  
Monthly Noise Complaints – August, September, October 2020  
Consultant Reports – August, September, October 2020  
Airport Tenant Project Status – September, October, November 2020  
Project Status –September, October, November 2020  
Financial Statements Period Ended – June 30, 2020  
Financial Statements Fourth Quarter – FY 2019/2020  
Rotation Schedule  
Meeting Calendar

## **9. CORRESPONDENCE**

Memorandum dated August 26, 2020 from Dave Nafie to Tenants at Camarillo and Oxnard Airports re: Dispute Resolution and the Role of Airport Operations Staff

Letter dated August 31, 2020 from Madeline Herrle to Jeff Weinstein, Oxnard Union High School District re: OUHSD Properties at 220 and 309 S. "K" Street, Oxnard

Letter dated August 31, 2020 from Kip Turner to David Haase, U.S. General Services Administration re: Application for Airport Surplus Property; DHS ICE Office Space; 275 Skyway Drive, Camarillo, Ventura County, California, 93010; GSA Control No 9-X-CA-0410 – AO

Letter dated September 8, 2020 from Madeline Herrle to Mark Sullivan, The Law Office of Mark F. Sullivan re: Airport Properties Limited, LLC; Public Records Request dated September 4, 2020

Email dated September 15, 2020 from Jannet Loera, Mead & Hunt to Al Richardson, Sam Samad, Carlos Mora, Timothy Hester, Federal Aviation Administration re: Oxnard Airport – Construction Phasing Input

Letter dated September 16, 2020 from Madeline Herrle to Mark Sullivan, The Law Office of Mark F. Sullivan re: Public Records Request dated September 8, 2020

Email dated September 18, 2020 from Al Richardson, Federal Aviation Administration to Jannet Loera, Mead & Hunt and Sam Samad, Carlos Mora, Timothy Hester, Federal Aviation Administration re: Oxnard Airport – Construction Phasing Input

Letter dated September 22, 2020 from Madeline Herrle to Mark Sullivan, The Law Office of Mark F. Sullivan re: Public Records Request dated September 4, 2020

Letter dated September 30, 2020 from Dave Nafie to David Moe, City of Camarillo re: Tentative Tract 6018 (TT-6018), Darling Development Group Subdivision, Determination of Completeness/Incompleteness Department of Airports Comments/Agency Review

Letter dated October 1, 2020 from Kip Turner to Rob Davidson, Ventura County Sheriff's Office re: Sheriff's Firearms Range / CHP Shared Use of Facility Camarillo Airport Business Park

Letter dated October 30, 2020 from Madeline Herrle to Cathryn Cason, Federal Aviation Administration re: GSA Control No 9-X-CA-0410 – AO; 275 Skyway Drive, Camarillo, California; DHS ICE PROPERTY; Application for Surplus Property / Public Benefit Conveyance

Notice re: Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Reconstruction Project Tenant Workshop #2 on November 17, 2020

**10. MISCELLANEOUS**

**11. COMMISSION COMMENTS** - Comments by Commission members on matters deemed appropriate.

**12. ADJOURNMENT**

The next regular Commission meeting will be on Monday, January 4, 2021 at 7:00 p.m. in the City of Camarillo Council Chambers, 601 Carmen Drive, Camarillo, California.

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IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY OF CAMARILLO CLERK AT (805) 388-5353 OR ANA CASTRO AT (805) 388-4211. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY/DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

## AVIATION ADVISORY COMMISSION

### MINUTES

September 8, 2020

#### 1. CALL to ORDER and PLEDGE of ALLEGIANCE

Chair, Steve Weiss, called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

#### 2. ROLL CALL

##### PRESENT

Steve Weiss  
Robert Trimborn  
Maggie Bird  
Nanette Metz  
Bruce Hamous  
Bobby Williams

*Excused (E)*  
*Late (L)*

##### ABSENT

Gary Jacobs (E)  
Adriana Van der Graaf (E)  
Julie Mino (E)  
James Flickinger

##### AIRPORT STAFF

Kip Turner, Director  
Erin Powers, Projects Administrator  
Madeline Herrle, Lease Manager  
John Feldhans, Operations Supervisor  
Ana Castro, Management Assistant

#### 3. APPROVAL OF MINUTES – July 6, 2020

**Robert Trimborn moved to approve the July minutes and Bruce Hamous seconded the motion. Steve Weiss abstained. All others voted in favor and the motion passed unanimously.**

4. **PUBLIC COMMENT** - Citizens wishing to speak to the Commission on an airport related item must fill out a speaker card and submit it to the secretary. Comments will be limited to a maximum of **three** minutes per item.

*Speaker cards for issues NOT on the agenda must be submitted before the end of the public comment period.*

*Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.*

Mark Sullivan inquired about whether Air 7 is being developed as an Amazon air cargo facility and whether all or part of the CloudNine hangars will be used by Amazon. Mr. Sullivan is concerned about the impact to the public if there were to be an increase in cargo operations at Camarillo Airport. He requested that the Commission seek answers to his inquiries.

## 5. NEW BUSINESS

- A. **Subject: Receive and File a Summary of the Tenant Workshop Held on August 25, 2020 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project.**

### **Recommendation:**

Staff requests that your Commission/Authority receive and file a summary of the tenant workshop held on August 25, 2020 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project.

Director Kip Turner introduced the item and stated that projects administrator Erin Powers would provide additional information. Ms. Powers shared that Mead & Hunt, Inc. led the tenant workshop that took place on August 25, 2020. The purpose of today's presentation is to share a summary of the workshop including feedback that was received, and to answer any questions Commission members may have about the project. Ms. Powers introduced Chuck McCormick who is the project manager with Mead & Hunt, Inc. Mr. McCormick introduced his team at Mead & Hunt, Inc. who includes Jeff Leonard/Principal-in-Charge, Jannet Loera/Civil Design Lead, and Alex Radovanovich/Civil Engineer. Mr. McCormick and team went over a PowerPoint presentation outlining the project

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overview/description and phasing options. Mr. McCormick and team, and airport staff responded to general questions posed by Commission members. Mr. McCormick shared that future workshops are planned in the October and January timeframe.

***Bruce Hamous moved to approve staff's recommendation and Maggie Bird seconded the motion. Steve Weiss abstained. All others voted in favor and the motion passed unanimously.***

**B. Subject: Approval of, and Authorization for the Director of Airports or his Designee to Execute, the Fifth Amendment to Lease with Fresh Concepts, LLC to Expand the Leased Premises.**

**Recommendation:**

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

Approve, and authorize the Director of Airports or his designee to execute, the Fifth Amendment to Lease with Fresh Concepts, LLC (Fresh Concepts) for additional area to be added to the leased premises.

Director Kip Turner introduced the item and stated that lease manager Madeline Herrle would provide additional information. Ms. Herrle shared that the lease amendment allows the Waypoint Café located at Camarillo Airport the ability to expand their outdoor seating area. The expansion is needed to comply with social distancing requirements related to the COVID-19 pandemic.

***Bobby Williams moved to approve staff's recommendation and Maggie Bird seconded the motion. Steve Weiss abstained. All others voted in favor and the motion passed unanimously.***

**6. UNFINISHED BUSINESS**

**A. Subject: Review Proposed Amended Bylaws of the Ventura County Aviation Advisory Commission and Recommend Adoption by Board of Supervisors.**

**Recommendation:**

Staff requests that your Commission review proposed Amended Bylaws of the Ventura County Aviation Advisory Commission and recommend to the Board of Supervisors that it adopt by Resolution the proposed Amended Bylaws.

Director Kip Turner introduced the item and he reported back on two action items that Commission members requested further clarification on during the December 2019 meeting. Commissioner Robert Trimborn provided background on the bylaws revision process. Mr. Trimborn shared that the revised bylaws document in the meeting packet is essentially the same document that was reviewed by the Commission during the December 2019 meeting but he pointed out that the formatting has changed. He also pointed out that procedural language was added which can be seen in the redlined version in the packet.

***Robert Trimborn moved to approve staff's recommendation and Bruce Hamous seconded the motion. Steve Weiss abstained. All others voted in favor and the motion passed unanimously.***

## **7. DIRECTOR'S REPORT**

Director Kip Turner shared an updated on the Aspen Option Agreement which was approved by the Aviation Advisory Commission on July 6, 2020 and by the Oxnard Airport Authority on July 9, 2020. The Option Agreement was scheduled to go before the Board of Supervisors on July 28, 2020 however Mr. Turner pulled the item from the Board's agenda for further vetting. Mr. Turner also shared that RKR, Inc. experienced delays with the CloudNine Project related to COVID-19, and their current Option Agreement was set to expire on September 10, 2020. Due to the time-sensitive nature of this matter, an extension to the current Option Agreement went before the Board of Supervisors on September 1, 2020. The Board approved an extension to March 10, 2021.

Director Turner shared that he anticipates bringing the hangar lease item before the Commission on November 2, 2020, the Camarillo and Oxnard Airport Authorities on November 12, 2020, and the Board of Supervisors on December 8, 2020. Mr. Turner reminded the Commission about the Department of Airports' plan to move forward with the master plan study for both Camarillo and Oxnard airports. The department has now received a full grant in the amount of \$750,000 for this effort. There will be extensive public outreach including public workshops. More information will be shared at future meetings.

## **8. REPORTS**

Monthly Activity Report – June, July 2020  
Monthly Noise Complaints – June, July 2020  
Consultant Reports – June, July 2020  
Airport Tenant Project Status – August 2020  
Project Status – August 2020  
Rotation Schedule  
Meeting Calendar



***Reports were received and filed.***

## **9. CORRESPONDENCE**

Letter dated June 25, 2020 from Dave Nafie to Charlotte Jones, Federal Aviation Administration Western-Pacific Region re: OXR Airport Operating Certificate – Class III; Annual Tabletop Exercise; Request for Extension

Letter dated June 25, 2020 from Erin Powers to Mike Barrow, Toro Enterprises, Inc. re: Camarillo Airport – NE Hangar Development, Phase 1 Construction Project; FAA AIP No.: 3-06-0339-036-2017; Spec. No. DOA 17-01; Proj. No. CMA-195; Utilization of Unlisted Subcontractor; D & D Laser Screed

Letter dated June 29, 2020 from Madeline Herrle to Jackie Rose, Ventura County Animal Services re: Memorandum of Understanding – Camarillo Airport Business Park

Letter dated July 1, 2020 from Madeline Herrle to Mario Pena, Dba N & N Transport re: Parking Lot Lease – Camarillo Airport Business Park

Letter dated July 8, 2020 from Madeline Herrle to Mark Sullivan, The Law Office of Mark F. Sullivan re: Public Records Request dated June 16, 2020

Letter dated July 31, 2020 from John Feldhans to Airport Response Partner re: Annual Oxnard Airport Table Top Exercise

Letter dated August 12, 2020 from Kip Turner to Lucila Arango re: Arango Letter of Intent / Oxnard Airport

Notice re: Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Reconstruction Project Tenant Workshop

***Correspondence was received and filed.***

## **10. MISCELLANEOUS**

***Information was received and filed.***

## **11. COMMISSION COMMENTS**

Commissioner Bobby Williams commented that the Northeast Hangar Development at Camarillo Airport is coming along. Mr. Williams inquired about when the hangars will be available to rent and also what the process will be regarding the hangar waitlist. Director Turner responded that he hopes to have more information about these items in the near future.

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Commissioner Steve Weiss thanked airport staff and Commissioners for a good meeting.

## **12. ADJOURNMENT**

There being no further business, the September 8, 2020 meeting of the Aviation Advisory Commission was adjourned at 8:14 p.m.

KIP TURNER, C.M.  
Administrative Secretary

December 7, 2020

Aviation Advisory Commission  
Oxnard Airport Authority  
555 Airport Way, Suite B  
Camarillo, CA 93010

**Subject:** Receive and File an Update on the Follow-up Requested by the Oxnard Airport Authority During its September Meeting Regarding FAA Consultation of Alternative 4 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project

**Recommendation:**

Staff requests that your Commission/Authority receive and file an update on the follow-up requested by the Oxnard Airport Authority during its September meeting regarding Federal Aviation Administration consultation of Alternative 4 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project.

**Discussion:**

At its September 10, 2020 meeting, the Oxnard Airport Authority, following a presentation by Mead & Hunt, Inc. of the August tenant workshop for the final design of the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project requested staff consult with the Federal Aviation Administration regarding feasibility of Alternative 4. Mead & Hunt, Inc. will provide an update and discuss phasing alternative information.

If you have any questions regarding this item, please call Erin Powers at (805) 388-4205, or me at (805) 388-4200.



