



In Compliance Not In Compliance

County of Ventura, Department of Airports Hangar Inspection Checklist

Checklist **MUST be completed in full to be approved.** Hangar Inspected: SF _____ Airport: CMA OXR

A. Type of Inspection

New Lease <input type="checkbox"/>	Assignment of Lease <input type="checkbox"/>	Sublease <input type="checkbox"/>	Periodic Inspection <input type="checkbox"/>	Other <input type="checkbox"/>
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B. Tenant Information

1.	Full Name:	<input type="text"/>	<input type="text"/>	<input type="text"/>
		<i>Last</i>	<i>First</i>	<i>M.I.</i>
2.	Address:	<input type="text"/>		<input type="text"/>
		<i>Street Address</i>		<i>Apartment/Unit #</i>
		<input type="text"/>	<input type="text"/>	<input type="text"/>
		<i>City</i>	<i>State</i>	<i>ZIP Code</i>
3.	Cell/Home Number:	Business Phone: <input type="text"/>		
4.	Email:	<input type="text"/>		

C. Aircraft Inventory at Time of Inspection

	Aircraft Information	Aircraft 1		Aircraft 2		Aircraft 3	
1.	Make						
2.	Model						
3.	Tail Number						
4.	Same as Listed in Lease?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5.	Validated in Based Aircraft Inventory?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

D. Maintenance Inspection Checklist

1.	Is the exterior free of excessive rust/significant damage?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.	Is the exterior paint in good condition? If in poor condition with evidence of excessive peeling or unpainted areas, mark "No"	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3.	If satellite dishes are present, are they properly affixed or ballasted to prevent damage to property?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.	Are the pavement areas within 10 ft of hangar free of weeds, trash, and other debris?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5.	Does the hangar SF match what is shown in lease?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

E. Permitted Use Inspection Checklist

	In Compliance	Out of Compliance
1. Storing of aircraft; sheltering aircraft for maintenance, repair or refurbishment, but not solely for the indefinite storage of non-operational aircraft; constructing amateur-built or kit-built aircraft "Aircraft Under Construction", if activities are conducted safely & timely (see Lease Section 9). There is room for the aircraft in the hangar for the based aircraft, even when the aircraft is temporarily not located in the hangar. Note: Storage of model or radio-controlled aircraft is not a permitted use.	<input type="checkbox"/>	<input type="checkbox"/>
2. Materials stored in the hangar must be related to an aeronautical activity, and materials related to ancillary or incidental uses that do not affect the hangar's primary use.	<input type="checkbox"/>	<input type="checkbox"/>

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3.	Spare aircraft tires, batteries, air compressors, portable heaters, heat lamps and trickle type chargers with an automatic shutoff must be stored and maintained in accordance with fire, City, and County regulations and codes. "Hot work" (cutting, welding, brazing, soldering, and grinding), chemical stripping and the presence of cleaning solvents is not allowed.	<input type="checkbox"/>	<input type="checkbox"/>
4.	One golf cart and one motor vehicle may be stored in the hangar if aircraft ingress and egress is not impaired. See Lease Section 10 if hangar exceeds 1500 SF.	<input type="checkbox"/>	<input type="checkbox"/>
5.	A reasonable amount of furniture for use in the hangar (i.e. table and chairs); however, use of hangars as a residence is not permitted, nor is the use of the hangar for the operation of a business office, whether the business is aeronautical or non-aeronautical in nature. Small refrigerators OK.	<input type="checkbox"/>	<input type="checkbox"/>
6.	No items stored within the hangar impede aircraft ingress and egress and the exit path is clear of obstructions	<input type="checkbox"/>	<input type="checkbox"/>
7.	Boats/watercraft, boat trailers and RVs are not stored in hangar	<input type="checkbox"/>	<input type="checkbox"/>

F. Safety Inspection Checklist

1.	Is there a readily accessible AB 5 lb* fire extinguisher(s) with evidence of a current inspection? *(County minimum)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.	Has power supply exceeding 110 v been installed? If yes, note: Are there other power supply materials such as propane present? If so, note Do the electrical systems appear safe?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3.	Are the aviation oxygen or compressed gas cylinders properly stored, and safety equipped?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.	Is the hangar free of firearms and/or ammunition?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5.	Is the hangar free of combustible materials other than those appropriately stored? Is the hangar free of cleaning solvents?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6.	Are oily, rags, oil waste, rags or potentially flammable waste (contaminated with oil or fuel) being stored in hangars in metal containers with self-closing, tight fitting lids?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

G. Recommendations and Tenant Signature/Acknowledgement

Tenant Signature: _____ Date: _____

H. Department of Airports Use Only

Hangar Inspection Date:				Hangar Inspected By:			
Pictures Taken:		Yes <input type="checkbox"/>	No <input type="checkbox"/>	Pictures attached:		Yes <input type="checkbox"/>	No <input type="checkbox"/>
				Any Discrepancies/Issues? Yes <input type="checkbox"/> No <input type="checkbox"/>			

