



**COUNTY of VENTURA**  
Department of Airports

555 Airport Way, Suite B  
Camarillo, CA 93010  
Phone: (805) 388-4372  
Fax: (805) 388-4366  
<https://vcairports.org>

NOTICE IS HEREBY GIVEN  
that the Regular Meeting of the Aviation Advisory Commission  
will be held on:

**Wednesday                      March 13, 2024                      6:30 P.M.**

**DEPARTMENT OF AIRPORTS  
ADMINISTRATION OFFICE  
CONFERENCE ROOM  
555 AIRPORT WAY, SUITE B  
CAMARILLO, CA**

Public Participation Options and Instructions:

1. Attend in-person at the address listed above.
2. You may observe the meeting via the **Department of Airports YouTube channel**  
[https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view\\_as=subscriber](https://www.youtube.com/channel/UC4jLWASMGn4wTrEPdT8BOTQ?view_as=subscriber)
3. Participate and provide public comment via Zoom:

**WEBINAR:**

<https://us06web.zoom.us/j/88235333139?pwd=9aVO2i3zIRaHj0QWe7Dci4DdOatVGI.1>

**TELEPHONE:** 1-669-444-9171

**WEBINAR ID:** 882 3533 3139

**WEBINAR PASSCODE:** 961065

Click on the link above and enter your name so we may call on you when it is your turn to speak. Members of the public who wish to comment should use the "Raise Hand" function in Zoom when the Chair of the Commission calls for public comment. The secretary will call your name when it is your turn to speak. You will be prompted to unmute your microphone. Unmute and begin speaking; start by stating your name.

If joining by telephone, press star (\*) then 9 on their touch-tone phone when the Chair of the Commission calls for public comment. The secretary will call the last 4 digits of your phone number when it is your turn to speak. You will be prompted to unmute your phone. Unmute and begin speaking; start by stating your name.

Public members will have 3 minutes to speak on an agenda item. Please ensure that all background noise is muted (TV, radio, etc.).

#### 4. Email or Mail Public Comment in Advance of the Meeting:

If you wish to make a written comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Your written comment will be distributed to Commission members and made part of the permanent meeting record. Written comments will be made available to the public and can be viewed online at [vcairports.org/meeting-archives](http://vcairports.org/meeting-archives) or in person at the Airport Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010.

Public comments submitted in writing are public record and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public.

Comments submitted by email can be sent to [airportmeetings@ventura.org](mailto:airportmeetings@ventura.org). In the **Subject Line** of the email please indicate “**AAC Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., AAC Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the e-mail.

Comments submitted by mail can be sent to [555 Airport Way, Ste. B, Camarillo, CA 93010, Attention: Denise Arreola](mailto:555 Airport Way, Ste. B, Camarillo, CA 93010, Attention: Denise Arreola). In the **Subject Line** of the correspondence please indicate “**AAC Meeting Comment**” and the **Agenda item number** on which you are commenting (e.g., AAC Meeting Comment – Agenda Item No. 5) then proceed with your comment in the body of the correspondence.

## AGENDA

1. **CALL to ORDER and PLEDGE of ALLEGIANCE**
2. **ROLL CALL**
3. **AGENDA REVIEW**
4. **APPROVAL of MINUTES – January 10, 2024** Pages 9-16
5. **PUBLIC COMMENT PERIOD**

**Airport related comments will be limited to a maximum of three minutes per item. The public comment period is reserved for issues NOT on the agenda.**

In-Person Public Comment:

Speakers must fill out a speaker card and submit it to the secretary before the end of the public comment period.

Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.

Zoom Public Comment:

Speakers should press the raise hand button, or if joining by telephone, press star (\*) then 9 to be added to the speaker queue when the Chair of the Commission calls for public comment.

Email or Mail Public Comment:

If you wish to make a written comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Your written comment will be distributed to Commission members and made part of the permanent meeting record. Written comments will be made available to the public and can be viewed online at [vcairports.org/meeting-archives](http://vcairports.org/meeting-archives) or in person at the Airport Administration Office located at 555 Airport Way, Suite B, Camarillo, CA 93010.

Public comments submitted in writing are public record and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public.

## 6. **NEW BUSINESS**

- A. **Subject: Receive and File a Staff Update on the Current Airport Layout Plan (ALP) for Camarillo Airport** Page 17

**Recommendation:**

Receive and file a staff update on the current Airport Layout Plan (ALP) for Camarillo Airport.

**B. Subject: Approval of Plans and Specifications for the Runway 8-26 Centerline and Taxiway A Pavement Improvements at Camarillo Airport, Including Addenda Nos. 1-3; Find That the Project is Categorically Exempt from the California Environmental Quality Act (CEQA) Under CEQA Guidelines Section 15301(c); Waiver of Any Minor Irregularities in the Bid; Award a Contract for the Base Bid Schedule I and Schedule II to Granite Construction Company, in the Amount of \$2,995,393, on the Basis of the Lowest Responsive Bid; Authorization for the Director of Airports, or His Designee, to Execute the Subject Contract, if Awarded (*Exhibit 1 is available for review on the Department of Airports website [vcairports.org](http://vcairports.org)*)**  
**Pages 18-60**

**Recommendations:**

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

1. Approve the plans and specifications (Exhibit 1) for the Runway 8-26 Centerline and Taxiway A Pavement Improvements at Camarillo Airport, including Addenda Nos. 1-3 (Exhibit 2);
2. Find that the project is categorically exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15301(c);
3. Waive any minor irregularities in the bids;
4. Award a Contract for the Base Bid Schedule I and Schedule II to Granite Construction Company, in the Amount of \$2,995,393, on the basis of the lowest responsive bid; and
5. Authorize the Director of Airports, or his designee, to execute the subject Contract if awarded (Exhibit 3).

**C. Subject: Approval and Award of a Construction Administration Services Contract to Woolpert Company, in the Not to Exceed Amount of \$190,486 for the Runway 8-26 Centerline and Taxiway A Pavement Improvements at Camarillo Airport; Authorization for the Director of Airports, or His Designee, to Sign the Subject Contract**  
**Pages 61-82**

**Recommendations:**

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

1. Approve and award of a construction administration services contract (Exhibit 1) to Woolpert Company, in the not to exceed amount of \$190,486, for the Runway 8-26 Centerline and Taxiway A Pavement Improvements at Camarillo Airport; and
2. Authorize the Director of Airports, or his designee, to sign the subject contract.

**D. Subject: Receive and File a Staff Update on the Oxnard Airport Taxiway A Reconstruction Project** **Page 83**

**Recommendation:**

Receive and file a staff update on the Oxnard Airport Taxiway A Reconstruction Project.

**E. Subject: Approval of the Five-Year Capital Improvement Plan (CIP) for Camarillo and Oxnard Airports; Authorization for the Director of Airports or His Designee, to Apply for Grants to Fund Projects Scheduled for Federal Fiscal Years 2024 and 2025 Outlined in the CIP Upon Notification from the Federal Aviation Administration and the California Department of Transportation Aeronautics Program That Funds Are Available**

Pages 84-112

**Recommendations:**

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

3. Approve the five-year capital improvement plan (CIP) for Camarillo and Oxnard Airports (Exhibit 1); and
4. Authorize the Director of Airports or his designee, to apply for grants to fund the projects scheduled for federal fiscal years (FFY) 2024 and 2025 outlined in the CIP upon notification from the Federal Aviation Administration (FAA) and the California Department of Transportation Aeronautics Program (Caltrans) that funds are available. ***These projects are subject to approval in the County budget process, as explained below.***

**F. Subject: Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports Pages 113-114**

**Recommendation:**

Receive and file a monthly staff update from Communications and Engagement Manager regarding Ventura County Airports.

**7. DIRECTOR'S REPORT**

**8. REPORTS Pages 115-141**

**Report items listed below are presented to the Aviation Advisory Commission for information only, at this time. The report items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.**

Monthly Activity Report – December 2023 & January 2024

Monthly Noise Complaints – December 2023 & January 2024

Consultant Reports (Coffman Associates) – December 2023

Consultant Reports (Jviation – Camarillo Airport) – December 2023, January 2024

Consultant Reports (Jviation – Oxnard Airport) – December 2023, January 2024

Consultant Reports (Mead & Hunt) – December 2023, January – February 2024

Airport Tenant Projects – February 2024

Project Status Report – February 2024

Meeting Calendars – 2024

## 9. CORRESPONDENCE Pages 142-162

**Correspondence items listed below are presented to the Aviation Advisory Commission for information only, at this time. The correspondence items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.**

Camarillo Acorn article dated December 30, 2023, re: Soothing airport concerns

Department of Airports News dated January 11, 2024, re: Pilots N Paws Saves Lives of Abandoned Pets Through Volunteer Work of Local Pilots

Department of Airports News dated January 15, 2024, re: Increased Helicopter Activity Expected

Department of Airports E-mail Notification from Communications & Engagement Manager, Jannette Jauregui, dated January 18, 2024, re: Ventura County Department of Airports: Mark Your Calendars! Camarillo Airport – Airport Layout Plan Final Project Review and Q&A

Department of Airports News dated January 26, 2024, re: Ventura County Department of Airports: Increased Military Jet Activity

Department of Airports News dated January 30, 2024, re: Airport Information Alert

Ventura County Star article dated January 30, 2024, re: Small plane crashes in field near Camarillo Airport

Department of Airports News dated February 1, 2024, re: Presidential Temporary Flight Restriction

Department of Airports News dated February 15, 2024, re: Reminder: Ventura County Department of Airports to Host Camarillo Airport – Airport Layout Plan Community Meeting

Department of Airports News dated February 19, 2024, re: Notice of Government Temporary Flight Restriction (TFR)

Camarillo Acorn article dated February 24, 2024, re: Balance wanted in airport coverage

Department of Airports News dated February 29, 2024, re: Honoring the Legacy of the Tuskegee Airmen

Department of Airports News dated March 1, 2024, re: New E-mail Address for AAC/Airport Authority Meetings

Camarillo Acorn article dated March 2, 2024, re: Residents speak out at airport layout meeting

Department of Airports News dated March 4, 2024, re: Increased Helicopter Activity Expected

**10. COMMISSION COMMENTS** – Comments by Commission members on matters deemed appropriate.

**11. ADJOURNMENT**

The next regular Commission meeting will be on **Wednesday, April 10, 2024, 2024 at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.

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IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT DENISE ARREOLA (805) 388-4372. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE DEPARTMENT OF AIRPORTS TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.



## Webinar Instructions

Public link to Zoom webinar:

<https://us06web.zoom.us/j/88235333139?pwd=9aVO2i3zIRaHj0QWe7Dci4DdOatVGI.1>

**Webinar ID:** 882 3533 3139  
**Passcode:** 961065  
**Phone Numbers:** 1-669-444-9171

**Cell Phone or Computer with Audio (Microphone) Feature:** Click on the link above and enter passcode. Enter your name so we may call on you when it is your turn to speak.

The Chairperson will ask if anyone wishes to speak to the item. At that time, raise your hand by clicking the Raise Hand button. Follow the instructions below regarding Speaking.

**Computer without Audio (Microphone) Feature:** Click on the link above and enter passcode. This will allow you to view and listen to the meeting. In order to speak, follow the instructions below for Telephone.

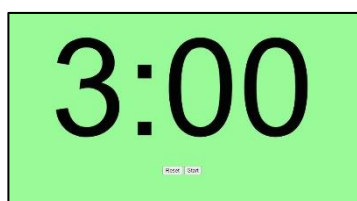
**Telephone:** You may observe the meeting via the Department of Airports YouTube channel. If you are interested in speaking to an item, you can call into one of the phone lines listed above, and when prompted enter the Webinar ID and Passcode shown above. Once in the meeting, you will be listening to the meeting through your phone handset.

The Chairperson will ask if anyone wishes to speak to the item. At that time, raise your hand by dialing \*9. Follow the instructions below regarding Speaking.

## Speaking

When it is your turn to speak, the Chairperson will call your name or the last 4 digits of your phone number if you are calling from a phone, and you will have 3 minutes to speak. Please ensure that all background noise is muted (TV, radio, etc.). You will be prompted to unmute your microphone/phone. Unmute and begin speaking; start by stating your name.

The timer on the screen will count down your 3 minutes. The timer starts green indicating you have 3 minutes; when the time hits 1 minute remaining, the timer will change to yellow; when the 3 minutes have elapsed, the timer will turn red. At that time, your microphone will be muted and we will move onto the next speaker. If you called in on one of the phone lines listed above, you will not be able to see the timer. Instead, you will be prompted when the 3 minutes has begun; when the time hits 1 minute remaining; when the 3 minutes have elapsed.







**AVIATION ADVISORY COMMISSION**

**MINUTES**

**January 10, 2024**

**1. CALL to ORDER and PLEDGE of ALLEGIANCE**

Chair, Maggie Bird, called the meeting to order at 6:31 p.m. and Commissioner Jerrold Abramson led the pledge of allegiance.

**2. ROLL CALL**

**PRESENT**

Maggie Bird  
Adriana Van der Graaf  
Matthew Johnston  
Jerrold Abramson  
John Corneau  
Steve Weiss

*Excused (E)*

*Late (L)*

*Absent (A)*

**ABSENT**

Buzz Patterson (E)  
Shane Warburton (E)  
Steve Tannehill (E)  
James Flickinger (A)

**AIRPORT STAFF**

Dave Nafie, Deputy Director  
Casey Pullman, Deputy Director  
Erin Powers, Projects Administrator  
Madeline Herrle, Lease Manager  
Jannette Jauregui, Communications & Engagement  
Manager  
Jamal Ghazaleh, Accounting Manager  
Denise Arreola, Management Assistant

### 3. AGENDA REVIEW

No changes to the agenda.

### 4. APPROVAL OF MINUTES – November 8, 2023

**Action:** *Matthew Johnston moved to approve the November 8, 2023, minutes and Jerrold Abramson seconded the motion. All members voted and the motion passed unanimously 6-0.*

5. **PUBLIC COMMENT** - Citizens wishing to speak to the Commission on an airport related item must fill out a speaker card and submit it to the secretary. Comments will be limited to a maximum of **three** minutes per item.