KIP TURNER, C.M.  
Director of Airports

December 7, 2020

Aviation Advisory Commission  
Oxnard Airport Authority  
555 Airport Way, Suite B  
Camarillo, CA 93010

**Subject: Receive and File a Summary of the Second Tenant Workshop Held on November 17, 2020 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project**

**Recommendation:**

Staff requests that your Commission/Authority receive and file a summary of the second tenant workshop held on November 17, 2020 for the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project.

**Discussion:**

On June 16, 2020, the Board of Supervisors authorized the Department of Airports to enter into a contract with Mead & Hunt, Inc. for the final design of the Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project. On November 17, 2020 Mead & Hunt, Inc. led a second tenant workshop to share project information, including a project overview, proposed airfield changes, phasing alternative updates and an opportunity to answer questions and solicit tenant feedback on the project. Mead & Hunt, Inc. will make an oral presentation summarizing highlights from the workshop.

If you have any questions regarding this item, please call Erin Powers at (805) 388-4205, or me at (805) 388-4200.



KIP TURNER, C.M.  
Director of Airports

## MONTHLY ACTIVITY REPORT

Month ending August 31, 2020

### Hangars and Tie-downs:

Camarillo				Oxnard			
	Inventory	Occupied	Available		Inventory	Occupied	Available
<b>Hangars</b>				<b>Hangars</b>			
Private	170	170	0	Private	55	55	0
County	112	89	23	County	62	62	0
Total	282	259	23	Total	117	117	0
<b>Tie-downs</b>				<b>Tie-downs</b>			
County	96	51	45	County	7	4	3
Western Cardinal	25	18	7	Goldenwest Jet Center	15	11	4
Channel Island Aviation	35	30	5	Oxnard Jet Center	8	6	2
Visitor	35			Visitor	7		
Total	191	99	57	Total	37	21	16

### Airport/Tower Operations:

### Aircraft Incidents:

	Camarillo	Oxnard
Current year for the month	16,236	8,278
Last year for the month	15,009	7,140
% Change	8%	16%
Current year to date	111,847	58,655
Last year to date	108,605	56,744
% Change	3%	3%

	Camarillo	Oxnard
Current Month	4	0
Current year to date	12	1

### Other:

	Camarillo	Oxnard
Airside Citations Issued	0	0
Landside Citations issued	0	0
Cards issued to transient overnight aircraft	27	7
Noise/nuisance compliants	0	7
Other aircraft ** (Estimate)	120	15
Hangar Waiting List	111	30

\*\* Includes approximate number of aircraft occupying space in both large and small hangars by agreement with lessee or licensee

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## MONTHLY ACTIVITY REPORT

Month ending September 30, 2020

### Hangars and Tie-downs:

Camarillo				Oxnard			
	Inventory	Occupied	Available		Inventory	Occupied	Available
<b>Hangars</b>				<b>Hangars</b>			
Private	170	170	0	Private	55	55	0
County	112	89	23	County	62	59	3
<b>Total</b>	<b>282</b>	<b>259</b>	<b>23</b>	<b>Total</b>	<b>117</b>	<b>114</b>	<b>3</b>
<b>Tie-downs</b>				<b>Tie-downs</b>			
County	96	51	45	County	7	2	5
Western Cardinal	25	18	7	Goldenwest Jet Center	15	11	4
Channel Island Aviation	35	30	5	Oxnard Jet Center	8	6	2
Visitor	35			Visitor	11		
<b>Total</b>	<b>191</b>	<b>99</b>	<b>57</b>	<b>Total</b>	<b>41</b>	<b>19</b>	<b>22</b>

### Airport/Tower Operations:

### Aircraft Incidents:

	Camarillo	Oxnard
Current year for the month	14,080	7,091
Last year for the month	13,119	6,093
% Change	7%	16%
Current year to date	117,675	56,457
Last year to date	112,563	52,924
% Change	5%	7%

	Camarillo	Oxnard
Current Month	2	0
Current year to date	14	1

### Other:

	Camarillo	Oxnard
Airside Citations Issued	0	0
Landside Citations issued	0	4
Cards issued to transient overnight aircraft	40	6
Noise/nuisance compliants	1	2
Other aircraft ** (Estimate)	120	15
Hangar Waiting List	111	31

\*\* Includes approximate number of aircraft occupying space in both large and small hangars by agreement with lessee or licensee

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## MONTHLY ACTIVITY REPORT

Month ending October 31, 2020

### Hangars and Tie-downs:

Camarillo				Oxnard			
	Inventory	Occupied	Available		Inventory	Occupied	Available
<b>Hangars</b>				<b>Hangars</b>			
Private	170	170	0	Private	55	55	0
County	112	99	13	County	62	57	5
<b>Total</b>	<b>282</b>	<b>269</b>	<b>13</b>	<b>Total</b>	<b>117</b>	<b>112</b>	<b>5</b>
<b>Tie-downs</b>				<b>Tie-downs</b>			
County	96	50	46	County	7	2	5
Western Cardinal	25	18	7	Goldenwest Jet Center	15	11	4
Channel Island Aviation	35	30	5	Oxnard Jet Center	8	6	2
Visitor	35			Visitor	11		
<b>Total</b>	<b>191</b>	<b>98</b>	<b>58</b>	<b>Total</b>	<b>41</b>	<b>19</b>	<b>22</b>

### Airport/Tower Operations:

### Aircraft Incidents:

	Camarillo	Oxnard
Current year for the month	15,629	7,405
Last year for the month	14,271	6,525
% Change	10%	13%
Current year to date	142,562	62,495
Last year to date	137,147	59,449
% Change	4%	5%

	Camarillo	Oxnard
Current Month	3	1
Current year to date	17	2

### Other:

	Camarillo	Oxnard
Airside Citations Issued	0	0
Landside Citations issued	0	5
Cards issued to transient overnight aircraft	56	2
Noise/nuisance compliants	1	2
Other aircraft ** (Estimate)	120	15
Hangar Waiting List	122	31

\*\* Includes approximate number of aircraft occupying space in both large and small hangars by agreement with lessee or licensee

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**MONTHLY NOISE COMPLAINT SUMMARY  
CAMARILLO AIRPORT**

Date/Time & weather of complaint(s)	Type of complaint	Mode of flight	Type of aircraft	Location of complaint	Number of calls regarding this aircraft (this month)	Number of calls from this person (this month)	Pilot contacted	Complainant contacted
NONE								

\* Unable to identify aircraft

\*\* Pilot aware of noise procedures and/or directed by ATC for separation

\*\*\* A normal approach or pattern was observed by Operations and/or ATC approved – Pilot not contacted

\*\*\*\* Complaint not related to noise

N/R Not Required (Complainant does not wish to be called back)

Mode of Flight – "T" Takeoff, "L" Landing, "M" Missed approach, "A" Multiple Approaches, "T & G" Touch and Go's (pattern), "O" Other



**MONTHLY NOISE COMPLAINT SUMMARY  
OXNARD AIRPORT**

Date/Time & weather of complaint(s)	Type of complaint	Mode of flight	Type of aircraft	Location of complaint	Number of calls regarding this aircraft (this month)	Number of calls from this person (this month)	Pilot contacted	Complainant contacted
8/2 12:42pm Clear, Calm	Noise	T&G	Cessna	5200 Block Moonstone Way, Oxnard, CA	1	1	***	No
8/6 2:00pm Clear, Calm	Noise	T&G	Piper	5500 Block West 5 <sup>th</sup> Street, Oxnard, CA	1	3	***	No
8/9 11:52am Clear, Calm	Noise	T&G	UNK	1000 Block Canal Street, Oxnard, CA	1	1	*	No
8/9 4:30pm Clear, Calm	Noise	T&G	Piper	4200 Block Harbor Island Lane, Oxnard CA	1	1	***	No
8/12 1:28pm Clear	Noise	T&G	Cirrus	5500 Block West 5 <sup>th</sup> Street, Oxnard, CA	1	3	***	No
8/18 2:15pm Clear, Light wind	Noise	T&G	Cessna	3500 Block Leeward Way, Oxnard, CA	1	1	***	No
8/20 1:00pm Clear, Light wind	Noise	T&G	Cessna	5500 Block West 5 <sup>th</sup> Street, Oxnard, CA	1	3	***	No

\* Unable to identify aircraft

\*\* Pilot aware of noise procedures and/or directed by ATC for separation

\*\*\* A normal approach or pattern was observed by Operations and/or ATC approved – Pilot not contacted

\*\*\*\* Complaint not related to noise

N/R Not Required (Complainant does not wish to be called back)

Mode of Flight – “T” Takeoff, “L” Landing, “M” Missed approach, “A” Multiple Approaches, “T & G” Touch and Go’s (pattern), “O” Other

862 August, 2020

**MONTHLY NOISE COMPLAINT SUMMARY  
CAMARILLO AIRPORT**

Date/Time & weather of complaint(s)	Type of complaint	Mode of flight	Type of aircraft	Location of complaint	Number of calls regarding this aircraft (this month)	Number of calls from this person (this month)	Pilot contacted	Complainant contacted
9/8 8:00am Clear, Calm	Noise	UNK	UNK	5200 Block Corte Bocina, Camarillo, CA	1	1	*	N/R

\* Unable to identify aircraft

\*\* Pilot aware of noise procedures and/or directed by ATC for separation

\*\*\* A normal approach or pattern was observed by Operations and/or ATC approved – Pilot not contacted

\*\*\*\* Complaint not related to noise

N/R Not Required (Complainant does not wish to be called back)

Mode of Flight – “T” Takeoff, “L” Landing, “M” Missed approach, “A” Multiple Approaches, “T & G” Touch and Go’s (pattern), “O” Other

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**MONTHLY NOISE COMPLAINT SUMMARY  
OXNARD AIRPORT**

<b>Date/Time &amp; weather of complaint(s)</b>	<b>Type of complaint</b>	<b>Mode of flight</b>	<b>Type of aircraft</b>	<b>Location of complaint</b>	<b>Number of calls regarding this aircraft (this month)</b>	<b>Number of calls from this person (this month)</b>	<b>Pilot contacted</b>	<b>Complainant contacted</b>
9/23 12:30pm Clear, Calm	Noise	T&G	Cirrus	5500 Block West 5 <sup>th</sup> Street, Oxnard, CA	1	1	***	N/R
9/26 1:30pm Clear, Calm	Noise	T&G	UNK	3200 Block Net Place, Oxnard, CA	1	1	*	N/R

\* Unable to identify aircraft

\*\* Pilot aware of noise procedures and/or directed by ATC for separation

\*\*\* A normal approach or pattern was observed by Operations and/or ATC approved – Pilot not contacted

\*\*\*\* Complaint not related to noise

N/R Not Required (Complainant does not wish to be called back)

Mode of Flight – "T" Takeoff, "L" Landing, "M" Missed approach, "A" Multiple Approaches, "T & G" Touch and Go's (pattern), "O" Other

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**MONTHLY NOISE COMPLAINT SUMMARY  
CAMARILLO AIRPORT**

Date/Time & weather of complaint(s)	Type of complaint	Mode of flight	Type of aircraft	Location of complaint	Number of calls regarding this aircraft (this month)	Number of calls from this person (this month)	Pilot contacted	Complainant contacted
10/13 10:15am Clear, Calm	Noise	T&G	UNK	200 Block Camino Toluca, Camarillo, CA	1	1	*	N/R

\* Unable to identify aircraft

\*\* Pilot aware of noise procedures and/or directed by ATC for separation

\*\*\* A normal approach or pattern was observed by Operations and/or ATC approved – Pilot contacted if able

\*\*\*\* Complaint not related to noise

N/R Not Required (Complainant does not wish to be called back)

Mode of Flight – “T” Takeoff, “L” Landing, “M” Missed approach, “A” Multiple Approaches, “T & G” Touch and Go’s (pattern), “O” Other

865

**MONTHLY NOISE COMPLAINT SUMMARY  
OXNARD AIRPORT**

<b>Date/Time &amp; weather of complaint(s)</b>	<b>Type of complaint</b>	<b>Mode of flight</b>	<b>Type of aircraft</b>	<b>Location of complaint</b>	<b>Number of calls regarding this aircraft (this month)</b>	<b>Number of calls from this person (this month)</b>	<b>Pilot contacted</b>	<b>Complainant contacted</b>
10/7 12:24pm Clear	Noise	T&G	Cirrus	5500 Block West 5 <sup>th</sup> Street, Oxnard, CA	1	2	***	N/R
10/13 11:43am Calm	Noise	T&G	Piper	5500 Block West 5 <sup>th</sup> Street, Oxnard, CA	1	2	***	N/R

\* Unable to identify aircraft

\*\* Pilot aware of noise procedures and/or directed by ATC for separation

\*\*\* A normal approach or pattern was observed by Operations and/or ATC approved – Pilot not contacted

\*\*\*\* Complaint not related to noise

N/R Not Required (Complainant does not wish to be called back)

Mode of Flight – “T” Takeoff, “L” Landing, “M” Missed approach, “A” Multiple Approaches, “T & G” Touch and Go’s (pattern), “O” Other

866



## **CAMARILLO AIRPORT – AIRFIELD GEOMETRY AND DRAINAGE STUDY**

### **Status Update:**

- “Draft” aviation demand forecasts have been prepared and were coordinated with airport staff on July 5, 2019.
- On-site surveying has been conducted by a Subconsultant for further input in the airfield drainage study.