Discrepancies/Issues List Below

Discrepancy/Issue #1:

Section					Corrections Needed	Corrections Due Date
B	C	D	E	F		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
1	2	3	4			
5	6	7				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

Discrepancy/Issue #2:

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Section					Corrections Needed	Corrections Due Date
B <input type="checkbox"/>	C <input type="checkbox"/>	D <input type="checkbox"/>	E <input type="checkbox"/>	F <input type="checkbox"/>		
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>			
5 <input type="checkbox"/>	6 <input type="checkbox"/>	7 <input type="checkbox"/>				

Discrepancy/Issue #3:

Section					Corrections Needed	Corrections Due Date
B <input type="checkbox"/>	C <input type="checkbox"/>	D <input type="checkbox"/>	E <input type="checkbox"/>	F <input type="checkbox"/>		
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>			
5 <input type="checkbox"/>	6 <input type="checkbox"/>	7 <input type="checkbox"/>				

Discrepancy/Issue #4:

Section					Corrections Needed	Corrections Due Date
B <input type="checkbox"/>	C <input type="checkbox"/>	D <input type="checkbox"/>	E <input type="checkbox"/>	F <input type="checkbox"/>		
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>			
5 <input type="checkbox"/>	6 <input type="checkbox"/>	7 <input type="checkbox"/>				

Discrepancy/Issue #5:

Section					Corrections Needed	Corrections Due Date
B <input type="checkbox"/>	C <input type="checkbox"/>	D <input type="checkbox"/>	E <input type="checkbox"/>	F <input type="checkbox"/>		
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>			
5 <input type="checkbox"/>	6 <input type="checkbox"/>	7 <input type="checkbox"/>				

Discrepancy/Issue #6:

Section					Corrections Needed	Corrections Due Date
B <input type="checkbox"/>	C <input type="checkbox"/>	D <input type="checkbox"/>	E <input type="checkbox"/>	F <input type="checkbox"/>		
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>			
5 <input type="checkbox"/>	6 <input type="checkbox"/>	7 <input type="checkbox"/>				