*Speaker cards for issues NOT on the agenda must be submitted before the end of the public comment period.*

*Speaker cards for issues listed on the agenda must be presented before the item is up for consideration. Speakers will be called when the item is presented.*

**No public comments.**

### 6. NEW BUSINESS

#### A. **Subject:** Selection of Chair and Vice-Chair for Calendar Year 2024

#### **Recommendation:**

**Nominate and select the 2024 Chair and Vice-Chair of the Aviation Advisory Commission.**

Commissioners briefly discussed the item proposed their nominations for Maggie Bird as Chair and John Corneau as Vice-Chair. Matthew Johnston was nominated but declined his nomination.

**Action:** *Vice Chair Adriana Van der Graaf nominated Maggie Bird for 2024 Chair and Steve Weiss seconded the nomination. All members voted in favor of Maggie Bird as Chair for the 2024 calendar year of the Aviation Advisory Commission, and the motion passed 6-0. Maggie Bird accepted the role as 2024 Chair.*

*Matthew Johnston nominated John Corneau for Vice-Chair, and Jerrold Abramson seconded the nomination. All members voted in favor of John Corneau as Vice-Chair for the 2024 calendar year of the Aviation Advisory Commission, and the motion passed 6-0. John Corneau accepted the role as 2024 Vice-Chair.*

**B. Subject: Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports**

**Recommendation:**

Receive and file a monthly staff update from Communications and Engagement Manager regarding Ventura County Airports.

Jeanette Jauregui, Communications and Engagement Manager, presented the item with a feature story about Pilots-n-Paws.

***Action: Without motion, the Commission receives the staff update from Communications and Engagement Manager regarding Ventura County Airports.***

**C. Subject: Receive and File Staff Update Regarding Private Hangar Lease Conversion to Long Term Lease**

**Recommendation:**

Receive and file a staff update regarding the process to transition all private hangar leases at Oxnard and Camarillo Airports from the prior month-to-month agreement format to the term lease (20 years) form approved by the Board of Supervisors in May 2022.

Madeline Herrle, Lease Manager presented the item with an update of the five (5) remaining private hangar lease conversions. At the request of Chair Maggie Bird, the letter in the agenda packet was read aloud to the Commissioners for those live streaming. A brief round of questioning was addressed.

***Action: Without motion, the Commission receives the staff update regarding private hangar lease conversion to long term lease.***

**D. Subject: Receive and File Staff Update Regarding Per and Polyfluoroalkyl Substances (PFAS) Soil and Groundwater Investigation at Oxnard Airport**

**Recommendation:**

Receive and file a staff update regarding the ongoing investigation regarding Per and Polyfluoroalkyl Substances (PFAS), a chemical component of the firefighting foam, mandated by FAA at Oxnard Airport and all other airports certificated under 14 CFR Part 139.

Dave Nafie, Deputy Director presented the item with an update regarding PFAS, soil and groundwater investigation. Deputy Director Nafie addresses the questions from the Commission specifically regarding public notification regarding the stockpiles at Oxnard Airport.

***Action: Without motion, the Commission receives the staff update regarding per and polyfluoroalkyl substances (PFAS) and soil and groundwater investigation at Oxnard Airport.***

**E. Subject: Approval and Award of a Construction Administration Services Contract to Woolpert Company, in the Not-to-Exceed Amount of \$1,017,587 for the Taxiway F (renamed A) Pavement Reconstruction Project at Oxnard Airport; Authorization for the Director of Airports, or Designee, to Execute the Subject Contract**

**Recommendations:**

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

1. Approve and award a construction administration services contract (Exhibit 1) to Woolpert Company, in the not-to-exceed amount of \$1,017,587, for the Taxiway F (renamed A) Pavement Reconstruction Project at Oxnard Airport; and
2. Authorize the Director of Airports, or his designee, to execute the subject contract.

Erin Powers, Project Administrator, presented the item with a brief power point.

***Action: Steve Weiss moved to approve the staff's recommendation to the Board of Supervisors to approve and award a construction administration services contract to Woolpert Company and to authorize Director of Airports, or his designee to execute the subject contract, and Matthew Johnston seconded the motion. All members voted and the motion passed unanimously 6-0.***

**F. Subject: Approval of, and Authorization for the Director of Airports or His Designee to Sign, Amendment No. 1 to the Consulting Services Contract AEA 22-09 for the Oxnard Airport Construction Administrative Services for Connector Taxiways Pavement Reconstruction with Jviation, a Woolpert Company, Extending Contract Time and Increasing the Total Amount of the Contract by \$145,994 to \$820,793**

**Recommendation:**

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

Approve, and authorize the Director of Airports or his designee to sign, Amendment No.1 to the Consulting Services Contract AEA 22-09 with Jviation, a Woolpert Company, for the Oxnard Airport Construction Administrative Services for Connector Taxiways Pavement Reconstruction, extending contract time and increasing the total amount of the contract by \$145,994 to \$820,793 (Exhibit 1).

Erin Powers, Project Administrator, presented the item with a brief power point. Questioning from the Commission was heard and addressed.

***Action: Steve Weiss moved to approve staff's recommendation to the Board of Supervisors to approve and authorize the Director of Airports or his designee to sign Amendment No. 1 to the Consulting Services Contract AEA 22-09 and Matthew Johnston seconded the motion. All members voted and the motion passed unanimously 6-0.***

## **7. DIRECTOR'S REPORT**

Dave Nafie, Deputy Director provided the Director's Report.

The Department of Airports prepared for a Presidential Temporary Flight Restriction (TFR) over the Los Angeles basin during the weekend of December 8, 2023. Camarillo expected and received additional aircraft operations/parking due to the TFR and provided a news blast to notify our stakeholders.

On December 13, 2023, Director Keith Freitas made a presentation at the City of Camarillo Council meeting providing updates regarding the ALP Studies and FAR Part 150 Noise Study. Director Freitas shared current and reliable information on the studies after mixed reviews from the last public meeting at the Camarillo Library. Director Freitas had a good interaction with the public and responded to questions from the Camarillo City Council.

A CalTrans Aviation Safety Officer visited Oxnard Airport on December 5, 2023, for its annual inspection and found zero discrepancies. The Department is pleased to highlight the critical roles of Airport Operations and Airport Maintenance, and the dedication they share to keeping Oxnard Airport safe and in top condition.

Deputy Director, Dave Nafie presented Jamal Ghazaleh, Accounting Manager, to provide the update regarding the tenant payment portal. Accounting Manager Ghazaleh advises the software is designed to match a payment with an outstanding monthly balance. Therefore, the tenant payment portal does not have the capability to offer pre-payments or auto-payments to tenants. However, in addition to paying online, tenants may continue to make their rent payment in the office by check or credit card, check by mail or at the dropbox. Tenants may also arrange for an auto-pay feature with their financial institution. Additionally, to encourage online payments, the credit card fee is waived for the first year and the credit card fee waiver is in discussion to be waived for an additional year. The one-year credit card fee waiver mark is April of 2024.

Lastly, the Department will host a public meeting update on the Camarillo Airport Layout Plan (ALP) on February 20, 2024, at the Ventura County Office of Education located at 5100 Adolfo Road, in Camarillo 93012. The meeting will offer full presentations from the ALP study team, and a panel led by primarily senior Airport staff and Airport consultants.

We'll listen to comments, take questions and provide every opportunity for the public to let us know their thoughts about Camarillo Airport. Adriana Van der Graaf states that she understands that the frustration of the public is the feeling of not being heard by the Department. She feels that public concern is incorrect and knows that Jannette Jauregui does a beautiful job at community outreach. However, it appears the message is not coming across that way to the public. Deputy Director Dave Nafie recognizes the public frustration and responds to Adriana's comment. He confirms that Jannette is continuously establishing relationships with the community by creating a structure for listening. In 2024, the Department will be working on the second piece for the Part 150 Study meeting for both Airports. The Department will continue working with the noise groups and collaborating with the public.

***Director's Report was received and filed.***

## **8. REPORTS**

**Report items listed below are presented to the Aviation Advisory Commission for information only, at this time. The report items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.**

- Monthly Activity Report – October, November 2023
- Monthly Noise Complaints – October, November 2023
- Consultant Reports (Coffman Associates) – October, November 2023
- Consultant Reports (Aviation – Camarillo Airport) – October, November 2023
- Consultant Reports (Aviation – Oxnard Airport) – October, November 2023
- Airport Tenant Projects – November – December 2023
- Project Status Report – December 2023
- Financial Statements – First Quarter FY 23/24
- Meeting Calendar – 2024

***Reports were received and filed.***

## **9. CORRESPONDENCE**

**Correspondence items listed below are presented to the Aviation Advisory Commission for information only, at this time. The correspondence items require no action or are not ready for the Commission's consideration. The Commission may refer these items to the Department of Airports for investigation and report back on a future agenda.**

Article dated October 29, 2023, by Ventura County Star re: Fire crews wrangle smoky fire in Camarillo near Home Depot

Letter to Noel Air dated November 1, 2023, from Communications and Engagement Manager Jannette Jauregui re: Camarillo Airport Hours of Operation

Letter to Rise & Shine Air dated November 1, 2023, from Communications and Engagement Manager Jannette Jauregui re: Camarillo Airport Hours of Operation

Article dated November 4, 2023, by Camarillo Acorn re County hosts third airport workshop

Article dated November 14, 2023, by Ventura County Star re: Camarillo Airport plan meeting to address aviation noise, impacts

Department of Airports announcement re Mark Your Calendars the Ventura County Department of Airports will be hosting a community meeting for the Camarillo Airport Layout Plan (ALP) on November 14, 2023, from 5:30 p.m. to 7:30 p.m. at Camarillo Public Library

Letter to San Joaquin Door & Supply Inc., dated November 29, 2023, from Communications and Engagement Manager Jannette Jauregui re: Camarillo Airport Hours of Operations Departures Between 12:00 a.m. and 5:00 a.m.

Letter to Mav 4 LLC dated November 29, 2023, from Communications and Engagement Manager Jannette Jauregui re: Camarillo Airport Hours of Operations Departures Between 12:00 a.m. and 5:00 a.m.

Letter to Joel Kirschenstein – Sage Realty Group dated December 4, 2023, from Lease Manager Madeline Herrle re: Oxnard Union School District – Surplus Property 309 South “K” St. – Oxnard

Article dated December 6, 2023, by Ventura County Star re: Costco to open in Camarillo next fall

Department of Airports News dated December 6, 2023, re Ventura County Department of Airports: Temporary Changes Air Traffic Out of CMA and OXR

Article dated December 9, 2023, by Camarillo Acorn re Santa Anas cause planes to change course

Department of Airport News dated December 7, 2023, re Ventura County Department of Airports: Presidential TFR Announcement

***Correspondence was received and filed.***

## **10. COMMISSION COMMENTS**

Steve Weiss makes the request to Airport staff to provide this Board with the amount of fees the Department incurs for the use of credit cards.

Matthew Johnston shares his appreciation to Airport staff and their cooperation during the recent storm that occurred. The storm caused structure damage to some Oxnard and Camarillo Airport hangars, including water damage. While he's unsure of the extent of the damage, he knows the damage was significant to some hangars.

Steve Weiss followed up on Matthew Johnston's comment and shared a personal story during his travel in Australia. A rainstorm bringing 3-feet of rain an hour caused the airport to shut down for four (4) days. He was impressed at how quickly the airports were back up and running and how much the community in that area values their airport.

## **11. ADJOURNMENT**

There being no further business, a motion to adjourn the January 10, 2024, meeting of the Aviation Advisory Commission was made by Matthew Johnston and seconded by Jerrold Abramson at 7:33 p.m.

The next regular Commission meeting is scheduled on **Wednesday, February 7, 2024, at 6:30 p.m.** in the Department of Airports Administration Office Conference Room, 555 Airport Way, Suite B, Camarillo, California.

KEITH FREITAS, A.A.E., C.A.E.  
Administrative Secretary





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March 13, 2024

Aviation Advisory Commission  
Camarillo Airport Authority  
555 Airport Way, Suite B  
Camarillo, CA 93010

**Subject: Receive and File a Staff Update on the Current Airport Layout Plan (ALP) for Camarillo Airport**

**Recommendation:**

Receive and file a staff update on the current Airport Layout Plan (ALP) for Camarillo Airport.

**Fiscal/Mandates Impact:**

This item is presented for information only and it does not require consideration by the Board of Supervisors at this time. There are no fiscal impacts associated with the recommended action.

**Discussion:**

The Department of Airports is working with Coffman Associates and stakeholders to update its Camarillo Airport Layout Plan which has been partially funded by the Federal Aviation Administration (FAA). Staff will share information about its February 20, 2024, meeting as well as the remaining steps before submission of the update to the FAA.

If you have any questions regarding this item, please call Erin Powers at (805) 388-4205, or me at (805) 388-4200.

KEITH FREITAS, A.A.E., C.A.E.  
Director of Airports



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March 13, 2024

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555 Airport Way, Suite B  
Camarillo, CA 93010

**Subject:** **Approval of Plans and Specifications for the Runway 8-26 Centerline and Taxiway A Pavement Improvements at Camarillo Airport, Including Addenda Nos. 1-3; Find That the Project is Categorically Exempt from the California Environmental Quality Act (CEQA) Under CEQA Guidelines Section 15301(c); Waiver of Any Minor Irregularities in the Bid; Award a Contract for the Base Bid Schedule I and Schedule II to Granite Construction Company, in the Amount of \$2,995,393, on the Basis of the Lowest Responsive Bid; Authorization for the Director of Airports, or His Designee, to Execute the Subject Contract, if Awarded (*Exhibit 1 is available for review on the Department of Airports website [vcairports.org](https://vcairports.org)*)**

**Recommendations:**

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

1. Approve the plans and specifications (Exhibit 1) for the Runway 8-26 Centerline and Taxiway A Pavement Improvements at Camarillo Airport, including Addenda Nos. 1-3 (Exhibit 2);
2. Find that the project is categorically exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15301(c);
3. Waive any minor irregularities in the bids;
4. Award a Contract for the Base Bid Schedule I and Schedule II to Granite Construction Company, in the Amount of \$2,995,393, on the basis of the lowest responsive bid; and
5. Authorize the Director of Airports, or his designee, to execute the subject Contract if awarded (Exhibit 3).