### **Upcoming Action Items:**

- Coordination as needed with airport staff to determine course of action in relationship to upcoming master plan process.
- Evaluation of airfield geometry improvements pending forecast review/FAA approval.
- Recommended airfield drainage enhancements pending the proposed airfield geometry improvements.

**Project Percent Complete:** The study is 41 percent complete through August 2020.

## **OXNARD AIRPORT – AIRPORT LAYOUT PLAN UPDATE / NARRATIVE REPORT**

### **Status Update:**

- The “draft” Narrative Report, “draft” ALP Drawing Set, and associated ALP SOP 2.00 Checklist and Exhibit A SOP 3.00 Checklist were submitted to the FAA for review on January 31, 2020.
- The Consultant and airport staff have discussed current airfield issues that relate to pending revisions to the “draft” ALP Drawing Set.

### **Upcoming Action Items:**

- Coordination as needed with airport staff to discuss appropriate revisions to the ALP Drawing Set.
- Appropriate revisions will be made to the Narrative Report and ALP Drawing Set pending comments from the FAA.
- Final documents will be prepared upon review and approval of the ALP Drawing Set.

**Project Percent Complete:** The study is 96 percent complete through August 2020.

**PROJECT STATUS REPORT**  
Ventura County, Department of Airports



Prepared by Mead & Hunt, Inc  
Revision Date 2020-09-16

Mead & Hunt No. County No. Grant No.	Airport	Description	Status	Percent Complete	Action Item
3138400-181115.01 AEA 18-14 AIP TBD	OXNARD	<b>DESIGN SERVICES PRELIMINARY DESIGN SERVICES FOR THE OXNARD RUNWAY AND TAXIWAY REHABILITATION / RECONSTRUCTION</b>  Preliminary design includes topographic survey, geotechnical investigation, and evaluation of preliminary design alternatives.	a) Final Preliminary Design Concept Report and Preliminary Plans submitted to the County on 07/24/2020.	100%	a) County to prepare an amendment for contract change of scope (overall deductive amendment).
3138400-181115.03 AEA 20-05 AIP TBD	OXNARD	<b>DESIGN SERVICES PRELIMINARY SITE INVESTIGATION SERVICES FOR THE OXNARD TAXIWAY F IMPROVEMENTS</b>  Preliminary site investigation includes geotechnical investigation and topographic survey for the proposed improvement limits.	a) Final geotechnical report submitted on 07/24/2020.	100%	a) None to note.
3168900-132415.05 AEA 18-06 AIP - 036	CAMARILLO	<b>CONSTRUCTION SERVICES NORTHEAST HANGAR DEVELOPMENT, PHASE 1</b>  Construction of the Phase 1 project, which includes 3 rows of hangars and surrounding pavement/drainage and the extension of water, sewer, and electrical services.	a) Construction commenced on 12-5-19.	77%	a) Continue to perform construction administration and observation for ongoing construction. b) Construction expected to be completed in early November.
3168900-182312.01 AEA 19-05 AIP - N/A	CAMARILLO	<b>DESIGN SERVICES TAXIWAYS A, E, F, AND RUN-UP AREA PAVEMENT MARKING IMPROVEMENTS</b>  Remarking of associated taxiway centerlines, edge markings, and run-up apron markings.	a) Draft plans and specs submitted 10/16/18. b) Updated plans and cost estimate, submitted 3/14/19, reflect additional scope of work and project phasing aligned with County's pavement removal contractor.	75%	a) Mead & Hunt to prepare final contract documents and advise for bidding after receipt of County comments.
3168900-190121.02 AEA 20-03 AIP - 037	CAMARILLO	<b>CONSTRUCTION SERVICES TAXIWAYS H PAVEMENT REHABILITATION</b>  Surface treatment and remarking of Taxiway H.	a) Construction complete with the exception of the final application of pavement markings	70%	a) Mead & Hunt coordinating schedule of final application of pavement markings that meets Contractor and Airport schedules, and project closeout.
22069-181879.01 AEA 18-13 AIP - N/A	CMA & OXR	<b>DESIGN SERVICES OXR AND CMA DBE UPDATES (2018-2019)</b>  Develop DBE program and goals as well as prepare yearly reports.	a) CMA & OXR i) Programs and goals submitted and approved. ii) Programs and goals reporting.	56%	a) Reports completed and up to date, submitted/ filed with the FAA.
3138400-181115.02 AEA-20-06 AIP - 3-06-0179-037-2020	OXNARD	<b>FINAL DESIGN OXR RUNWAY 7-25 RECONSTRUCTION</b>  Taxiway Connectors A, B, C, D & E - Bid Alt 1 Parallel Taxiway F - Bid Alt 2	a) Contract executed. (Received executed contract and NTP 6/22/2020). b) Bid Alts 1 and 2 30% submittal, submitted on 7/14/2020. This included Plans, Preliminary Design Report, and Preliminary Cost Estimate. c) FAA reimbursable agreement is in place. d) Mead & Hunt did the first outreach workshop on 8/25/2020. e) Mead & Hunt presented the first outreach workshop to the Aviation Advisory Commission on 9/8/2020 and to the Airport Authority on 9/10/2020. f) Mead & Hunt submitted Construction Phasing Alternative Option to FAA for the final.	50%	a) 60% Submittal on September 30, 2020. b) Mead & Hunt to schedule additional topographic survey. c) FAA to provide response on Construction Phasing Alternative No. 4.



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## **CAMARILLO AIRPORT – AIRPORT MASTER PLAN UPDATE**

### **Status Update:**

- Notice-To-Proceed was issued to the Consultant on September 30, 2020.
- The Consultant and airport staff conducted an internal coordination call on September 30, 2020 to discuss initiation and inventory efforts related to the study.

### **Upcoming Action Items:**

- Consultant inventory trip to the airport in November timeframe.
- Formulation of a Planning Advisory Committee (PAC) and preparation for kickoff PAC meeting and Public Workshop at a later date TBD.
- Preparation of the study website.

**Project Percent Complete:** Just initiated.

## **CAMARILLO AIRPORT – AIRFIELD GEOMETRY AND DRAINAGE STUDY**

### **Status Update:**

- “Draft” aviation demand forecasts have been prepared and were coordinated with airport staff on July 5, 2019.
- On-site surveying has been conducted by a Subconsultant for further input in the airfield drainage study.

### **Upcoming Action Items:**

- Coordination as needed with airport staff to determine course of action in relationship to upcoming master plan process.
- Evaluation of airfield geometry improvements pending forecast review/FAA approval.
- Recommended airfield drainage enhancements pending the proposed airfield geometry improvements.

**Project Percent Complete:** The study is 41 percent complete through September 2020.

## **OXNARD AIRPORT – AIRPORT LAYOUT PLAN UPDATE / NARRATIVE REPORT**

### **Status Update:**

- The “draft” Narrative Report, “draft” ALP Drawing Set, and associated ALP SOP 2.00 Checklist and Exhibit A SOP 3.00 Checklist were submitted to the FAA for review on January 31, 2020.
- The Consultant and airport staff have coordinated on multiple occasions in recent past regarding current airfield issues that relate to pending revisions to the “draft” ALP Drawing Set.

### **Upcoming Action Items:**

- Coordination as needed with airport staff to discuss appropriate revisions to the ALP Drawing Set.
- Appropriate revisions will be made to the Narrative Report and ALP Drawing Set pending comments from the FAA.
- Final documents will be prepared upon review and approval of the ALP Drawing Set.

**Project Percent Complete:** The study is 97 percent complete through September 2020.

8c3



## **ANNUAL CONSULTING SERVICES CONTRACT (AEA No. 20-01)**

### **Status Update:**

- N/A for September 2020.

### **Upcoming Action Items:**

- Coordination as needed to follow-up previous items and assist with new items at the direction of airport staff.

**Percent Complete:** The Annual Consultant Services Contract is 16.6 percent complete through August 2020.

**PROJECT STATUS REPORT**  
Ventura County, Department of Airports

Prepared by Mead & Hunt, Inc  
Revision Date 2020-10-14



Mead & Hunt No. County No. Grant No.	Airport	Description	Status	Percent Complete	Action Item
3138400-181115.01 AEA 18-14 AIP TBD	OXNARD	<b>DESIGN SERVICES PRELIMINARY DESIGN SERVICES FOR THE OXNARD RUNWAY AND TAXIWAY REHABILITATION / RECONSTRUCTION</b>  Preliminary design includes topographic survey, geotechnical investigation, and evaluation of preliminary design alternatives.	a) Final Preliminary Design Concept Report and Preliminary Plans submitted to the County on 07/24/2020.	100%	a) County to prepare an amendment for contract change of scope (overall deductive amendment).
3138400-181115.03 AEA 20-05 AIP TBD	OXNARD	<b>DESIGN SERVICES PRELIMINARY SITE INVESTIGATION SERVICES FOR THE OXNARD TAXIWAY F IMPROVEMENTS</b>  Preliminary site investigation includes geotechnical investigation and topographic survey for the proposed improvement limits.	a) Final geotechnical report submitted on 07/24/2020.	100%	a) None to note.
3168900-132415.05 AEA 18-06 AIP - 036	CAMARILLO	<b>CONSTRUCTION SERVICES NORTHEAST HANGAR DEVELOPMENT, PHASE 1</b>  Construction of the Phase 1 project, which includes 3 rows of hangars and surrounding pavement/drainage and the extension of water, sewer, and electrical services.	a) Construction commenced on 12-5-19.	80%	a) Continue to perform construction administration and observation for ongoing construction. b) Construction expected to be completed by December 1, 2021.
3168900-182312.01 AEA 19-05 AIP - N/A	CAMARILLO	<b>DESIGN SERVICES TAXIWAYS A, E, F, AND RUN-UP AREA PAVEMENT MARKING IMPROVEMENTS</b>  Remarking of associated taxiway centerlines, edge markings, and run-up apron markings.	a) Draft plans and specs submitted 10/16/18. b) Updated plans and cost estimate, submitted 3/14/19, reflect additional scope of work and project phasing aligned with County's pavement removal contractor.	75%	a) Mead & Hunt to prepare final contract documents and advertise for bidding after receipt of County comments.
3168900-190721.02 AEA 20-03 AIP - 037	CAMARILLO	<b>CONSTRUCTION SERVICES TAXIWAYS H PAVEMENT REHABILITATION</b>  Surface treatment and remarking of Taxiway H.	a) Construction complete with the exception of the final application of pavement markings	70%	a) Mead & Hunt coordinating schedule of final application of pavement markings that meets Contractor and Airport schedules, and project closeout.
22069-181879.01 AEA 18-13 AIP - N/A	CMA & OXR	<b>DESIGN SERVICES OXR AND CMA DBE UPDATES (2018-2019)</b>  Develop DBE program and goals as well as prepare yearly reports.	a) CMA & OXR i) Programs and goals submitted and approved. ii) Programs and goals reporting.	56%	a) Reports completed and up to date, submitted/ filed with the FAA.
3138400-181115.02 AEA-20-06 AIP - 3-06-0179-037-2020	OXNARD	<b>FINAL DESIGN OXR RUNWAY 7-25 RECONSTRUCTION</b>  Runway 7-25 - Base Bid Taxiway Connectors A, B, C, D & E - Bid Alt 1 Parallel Taxiway F - Bid Alt 2	a) Mead & Hunt presented the first outreach workshop to the Aviation Advisory Commission on 9/8/2020 and to the Airport Authority on 9/10/2020. b) Mead & Hunt submitted Construction Phasing Alternative Option to FAA for the input. Covering parallel taxiway to a temporary runway is not feasible. c) 60% electronic Submittal to County and FAA on September 28th.	60%	a) 60% Submittal Comments from FAA and County due on October 13, 2020. b) Schedule 2nd public workshop (early November).