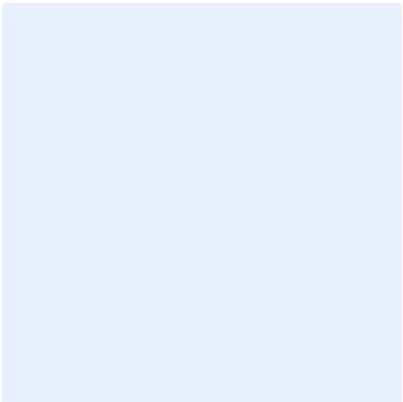
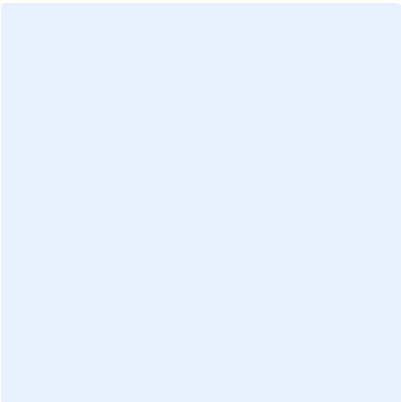
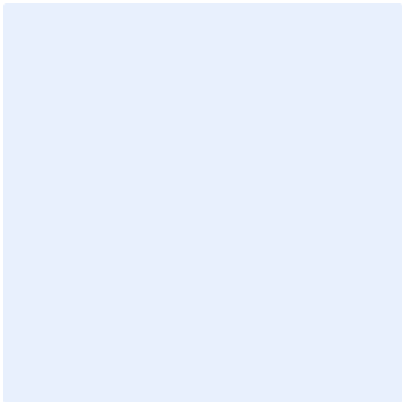
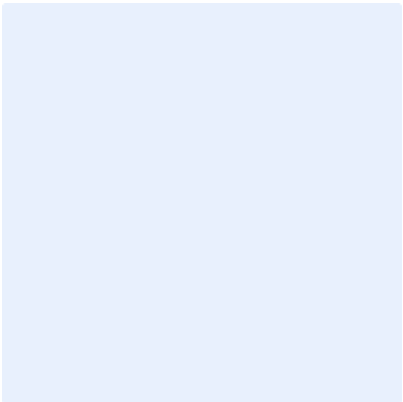
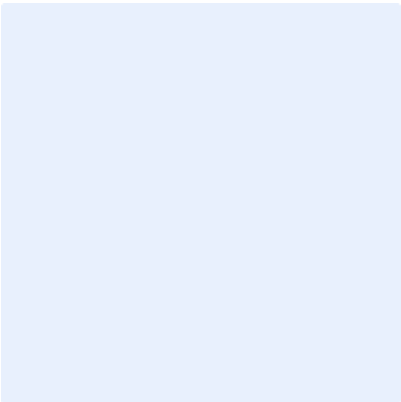
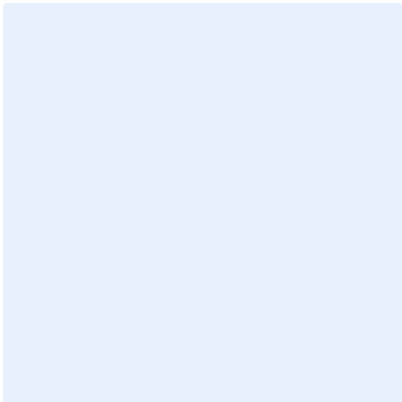
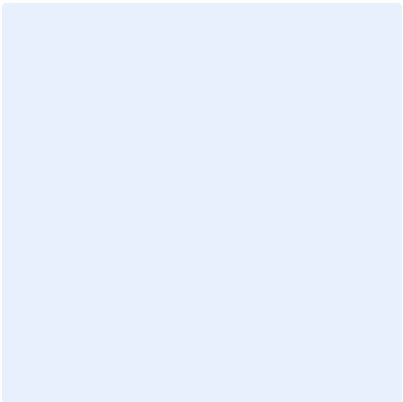
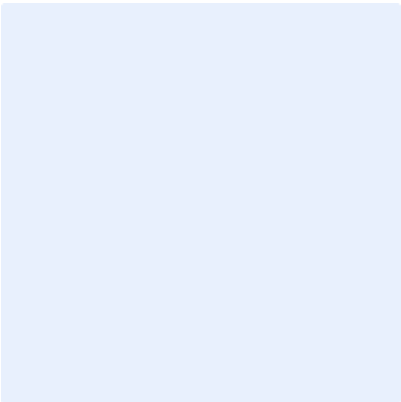
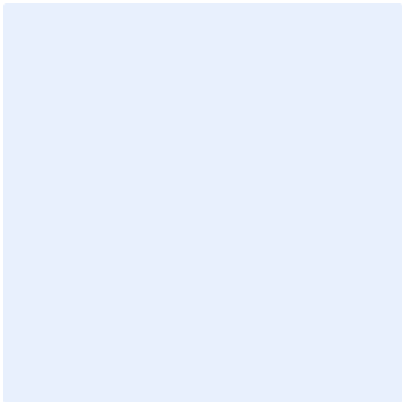
Discrepancy/Issue #7:

Section					Corrections Needed	Corrections Due Date
B <input type="checkbox"/>	C <input type="checkbox"/>	D <input type="checkbox"/>	E <input type="checkbox"/>	F <input type="checkbox"/>		
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>			
5 <input type="checkbox"/>	6 <input type="checkbox"/>	7 <input type="checkbox"/>				

In Compliance

Not In Compliance

1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	
5 <input type="checkbox"/>	6 <input type="checkbox"/>	7 <input type="checkbox"/>		



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Airport Representative Signature:

Date Completed:

Director Signature:

Date Signed:



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Department of Airports
Hangar Inspection Checklist**

Hangar Inspection Checklist Instructions

The County of Ventura, Department of airports may have access to the hangar, with reasonable notice provide for non-emergency access, for any lawful purpose, including, but not limited to, inspections, making necessary improvements, and annual inspection of Lessee's fire extinguisher, and to confirm compliance with the terms of the lease.

The checklist is to be completed by Department of Airport staff:

Section A – **Type of Inspection:** In this section you select the appropriate inspection type. If "Other" write down what type of inspection it is.

Section B – **Tenant Information:** In this section you will take down the information of the tenant for the hangar being inspected.

Section C – **Aircraft Inventory at Time of Inspection:** In this section you will document all aircraft in the hangar at the time of the inspection.

Section D – **Maintenance Inspection Checklist:** In this section you will be looking for anything that would require maintenance that is the tenant responsibility and the maintenance of the grounds that is the Department of Airport responsibility.

Section E – **Permitted Use Inspection Checklist:** In this section you are looking for the overall use of the hangar and that complies with the lease.

Section F – **Safety Inspection Checklist:** In this section you are looking for any safety related issues inside or outside the hangar. Any issues please put them in the out of compliance box.

Section G – **Tenant Signature:** The tenant will have to sign the inspection that they agree to the findings, needed correction(s), and they agree to the pictures taken.

Section H – **Department of Airports Use Only:** In this section you will note date of inspection, and any discrepancies or issues found during the hangar inspection.

Should you have any questions concerning hangar inspections, please contact the Deputy Director at 805-388-4201.