**Fiscal/Mandates Impact:**

Mandatory: *No*  
 Source of funding: Airport Enterprise Fund (AEF)  
 Funding match required: None  
 Impact on other departments: *None*

<b><u>Summary of Revenue and Project Costs</u></b>	<b><u>FY 2023/24</u></b>	<b><u>FY 2024/25</u></b>
Revenue:	\$ 0	\$ 0
Direct Costs	\$ 2,995,393	\$ 0
Net Costs – Airport Enterprise Fund	\$ 2,995,393	\$ 0

**Current Fiscal Year Budget Projection:**

FY 2023-24 Budget Projection for Airports Capital Projects Division 5040 - Unit 5041*				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$ 19,566,851	\$ 28,782,666	\$ 8,577,137	\$ 20,205,529
Revenue	17,595,436	17,595,436	2,729,837	(14,865,599)
Net Cost	\$ 1,971,415	\$ 11,187,230	\$ 5,847,300	\$ 5,339,930

*Sufficient revenue and appropriations are available in the FY 23-24 capital budget.*

\*Includes interest and capital assets.

The estimated total fiscal impact, including all phases of design and construction, are as follows:

	<u>Costs</u>
Engineering & Environ./Design:	\$ 190,194
Construction**:	2,995,393
Construction Administration:	190,486
Project Administration:	52,063
<b>Total</b>	<b>\$ 3,428,136</b>
Cost to Airport Enterprise Fund	\$ 3,428,136

*\*\*This award of contract only references the construction contract.*

**Strategic Priority:**

This project supports the County’s Strategic Priorities to support fiscal responsibility, economic vitality, reliable infrastructure, and sustainability.

**Discussion:**

The construction contract is for repairs and improvements at the Camarillo Airport which are needed to maintain critical airfield pavements, including pavement markings.

The project includes a base bid with two schedules of work; the first schedule is focused on runway and Taxiway A pavement repairs and the second schedule is focused on airfield pavement markings. (Location Map, Exhibit 4).

**Runway 8-26 Centerline and Taxiway A Pavement Improvements**

**Base Bid Schedule I – Runway 8-26 and Taxiway A Pavement Improvements:**

Improvements to the runway include rehabilitation of the damaged keel (centerline) portion of the Runway 8-26 asphalt pavement by milling and removing approximately 3-inches of the existing asphalt surface course and overlaying with a new asphalt surface course. Two areas of Taxiway A will also be removed and replaced with new asphalt pavement sections. Temporary and permanent runway and taxiway pavement markings will be placed upon completion of the asphalt overlay.

**Base Bid Schedule II – Pavement Marking Improvements:**

Sections of existing pavement markings will be obliterated along Taxiway F, Taxilane G1, and the Northeast Hangar Taxilane and replaced with temporary and permanent pavement markings.

Bids for the project were opened on November 30, 2023. A copy of the bid tabulation for the one (1) bid received is attached (Exhibit 5). The bid has been reviewed for form. Granite Construction Company submitted the lowest responsible bid for the Base Bid (Schedule I and Schedule II) work in the amount of \$2,995,393. The base bid is 38.7% higher than the engineer's estimate of \$2,159,551. The higher cost is attributed to labor shortages in the construction industry, volatility of construction material costs, difficulties in procuring construction materials, the smaller scale of this phased project, and volatility of oil and gas prices. After reviewing possible value engineering options with the contractor and looking at the Caltrans contract cost database, we believe that the bid in the current climate and market conditions reflects the value of work to be done.

The project is categorically exempt from CEQA under CEQA Guidelines Section 15301(c) because it consists of minor alterations of existing structures and facilities, and there is no possibility that the project will have a significant effect on the environment, either individually or cumulatively. A Notice of Exemption will be filed after your Commission/Authorities and Board of Supervisors action.

AAC/CAA

Approval of the Plans and Specifications for Runway 8-26 Centerline & Taxiway A  
Pavement Improvements at Camarillo Airport

Page 4

If you have any questions regarding this item, please call Erin Powers at (805) 388-4205,  
or me at (805) 388-4200.



KEITH FREITAS, A.A.E., C.A.E.  
Director of Airports

Attachments:

Exhibit 1 – Plans and Specifications (available for review on the Department of Airports website  
[vcairports.org](http://vcairports.org))

Exhibit 2 – Addenda Nos. 1-3

Exhibit 3 – Contract

Exhibit 4 – Location Map

Exhibit 5 – Bid Tabulation

November 13, 2023

To: Plan Holders for Improvements to the  
Camarillo Airport  
Camarillo, California  
County of Ventura DOA Spec. No. CMA 23-04, Project No. CMA-239

Transmitted herewith is Addendum **No. 1** to the Issued for Bid Contract Documents, Specifications and Plans dated October 31, 2023 for Improvements to the Camarillo Airport.

**Schedule I**  
**Runway 8-26 and Taxiway A Pavement Improvements**

**Schedule II**  
**Pavement Marking Improvements**

Sincerely,

Jviation, a Woolpert Company



Matt Gilbreath, P.E.  
Project Manager

**ADDENDUM NO. 1 TO  
CONTRACT DOCUMENTS, SPECIFICATIONS AND PLANS  
FOR IMPROVEMENTS TO THE  
CAMARILLO AIRPORT  
CAMARILLO, CALIFORNIA  
COUNTY OF VENTURA DOA SPEC. NO. CMA 23-04, PROJECT NO. CMA-239**

To All Bidders: You are requested to make all changes and/or additions contained in this addendum to the Bidding Documents. Failure to acknowledge this Addendum in Proposal shall result in rejection of bid. Bidders are informed that the above referenced Contract Documents, Specifications and Plans are modified as follows as of November 13, 2023:

**1. PRE-BID CONFERENCE**

The meeting agenda and sign-in sheet from the Pre-Bid Conference held on November 8, 2023 are included in this addendum.

**\*\* END OF ADDENDUM NO. 1 \*\***

# Meeting Agenda

## Pre-Bid Conference

Airport: Camarillo Airport

Project Name: Runway 8-26 and Taxiway A Pavement Improvements

County of Ventura Department of Airports (DOA) Spec. No. 23-04, Project No. CMA-239

Date: Wednesday, November 8, 2023, 10:00 A.M. PST

Location: County of Ventura: Department of Airports, Administration Office, 2nd Floor, 555 Airport Way, Suite B; Camarillo, CA 93010

### 1. RECORDING OF ATTENDEES

- A. Recording of attendees, firm represented, address and phone number.
- B. Attendees list will be sent to all attendees with Addendum No. 1.

### 2. INTRODUCTIONS & PROJECT DESCRIPTION

- A. County of Ventura Department of Airports Representatives
  - I. Keith Freitas, Director of Airports
  - II. Dave Nafie, Deputy Director of Airports
  - III. Erin Powers, Projects Administrator
- B. Airport Engineering – Jviation, a Woolpert Company
  - I. Matt Gilbreath, Project Manager
  - II. JD Ingram, Project Director
  - III. Amanda Gross, Deputy Project Manager
  - IV. Patrick Ver, Construction Manager
- C. Project Schedules (Note: Work to be completed between 2100 to 0600).

SCHEDULE	PHASE	Work Area	CONSTRUCTION TIME
Schedule I – Runway 8-26 Centerline and Taxiway A Pavement Improvements	Phase 1	Taxiway A outside RSA	8 Calendar Nights
	Phase 2	Taxiway A within RSA	5 Calendar Nights
	Phase 3	Runway 8-26 Centerline	5 Calendar Nights
Schedule II – Pavement Marking Improvements	Phase 4	Taxiway A	1 Calendar Night (Concurrent to Schedule I, Phase 1)
	Phase 5	Taxiway E	4 Calendar Nights
	Phase 6	Taxiway F	2 Calendar Nights
	Phase 7	Taxiway G1	4 Calendar Nights

- I. Basis of Award (Refer to Division 1-8, Section 12)
  - a. It is the intention of the County to award the contract to the bidder submitting the lowest responsible and responsive bid (based on unit prices and estimated quantities) within the funds available for work included in the base bid which consists of Schedule I and Schedule II. Bidders must offer pricing on all items in all Schedules. The project award is contingent on the availability of funding.
  - b. The maximum construction time allowed for Schedule I and Schedule II is **28 Calendar Days**.
  - c. Since this project will be completed at night, a Calendar Day will be considered to begin at 21:00 one day and end at 20:59 the following day.



- II. Liquidated Damages (Refer to Division 3-6, Item 18 and Division 3-25, Item SP-100-1.11)
- a. For each calendar day, as specified in the contract, that any work remains uncompleted after the contract time (including all extensions and adjustments as provided in the Contract Documents) the sum specified in the contract and proposal as liquidated damages will be deducted from any money due or to become due the Contractor or his or her surety. For each 15 minutes that Runway 8-26 is not opened after 07:00 during Schedule I, Phase 2 and 3, liquidated damages will also be assessed.
  - b. **Schedule I, Phase 2 and 3:** \$500.00/15 minutes for runway night closures which consists of time for the Airport Staff, Construction Manager, Resident Engineer, and non-use for the Night Closures. **\$10,000/calendar day(s) for days beyond the day count which consists of \$2,500/calendar day(s) for non-use, \$1,700/calendar day(s) for Construction Manager, \$1,600/calendar day(s) for Resident Engineer, \$2,800/Calendar Day for Quality Assurance Testing, \$900/Calendar Day for Project Manager, and \$500/Calendar Day for Deputy Project Manager.**
  - c. **Schedule I, Phase 1 and Schedule II, Phase 4, 5, 6 and 7:** \$10,000/calendar day(s) for days beyond the day count which consists of \$2,500/calendar day(s) for non-use, \$1,700/calendar day(s) for Construction Manager, \$1,600/calendar day(s) for Resident Engineer, \$2,800/Calendar Day for Quality Assurance Testing, \$900/Calendar Day for Project Manager, and \$500/Calendar Day for Deputy Project Manager.

III. Notable Work Items:

Schedule I				
Item No.	Spec. Ref.	Description	Units	Quantity
4	P-101a	Demolish Asphalt Pavement	SY	5,700
5	P-101b	Cold Mill (3.0 Inches Nominal Depth)	SY	6,000
6	P-152a	Unclassified Excavation	CY	2,900
7	26-1.04a	Crushed Aggregate Base Course (1-1/2 Inch Max, Class 2)	CY	3,100
8	26-1.04b	Geogrid	SY	11,300
9	39-3.05Da	Asphalt Surface Course (PG 64-10)	TON	3,500
10	39-3.05Db	Tack Coat	GAL	2,300
11	P-620a	Pavement Markings, Yellow, Initial Application	SF	1,500
12	P-620b	Pavement Markings, Yellow, with Reflective Media, Final Application	SF	1,500
13	P-620c	Pavement Markings, White, Initial Application	SF	11,000
14	P-620d	Pavement Markings, White, with Reflective Media, Final Application	SF	18,000
15	P-620e	Pavement Markings, Black, Single Application	SF	8,000

Schedule II				
Item No.	Spec. Ref.	Description	Units	Quantity
11	P-620a	Pavement Markings, Yellow, Initial Application	SF	4,900
12	P-620b	Pavement Markings, Yellow, with Reflective Media, Final Application	SF	23,100
15	P-620e	Pavement Markings, Black, Single Application	SF	14,000
16	P-620f	Surface Preparation (Obliteration)	SF	2,400

**3. BID OPENING DATE & TIME**

- A. Bid proposals will be opened and publicly read at the time indicated in the call for Bids unless the Bid opening has been delayed or canceled. Bidders, their authorized agents, and other interested parties are invited to attend the bid opening. Refer to Section 9 Identification of Bid (Proposal) in the Instruction to Bidders for more information.
- B. Bids must be returned in a sealed envelope and addressed to County of Ventura: Department of Airports, Airport Administration Office Public Counter at the address below. All portions of the bid (e.g. bid bonds) must be delivered and completed by the due date and time.

- C. Late bids will not be accepted or considered.
- D. Due Date: Thursday, November 30, 2023 at 10:00 A.M. (PST)
- E. Opening Date: Thursday, November 30, 2023 at 10:00 A.M. (PST)
- F. Delivered to: Public Counter, 2<sup>nd</sup> Floor Lobby  
555 Airport Way, Suite B  
Camarillo, CA 93010
- G. Bid security: 5% of bid amount – Division 1-9, Item 19.
- H. Bid proposal: Division 2 (print, fill out, and submit all Division 2 pages).

#### **4. COMMUNICATIONS DURING THE PRE-BID PROCESS**

- A. All questions must be forwarded in writing to Matt Gilbreath at Jviation, a Woolpert Company via email to [Matt.Gilbreath@woolpert.com](mailto:Matt.Gilbreath@woolpert.com).
- B. Responses to questions will be sent out to all bidders via an Addendum.
- C. Last day for questions is November 17, 2023 no later than 4:00 p.m. local time.

#### **5. QUALIFICATION OF BIDDERS**

- A. Qualifications shall be furnished per Division 2-19. Each bidder shall furnish the Owner satisfactory evidence of his or her competency and financial responsibility to perform the proposed work.
- B. Proposers or Bidders shall have a Class A California Contractors license at the time of award.
- C. Per Public Works Contractor Registration Law (SB 854), Contractors and Subcontractors who intend to Propose (Bid) or perform work on this Project must be registered with the Department of Industrial Relations at the time of Contract award. Information is available at <https://www.dir.ca.gov/faqlist.html>.

#### **6. CRITICAL CONTRACT DATES**

- A. Notice to Proceed: TBD (Anticipated in early 2024)
- B. Project Time: 28 Calendar Days
- C. Agency is allowed 120 Calendar Days to award a contract.
- D. Refer to Division 3-45, Item SP-107 Scheduling of Work for more information.