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## **CAMARILLO AIRPORT – AIRPORT MASTER PLAN UPDATE**

### **Status Update:**

- The Consultant has prepared an inventory checklist and is in the process of gathering information on the study as part of the inventory phase. Airport staff is assisting with this process.
- Draft master plan cover options have been prepared and coordinated with airport staff for review, input, and further revisions.
- The preparation of a study website is underway that will host material related to the master plan process.

### **Upcoming Action Items:**

- Consultant inventory trip in early 2021.
- Formulation of a Planning Advisory Committee (PAC) and preparation for kickoff PAC meeting and Public Workshop in early 2021.
- Preparation of the study website.
- Coordination between the Consultant and airport staff on outline and strategy for study objectives and next steps.

**Project Percent Complete:** The study is 2 percent complete through October 2020.

## **CAMARILLO AIRPORT – AIRFIELD GEOMETRY AND DRAINAGE STUDY**

### **Status Update:**

- “Draft” aviation demand forecasts have been prepared and were coordinated with airport staff on July 5, 2019.
- On-site surveying has been conducted by a Subconsultant for further input in the airfield drainage study.

### **Upcoming Action Items:**

- Coordination as needed with airport staff to determine course of action in relationship to upcoming master plan process.
- Evaluation of airfield geometry improvements pending forecast review/FAA approval.
- Recommended airfield drainage enhancements pending the proposed airfield geometry improvements.

**Project Percent Complete:** The study is 41 percent complete through October 2020.

## **OXNARD AIRPORT – AIRPORT LAYOUT PLAN UPDATE / NARRATIVE REPORT**

### **Status Update:**

- The “draft” Narrative Report, “draft” ALP Drawing Set, and associated ALP SOP 2.00 Checklist and Exhibit A SOP 3.00 Checklist were submitted to the FAA for review on January 31, 2020.
- The Consultant and airport staff have coordinated on multiple occasions in recent past regarding current airfield issues that relate to pending revisions to the “draft” ALP Drawing Set.

### **Upcoming Action Items:**

- Coordination as needed with airport staff to discuss appropriate revisions to the ALP Drawing Set.

8c6

- Appropriate revisions will be made to the Narrative Report and ALP Drawing Set pending comments from the FAA.
- Final documents will be prepared upon review and approval of the ALP Drawing Set.

**Project Percent Complete:** The study is 97 percent complete through October 2020.

## **ANNUAL CONSULTING SERVICES CONTRACT (AEA No. 20-01)**

### **Status Update:**

- N/A for October 2020.

### **Upcoming Action Items:**

- Coordination as needed to follow-up previous items and assist with new items at the direction of airport staff.

8c7

**PROJECT STATUS REPORT**  
**Ventura County, Department of Airports**



Prepared by Mead & Hunt, Inc  
 Revision Date 2020-11-06

Mead & Hunt No. County No. Grant No.	Airport	Description	Status	Percent Complete	Action Item
3168900-182312.01 AEA 18-06 AIP - 036	CAMARILLO	<b>CONSTRUCTION SERVICES</b> <b>NORTHEAST HANGAR DEVELOPMENT, PHASE 1</b> Construction of the Phase 1 project, which includes 3 rows of hangars and surrounding pavement/drainage and the extension of water, sewer, and electrical services.	a) Construction commenced on 12-5-19.	89%	a) Continue to perform construction administration and observation for ongoing construction. b) Construction expected to be completed by December 18, 2021.
3168900-182312.01 AEA 19-05 AIP - N/A	CAMARILLO	<b>DESIGN SERVICES</b> <b>TAXIWAYS A, E, F, AND RUN-UP AREA PAVEMENT MARKING IMPROVEMENTS</b> Remarking of associated taxiway centerlines, edge markings, and run-up apron markings.	a) Draft plans and specs submitted 10/16/18. b) Updated plans and cost estimate, submitted 3/14/19, reflect additional scope of work and project phasing aligned with County's pavement removal contractor.	75%	a) Mead & Hunt to prepare final contract documents and advise for bidding after receipt of County comments.
3168900-190121.02 AEA 20-03 AIP - 037	CAMARILLO	<b>CONSTRUCTION SERVICES</b> <b>TAXIWAYS H PAVEMENT REHABILITATION</b> Surface treatment and remarking of Taxiway H.	a) Construction complete with the exception of the final application of pavement markings	70%	a) Mead & Hunt coordinating schedule of final application of pavement markings that meets Contractor and Airport schedules, and project closeout.
22069-181879.01 AEA 18-13 AIP - N/A	CMA & OXR	<b>DESIGN SERVICES</b> <b>OXR AND CMA DBE UPDATES (2018-2019)</b> Develop DBE program and goals as well as prepare yearly reports.	a) CMA & OXR i) Programs and goals submitted and approved. ii) Programs and goals reporting.	58%	a) Reports completed and up to date, submitted/ filed with the FAA.
3138400-181115.02 AEA-20-06 AIP - 9-06-0179-037-2020	OXNARD	<b>FINAL DESIGN</b> <b>OXR RUNWAY 7-25 RECONSTRUCTION</b> Runway 7-25 - Base Bid Taxiway Connectors A, B, C, D & E - Bid Alt 1 Parallel Taxiway F - Bid Alt 2	a) 60% Submittal comments received from the County on October 23rd. b) 60% Submittal comments received from FAA on November 2nd.	65%	a) Mead & Hunt to present runway surface alternative to FAA during bi-weekly meeting. b) County to provide as-built information for storm drains. c) Second public workshop November 17, 2020. d) 95% submittal due January 7th, 2021.
2206900-202100.01 AEA 21-02 AIP - N/A	CMA & OXR	<b>DESIGN SERVICES</b> <b>ON-CALL SERVICES (2020-2021)</b> On-call services at the request of the County. Period is effective through June 30, 2021.	a) Contract executed. b) Aircraft operation analysis. c) Review of Hangar Development Design Plans	24%	a) Continue review of item "c".

8c8



**AIRPORT TENANT  
PROJECT STATUS  
September 21, 2020**

**CAMARILLO**

- Airport Properties Limited Row I plan currently under review by County Building and Safety. Plans require final approval by Airport before permits can be issued.
- Able Grid/Silverstrand battery storage project received final plan approval. Project will go through the City of Camarillo for permits.
- CloudNine Development project design submitted to Airport for review and final approval. Review underway.

**OXNARD**

- None

**OTHER**

- None

8d1

**AIRPORT TENANT  
PROJECT STATUS  
October 15, 2020**

**CAMARILLO**

- Airport Properties Limited Row I plan currently under review by County Building and Safety. Plans require final approval by Airport before permits can be issued.
- Able Grid/Silverstrand battery storage project currently under construction.
- CloudNine Development project design submitted to Airport for review and final approval. Review underway.

**OXNARD**

- None

**OTHER**

- None

8d2

**AIRPORT TENANT  
PROJECT STATUS  
November 25, 2020**

**CAMARILLO**

- Airport Properties Limited Row I plan currently under review by County Building and Safety. Plans require final approval by Airport before permits can be issued.
- Able Grid/Silverstrand battery storage project currently under construction.
- CloudNine Development project design submitted to Airport for review and final approval. Review underway.

**OXNARD**

- None

**OTHER**

- None



**COUNTY OF VENTURA  
DEPARTMENT OF AIRPORTS  
NON GRANT PROJECTS**

**September 2020**

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Scheduled or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
5	CMA 295 Willis HVAC Replacement	\$264,565		County GSA	N/A	N/A	1/6/20	2/20/20	100 / 100	Work complete.
5	CMA TWY's A, E, F, and Run-up Area Pavement Marking Improvements	\$18,285		Mead & Hunt	TBD	TBD	TBD	TBD	75	Airport marking project at TWY A budgeted for FY 20-21 to comply with FAA marking adjustments at TWY A. Other pavement markings due for refresh will be addressed at a later date.
3 & 5	OXR & CMA Disadvantaged Business Enterprise Program Goal Updates and Annual Reports	\$17,985		Mead & Hunt	N/A	8/14/18	N/A	N/A	95	CMA & OXR plans approved by FAA. Annual accomplishment reports submitted for FAA approval.
3	OXR PFAS Supplemental Plan	6,500		Ninyo & Moore	N/A	7/15/20	N/A	TBD	90	The CA State Water Board requires Part 139 Airports that have discharged firefighting foam to develop a work plan and perform testing. Soil sampling and report submitted to State Water Board. New order requires additional workplan and future sampling/monitoring. The workplan has been submitted to the Water Board for approval.

8el

Note: Shaded boxes indicate changes from previous month

CMA – Camarillo Airport

OXR – Oxnard Airport

TBD – To be determined

CCO – Contract Change Orders

CUE – Camarillo Utility Enterprise

8e2

**COUNTY OF VENTURA  
DEPARTMENT OF AIRPORTS  
FAA GRANT PROJECTS**

**September 2020**

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engl. Contractor	Estimated Schedule or Actual Dates			% Compl Design / Const.	Remarks	
					Bid Date	Contract Award	Const Start			
5	NE Hangar Development, Phase 1	\$7,126,202 \$7,950,236	\$45,658 2,199,101	Mead & Hunt Toro Enterprises	8/15/17	10/17/17	12/5/19	12/19/20	100 77	Construction began 12/5/19. Grading and utility work complete. Erection of hangar structures underway. Total construction time allowed is 319 calendar days.
5	CMA Airfield Geometry Study and Drainage Study for RWY & TWY Reconstruction	\$147,300		Coffman Assoc.	N/A	1/24/19	N/A	TBD	41	Work underway. Consultant coordinating draft forecasts with Airport. Drainage survey information under consultant review.
5	TWY H Pavement Rehabilitation (Seal Coat)	\$47,640 \$213,351		Mead & Hunt, Maxwell Asphalt	6/25/19	8/15/19	4/20/20	TBD	100 70	Work nearly complete. Final striping to be scheduled.
3	OXR Airport Layout Plan Update	\$246,176		Coffman Assoc.	N/A	10/17/17	N/A	12/30/19	96	Work underway. FAA approved revised forecast on 12/3/19. Draft full ALP set submitted to FAA on 2/3/20 for review and comment.
3	OXR TWY F Site Investigation	\$96,770		Mead & Hunt	N/A	10/17/19	N/A	2/15/20	100	Geotechnical and survey work completed. Final report submitted to FAA.

8e3

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Eng. Contractor	Estimated Schedule or Actual Dates				Remarks
					Bid Date	Contract Award	Const Start	Const Comp	
3	OXR Preliminary Design for RWY/TWY Rehab./Reconst.	\$264,360		Mead & Hunt	N/A	10/9/18	N/A	11/30/19	100 Preliminary design report for runway to be finalized soon. Plan to enter into contract modification to separate the runway design work from the taxiway design work to facilitate design discussions with FAA. Taxiway design will be included in a final runway-taxiway design contract.
3	OXR Final Design for the RWY-TWY Connector - Parallel TWY F Reconstruction	\$1,507,310		Mead & Hunt	N/A	6/22/20	N/A	TBD	50 NTP issued and first tenant workshop held August 25 <sup>th</sup> . Engineer working on 60% design and date for next workshop (est. Oct.-Nov.).

Note: Shaded boxes indicate changes from previous month

CMA - Camarillo Airport

OXR - Oxnard Airport

TBD - To be determined

CCO - Contract Change Orders

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**COUNTY OF VENTURA  
DEPARTMENT OF AIRPORTS  
NON GRANT PROJECTS**

**October 2020**

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Scheduled or Actual Dates			% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start		
5	CMA TWYs A, E, F, and Run-up Area Pavement Marking Improvements	\$18,285		<u>Mead &amp; Hunt</u>	TBD	TBD	TBD	75	Airport marking project at TWY A budgeted for FY 20-21 to comply with FAA marking adjustments at TWY A. Other pavement markings due for refresh will be addressed at a later date.
3 & 5	OXR & CMA Disadvantaged Business Enterprise Program Goal Updates and Annual Reports	\$17,985		<u>Mead &amp; Hunt</u>	N/A	N/A	N/A	95	CMA & OXR plans approved by FAA. Annual accomplishment reports submitted for FAA approval.
3	OXR PFAS Supplemental Plan	6,500		<u>Ninyo &amp; Moore</u>	N/A	7/15/20	N/A	90	The CA State Water Board requires Part 139 Airports that have discharged firefighting foam to develop a work plan and perform testing. Soil sampling and report submitted to State Water Board. New order requires additional workplan and future sampling/monitoring. The workplan has been submitted to the Water Board for approval. Once approved, the workplan will require implementation within 120 days.

*See*

Note: Shaded boxes indicate changes from previous month

CMA – Camarillo Airport

OXR – Oxnard Airport

TBD – To be determined

CCO – Contract Change Orders

CUJE – Camarillo Utility Enterprise

See

**COUNTY OF VENTURA  
DEPARTMENT OF AIRPORTS  
FAA GRANT PROJECTS**

**October 2020**

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates			% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start		
5	NE Hangar Development, Phase 1	\$7,126,202 \$7,950,236	\$45,658 2,199,101	Mead & Hunt Toro Enterprises	8/15/17	10/17/17	12/5/19	100 80	Construction began 12/5/19. Grading and utility work complete. Erection of hangar structures underway. Total construction time allowed is 319 calendar days.
5	CMA Airfield Geometry Study and Drainage Study for RWY & TWY Reconstruction	\$147,300		Coffman Assoc.	N/A	1/24/19	N/A	41	Work underway. Consultant coordinating draft forecasts with Airport Master Plan process. Drainage survey information under consultant review.
5	TWY H Pavement Rehabilitation (Seal Coat)	\$47,640 \$213,351		Mead & Hunt, Maxwell Asphalt	6/25/19	8/15/19	4/20/20	100 70	Work nearly complete. Final striping to be scheduled.
5	CMA System Master Plan Update	\$741,094		Coffman Associates	N/A	9/24/20	N/A	0	NTP issued on 9/30/20.
3	OXR Airport Layout Plan Update	\$246,176		Coffman Assoc.	N/A	10/17/17	N/A	97	Work underway. FAA approved revised forecast on 12/3/19. Draft full ALP set submitted to FAA on 2/3/20 for review and comment.

*See 7*

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
3	OXR TWY F Site Investigation	\$96,770		<u>Mead &amp; Hunt</u>	<u>N/A</u>	<u>10/17/19</u>	<u>N/A</u>	<u>2/15/20</u>	100	Geotechnical and survey work completed. Final report submitted to FAA.
3	OXR Preliminary Design for RWY/TWY Rehab./Reconst.	\$264,360		<u>Mead &amp; Hunt</u>	<u>N/A</u>	<u>10/9/18</u>	<u>N/A</u>	<u>11/30/19</u>	100	Preliminary design report finalized. Plan to enter into contract modification to separate the runway design work from the taxiway design work to facilitate FAA reimbursement. Taxiway design was included in the final runway-taxiway design contract.
3	OXR Final Design for the RWY-TWY Connector - Parallel TWY F Reconstruction	\$1,507,310		<u>Mead &amp; Hunt</u>	<u>N/A</u>	<u>6/22/20</u>	<u>N/A</u>	<u>TBD</u>	60	Engineer submitted 60% design to Airport & FAA. Next workshop estimated for Mid-November.

Note: Shaded boxes indicate changes from previous month  
CMA – Camarillo Airport  
OXR – Oxnard Airport  
TBD – To be determined  
CCO – Contract Change Orders

8e8



**COUNTY OF VENTURA  
DEPARTMENT OF AIRPORTS  
NON GRANT PROJECTS**

**November 2020**

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Scheduled or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
5	CMA TWYs A, E, F, and Run-up Area Pavement Marking Improvements	\$18,285		<u>Mead &amp; Hunt</u>	TBD	TBD	TBD	TBD	75	Airport marking project at TWY A budgeted for FY 20-21 to comply with FAA marking adjustments at TWY A. Other pavement markings due for refresh will be addressed at a later date.
3 & 5	OXR & CMA Disadvantaged Business Enterprise Program Goal Updates and Annual Reports	\$17,985		<u>Mead &amp; Hunt</u>	N/A	8/14/18	N/A	N/A	95	CMA & OXR plans approved by FAA. Annual accomplishment reports submitted for FAA approval.
3	OXR PFAS Supplemental Plan	6,500		<u>Ninyo &amp; Moore</u>	N/A	7/15/20	N/A	TBD	90	The CA State Water Board requires Part 139 Airports that have discharged firefighting foam to develop a work plan and perform testing. Soil sampling and report submitted to State Water Board. New order requires additional workplan and future sampling/monitoring. The workplan has been submitted to the Water Board for approval. Once approved, the workplan will require implementation within 120 days.

8e9

Note: Shaded boxes indicate changes from previous month

CMA – Camarillo Airport

OXR – Oxnard Airport

TBD – To be determined

CCO – Contract Change Orders

CUE – Camarillo Utility Enterprise

8/10

**COUNTY OF VENTURA  
DEPARTMENT OF AIRPORTS  
FAA GRANT PROJECTS**

**November 2020**

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates			% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start		
5	NE Hangar Development, Phase 1	\$7,126,202 \$7,950,236	\$45,658 0	Mead & Hunt Toro Enterprises	8/15/17	10/17/17	12/5/19	12/18/20	Construction nearing completion. Hangar floor coating and punchlist items underway. Construction estimated to be complete 12/18/20, closeout paperwork will follow.
5	CMA Airfield Geometry Study and Drainage Study for RWY & TWY Reconstruction	\$147,300		Coffman Assoc.	N/A	1/24/19	N/A	TBD	Work underway. Consultant coordinating draft forecasts with Airport Master Plan process. Drainage survey information under consultant review.
5	TWY H Pavement Rehabilitation (Seal Coat)	\$47,640 \$213,351		Mead & Hunt, Maxwell Asphalt	6/25/19	8/15/19	4/20/20	TBD	Work nearly complete. Final striping to be scheduled. Scheduling has been delayed by COVID.
5	CMA System Master Plan Update	\$741,094		Coffman Associates	N/A	9/24/20	N/A	TBD	NTP issued on 9/30/20. Preliminary work underway.
3	OXR Airport Layout Plan Update	\$246,176		Coffman Assoc.	N/A	10/17/17	N/A	12/30/19	Work underway. FAA approved revised forecast on 12/3/19. Draft full ALP set submitted to FAA on 2/3/20 for review and comment.

*Self*

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates			% Compl Design / Const.	Remarks	
					Bid Date	Contract Award	Const Start			
3	OXR Final Design for the RWY-TWY Connector - Parallel TWY F Reconstruction	\$1,507,310		Mead & Hunt	N/A	6/22/20	N/A	TBD	65	Engineer updating 60% design to incorporate Airport & FAA comments. Workshop #2 held 11/17/20.

Note: Shaded boxes indicate changes from previous month

CMA - Camarillo Airport

OXR - Oxnard Airport

TBD - To be determined

CCO - Contract Change Orders

*Sela*

**County of Ventura**  
**Department of Airports**  
**Fund: E300**  
**Statement of Net Assets**  
**As of June 30, 2020**  
**(Unaudited)**

**ASSETS**

Cash	\$ 17,424,100
Cash - petty cash/change fund	500
Receivables:	
Accounts receivable net of allowance for Uncollectable accounts of \$20,000	784,200
Interest receivable	69,400
Grants receivable	590,300
Capital assets:	
Easements	848,800
Land	9,362,500
Land improvements	48,410,800
Building & Improvements	18,399,500
Equipment	1,208,200
Vehicle	989,700
Construction in Progress	7,061,100
Accumulated depreciation	(45,797,000)
Deferred outflows related to pensions	875,600
<b>Total assets</b>	<b>\$ 61,193,500</b>

**LIABILITIES**

Accounts payable	\$ 169,600
Accrued liabilities	327,800
Short-term compensated absences	124,600
Due to other funds - GSA, ITS, PWA	153,700
Unearned revenue (prepayments)	79,600
Security deposit	666,800
Unreserved overpayments	151,800
Long-term compensated balances	54,500
Net pension liability	1,662,800
Deferred inflows related to pensions	277,300
<b>Total liabilities</b>	<b>\$ 3,822,300</b>

**NET ASSETS**

Invested in capital assets net of related debt	\$ 40,483,600
Unrestricted Net Assets	16,887,600
<b>Total net assets</b>	<b>57,371,200</b>
<b>Total liabilities and net assets</b>	<b>\$ 61,193,500</b>

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**County of Ventura**  
 Department of Airports  
 Fund: E300  
 Statement of Cash Flows  
 July 1, 2019 thru June 30, 2020  
 (Unaudited)

**Operating Activities:**

Permits	\$	38,599
Fines and penalties		10,786
Rents and concessions		2,710,293
Percentage lease rent		278,668
Tiedown rents		134,395
Hangar rents		889,841
Land rent - hangars		519,304
Transient tiedown rents		3,959
Landing fees		85,575
Parking fees		21,443
Gas & oil fuel flow percentage		270,322
% rent-all other gross rec		2,018,718
Insurance claims		
Miscellaneous		10,513
Salaries & Benefits		(3,202,380)
Service & Supplies		(1,997,980)
Interest Received		447,343
Interest Paid		-
Prepay/Security Deposit/Refunds		(89,236)
CUE tax assessment		(59,617)

**Cash Provided by Operating Activities** \$ 2,090,547

**Investing Activities:**

State and federal grants		1,211,129
Fixed asset sales/(purchases)		
Capital Expenditures		(4,585,883)

**Cash Used in Investing Activities** (3,374,754)

**Financing Activities:**

Transfers out to other funds **		
Principal Payment on Short & Long Term Debt		

**Cash Provided by Financing Activities** -

**Increase (Decrease) in Cash & Equivalents** \$ (1,284,207)

**Cash & Equivalents-Beginning of Year** \$ 18,708,291

**Cash & Equivalents-End of Period** \$ 17,424,084

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**County of Ventura**  
**Airport Enterprise-Camarillo Oxnard**  
**Statement of Revenues and Expenses**  
**July 1, 2019 thru June 30, 2020**  
**(Rounded to the nearest hundred)**  
**(Unaudited)**

	<b>Camarillo</b>	<b>Oxnard</b>	<b>Total</b>
<b>Revenues:</b>			
Permits	\$ 34,300	\$ 4,400	\$ 38,700
Fines and penalties	9,000	2,100	11,100
Rents and concessions	2,427,400	275,300	2,702,700
Percentage lease rent	137,200	155,100	292,300
Tiedown rents	133,900	3,600	137,500
Hangar rents	552,900	333,600	886,500
Land rent - hangars	410,600	109,300	519,900
Transient tiedown rents	3,700	300	4,000
Landing fees	76,100	9,500	85,600
Parking fees	-	21,400	21,400
Gas & oil fuel flow percentage	218,200	52,100	270,300
% rent-all other gross rec	1,623,300	512,700	2,136,000
Miscellaneous	8,695	2,800	11,495
Total operating revenues	\$ 5,635,295	\$ 1,482,200	\$ 7,117,495
<b>Expenditures:</b>			
Current:			
Salaries and wages	\$ 1,431,700	\$ 352,900	\$ 1,784,600
Benefits	1,092,900	339,800	1,432,700
Admin salaries allocated to Oxnard Airport	(276,200)	276,200	-
Agricultural	4,100	-	4,100
Uniforms and clothing	8,500	4,200	12,700
Communications	90,400	18,000	108,400
Household expense	6,700	32,900	39,600
Insurance	28,500	15,300	43,800
Indirect county costs	67,300	27,400	94,700
Maintenance-equipment	49,800	16,800	66,600
Maintenance-building and improvements	172,700	142,100	314,800
Memberships and dues	8,900	1,800	10,700
Miscellaneous expense	32,800	20,400	53,200
Office expense	38,800	3,500	42,300
Professional and specialized services	600,600	51,400	652,000
Rents and leases - equipment	34,500	5,000	39,500
Small tools and equipment	22,400	-	22,400
Transportation charges	101,100	70,900	172,000
Conference and seminars	25,700	1,300	27,000
Utilities	218,300	120,900	339,200
Education, books and training	23,100	2,100	25,200
Taxes and licenses	59,600	-	59,600
Bad debts	-	-	-
Depreciation	998,600	966,100	1,964,700
Total operating expenditures	\$ 4,840,800	\$ 2,469,000	\$ 7,309,800
Operating income (loss)	\$ 794,495	\$ (986,800)	\$ (192,305)

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**County of Ventura**  
 Airport Enterprise-Camarillo Oxnard  
 Statement of Revenues and Expenses  
 July 1, 2019 thru June 30, 2020  
 (Rounded to the nearest hundred)  
 (Unaudited)