#### **7. BONDING**

- A. Payment Bond: CVSS Appendix G, 100% of Bid Amount.
- B. Performance Bond: CVSS Appendix G, 100% of Bid Amount.

#### **8. INSURANCE REQUIREMENTS**

- A. Refer to Section 7-4 of the *County of Ventura Standard Specifications* for insurance requirements. Liability Insurance Class Required per VCSS-DOA Section 7-4.2: **L-D**

#### **9. WAGE RATES**

- A. California prevailing wage rates must be paid to employees for this project. Refer to Division 5.
- B. Contractor and all Subcontractors are required to submit certified payrolls to the Engineer and to the State of California.

#### **10. CONSTRUCTION SAFETY AND PHASING PLAN (CSPP)**

- A. Construction Safety and Phasing Plan (CSPP) – Refer to Division 4.
- B. The Contractor shall review and adhere to the CSPP prepared by the Engineer.
- C. The Contractor shall submit a Safety Plan Compliance Document (SPCD) (Refer to Division 3-21 and Division 4) to the engineer and airport operations for approval PRIOR to the issuance of Notice to Proceed as required by FAA Advisory Circular (AC) 150/5370-2G “Operational Safety on Airports During Construction.”

## 11. CONSTRUCTION REQUIREMENTS

- A. Contractor Access and Staging Areas
  - a. Review Construction Safety Overall Phasing Plan (Sheet G051) – Discuss contractor staging area, gate access, and fire hydrant location.
  - b. Review Construction Safety and Phasing Plan (Sheet G050 to G058B) – Discuss phases of work and Contractor access.
  - c. Contractor shall stay within phase/project boundaries.
- B. Safety and Security
  - a. Safety Notes and Details (Sheet G051) – Discuss safety, security, and airport operational requirements. Three (3) Lighted Runway Closure Markers to be supplied by Contractor.
  - b. Contractor shall maintain gate guards at all times during construction operations when the access gate is left open.
  - c. Key construction superintendents and any other personnel deemed necessary by the Airport shall be required to complete the driver's construction training and application to obtain an electronic entry card for gate access. The designated construction personnel will be responsible for escorting non-trained construction personnel who will be working within the airfield environment.
  - d. Radios for the project to be supplied by the Contractor. See Division 3-28, SP-100-1.15.
  - e. Radio Frequencies: CMA Ground – **121.8**, CMA Tower – **128.2**, CTAF – **128.2**
- C. Environmental Measures
  - a. Storm Water Pollution Prevention Plan (SWPPP): A SWPPP is required to be developed as part of this contract. Requirements are listed in the Project Specific Requirements of the specifications, Item SP-102.
  - b. Dust Control: Dust control shall be maintained for the duration of construction activities.
- D. Material Testing
  - a. Quality Assurance by **Engineer** – TBD
  - b. Quality Control by **Contractor** shall not be same firm as QA - The Contractor shall establish a Contractor Quality Control Program (CQCP) in accordance with Item C-100.
  - c. The Contractor Quality Control Program (CQCP) must be approved before construction begins.
- E. Survey
  - a. Survey requirements (Division 3-5 Item 17 and Division 3-23 SP-100-1.6 Lines, Grades, and Survey Control).
- F. Specifications
  - a. The Ventura County Standard Specifications includes additional provisions as required by the County of Ventura. In the event of a conflict, the County's Standard Specifications, Section 2.5.2, establishes order of precedence.
  - b. FAA Construction Specifications, FAA Advisory Circular 150/5370-10H, and California Department of Transportation Specifications are being utilized for this project.
  - c. Mobilization Item C-105a is capped at a maximum of 10%.

## 12. SITE VISIT

- A. There will be an escorted, vehicular site visit following the pre-bid meeting at the Camarillo Airport.
- B. Each contractor will be allowed 1 vehicle with up to 2 occupants on-site during this time period. Contractors wishing to attend shall meet at Department of Airports, Administration Office, 2nd Floor, 555 Airport Way, Suite B; Camarillo, CA 93010 to be escorted. Vehicles will be under continuous escort, and no questions will be answered during the escort.

Meeting Date / Location: November 8, 2023 / County of Ventura: Department of Airports, Administration Office,  
2nd Floor, 555 Airport Way, Suite B, Camarillo, CA 93010

Project Name: Runway 8-26 and Taxiway A Pavement Improvements

Time: 10:00 AM PST

Project #: County of Ventura DOA Project No. CMA-239, Spec. No. 23-04

Name	Company	Telephone No.	E-mail
Amanda Gross	Jviation, a Woolpert Company	720-454-2076	amanda.gross@woolpert.com
Matt Gilbreath	Jviation, a Woolpert Company	720-951-5317	mat.gilbreath@woolpert.com
Erin Powers	County of Ventura	805-388-4205	erin.powers@ventura.org
Dave Nafie	County of Ventura	805-388-4201	dave.nafie@ventura.org
Keith Freitas	County of Ventura	(805) 388-4200	keith.freitas@ventura.org
Amy McWuison	JATHONG INVESTING	805) 987-8414	Amy@JATHONGV6.COM
Kenny Beas	Francis	661 336 8306	Kenny.Beas@cginc.com
Jesse Diaz	Toro Enterprises, Inc.	805-483-9515	Estimating@ToroEnterprises.com
Tammy Lee	Ardalan Construction	805-496-7273	Bids@ardalanc.com
Amir Skidh	MCM Construction	818-517-1554	info@mcmconstructors.com

November 14, 2023

To: Plan Holders for Improvements to the  
Camarillo Airport  
Camarillo, California  
County of Ventura DOA Spec. No. CMA 23-04, Project No. CMA-239

Transmitted herewith is Addendum **No. 2** to the Issued for Bid Contract Documents, Specifications and Plans dated October 31, 2023 for Improvements to the Camarillo Airport.

**Schedule I**  
**Runway 8-26 and Taxiway A Pavement Improvements**

**Schedule II**  
**Pavement Marking Improvements**

Sincerely,

Jviation, a Woolpert Company



Matt Gilbreath, P.E.  
Project Manager

**ADDENDUM NO. 2 TO  
CONTRACT DOCUMENTS, SPECIFICATIONS AND PLANS  
FOR IMPROVEMENTS TO THE  
CAMARILLO AIRPORT  
CAMARILLO, CALIFORNIA  
COUNTY OF VENTURA DOA SPEC. NO. CMA 23-04, PROJECT NO. CMA-239**

To All Bidders: You are requested to make all changes and/or additions contained in this addendum to the Bidding Documents. Failure to acknowledge this Addendum in Proposal shall result in rejection of bid. Bidders are informed that the above referenced Contract Documents, Specifications and Plans are modified as follows as of November 14, 2023:

**1. CONTRACTOR QUESTIONS**

- 1) Question: Can the bid Schedule be physically modified so that we can actually read and write in the unit prices? Can the writing of the unit prices in word be eliminated?

**Answer:** No, the unit prices must be entered both in written words and numbers. The bid proposal cannot be physically modified.

- 2) Question: The bid documents say the basis of award will be the total of both the bid schedules. It also states that either both or just one of the bid schedules may be awarded. If just bid schedule #2 were to be awarded by itself, most bidders would not be able to perform 50% of the work themselves as required by the bid documents. Can schedule #2 be made an additive alternate so that the bidders are not in danger of having bids rejected for not performing 50% of the work?

**Answer:** It is the intention of the County to award either Schedule I, both Schedule I and Schedule II, or neither schedule. However, the basis of award is the total of Schedule I and Schedule II.

- 3) Question: The project appears to be specifying that the asphalt concrete is being installed per Caltrans section 39 and not FAA specifications. Can we get clarifications of the following items:

- a. A test strip is not required.
- b. A shuttle buggy is not required.
- c. The smoothness specification does not apply to this project.

**Answer:** A production start up evaluation is required, a material transfer device is not required as long as specifications can be met, and the smoothness specification does not apply to this project.

- 4) Question: The aggregate base is specified as 1 ½ inch max class II. 1 ½ inch aggregate class II is not readily available in this area. Would ¾ inch max class II be acceptable?

**Answer:** 1 ½ inch max class II should be available in the area based on other projects.

- 5) Question: The provided phasing plan does not account for a pre-construction survey to be performed prior to the work.

**Answer:** Pre-construction survey will be completed prior to the start of construction and the time needed to complete the survey will not count towards the day count. Survey will need to be coordinated with the Engineer.

- 6) Question: Do you have any information on what FAA permits the Contractor will be required to obtain and what these may cost?

**Answer:** There are no anticipated FAA permits that the Contractor will be required to obtain.

- 7) Question: Can we get information about the existing structural sections (AC Thickness, Stabilized Bases, etc.)?

**Answer:** Based on previous borings and historical records, the thickness of the existing asphalt along Taxiway A is estimated at 6-8-inches thick over 10-20-inches of base course. The thickness of the existing asphalt along the eastern and central portion of Runway 8-26 is estimated at 8-10-inches, while the thickness of asphalt along the western portion of Runway 8-26 is estimated at 2-3-inches over 11-12-inches of concrete.

- 8) Can the excess dirt be disposed of at the operating engineer's training site?

**Answer:** The Contractor will be responsible for coordinating the location of excess dirt disposal.

**\*\* END OF ADDENDUM NO. 2 \*\***

November 20, 2023

To: Plan Holders for Improvements to the  
Camarillo Airport  
Camarillo, California  
County of Ventura DOA Spec. No. CMA 23-04, Project No. CMA-239

Transmitted herewith is Addendum **No. 3** to the Issued for Bid Contract Documents, Specifications and Plans dated October 31, 2023 for Improvements to the Camarillo Airport.

**Schedule I**  
**Runway 8-26 and Taxiway A Pavement Improvements**

**Schedule II**  
**Pavement Marking Improvements**

Sincerely,

Jviation, a Woolpert Company



Matt Gilbreath, P.E.  
Project Manager



**ADDENDUM NO. 3 TO  
CONTRACT DOCUMENTS, SPECIFICATIONS AND PLANS  
FOR IMPROVEMENTS TO THE  
CAMARILLO AIRPORT  
CAMARILLO, CALIFORNIA  
COUNTY OF VENTURA DOA SPEC. NO. CMA 23-04, PROJECT NO. CMA-239**

To All Bidders: You are requested to make all changes and/or additions contained in this addendum to the Bidding Documents. Failure to acknowledge this Addendum in Proposal shall result in rejection of bid. Bidders are informed that the above referenced Contract Documents, Specifications and Plans are modified as follows as of November 20, 2023:

**1. CONTRACTOR DOCUMENTS/SPECIFICATIONS**

**Bid Schedule in the Contract Documents – The Bid Schedule has been updated per the Summary of Approximate Quantities table on Sheet G002 that was issued with this addendum.** The bid proposal Schedule II sheet, Division 2-25, has been reissued with the change.

*Justification: An updated Bid Schedule sheet has been reissued to account for several updated items and quantities and should be used in place of the previous Division 2-25 sheet.*

**Technical Specification P-620 RUNWAY AND TAXIWAY MARKING:**

- **Under Section 620-2.2 Marking Materials, the color green, coat first and second were added to Table 1.**
- **Under Section 620-5.1e Basis of Payment, the following items were added:**  
“Item P-620g    Pavement Markings, Green, Single Application – per Square Foot  
Item P-620h    Pavement Markings, Green, Final Application – per Square Foot”

The P-620 specification has been reissued with the change.

*Justification: Green pavement markings with a single and final application were added.*

**2. PLAN SET**

**Sheet G002, INDEX OF DRAWINGS AND SUMMARY OF APPROXIMATE QUANTITIES.** The quantities for Schedule II items P-620a, P-620b, P-620c, P-620d, P-620e, P-620g, and P-620h were updated in the Summary of Approximate Quantities.

*Justification: The quantities were updated for the items that were added to or modified for the project.*

**Sheet C312, PAVEMENT MARKING PLAN STA. 99+00 TO STA. 112+00 RUNWAY 8/26.** The nonmovement line along the TOFA was changed to a green line with the words “Aircraft Parking Limit” in white. The TOFA was also revised to TLOFA and Taxiway G1 was changed to Taxilane G1.

*Justification: The nonmovement line was updated to an Aircraft Parking Limit line and Taxiway G1 was renamed to Taxilane G1.*

**Sheet C313, PAVEMENT MARKING PLAN STA. 90+00 TO STA. 103+00 RUNWAY 8/26. The nonmovement line along the TOFA was changed to a green line with the words "Aircraft Parking Limit" in white. The TOFA was also revised to TLOFA and Taxiway G1 was changed to Taxilane G1.**

*Justification: The nonmovement line was updated to an Aircraft Parking Limit line and Taxiway G1 was renamed to Taxilane G1.*

**Sheet C314, PAVEMENT MARKING PLAN STA. 103+00 TO STA. 116+00 RUNWAY 8/26. The nonmovement line along the TOFA was changed to a green line with the words "Aircraft Parking Limit" in white. The TOFA was also revised to TLOFA and Taxiway G1 was changed to Taxilane G1.**

*Justification: The nonmovement line was updated to an Aircraft Parking Limit line and Taxiway G1 was renamed to Taxilane G1.*

**Sheet C351, PAVEMENT MARKING DETAILS. Detail 16 was modified to "Taxiway/Taxilane Centerline Detail" and the nonmovement line detail (Detail 17) was changed to an Aircraft Parking Limit marking detail.**

*Justification: The nonmovement line was updated to an Aircraft Parking Limit line and Taxiway G1 was renamed to Taxilane G1.*

**\*\* END OF ADDENDUM NO. 3 \*\***

**SUMMARY OF APPROXIMATE QUANTITIES**

ITEM NO.	ITEM DESCRIPTION	UNITS	SCHEDULE I		SCHEDULE II	
			ESTIMATE	AS BUILT	ESTIMATE	AS BUILT
C-100a	Contractor Quality Control Program (CQCP)	LS	1		0	
C-105a	Mobilization (10% Maximum)	LS	1		1	
SP-102a	Compliance with Pollution, Erosion, and Siltation Control	LS	1		0	
P-101a	Demolish Asphalt Pavement	SY	5,700		0	
P-101b	Cold Mill (3.0 Inches Nominal Depth)	SY	6,000		0	
P-152a	Unclassified Excavation	CY	2,900		0	
26-1.04a	Crushed Aggregate Base Course (1-1/2 Inch Max. Class 2)	CY	3,100		0	
26-1.04b	Geogrid	SY	11,300		0	
39-3.05Da	Asphalt Surface Course (PG 64-10)	TON	3,500		0	
39-3.05Db	Tack Coat	GAL	2,300		0	
P-620a	Pavement Markings, Yellow, Initial Application	SF	1,500		3,500	
P-620b	Pavement Markings, Yellow, with Reflective Media, Final Application	SF	1,500		18,900	
P-620c	Pavement Markings, White, Initial Application	SF	11,000		80	
P-620d	Pavement Markings, White, with Reflective Media, Final Application	SF	18,000		80	
P-620e	Pavement Markings, Black, Single Application	SF	8,000		14,000	
P-620f	Surface Preparation (Obliteration)	SF	0		2,400	
P-620g	Pavement Markings, Green, Initial Application	SF	0		3,200	
P-620h	Pavement Markings, Green, Final Application	SF	0		3,200	
CVSS DOA 9-4	Execution of Release on Contract	LS	1		0	

**SHEET LIST TABLE**

SHEET NO.	SHEET NAME	DRAWING NO.	SHEET DESCRIPTION
1	G001	1676-DOA	COVER SHEET
2	G002	1677-DOA	INDEX OF DRAWINGS & SUMMARY
3	G003A	1678-DOA	GENERAL NOTES
4	G003B	1679-DOA	GENERAL NOTES
5	G004	1680-DOA	MASTER LEGEND & ABBREVIATIONS
6	G005	1681-DOA	SURVEY CONTROL PLAN
7	G050	1682-DOA	CONSTRUCTION SAFETY AND OVERALL PHASING PLAN
8	G051	1683-DOA	CONSTRUCTION SAFETY NOTES & DETAILS
9	G052A	1684-DOA	CONSTRUCTION SAFETY AND PHASING PLAN SCHEDULE I, PHASE 1 (NIGHT)
10	G052B	1685-DOA	CONSTRUCTION SAFETY AND PHASING PLAN SCHEDULE I, PHASE 1 (DAY) (NO WORK)
11	G053A	1686-DOA	CONSTRUCTION SAFETY AND PHASING PLAN SCHEDULE I, PHASE 2 (NIGHT)
12	G053B	1687-DOA	CONSTRUCTION SAFETY AND PHASING PLAN SCHEDULE I, PHASE 2 (DAY) (NO WORK)
13	G054A	1688-DOA	CONSTRUCTION SAFETY AND PHASING PLAN SCHEDULE I, PHASE 3 (NIGHT)
14	G054B	1689-DOA	CONSTRUCTION SAFETY AND PHASING PLAN SCHEDULE I, PHASE 3 (DAY) (NO WORK)
15	G055A	1690-DOA	CONSTRUCTION SAFETY AND PHASING PLAN SCHEDULE II, PHASE 4 (NIGHT)
16	G055B	1691-DOA	CONSTRUCTION SAFETY AND PHASING PLAN SCHEDULE II, PHASE 4 (DAY) (NO WORK)
17	G056A	1692-DOA	CONSTRUCTION SAFETY AND PHASING PLAN SCHEDULE II, PHASE 5 (NIGHT)
18	G056B	1693-DOA	CONSTRUCTION SAFETY AND PHASING PLAN SCHEDULE II, PHASE 5 (DAY) (NO WORK)
19	G057A	1694-DOA	CONSTRUCTION SAFETY AND PHASING PLAN SCHEDULE II, PHASE 6 (NIGHT)
20	G057B	1695-DOA	CONSTRUCTION SAFETY AND PHASING PLAN SCHEDULE II, PHASE 6 (DAY) (NO WORK)
21	G058A	1696-DOA	CONSTRUCTION SAFETY AND PHASING PLAN SCHEDULE II, PHASE 7 (NIGHT)
22	G058B	1697-DOA	CONSTRUCTION SAFETY AND PHASING PLAN SCHEDULE II, PHASE 7 (DAY) (NO WORK)
23	C100	1698-DOA	DEMOLITION PLAN STA. 8+00 TO STA. 21+00 RUNWAY 8/26
24	C101	1699-DOA	DEMOLITION PLAN STA. 21+00 TO STA. 34+00 RUNWAY 8/26
25	C102	1700-DOA	DEMOLITION PLAN STA. 34+00 TO STA. 47+00 RUNWAY 8/26
26	C103	1701-DOA	DEMOLITION PLAN STA. 47+00 TO STA. 60+00 RUNWAY 8/26
27	C104	1702-DOA	DEMOLITION PLAN STA. 60+00 TO STA. 73+00 RUNWAY 8/26
28	C105	1703-DOA	DEMOLITION PLAN STA. 8+00 TO STA. 21+00 RUNWAY 8/26
29	C106	1704-DOA	DEMOLITION PLAN STA. 21+00 TO STA. 34+00 RUNWAY 8/26
30	C107	1705-DOA	DEMOLITION PLAN STA. 34+00 TO STA. 47+00 RUNWAY 8/26
31	C108	1706-DOA	DEMOLITION PLAN STA. 47+00 TO STA. 60+00 RUNWAY 8/26
32	C109	1707-DOA	DEMOLITION PLAN STA. 66+00 TO STA. 99+00 RUNWAY 8/26
33	C110	1708-DOA	DEMOLITION PLAN STA. 99+00 TO STA. 112+00 RUNWAY 8/26
34	C111	1709-DOA	DEMOLITION PLAN STA. 99+00 TO STA. 103+00 RUNWAY 8/26
35	C200	1710-DOA	GEOMETRIC LAYOUT PLAN STA. 8+00 TO STA. 21+00 RUNWAY 8/26
36	C201	1711-DOA	GEOMETRIC LAYOUT PLAN STA. 21+00 TO STA. 34+00 RUNWAY 8/26
37	C202	1712-DOA	GEOMETRIC LAYOUT PLAN STA. 34+00 TO STA. 47+00 RUNWAY 8/26
38	C203	1713-DOA	GEOMETRIC LAYOUT PLAN STA. 47+00 TO STA. 60+00 RUNWAY 8/26
39	C204	1714-DOA	GEOMETRIC LAYOUT PLAN STA. 60+00 TO STA. 73+00 RUNWAY 8/26
40	C205	1715-DOA	GEOMETRIC LAYOUT PLAN STA. 60+00 TO STA. 73+00 RUNWAY 8/26
41	C220	1716-DOA	TYPICAL SECTIONS
42	C300	1717-DOA	PAVEMENT MARKING PLAN STA. 8+00 TO STA. 21+00 RUNWAY 8/26
43	C301	1718-DOA	PAVEMENT MARKING PLAN STA. 21+00 TO STA. 34+00 RUNWAY 8/26
44	C302	1719-DOA	PAVEMENT MARKING PLAN STA. 34+00 TO STA. 47+00 RUNWAY 8/26
45	C303	1720-DOA	PAVEMENT MARKING PLAN STA. 47+00 TO STA. 60+00 RUNWAY 8/26
46	C304	1721-DOA	PAVEMENT MARKING PLAN STA. 60+00 TO STA. 73+00 RUNWAY 8/26
47	C305	1722-DOA	PAVEMENT MARKING PLAN STA. 8+00 TO STA. 21+00 RUNWAY 8/26
48	C306	1723-DOA	PAVEMENT MARKING PLAN STA. 21+00 TO STA. 34+00 RUNWAY 8/26
49	C307	1724-DOA	PAVEMENT MARKING PLAN STA. 34+00 TO STA. 47+00 RUNWAY 8/26
50	C308	1725-DOA	PAVEMENT MARKING PLAN STA. 47+00 TO STA. 60+00 RUNWAY 8/26
51	C309	1726-DOA	PAVEMENT MARKING PLAN STA. 60+00 TO STA. 73+00 RUNWAY 8/26
52	C310	1727-DOA	PAVEMENT MARKING PLAN STA. 73+00 TO STA. 86+00 RUNWAY 8/26
53	C311	1728-DOA	PAVEMENT MARKING PLAN STA. 86+00 TO STA. 99+00 RUNWAY 8/26
54	C312	1729-DOA	PAVEMENT MARKING PLAN STA. 99+00 TO STA. 112+00 RUNWAY 8/26
55	C313	1730-DOA	PAVEMENT MARKING PLAN STA. 90+00 TO STA. 103+00 RUNWAY 8/26
56	C314	1731-DOA	PAVEMENT MARKING PLAN STA. 103+00 TO STA. 116+00 RUNWAY 8/26
57	C350	1732-DOA	PAVEMENT MARKING DETAILS
58	C351	1733-DOA	PAVEMENT MARKING DETAILS
59	C400	1734-DOA	EROSION CONTROL PLAN
60	C450	1735-DOA	EROSION CONTROL DETAILS

ISSUED FOR BID

THESE DRAWINGS ARE FOR PURPOSES ONLY. THEY WERE PREPARED BY OR UNDER THE SUPERVISION OF:



JOHN DUANE INGRAM	PE - C 068605	10/31/23
NAME	REG. NO.	DATE
FOR AND ON BEHALF OF JVIATION, A WOOLPERT COMPANY		



CAMARILLO AIRPORT  
CAMARILLO, CA

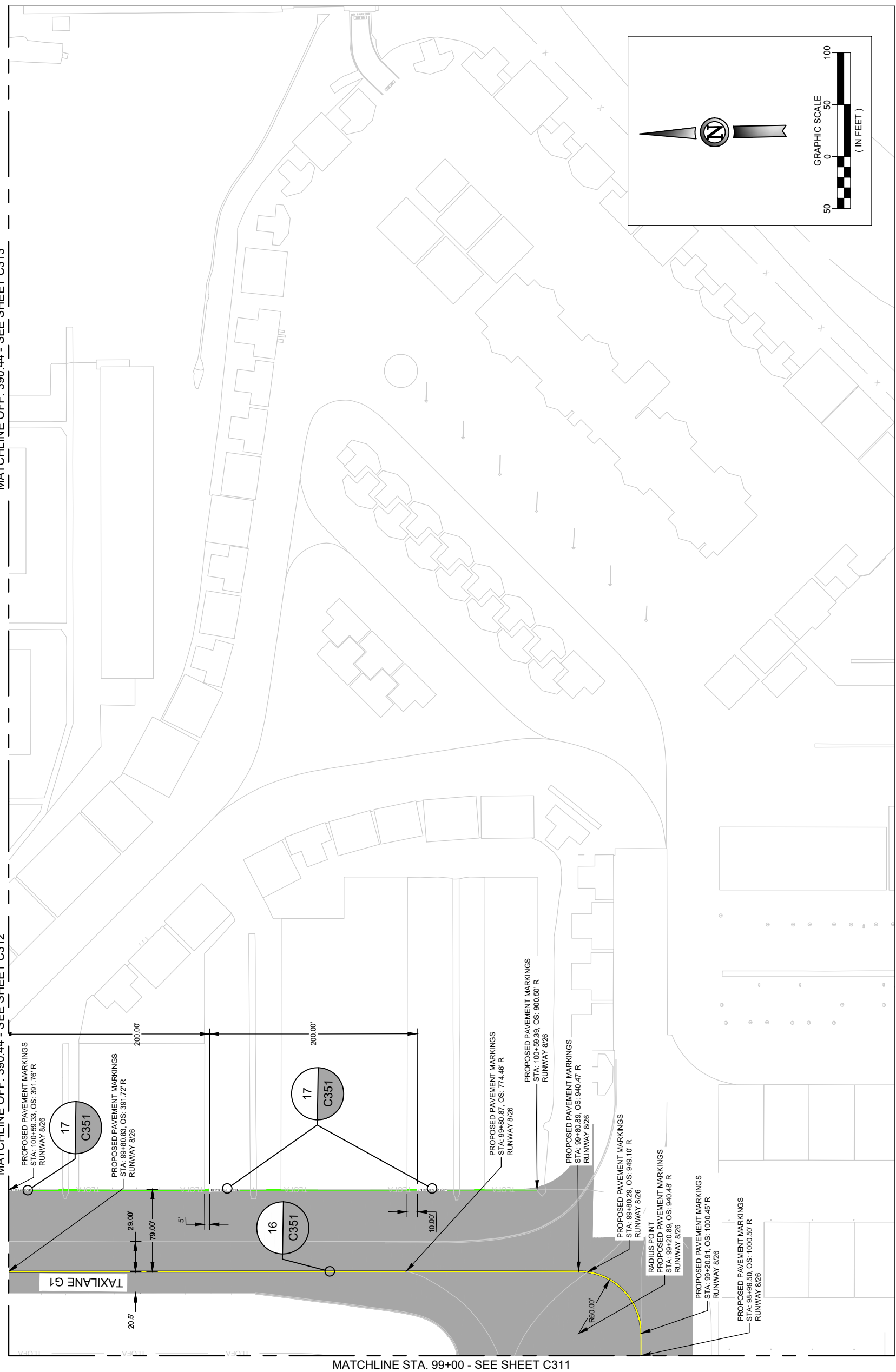


DES: A.G.G.	ISSUE RECORD
DR: A.G.G.	NO. BY DATE DESCRIPTION
CH: C.L.G.	1 J.D.I. 10/31/2023 ISSUED FOR BID
APP: J.D.I.	2 J.D.I. 11/20/2023 ADDENDUM NO. 3