	Camarillo	Oxnard	Total
<b>Non-operating revenues (expenses):</b>			
State and federal grants	\$ -	\$ -	\$ -
Prior Year Revenue	-	-	-
Contribution to Outside Agency	-	-	-
Gain/Loss Disposal Fixed Asset	-	-	-
Interest income	385,300	-	385,300
Insurance proceeds	-	-	-
Other Loan Interest Payment	-	-	-
<b>Total non-operating revenues (expenses)</b>	<u>385,300</u>	<u>-</u>	<u>385,300</u>
Income (loss) before transfers	1,179,795	(986,800)	192,995
Other financing sources (uses):			
Transfers in	-	-	-
Transfers Out	-	-	-
<b>Increase (decrease) in net assets</b>	<u>\$ 1,179,795</u>	<u>\$ (986,800)</u>	<u>\$ 192,995</u>
<b>Increase (decrease) in net assets before depreciation</b>	<u>\$ 2,178,395</u>	<u>\$ (20,700)</u>	<u>\$ 2,157,695</u>

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**County of Ventura**  
**Airport Enterprise-Camarillo**  
**Budget to Actual**  
**July 1, 2019 thru March 31, 2020**  
**(Rounded to the nearest hundred)**  
**(Unaudited)**

	<b>Adopted Budget as of Jun 2020</b>	<b>Adjusted Budget as of Jun 2020</b>	<b>YTD Actuals &amp; Accruals thru Jun 2020</b>	<b>% Variance</b>
<b>Revenues:</b>				
Permits	\$ 6,316	\$ 6,316	\$ 34,300	543%
Fines and penalties	10,062	10,062	9,000	89%
Rents and concessions	2,164,000	2,164,000	2,427,400	112%
Percentage lease rent	131,500	131,500	137,200	104%
Tiedown rents	86,800	86,800	133,900	154%
Hangar rents	625,900	625,900	552,900	88%
Land rent - hangars	416,000	416,000	410,600	99%
Transient tiedown rents	4,500	4,500	3,700	82%
Landing fees	66,900	66,900	76,100	114%
Parking fees	-	-	-	0%
Gas & oil fuel flow percentage	236,100	236,100	218,200	92%
% rent-all other gross rec	1,860,100	1,860,100	1,623,300	87%
Miscellaneous	30,695	30,695	8,695	28%
Total operating revenues	<u>\$ 5,638,873</u>	<u>\$ 5,638,873</u>	<u>\$ 5,635,295</u>	<u>100%</u>
<b>Expenditures:</b>				
Current:				
Salaries and wages	\$ 1,576,651	\$ 1,576,651	\$ 1,431,700	91%
Benefits	1,216,960	1,216,960	1,092,900	90%
Admin Salary allocated to Oxnard Airport	(303,100)	(303,100)	(276,200)	91%
Agricultural	17,180	17,180	4,100	24%
Uniforms and clothing	15,040	15,040	8,500	57%
Communications	58,546	77,586	90,400	117%
Household expense	30,100	30,136	6,700	22%
Insurance	36,594	36,594	28,500	78%
Indirect county costs	67,332	67,332	67,300	0%
Maintenance-equipment	74,750	76,628	49,800	65%
Maintenance-building and improvements	363,394	460,793	172,700	37%
Medical	2,580	2,580	-	0%
Memberships and dues	20,420	20,420	8,900	44%
Miscellaneous	31,699	36,001	32,800	91%
Office expense	52,323	52,337	38,800	74%
Professional and specialized services	399,155	500,427	600,600	120%
Rents and leases - equipment	27,500	27,500	34,500	125%
Small tools and equipment	26,927	36,168	22,400	62%
Transportation charges	82,560	82,560	101,100	122%
Conference and seminars	63,140	63,140	25,700	41%
Utilities	192,404	192,404	218,300	113%
Education, books and training	15,160	15,160	23,100	152%
Taxes and licenses	59,617	59,617	59,600	100%
Bad debts	20,000	20,000	-	0%
Depreciation	992,903	992,903	998,600	101%
Total operating expenditures	<u>\$ 5,139,835</u>	<u>\$ 5,373,017</u>	<u>\$ 4,840,800</u>	<u>90%</u>
Operating income (loss)	<u>\$ 499,038</u>	<u>\$ 265,856</u>	<u>\$ 794,495</u>	<u>299%</u>

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**County of Ventura**  
 Airport Enterprise-Camarillo  
 Budget to Actual  
 July 1, 2019 thru March 31, 2020  
 (Rounded to the nearest hundred)  
 (Unaudited)

	Adopted Budget as of Jun 2020	Adjusted Budget as of Jun 2020	YTD Actuals & Accruals thru Jun 2020	% Variance
<b>Non-operating revenues (expenses):</b>				
State and federal grants	\$ -	\$ -	\$ -	
Prior Year Revenue	-	-	-	
Contribution to Outside Agency	(5,000)	(5,000)	-	
Gain/Loss Disposal Fixed Asset	-	-	-	
Interest income	297,435	297,435	385,300	130%
Interest expense	-	-	-	
Other loan payments	-	-	-	
Total non-operating revenues (expenses)	<u>292,435</u>	<u>292,435</u>	<u>385,300</u>	<u>132%</u>
Income (loss) before transfers	791,473	558,291	1,179,795	211%
<b>Other financing sources (uses):</b>				
Transfers in	-	-	-	-
Transfers Out	-	-	-	-
<b>Increase (decrease) in net assets</b>	<u><u>\$ 791,473</u></u>	<u><u>\$ 558,291</u></u>	<u><u>\$ 1,179,795</u></u>	<u><u>211%</u></u>
<b>Increase (decrease) in net assets before depreciation</b>	<u><u>\$ 1,784,376</u></u>	<u><u>\$ 1,551,194</u></u>	<u><u>\$ 2,178,395</u></u>	<u><u>140%</u></u>

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**County of Ventura**  
**Airport Enterprise-Oxnard**  
**Budget to Actual**  
**July 1, 2019 thru March 31, 2020**  
**(Rounded to the nearest hundred)**  
**(Unaudited)**

	Adopted Budget as of Jun 2020	Adjusted Budget as of Jun 2020	YTD Actuals & Accruals thru Jun 2020	% Variance
<b>Revenues:</b>				
Permits	\$ 3,072	\$ 3,072	\$ 4,400	143%
Fines and penalties	3,674	3,674	2,100	57%
Rents and concessions	92,400	92,400	275,300	298%
Percentage lease rent	143,200	143,200	155,100	108%
Tiedown rents	3,300	3,300	3,600	109%
Hangar rents	333,800	333,800	333,600	100%
Land rent - hangars	109,700	109,700	109,300	100%
Transient tiedown rents	100	100	300	300%
Landing fees	19,500	19,500	9,500	49%
Parking fees	19,000	19,000	21,400	113%
Gas & oil fuel flow percentage	56,700	56,700	52,100	92%
% rent-all other gross rec	532,400	532,400	512,700	96%
Miscellaneous	2,400	2,400	2,800	117%
Total operating revenues	<u>\$ 1,319,246</u>	<u>\$ 1,319,246</u>	<u>\$ 1,482,200</u>	<u>112%</u>
<b>Expenditures:</b>				
Current:				
Salaries and wages	\$ 402,355	\$ 402,355	\$ 352,900	88%
Benefits	415,769	415,769	339,800	82%
Admin salaries allocated from Camarillo Airport	293,100	293,100	276,200	94%
Agricultural	3,080	3,080	-	0%
Uniforms and clothing	20,691	20,691	4,200	20%
Communications	10,855	10,855	18,000	166%
Household expense	13,800	13,800	32,900	238%
Insurance	7,177	7,177	15,300	213%
Indirect county costs	27,403	27,403	27,400	0%
Maintenance-equipment	44,800	44,800	16,800	38%
Maintenance-building and improvements	110,952	127,691	142,100	111%
Medical	650	650	-	0%
Memberships and dues	4,300	4,300	1,800	42%
Miscellaneous expense	24,510	24,510	20,400	83%
Office expense	9,223	9,223	3,500	38%
Professional and specialized services	101,090	116,144	51,400	44%
Rents and leases - equipment	11,780	11,780	5,000	42%
Small tools and equipment	9,353	9,353	-	0%
Transportation charges	38,880	38,880	70,900	182%
Conference and seminars	33,150	33,150	1,300	4%
Utilities	101,148	101,148	120,900	120%
Education, books and training	1,300	1,300	2,100	0%
Bad debts	15,000	15,000	-	0%
Depreciation	956,962	956,962	966,100	101%
Total operating expenditures	<u>\$ 2,657,328</u>	<u>\$ 2,689,121</u>	<u>\$ 2,469,000</u>	<u>92%</u>
Operating income (loss)	<u>\$ (1,338,082)</u>	<u>\$ (1,369,875)</u>	<u>\$ (986,800)</u>	<u>72%</u>

Sgb

**County of Ventura**  
 Airport Enterprise-Oxnard  
 Budget to Actual  
 July 1, 2019 thru March 31, 2020  
 (Rounded to the nearest hundred)  
 (Unaudited)

	Adopted Budget as of Jun 2020	Adjusted Budget as of Jun 2020	YTD Actuals & Accruals thru Jun 2020	% Variance
<b>Non-operating revenues (expenses):</b>				
State and federal grants	\$ -	\$ -	\$ -	
Prior Year Revenue	-	-	-	
Contribution to Outside Agency	-	-	-	
Gain/Loss Disposal Fixed Asset	-	-	-	
Insurance Proceeds	-	-	-	
Other Loan Interest Payment	-	-	-	
Total non-operating revenues (expenses)	-	-	-	
Income (loss) before transfers	(1,338,082)	(1,369,875)	(986,800)	72%
Other financing sources (uses):				
Transfers in	-	-	-	-
Transfers Out	-	-	-	-
<b>Increase (decrease) in net assets</b>	<b>\$ (1,338,082)</b>	<b>\$ (1,369,875)</b>	<b>\$ (986,800)</b>	<b>72%</b>
<b>Increase (decrease) in net assets before depreciation</b>	<b>\$ (381,120)</b>	<b>\$ (412,913)</b>	<b>\$ (20,700)</b>	<b>-5%</b>

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# AVIATION ADVISORY COMMISSION

## 2020

### ROTATION LIST

MEETING	MEMBER
JANUARY	GARY JACOBS
FEBRUARY	MAGGIE BIRD
MARCH	NANETTE METZ
APRIL	ROBERT TRIMBORN
MAY	ADRIANA VAN DER GRAAF
JUNE	BRUCE HAMOUS
JULY	BOBBY WILLIAMS
AUGUST	JULIE MINO
SEPTEMBER	STEVE WEISS
OCTOBER	JAMES FLICKINGER
NOVEMBER	GARY JACOBS
DECEMBER	MAGGIE BIRD

IF YOU CANNOT ATTEND ON YOUR APPOINTED MEETING DATE, PLEASE ARRANGE WITH ANOTHER MEMBER TO SUBSTITUTE FOR YOU.

THANK YOU!

Jh

**DEPARTMENT OF AIRPORTS  
2020 MEETING SCHEDULES**


**AAC/CAA/OAA**

<b>AVIATION ADVISORY COMMISSION</b>	<b>CAMARILLO &amp; OXNARD AUTHORITIES</b>
January 6	January 9 (CANCELED)
February 3	February 13
March 2	March 12
April 6 (CANCELED)	April 9 (CANCELED)
May 4 (CANCELED)	May 14 (CANCELED)
June 1 (CANCELED)	June 11
July 6	July 9
August 3 (CANCELED)	August 13 (CANCELED)
September 8 (DUE TO HOLIDAY)	September 10
October 5 (CANCELED)	October 8 (CANCELED)
November 2 (CANCELED)	November 12 (CANCELED)
December 7	December 10

The Aviation Advisory Commission meets on the first Monday of the month (exceptions are noted above in yellow highlight) at 7:00 p.m. in the Camarillo City Council Chambers, 601 Carmen Drive, Camarillo.

The Camarillo & Oxnard Airport Authorities meet jointly on the second Thursday of the month at 7:00 p.m. in the Camarillo City Council Chambers, 601 Carmen Drive, Camarillo.

## MEMORANDUM

TO: Tenants at Camarillo and Oxnard Airports  
FROM: Dave Nafie, Deputy Director   
CC:  
DATE: August 26, 2020  
RE: Dispute Resolution and the Role of Airport Operations Staff

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Dear Tenant,

From time to time at our airports, situations arise that require assistance in some capacity. The Department of Airports will normally have the ability to report in a support role to your location quickly during our normal operating hours. We are glad to receive that call for assistance, but we also want you to know what you can expect from our team when they respond.