**RUNWAY 8-26 AND TAXIWAY A PAVEMENT IMPROVEMENTS**

**INDEX OF DRAWINGS & SUMMARY**

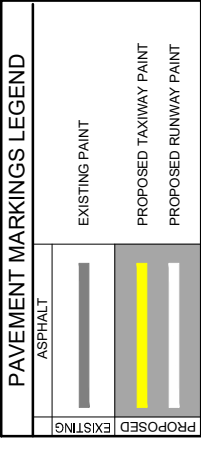
PROJECT NO. LOC 21-01	JVIATION PROJ. NO. 2021.CMA.03	COUNTY PROJ. NO. CMA-239
SHEET NAME G002	SHEET NO. 2 of 60	DRAWING NO. 1677-DOA



MATCHLINE OFF. 390.44 - SEE SHEET C313

MATCHLINE OFF. 390.44 - SEE SHEET C312

MATCHLINE STA. 99+00 - SEE SHEET C311



#### NOTES:

- UNLESS OTHERWISE SPECIFIED, ALL TAXIWAY MARKINGS SHALL BE YELLOW AND ALL RUNWAY MARKINGS SHALL BE WHITE IN ACCORDANCE WITH SPECIFICATION P-620. ALL STRIPING WILL HAVE A BLACK BORDER AT THE DIMENSIONS INDICATED ON THE DETAILS UNLESS SHOWN OTHERWISE IN STRIPING DETAILS.
- CONTRACTOR WILL BE REQUIRED TO REPAINT ANY MARKINGS THAT ARE OUTSIDE THE PROJECT WORK LIMITS WHICH ARE DAMAGED BY THE CONTRACTORS OPERATIONS. REPAIRING OR RESTRIPING THESE DAMAGED AREAS WILL BE AT THE CONTRACTORS EXPENSE.
- PAINT SHOULD BE STORED IN A CLIMATE-CONTROLLED ENVIRONMENT IN ORDER TO MEET MANUFACTURERS RECOMMENDED TEMPERATURES BEFORE IT IS APPLIED. MATERIAL THAT DOES NOT MEET REQUIRED TEMPERATURE REQUIREMENTS WILL BE WARMED TO THE MINIMUM TEMPERATURE FOR 24 HOURS BEFORE IT IS APPLIED OR AS APPROVED BY THE RESIDENT ENGINEER.
- GLASS BEADS SHALL BE APPLIED TO ALL PERMANENT PAVEMENT MARKINGS. APPLICATION RATES AND GLASS BEAD TYPE SHALL BE AS SPECIFIED IN ITEM P-620. GLASS BEADS SHALL NOT BE APPLIED TO BLACK PAINT. GLASS BEADS SHALL BE INCIDENTAL TO P-620 BID ITEMS.
- SEE SHEET C350 FOR STRIPING DETAILS AND NOTES.
- CONTRACTOR SHALL HAVE A COPY OF THE CURRENT FAA ADVISORY CIRCULAR AC 150/5340-1M "STANDARDS FOR AIRPORT MARKINGS" ON SITE AT ALL TIMES. ANY DISCREPANCY BETWEEN INFORMATION SHOWN ON THE PLAN SHEETS AND THE ADVISORY CIRCULAR SHALL BE COORDINATED WITH THE ENGINEER FOR DIRECTION.
- PRIOR TO REMOVAL OF PAVEMENT MARKINGS, EXISTING PAVEMENT MARKINGS SHALL BE SURVEYED AND PROVIDED TO THE ENGINEER FOR APPROVAL. FINAL PAINT LAYOUT SHALL MATCH THE EXISTING LAYOUT AND WILL BE CONFIRMED BY THE AIRPORT PRIOR TO CONSTRUCTION.
- ALL AREAS SHALL BE THOROUGHLY CLEANED PRIOR TO PLACING PAINT MARKINGS. ALL SURFACE PREPARATION ASSOCIATED WITH PAVEMENT MARKINGS SHALL BE INCIDENTAL TO P-620 BID ITEMS.
- ANY DISCREPANCIES BETWEEN THESE PLANS AND THE ACTUAL STRIPING PRESENT IN THE FIELD SHALL BE BROUGHT TO THE ATTENTION OF RESIDENT ENGINEER.
- SECOND APPLICATION OF PAINT WILL BE APPLIED 30 DAYS AFTER THE INITIAL APPLICATION FOR AREAS OF NEW PAVEMENT. IT MAY BE POSSIBLE TO COMPLETE THIS WORK ON A PULL BACK BASIS IF APPROVED BY AIRPORT OPERATIONS AND UNDER THEIR SUPERVISION.

### ISSUED FOR BID

THESE DRAWINGS ARE FOR PURPOSES ONLY. THEY WERE PREPARED BY OR UNDER THE SUPERVISION OF:

JOHN DUANE INGRAM	PE - C 068505	10/31/23
NAME	REG. NO.	DATE

FOR AND ON BEHALF OF JVIATION, A WOOLPERT COMPANY



SHEET NAME C312	
SHEET NO. 54 of 60	
DRAWING NO. 1729-DOA	

### PAVEMENT MARKING PLAN

STA. 99+00 TO STA. 112+00  
RUNWAY 8/26

### RUNWAY 8-26 AND TAXIWAY A PAVEMENT IMPROVEMENTS

#### ISSUE RECORD

NO.	BY	DATE	DESCRIPTION
1	J.D.I.	10/31/2023	ISSUED FOR BID
2	J.D.I.	11/20/2023	ADDENDUM NO. 3

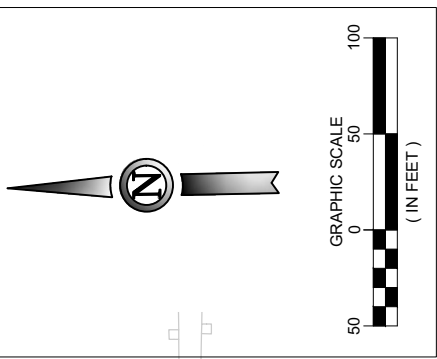
**DES. A.G.G.**

**DR. A.G.G.**

**CH. C.L.G.**

**APP. J.D.I.**

CAMARILLO AIRPORT  
CAMARILLO, CA



**NOTES:**

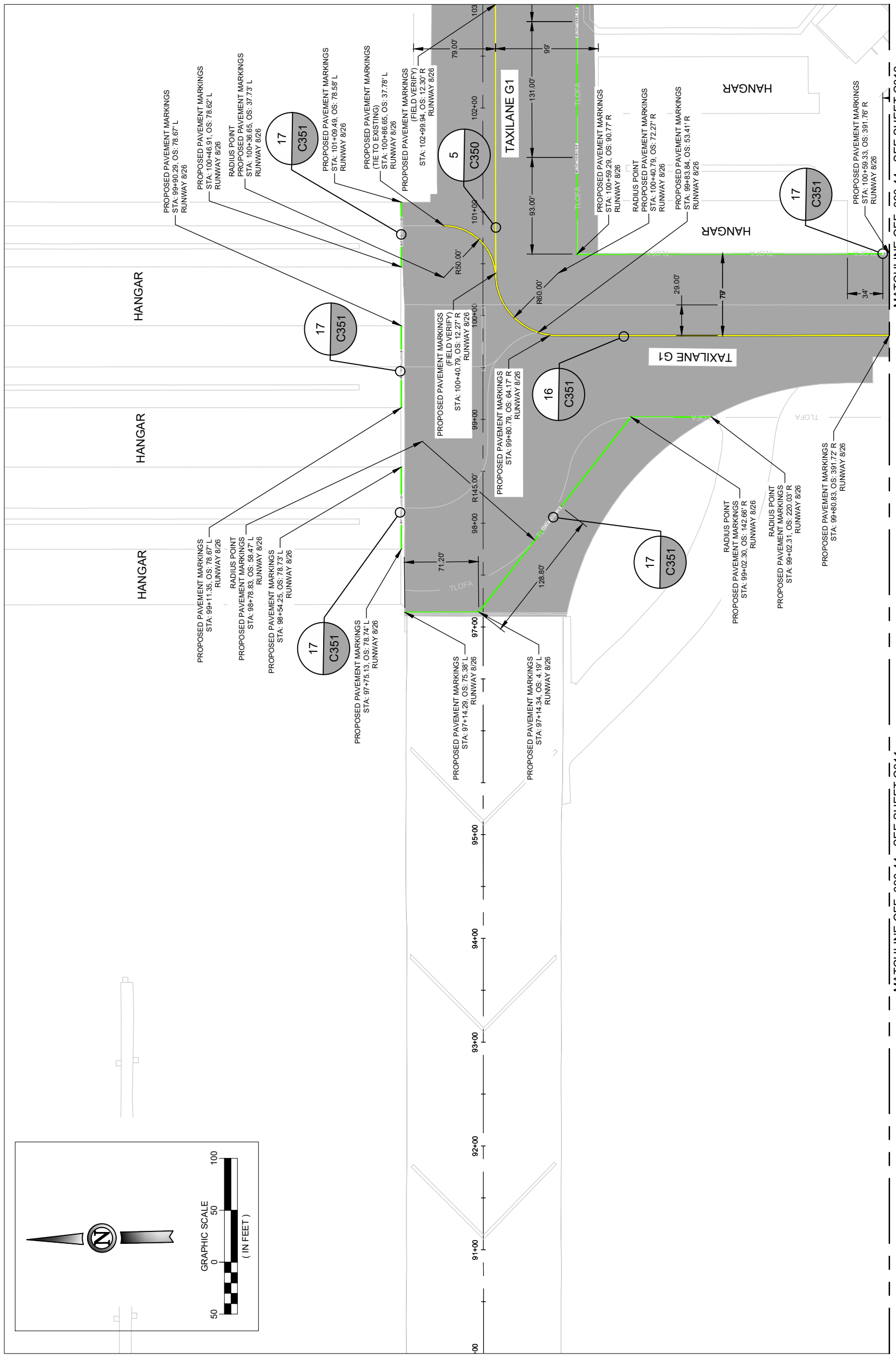
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- SEE SHEET C350 FOR STRIPING DETAILS AND NOTES.
- CONTRACTOR SHALL HAVE A COPY OF THE CURRENT FAA ADVISORY CIRCULAR AC 150/5340-1M "STANDARDS FOR AIRPORT MARKINGS" ON SITE AT ALL TIMES. ANY DISCREPANCY BETWEEN INFORMATION SHOWN ON THE PLAN SHEETS AND THE ADVISORY CIRCULAR SHALL BE COORDINATED WITH THE ENGINEER FOR DIRECTION.
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**ISSUED FOR BID**

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JOHN DUANE INGRAM	PE - C 068505	10/31/23
NAME	REG. NO.	DATE

FOR AND ON BEHALF OF JVIATION, A WOOLPERT COMPANY



MATCHLINE OFF. 390.44 - SEE SHEET C311

MATCHLINE OFF. 390.44 - SEE SHEET C312



**CAMARILLO AIRPORT**  
CAMARILLO, CA

**JVIATION**  
A WOOLPERT COMPANY

DES: A.G.G.		ISSUE RECORD	
DR: A.G.G.	NO.	BY	DATE
CH: C.L.G.	1	J.D.I.	10/31/2023
APP: J.D.I.	2	J.D.I.	11/20/2023
			ADDITIONAL NO. 3

**PAVEMENT MARKING PLAN**  
STA. 90+00 TO STA. 103+00  
RUNWAY 8/26

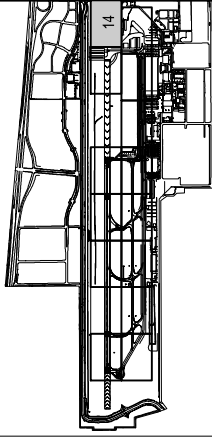
**SHEET NAME**  
C313

**SHEET NO.**  
55 of 60

**DRAWING NO.**  
1730-DOA

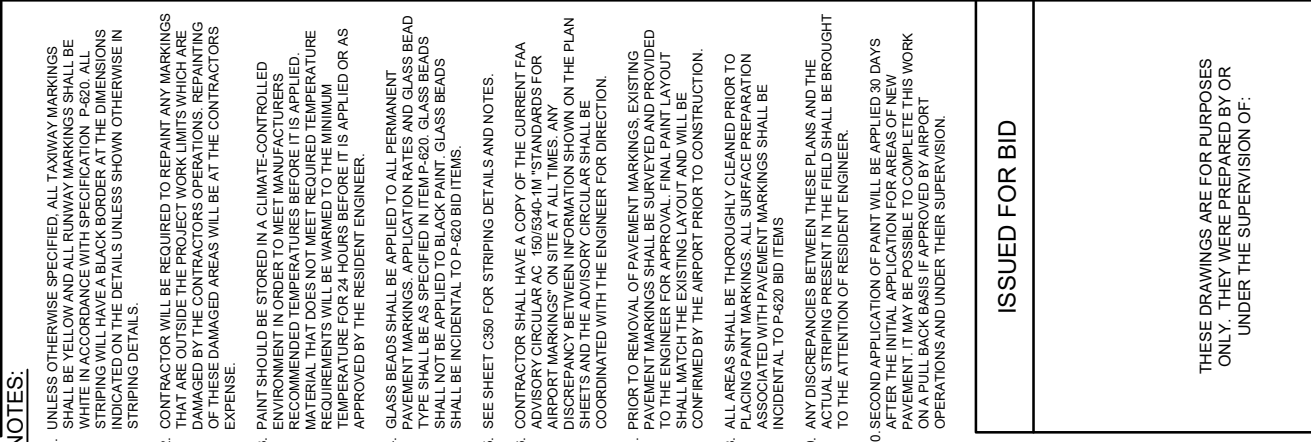
PROJECT NO. LOC 21-01	JVIATION PROJ. NO. 2021.CMA.03	SPEC. NO. DOA 23-04	COUNTY PROJ. NO. CMA-239
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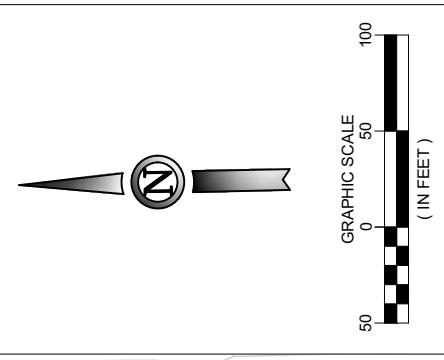