The primary role of the Department and our team is the safety and security of the airport. When we respond to your call for assistance, our team will quickly diagnose the situation and, if not already called, will assist by calling additional support such as emergency services (police or fire departments) as warranted. Those outside support agencies such as Police and Fire are the dedicated agencies and individuals who have the authority and training in conflict resolution and in life saving protocols to properly handle such situations. Our team will assist in any way they can as per their training however their primary role is to ensure the Airport remains a safe and compliant environment thereby ensuring the safety and security of the airport overall.

Once the situation has been resolved or is no longer a safety hazard in any manner, they will gather information from all parties and generate an incident report that documents events as observed.

Thank you and we hope your time on our airports is always enjoyable.

###

9a

August 31, 2020

Mr. Jeff Weinstein  
Oxnard Union High School District  
309 S. "K" Street  
Oxnard, CA 93030

RE: OUHSD Properties at 220 and 309 S. "K" Street, Oxnard

Dear Mr. Weinstein:

In response to your letter dated August 18, 2020 and your request for a response by August 31 2020, we address your questions as we have to your agent Mr. Kirschenstein on several previous occasions.

In contrast to your statement that the Department of Airports "...have retreated from its interest without explanation", the Department of Airports ("DOA") has indicated the following information on several occasions, most recently via email from Kip Turner to Joel Kirschenstein on May 27, 2020. DOA maintains an interest in acquiring these properties, and has listed these locations for Airport Improvement Program (AIP) funding when available. The AIP grants that we are eligible to receive are based on the priority of the Airport's needs, which now are focused on runway projects. Given the significant need for the two runway projects at both airports and their priority, the DOA would need all available funding to go to those projects first, and we would not be able to support any request the OUHSD would attempt to make directly to the FAA to receive funding from our entitlements or discretionary funding prior to the completion of the two runway projects.

The DOA is in the final design for the runway reconstruction at OXR for construction to start as early as June 2021 and the Camarillo Airport runway will follow directly after that, so we anticipate all available AIP funding being devoted to those two projects for approximately 5 years. Following that work we would be interested in resuming our discussion about funding and acquisition of these properties.

With respect to the potential uses in an RPZ area, the FAA provides the following guidelines (in italics):

961



Mr. Jeff Weinstein  
August 31, 2020  
Page two

*For RPZ land, the following land uses are permissible without further evaluation: (1) Farming that meets airport design standards. (2) Irrigation channels that meet the requirements of AC 150/5200-33 and FAA/USDA manual, Wildlife Hazard Management at Airports. (3) Airport service roads, as long as they are not public roads and are directly controlled by the airport operator. (4) Underground facilities, as long as they meet other design criteria, such as RSA requirements, as applicable. (5) Unstaffed NAVAIDs and facilities, such as equipment for airport facilities that are considered fixed-by-function in regard to the RPZ.*

This doesn't mean another use could not be considered, but would be subject to FAA's review. Generally speaking the criteria is for there to be no human occupancy.

Finally, the reference you use as the "Airport Authority" is not correct; the Ventura County Department of Airports would be the correct reference.

Thank you for the opportunity to respond to your concerns.

Sincerely,



Madeline Herrle

Lease Manager

[Madeline.Herrle@Ventura.org](mailto:Madeline.Herrle@Ventura.org)

805.388.4243

cc: Kip Turner, Director of Airports

9b2

August 31, 2020

David Haase, Director  
Real Property Utilization and Disposal (9PZ)  
U.S. General Services Administration  
Via email: [david.haase@gsa.gov](mailto:david.haase@gsa.gov)

**RE: Application for Airport Surplus Property**  
DHS ICE Office Space  
275 Skyway Drive, Camarillo, Ventura County, California 93010  
GSA Control No. 9-X-CA-0410-AO

Dear Mr. Haase:

Please consider this letter as a formal request for extension to submit the Application for Airport Surplus Property for the above-referenced location. The County of Ventura Department of Airports has been unable to secure the required documentation to evidence authority to receive transfer of the real property from our County Board of Supervisors in August as they did not hold a meeting in this month.

We will continue working to secure the appropriate authority and resolution to evidence the required permissions which will require County Board of Supervisors authorization, and therefore request a 60-day extension to provide our Application to GSA and the FAA for this property.

Thank you for your consideration.

Sincerely,



Kip Turner, C.M.  
Director of Airports

cc: Monica Pech, Branch Chief  
Rhonda Rance, Senior Realty Project Manager  
Real Property Utilization and Disposal (9PZ)  
U.S. General Services Administration  
Via emails: [monica.pech@gsa.gov](mailto:monica.pech@gsa.gov), [rhonda.rance@gsa.gov](mailto:rhonda.rance@gsa.gov)

Cathryn Cason  
Federal Aviation Administration  
Via email: [cathryn.g.cason@faa.gov](mailto:cathryn.g.cason@faa.gov)

9c



555 AIRPORT WAY, SUITE B  
CASARILLO, CA 93010  
PHONE: (805) 388-4274  
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[WWW.VENTURA.ORG/AIRPORTS](http://WWW.VENTURA.ORG/AIRPORTS)  
[WWW.IFLYOXNARD.COM](http://WWW.IFLYOXNARD.COM)

September 8, 2020

Mr. Mark Sullivan  
The Law Office of Mark F. Sullivan  
2625 Townsgate Rd., Suite 330  
Westlake Village, CA 91361

RE: Airport Properties Limited, LLC; Public Records Request dated  
September 4, 2020

Dear Mark,

Attached is the cost estimate for fulfilling the records request of your email communication to me dated September 4, 2020 which total \$60.90 (5 requests).

The Department of Airports will process this request upon payment, and the documents will be ready to be picked up within 14 days after such payment is received.

Sincerely,

A handwritten signature in cursive script that reads "Madeline Herrle".

Madeline Herrle  
Lease Manager  
[Madeline.Herrle@Ventura.org](mailto:Madeline.Herrle@Ventura.org)  
805.388.4243

Enclosure

9d

**From:** Jannet Loera <Jannet.Loera@meadhunt.com>

**Sent:** Tuesday, September 15, 2020 2:22 PM

**To:** Richardson, Al (FAA) <Al.Richardson@faa.gov>; Samad, Sam (FAA) <Sam.Samad@faa.gov>; Mora, Carlos M (FAA) <Carlos.M.Mora@faa.gov>; Hester, Timothy R (FAA) <Timothy.R.Hester@faa.gov>

**Cc:** Powers, Erin <erin.powers@ventura.org>; Turner, Kip <Kip.Turner@ventura.org>; Chuck McCormick <Chuck.McCormick@meadhunt.com>; Jeff Leonard <jeff.leonard@meadhunt.com>

**Subject:** Oxnard Airport - Construction Phasing Input

Hi Al,

We are in the process of developing the CSPP for the Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project at the Oxnard Airport. Attached is an exhibit detailing a potential construction phasing alternative for the Project and we would like to solicit the FAA's input.

A brief description about the alternative:

- Convert Taxiway F into a 60-foot wide temporary Runway 7-25
- Since Taxiway F is 75 feet, the 60-foot runway would not have a centered crown as it will be pushed to the north edge to have more distance to the hangars on the south
- Some hangars will be slightly within the ROFA
- Some hangars will be within the Primary Surface
- Small aircraft (B-I) with approach speeds of 50 knots or more would be able to use the temporary runway
- There will be direct access between apron and runway ends
- ASOS and glide slope antenna will be inside the Object Free Zone Area
- There are some isolated locations near Taxiway C where transverse slopes are less than 1%

Due to the items listed above, Mead & Hunt feels this alternative is not feasible from a safety perspective, but would like to request the FAA to provide a determination.

The County has requested your response by close of business on Friday to help keep the project design on track.

Thank you,

---

**JANNET LOERA GUTIERREZ, PE**

CIVIL ENGINEER, AVIATION

Mead & Hunt

Direct: 909-259-9252 | [Transfer Files](#)

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120 YEARS OF SHAPING THE FUTURE

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ge

September 16, 2020

Mr. Mark Sullivan  
The Law Office of Mark F. Sullivan  
2625 Townsgate Rd., Suite 330  
Westlake Village, CA 91361

RE: Public Records Request dated September 8, 2020

Dear Mark,

With respect to your public records request dated September 8, 2020 for *"All documents that evidence or refer to the opinion stated by representatives of Mead & Hunt during the August 25, 2020 presentation entitled "Oxnard Airport Taxiway and Runway Reconstruction Workshop Presentation" that conversion for the easterly 2,500 feet of Taxiway "F" into a temporary Runway 7-25 would be "infeasible" or "unsafe". This request specifically extend to documents reflecting the feasibility and safety if the temporary runway were restricted to Class 1 aircraft or a subset of Class 1 aircraft such as aircraft of 4,000 lbs. maximum gross weight or less"*, the only records responsive to your request would be found from the public presentation and information presented in the Airport Advisory Commission on 9/9/2020 and the Airport Authority meeting of 9/10/2020 and the 8/25/2020 public workshop and links or directions to access those are posted below.

Regarding the presentation to the Commission on 9/8/20 and the Authority on 9/10/20, the presentations have not yet been posted to the airport website but are attached.

Regarding the recordings of the Commission presentation on 9/8/20 and the Authority presentation on 9/10/20, both recordings can be found by following the link below:

[https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view\\_as=subscriber](https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view_as=subscriber)

Regarding the 8/25/20 public workshop, the presentation and recording can be found on the airports homepage in the "blue box".

<https://www.ventura.org/airports/>

9f1

The costs to fulfill your request are as follows:

<u>Hours</u>	<u>Items</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
2		Retrieve, copy info	24.00	48.00
	20	Estimated number of pages	.03	0.60
		Postage		1.50
0.0		Review of County Counsel of Items subject to PRR	24.00	0.00
-2		First 2 hours, deducted per Ord No 4339		<u>(48.00)</u>
<b>Total Due</b>				<b>\$ 2.10</b>

Thank you for your prompt remittance.

Sincerely,



Madeline Herrle

Lease Manager

[Madeline.Herrle@Ventura.org](mailto:Madeline.Herrle@Ventura.org)

805.388.4243

Enclosures

9f2

**From:** [Richardson, Al \(FAA\)](#)  
**To:** [Jannet Loera](#); [Samad, Sam \(FAA\)](#); [Mora, Carlos M \(FAA\)](#); [Hester, Timothy R \(FAA\)](#)  
**Cc:** [Powers, Erin](#); [Turner, Kip](#); [Chuck McCormick](#); [Jeff Leonard](#)  
**Subject:** RE: Oxnard Airport - Construction Phasing Input  
**Date:** Friday, September 18, 2020 5:46:48 AM  
**Attachments:** [image002.png](#)

---

**CAUTION:** If this email looks suspicious, DO NOT click. Forward to [Spam.Manager@ventura.org](mailto:Spam.Manager@ventura.org)

Hi Jannet,

As noted during our review, the proposal has hangars in the ROFA, other structures in the RPZ, confusing geometry along with other airport standards issues. As a result, utilizing parallel Taxiway F as a temporary runway alternative would significantly increase the likelihood of Runway Incursions and decrease safety. The alternative as proposed is unacceptable based on our cursory review.

We are open to considering other alternatives. Proposals utilizing the taxiway as a runway would likely require lengthy reviews and potentially required a Safety Risk Management Panel (SRMP) and still could be found to be unacceptable due to OXR Airport's existing geometry.

*Al Richardson, P.E.  
Assistant Manager  
Los Angeles Airports District Office  
Federal Aviation Administration  
777 S. Aviation Blvd., Suite #150  
El Segundo, CA 90245  
LA-ADO-601  
Office Phone: 424-405-7267  
Cell: 708-528-4473*



***Our vision: Advancing the safest and most efficient airport system in the world***

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[WWW.IFLYOXNARD.COM](http://WWW.IFLYOXNARD.COM)

September 22, 2020

Mr. Mark Sullivan  
The Law Office of Mark F. Sullivan  
2625 Townsgate Rd., Suite 330  
Westlake Village, CA 91361

RE: Public Records Request dated September 4, 2020

Dear Mark,

Attached are the materials responsive to your request dated September 8, 2020:

**"All Documents that evidence or refer to the lease of parking space at the Camarillo Airport for the parking of Amazon Delivery Vans which was referenced in a slide (Current FY Year Accomplishments) prepared for the Camarillo and Oxnard Airport Authority meeting of June 11, 2020"**

Sincerely,

A handwritten signature in black ink that reads "Madeline Herrle". The signature is written in a cursive, flowing style.