**NOTES:**

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- SEE SHEET C360 FOR STRIPING DETAILS AND NOTES.
- CONTRACTOR SHALL HAVE A COPY OF THE CURRENT FAA ADVISORY CIRCULAR AC 150/5940-1M "STANDARDS FOR AIRPORT MARKINGS" ON SITE AT ALL TIMES. ANY DISCREPANCY BETWEEN INFORMATION SHOWN ON THE PLAN SHEETS AND THE ADVISORY CIRCULAR SHALL BE COORDINATED WITH THE ENGINEER FOR DIRECTION.
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JOHN DUANE INGRAM	PE - C 068505	10/31/23
NAME	REG. NO.	DATE
FOR AND ON BEHALF OF JVIATION, A WOOLPERT COMPANY		



RESUE ENTIRE SHEET

PAVEMENT MARKING PLAN STA. 103+00 TO STA. 116+00 RUNWAY 8/26	
SHEET NO. 56 of 60	SHEET NAME C314
DRAWING NO. 1731-DOA	COUNTY PROJ. NO. CMA-239
PROJECT NO. LOC 21-01	JVIATION PROJ. NO. 2021.CMA.03

NO.	BY	DATE	DESCRIPTION
1	J.D.I.	10/31/2023	ISSUED FOR BID
2	J.D.I.	11/20/2023	ADDENDUM NO. 3

DES: A.G.G.	DR: A.G.G.	CH: C.L.G.	APP: J.D.I.
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CAMARILLO AIRPORT CAMARILLO, CA		COUNTY of VENTURA Department of Airports	
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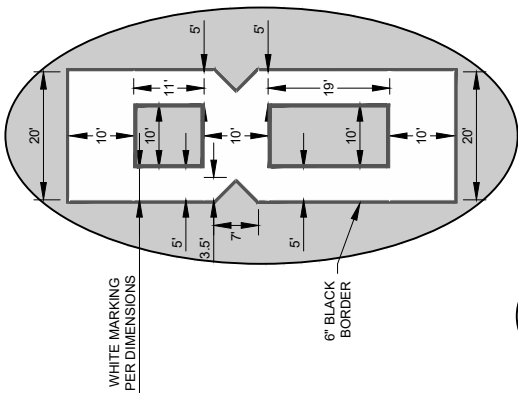
DES: A.G.G.	DR: A.G.G.	CH: C.L.G.	APP: J.D.I.
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CAMARILLO AIRPORT CAMARILLO, CA		COUNTY of VENTURA Department of Airports	
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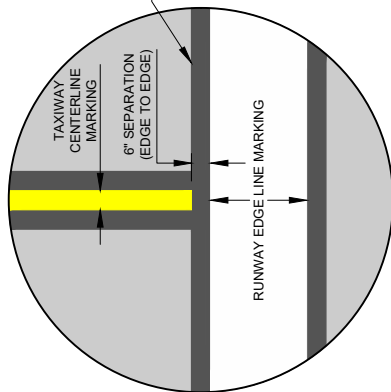
<b>JVIATION</b> A WOOLPERT COMPANY	
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ISSUE RECORD	DESCRIPTION
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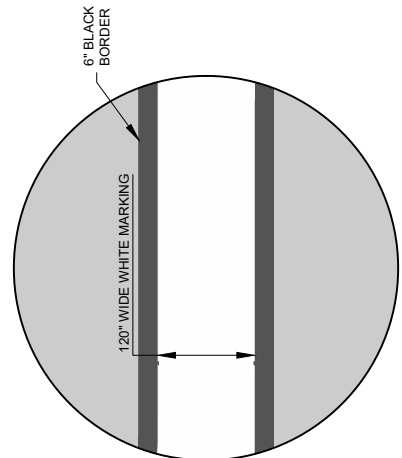
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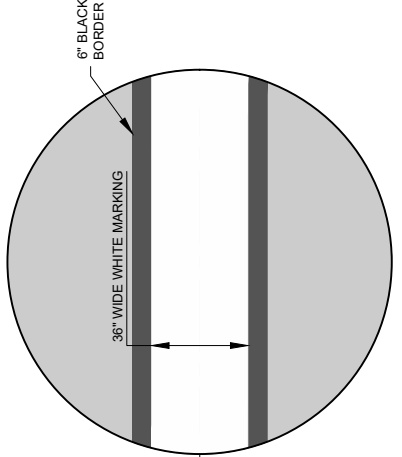
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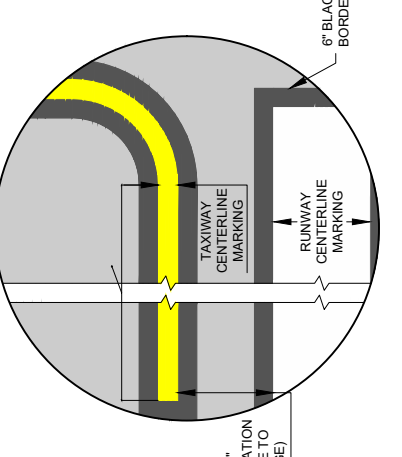
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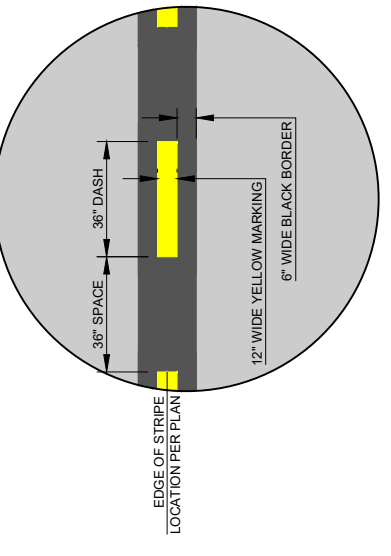
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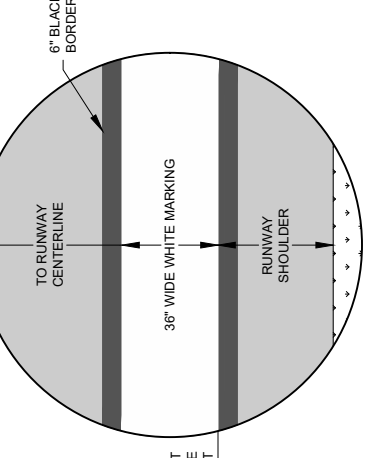
4 TAXIWAY LEAD IN LINE DETAIL  
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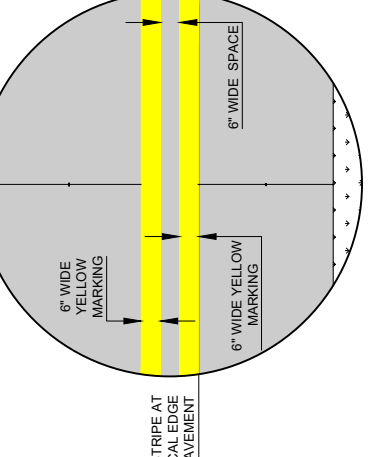
5 TAXIWAY/TAXILANE CENTERLINE DETAIL  
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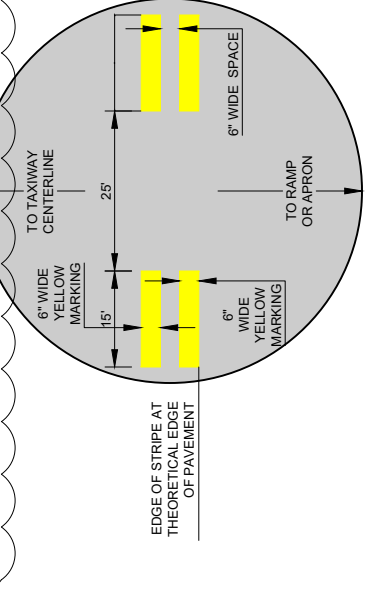
6 TAXIWAY CENTERLINE INTERSECTING  
RUNWAY EDGE LINE DETAIL  
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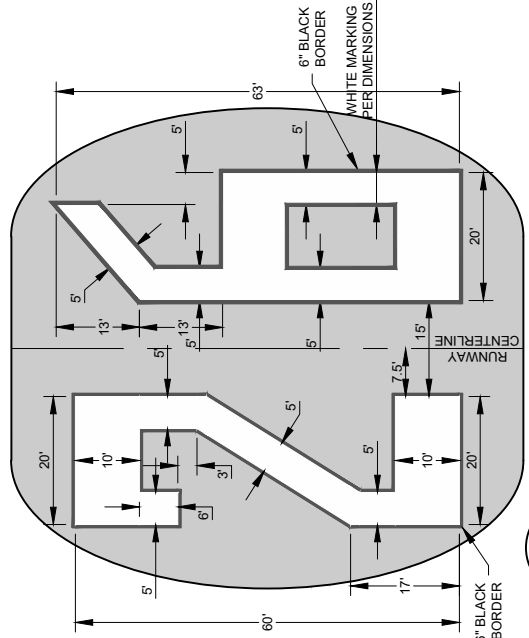
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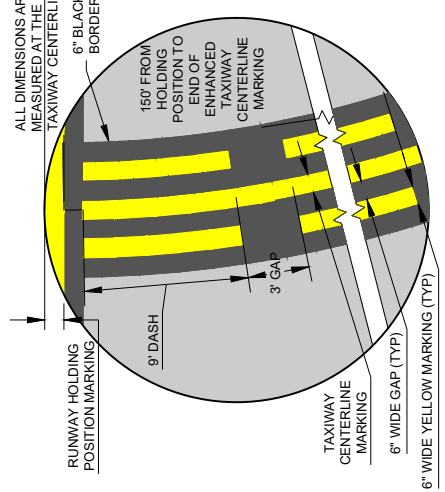
8 TAXIWAY SOLID EDGE LINE DETAIL  
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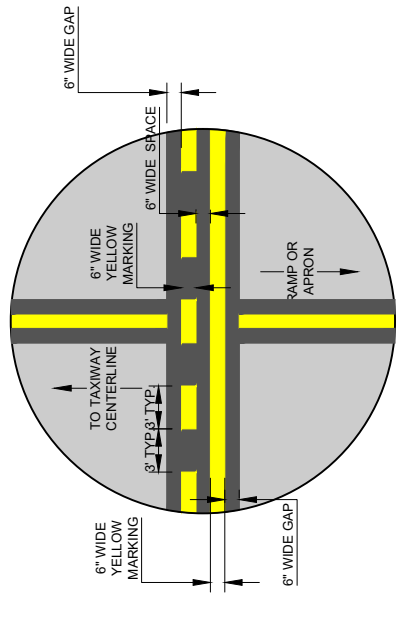
9 TAXIWAY DASHED EDGE LINE DETAIL  
NOT TO SCALE



10 DESIGNATION "26" DETAIL  
NOT TO SCALE



11 ENHANCED TAXIWAY CENTERLINE DETAIL  
NOT TO SCALE



12 NON-MOVEMENT AREA & TAXILANE CROSSING DETAIL  
NOT TO SCALE

ISSUED FOR BID

THESE DRAWINGS ARE FOR PURPOSES ONLY. THEY WERE PREPARED BY OR UNDER THE SUPERVISION OF:

JOHN DUANE INGRAM	PE - C 068605	10/31/23
NAME	REG. NO.	DATE

FOR AND ON BEHALF OF JVIATION, A WOOLPERT COMPANY

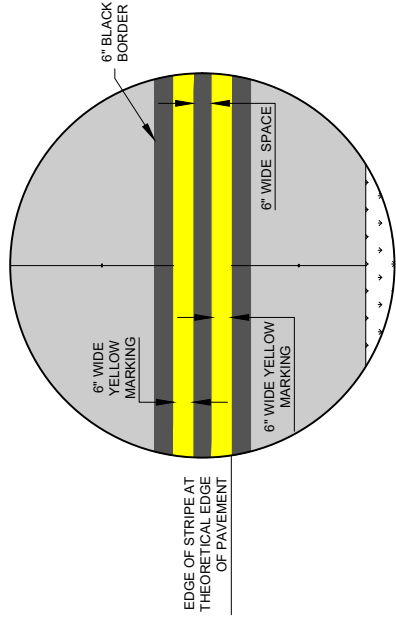


CAMARILLO AIRPORT  
CAMARILLO, CA

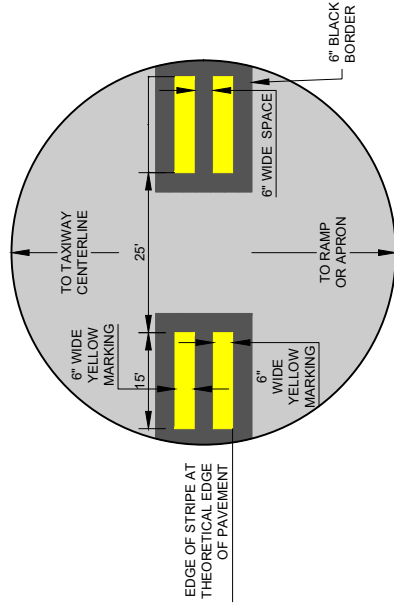
ISSUE RECORD	
NO.	DESCRIPTION
1	ISSUED FOR BID
2	ADDENDUM NO. 3

RUNWAY 8-26 AND TAXIWAY A  
PAVEMENT IMPROVEMENTS

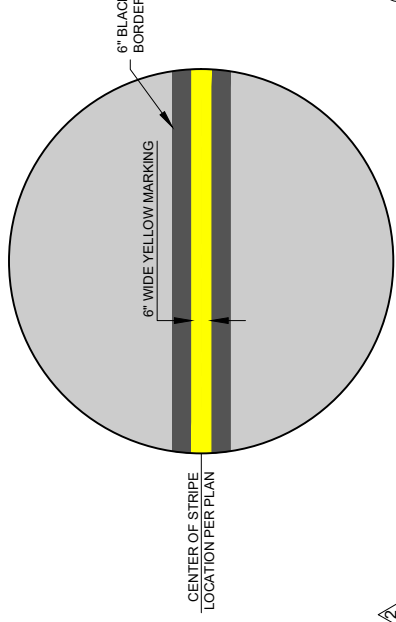
PROJECT NO. LOC 21-01	JVIATION PROJ. NO. 2021.CMA.03	SPEC. NO. DOA 23-04	COUNTY PROJ. NO. CMA-239
PAVEMENT MARKING DETAILS			
SHEET NAME C350		SHEET NO. 57 of 60	
DRAWING NO. 1732-DOA			