Madeline Herrle  
Lease Manager  
[Madeline.Herrle@Ventura.org](mailto:Madeline.Herrle@Ventura.org)  
805.388.4243

Enclosures

9h





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September 30, 2020

*Via Email*

David Moe, Assistant Director  
Department of Community Development  
City of Camarillo  
[D.Moe@cityofcamarillo.org](mailto:D.Moe@cityofcamarillo.org)

**Subject:** Tentative Tract 6018 (TT-6018), Darling Development Group  
Subdivision, Determination of Completeness/Incompleteness  
Department of Airports Comments/Agency Review

Dear Mr. Moe,

The County of Ventura – Department of Airports (DOA) has reviewed the subject subdivision application and offers the following in support of the determination. We find the application to be incomplete and would like to submit the following comments.

In the Project Information Section, Question 1, DOA requests that the applicant identify the current M-1 Zoning and discuss how the project conforms to the M-1 zone. We understand that the applicant is proposing retail, which could impact Level Of Service (LOS) for the intersection of Airport Way and Pleasant Valley. DOA believes the proposed retail development portion of the project should include a traffic analysis study prior to further consideration for this type of use to ensure existing LOS for roadways and intersections impacted by the development are maintained.

In the Project Information Section, Question 2 and Question 4, DOA requests that the applicant acknowledge the DOA has maintained vital aeronautical equipment on the water tower located on the subject property. DOA requests that the developer work with DOA to dedicate an easement to DOA conveying rights to continue to access and maintain said equipment, an easement which shall run with the land. Acknowledgment of that easement shall be recorded and made a part of the subdivision documents.

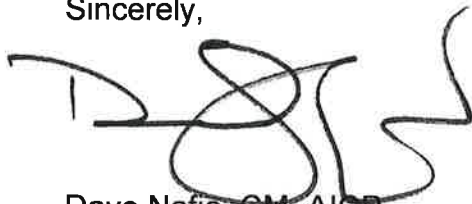
In the Project Information Section, Question 3, DOA requests that the applicant address traffic impacts specifically. Stating that traffic "is expected to be from within the airport" does not appear to be a complete assessment of potential impacts to the LOS at multiple intersections, especially in light of the proposed retail uses. Please reference our comments on Question 1.

911

In the Project Information Section, Question 4, DOA requests that the applicant state that the applicant shall work with DOA to dedicate a new avigation easement that conveys certain rights to DOA to limit the height of structures and to limit other uses that could be considered hazards to air navigation. Such an easement will run with the land and bind future owners within the subdivision to the terms of the easement.

In addition, because streets and some utilities within the Airport Business Park are private, DOA requests that the applicant participate in the maintenance of these interior roadways and utility facilities. The applicant and subsequent individual owners of subdivided parcels within the subject property should be made aware that their parcel is within the Airport Business Park and state that owners shall cooperate with DOA to provide for the shared maintenance and regulation of the private roadways and common utilities within the Airport Business Park.

Sincerely,

A handwritten signature in black ink, appearing to read 'DNafie', with a large, stylized flourish extending from the end.

Dave Nafie, CM, AICP  
Deputy Director

- c: K. Turner, Director of Airports
- Erin Powers, Projects Administrator
- M. Herrle, Leases Manager
- File

9:2

October 1, 2020

Commander Rob Davidson  
Ventura County Sheriff's Office  
800 S. Victoria Ave.  
Ventura, CA 93009

RE: Sheriff's Firearms Range / CHP Shared Use of Facility  
Camarillo Airport Business Park

Dear Commander Davidson:

Thank you for your letter which we received October 1, 2020 advising us of your agreement with the California Highway Patrol (CHP) for use of the firearms range facility at the Camarillo Airport Business Park.

The Department of Airports consents to the agreement to allow shared use of your leased range facility with the CHP. We appreciate your cooperation and partnership.

Sincerely,



Kip Turner, C.M.  
Director of Airports

9j

VIA EMAIL [cathryn.g.cason@faa.gov](mailto:cathryn.g.cason@faa.gov)

October 30, 2020

Ms. Cathryn Cason, Manager  
Federal Aviation Administration  
777 S. Aviation Blvd., Suite #150  
El Segundo, CA 90245

RE: GSA Control No 9-X-CA-0410 – AO  
275 Skyway Drive, Camarillo, California  
DHS ICE PROPERTY  
Application for surplus property/ public benefit conveyance

Dear Ms. Cason:

Attached are the following documents relating to the County of Ventura's application to acquire the GSA Surplus Property known as DHS ICE Building at 275 Skyway Drive in Camarillo, California as a public benefit conveyance for public airport purposes. This property is ideally situated adjacent to County Airport property and associated infrastructure, and would also augment Camarillo Airport's ability to meet its requirement under the Federal Aviation Administration grant assurances to be self-sustaining.

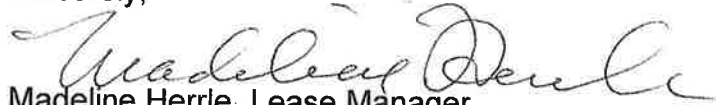
1. FAA Application for Airport Surplus Property;
2. Current ALP Plan for the Camarillo Airport (April 2015);
3. Resolution signed by the County Board of Supervisors establishing the delegated authority to the Director of Airports to accept transfer of the property

Based on our conversation yesterday, we have tailored the application to meet the description of this sole property, and have included both a redlined version of the document as well as the application which has been executed by Kip Turner, Director of Airports. We note that several exhibits are to be attached by the Government (Schedule "F" and Scheduled "E"). Additionally, we have left section 6.C. incomplete as "tbd" as it pertains to environmental documents that we are unsure are currently existing or need to be amended.

9KI

We appreciate your assistance in this conveyance, and we look forward to answering any other questions or satisfying any additional requirements to complete this process. Thank you for your consideration.

Sincerely,



Madeline Herrle, Lease Manager  
805.388.4243

Enclosures

Cc: Rhonda Rance, GSA Senior Realty Project Manager [Rhonda.rance@gsa.gov](mailto:Rhonda.rance@gsa.gov)  
David Haase, GSA 9PZ Director Real Property Utilization [david.haase@gsa.gov](mailto:david.haase@gsa.gov)  
Monica Pech, GSA Branch Chief 9PZ [monica.pech@gsa.gov](mailto:monica.pech@gsa.gov)  
Al Richardson, FAA Assistant Manager  
LA Airports District Office [Al.Richardson@faa.gov](mailto:Al.Richardson@faa.gov)  
Kip Turner, Director of Airports

9K2



## Oxnard Airport Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project Tenant Workshop #2

### Project Description

The Runway 7-25, Taxiway Connectors, and Parallel Taxiway Pavement Reconstruction Project (Project) consists of reconstructing the runway, taxiway connectors, and parallel taxiway at the Oxnard Airport located at 2889 W 5th Street, Oxnard, California 93030.

The minimum acceptable level of serviceability for the Oxnard Airport runway has been reached or is no longer cost-effective to perform maintenance activities on the pavement.

To bring the Oxnard Airport's runway to current standards will require reconstructing the runway, taxiway connectors and parallel taxiway.

This effort will require the removal of existing pavement surface, construction of new pavement, shoulder work, application of pavement markings, installation of underdrain system, electrical facilities, new edge and MALSF lights, and new signage, as well as modifications to the existing storm drains.

### Tenant Workshop #2

Join us for a project update meeting via Zoom on:

**Tuesday, November 17, 2020**

**2:00 PM - 3:30 PM**

#### Remote Meeting Link:

<https://zoom.us/j/93189852214?pwd=N1VCR0RnbnJhNVpBZEprbmdFcVF0Zz09>

**Webinar ID:** 931 8985 2214

**Passcode:** 5851

**Phone In Only:** 669 900 6833

Visit [www.ventura.org/airports](http://www.ventura.org/airports) for more details.

For questions, contact us at 909-313-0549 or [OxnardAirportRunway@arellanoassociates.com](mailto:OxnardAirportRunway@arellanoassociates.com).



al

**BUSINESS AVIATION**

## Ampaire's Electric EEL Skymaster Makes Longest Flight Yet

by Curt Epstein

October 12, 2020, 11:00 AM



*A twin-engine Cessna 337 Skymaster with its engines arranged in a unique push-pull configuration has been retrofitted by Ampaire as its Electric EEL, with an electric motor replacing the forward piston engine. (Photo: Ampaire)*

Electric propulsion systems developer Ampaire last week achieved its longest flight with the Cessna 337 Skymaster that it has converted to hybrid-electric power. On October 8, the six-seat, Electric EEL aircraft took off from the Los Angeles-area Camarillo Airport and made a 341-mile flight to Hayward Executive Airport in the San Francisco area in 2 hours and 35 minutes. Ampaire, claims this was the longest flight to date for what it defines as a "commercially relevant" aircraft using electric propulsion.

The Electric EEL is powered by a 310-hp Continental IO-550 engine installed in the tail of the aircraft and a 130-kW electric motor in the nose. According to Ampaire, the piston engine powered all taxiing, and then a combination of it and the electric motor were used for takeoff and climb. The cruise phase was mainly powered by the piston, while the motor was put in low power mode, before being switched to idle during descent and landing.

The company did not answer questions from **AIN** about how much fuel was consumed during the flight or provide any details about payload weight. The batteries for the electric motor are attached to the underside of the fuselage in a composite nacelle.

The flight was piloted by test pilot Justin Gillen and flight-test engineer Russell Newman, the flight averaged 135 mph as it traversed California's Central Valley at an altitude of 8,500 feet. "The mission was a quite normal cross-country flight that we could imagine electrified aircraft making every day just a few years from now," said Gillen. Normally the Cessna 337 can cruise at up to 190 mph and Ampaire said its pilots had opted to make "conservative" use of the electric motor "to optimize for a specific battery state of charge upon landing."

The demonstration took place little more than a year after the first EEL made its first flight, and just four weeks after this aircraft, the second in the program, took to the skies. Known as the Hawai'i Bird, this airframe will now be partially disassembled at Hayward and shipped to Hawaii to take part later this year in a series of proving flights with Mokulele Airlines on its short-haul routes. That test program will be partially funded by Elemental Accelerator, a green-technology financial support platform.

10a1

## Ampaire's Electric EEL Skymaster Makes Longest Flight Yet | Business Aviation News

"The trial flights with Mokulele will not only demonstrate the capabilities of the EEL but will help to define the infrastructure required for wide adoption of electric aviation by airlines and airports," said Ampaire general manager Doug Shane, adding "the ability to put innovative electric technologies into the air rapidly to assess and refine them is central to Ampaire's strategy to introduce low-emissions aircraft for regional airlines and charter operators within just a few years."

According to the company, the EEL can cut fuel use and emissions in half on shorter routes where its electric powerplant can run at higher power settings and generate similar reductions of up to 30 percent on longer regional routes such as Camarillo to Hayward.

The Electric EEL program is viewed as just a stepping stone toward a larger goal, said company CEO Kevin Noertker. "Our next step will likely be a 19-seat hybrid-electric retrofit program that will lower emissions and operating costs, benefitting regional carriers, their passengers, and their communities," he explained. "Ampaire, with funding from NASA and others, is in the midst of design studies for such an aircraft based on the de Havilland [now Viking Air] Twin Otter aircraft. That hybrid-electric aircraft will be called the Eco Otter SX."

ENGINES   ENVIRONMENT

<https://www.ainonline.com/aviation-news/business-aviation/2020-10-12/ampaires-electric-eel-skymaster-makes-longest-flight-yet>

10a2



# A look at the Ventura County helicopters

Bill Gabbert    October 21, 2020    Helicopters

Blackhawk, California, Long Ranger, UH-1, Ventura County

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*The first time that Ventura County Copter 2 was used on a wildfire, June 10, 2020. Photo by John Carman.*

Ventura County, between Los Angeles and Santa Barbara, has an air unit which is a cooperative enterprise of the Fire District and the Sheriff's Office. The unit has four Bell UH-1 helicopters and one Bell Long Ranger. In addition, they purchased three military HH-60L Blackhawk helicopters in order to convert them into FIREHAWKS to be used for fighting wildland fires,

1061

personnel transport, search and rescue, law enforcement, and medical evacuation.



Ventura County Copter 5. Ventura County is converting military HH-60L Blackhawks into FIREHAWKS. VCSO photo, Capt. Romano Bassi January, 2019



Ventura County Copter 8. Photo by Ventura County Air Unit

1062



*Ventura County Copter 8. Photo by Ventura County Air Unit*



*Ventura County Copters 6, 8, 9, and 2. Photo by Ventura County Air Unit*

10b3



Ventura County Copter 3. Photo by Ventura County Air Unit

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Related



[Ventura County is converting military Blackhawks into FIREHAWKS](#)

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