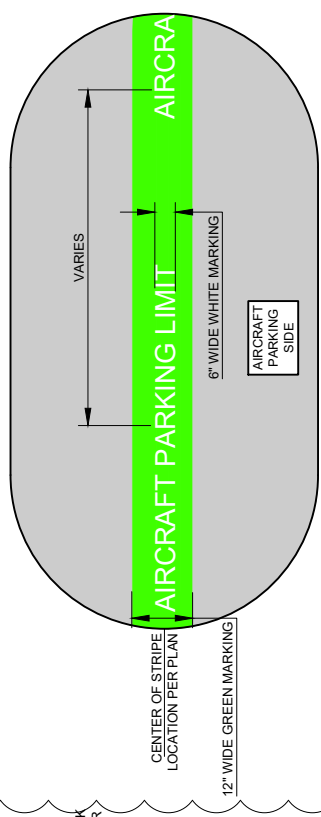
14 TAXIWAY SOLID EDGE LINE DETAIL  
NOT TO SCALE



15 TAXIWAY DASHED EDGE LINE DETAIL  
NOT TO SCALE



16 TAXIWAY/TAXILANE CENTERLINE DETAIL  
NOT TO SCALE



17 AIRCRAFT PARKING LIMIT MARKING DETAIL  
NOT TO SCALE

ISSUED FOR BID	
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JOHN DUANE INGRAM NAME	PE - C 068605 REG. NO.
	10/31/23 DATE
FOR AND ON BEHALF OF JVIATION, A WOOLPERT COMPANY	

PAVEMENT MARKING DETAILS	
SHEET NAME	C351
SHEET NO.	58 of 60
DRAWING NO.	1733-DOA
PROJECT NO. LOC 21-01	JVIATION PROJ. NO. 2021.CMA.03
	SPEC. NO. DOA 23-04
	COUNTY PROJ. NO. CMA-239

RUNWAY 8-26 AND TAXIWAY A  
PAVEMENT IMPROVEMENTS

ISSUE RECORD		NO.	BY	DATE	DESCRIPTION
		1	J.D.I.	10/31/2023	ISSUED FOR BID
		2	J.D.I.	11/20/2023	ADDENDUM NO. 3

DES: A.G.G.  
DR: A.G.G.  
CH: C.L.G.  
APP: J.D.I.

CAMARILLO AIRPORT  
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Printed November 16, 2023 @ 1:02 PM by Ver, Patrick  
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# ITEM P-620 RUNWAY AND TAXIWAY MARKING

## DESCRIPTION

**620-1.1** This item shall consist of the preparation and painting of numbers, markings, and stripes on the surface of runways, taxiways, and aprons, in accordance with these specifications and at the locations shown on the plans, or as directed by the Resident Project Representative (RPR). The terms “paint” and “marking material” as well as “painting” and “application of markings” are interchangeable throughout this specification.

## MATERIALS

**620-2.1 MATERIALS ACCEPTANCE.** The Contractor shall furnish manufacturer’s certified test reports, for materials shipped to the project. The certified test reports shall include a statement that the materials meet the specification requirements. This certification along with a copy of the paint manufacturer’s surface preparation; marking materials, including adhesion, flow promoting and/or floatation additive; and application requirements must be submitted and approved by the Resident Project Representative (RPR) prior to the initial application of markings. The reports can be used for material acceptance or the RPR may perform verification testing. The reports shall not be interpreted as a basis for payment. The Contractor shall notify the RPR upon arrival of a shipment of materials to the site. All material shall arrive in sealed containers that are easily quantifiable for inspection by the RPR.

## 620-2.2 MARKING MATERIALS.

**TABLE 1. MARKING MATERIALS**

Paint <sup>1</sup>					Glass Beads <sup>2</sup>	
Type	Color	Coat	Fed Std. 595 Number	Application Rate Maximum	Type	Application Rate Minimum
II	White	First	37925	115 ft <sup>2</sup> / gal	III	10 lb/gal
II	White	Second	37925	115 ft <sup>2</sup> / gal	III	10 lb/gal
II	Yellow	First	33538 or 33655	115 ft <sup>2</sup> / gal	III	10 lb/gal
II	Yellow	Second	33538 or 33655	115 ft <sup>2</sup> / gal	III	10 lb/gal
II	Black	First	37038	115 ft <sup>2</sup> / gal	N/A	N/A
II	Green	First	34108	115 ft <sup>2</sup> / gal	N/A	N/A
II	Green	Second	34108	115 ft <sup>2</sup> / gal	N/A	N/A

<sup>1</sup> See paragraph 620-2.2a

<sup>2</sup> See paragraph 620-2.2b

28

29 **a. Paint.** Paint shall be waterborne in accordance with the requirements of this paragraph. Paint colors shall comply with  
30 Federal Standard No. 595.  
31

32 **Waterborne.** Paint shall meet the requirements of Federal Specification TT-P-1952F, Type II. The  
33 non-volatile portion of the vehicle for all paint types shall be composed of a 100% acrylic polymer as  
34 determined by infrared spectral analysis.  
35  
36  
37

38 **b. Reflective media.** Glass beads for white and yellow paint shall meet the requirements for Federal Specification  
39 TT-B-1325D Type III.  
40

- 41 i. Glass beads for red and pink paint shall meet the requirements for Type I, Gradation A.
- 42 ii. Glass beads shall be treated with all compatible coupling agents recommended by the  
43 manufacturers of the paint and reflective media to ensure adhesion and embedment.
- 44 iii. Glass beads shall not be used in black and green paint.
- 45 iv. Type III glass beads shall not be used in red and pink paint.

46

## 47 CONSTRUCTION METHODS

48

49 **620-3.1 WEATHER LIMITATIONS.** Painting shall only be performed when the surface is dry, and the  
50 ambient temperature and the pavement surface temperature meet the manufacturer's recommendations in  
51 accordance with paragraph 620-2.1. Painting operations shall be discontinued when the ambient or surface  
52 temperatures does not meet the manufacturer's recommendations. Markings shall not be applied when the  
53 wind speed exceeds 10 mph unless windscreens are used to shroud the material guns. Markings shall not be  
54 applied when weather conditions are forecasts to not be within the manufacturers' recommendations for  
55 application and dry time.

56

57 **620-3.2 EQUIPMENT.** Equipment shall include the apparatus necessary to properly clean the existing  
58 surface, a mechanical marking machine, a bead dispensing machine, and such auxiliary hand-painting  
59 equipment as may be necessary to satisfactorily complete the job.

60 The mechanical marker shall be an atomizing spray-type or airless type marking machine with automatic glass  
61 bead dispensers suitable for application of traffic paint. It shall produce an even and uniform film thickness  
62 and appearance of both paint and glass beads at the required coverage and shall apply markings of uniform  
63 cross-sections and clear-cut edges without running or spattering and without over spray. The marking  
64 equipment for both paint and beads shall be calibrated daily.

65

66 **620-3.3 PREPARATION OF SURFACES.** Immediately before application of the paint, the surface shall  
67 be dry and free from dirt, grease, oil, laitance, or other contaminants that would reduce the bond between the  
68 paint and the pavement. Use of any chemicals or impact abrasives during surface preparation shall be  
69 approved in advance by the RPR. After the cleaning operations, sweeping, blowing, or rinsing with  
70 pressurized water shall be performed to ensure the surface is clean and free of grit or other debris left from  
71 the cleaning process.

72 **a. Preparation of new pavement surfaces.** The area to be painted shall be cleaned by broom, blower,  
73 or by other methods approved by the RPR to remove all contaminants, including PCC curing  
74 compounds, minimizing damage to the pavement surface.

75 **b. Preparation of pavement to remove existing markings.** Existing pavement markings shall be  
 76 removed by rotary grinding or by other methods approved by the RPR minimizing damage to the  
 77 pavement surface. The removal area may need to be larger than the area of the markings to eliminate  
 78 ghost markings. After removal of markings on asphalt pavements, apply a fog seal or seal coat to ‘block  
 79 out’ the removal area to eliminate ‘ghost’ markings.

80 **c. Preparation of pavement markings prior to remarking.** Prior to remarking existing  
 81 markings, loose existing markings must be removed minimizing damage to the pavement surface, with a  
 82 method approved by the RPR. After removal, the surface shall be cleaned of all residue or debris.

83 Prior to the application of markings, the Contractor shall certify in writing that the surface is dry and free  
 84 from dirt, grease, oil, laitance, or other foreign material that would prevent the bond of the paint to the  
 85 pavement or existing markings. This certification along with a copy of the paint manufactures application  
 86 and surface preparation requirements must be submitted to the RPR prior to the initial application of  
 87 markings.

88

89 **620-3.4 LAYOUT OF MARKINGS.** The proposed markings shall be laid out in advance of the paint  
 90 application. The locations of markings to receive glass beads shall be shown on the plans.

91

92 **620-3.5 APPLICATION.** A period of **30** days shall elapse between placement of surface course or seal coat  
 93 and application of the permanent paint markings. Paint shall be applied at the locations and to the  
 94 dimensions and spacing shown on the plans. Paint shall not be applied until the layout and condition of the  
 95 surface has been approved by the RPR.

96 The edges of the markings shall not vary from a straight line more than 1/2 inch in 50 feet, and marking  
 97 dimensions and spacing shall be within the following tolerances:

98

99

#### MARKING DIMENSIONS AND SPACING TOLERANCE

Dimension and Spacing	Tolerance
36 inch or less	±1/2 inch
greater than 36 inch to 6 feet	±1 inch
greater than 6 feet to 60 feet	±2 inch
greater than 60 feet	±3 inch

100 The paint shall be mixed in accordance with the manufacturer’s instructions and applied to the pavement  
 101 with a marking machine at the rate shown in Table 1. The addition of thinner will not be permitted.

102 Glass beads shall be distributed upon the marked areas at the locations shown on the plans to receive glass  
 103 beads immediately after application of the paint. A dispenser shall be furnished that is properly designed for  
 104 attachment to the marking machine and suitable for dispensing glass beads. Glass beads shall be applied at  
 105 the rate shown in Table 1. Glass beads shall not be applied to black paint or green paint. Glass beads shall  
 106 adhere to the cured paint or all marking operations shall cease until corrections are made. Different bead  
 107 types shall not be mixed. Regular monitoring of glass bead embedment and distribution should be performed.

108

109

110 **620-3.6 APPLICATION--PREFORMED THERMOPLASTIC AIRPORT PAVEMENT**  
 111 **MARKINGS.**

112 Preformed thermoplastic pavement markings not used.

113 **620-3.7 CONTROL STRIP.** Prior to the full application of airfield markings, the Contractor shall  
 114 prepare a control strip in the presence of the RPR. The Contractor shall demonstrate the surface  
 115 preparation method and all striping equipment to be used on the project. The marking equipment  
 116 must achieve the prescribed application rate of paint and population of glass beads (per Table 1)  
 117 that are properly embedded and evenly distributed across the full width of the marking. Prior to  
 118 acceptance of the control strip, markings must be evaluated during darkness to ensure a uniform  
 119 appearance.

120 **620-3.8 RETRO-REFLECTANCE.** Reflectance shall be measured with a portable retro-reflectometer  
 121 meeting ASTM E1710 (or equivalent). A total of 6 readings shall be taken over a 6 square foot area with 3  
 122 readings taken from each direction. The average shall be equal to or above the minimum levels of all readings  
 123 which are within 30% of each other.

124 **MINIMUM RETRO-REFLECTANCE VALUES**

Material	Retro-reflectance mcd/m <sup>2</sup> /lux		
	White	Yellow	Red
Initial Type I	300	175	35
Initial Type III	600	300	35
Initial Thermoplastic	225	100	35
All materials, remark when less than 1	100	75	10

125 1 Prior to remarking determine if removal of contaminants on markings will restore retro-reflectance

126

127 **620-3.9 PROTECTION AND CLEANUP.** After application of the markings, all markings shall be  
 128 protected from damage until dry. All surfaces shall be protected from excess moisture and/or rain and from  
 129 disfiguration by spatter, splashes, spillage, or drippings. The Contractor shall remove from the work area all  
 130 debris, waste, loose reflective media, and by-products generated by the surface preparation and application  
 131 operations to the satisfaction of the RPR. The Contractor shall dispose of these wastes in strict compliance  
 132 with all applicable state, local, and federal environmental statutes and regulations.

133 **METHOD OF MEASUREMENT**

134

135 **620-4.1a** The quantity of surface preparation (obliteration) shall be measured by the number of square feet of  
 136 existing pavement markings removed as marked on the project plan set. No separate payment will be made  
 137 for preparation of pavement markings prior to remarking or preparation of new pavement surfaces.

138 **620-4.1b** The quantity of pavement markings, initial and final application, shall be paid for shall be measured  
 139 by the number of square feet of painting.

140 **620-4.1c** The quantity of reflective media shall be incidental to the measurement of marking and will not be  
 141 paid separately.

142

## 143 **BASIS OF PAYMENT**

144

145 **620-5.1** This price shall be full compensation for furnishing all materials and for all labor, equipment, tools,  
 146 and incidentals necessary to complete the item complete in place and accepted by the RPR in accordance with  
 147 these specifications.

148 **620-5.1b** Payment for initial application of pavement markings shall be made at the contract price for the  
 149 number of square feet of painting. This price shall be full compensation for furnishing all materials and for  
 150 all labor, equipment, tools, and incidentals necessary to complete the item. No separate payment will be made  
 151 for preparation of pavement markings prior to remarking or preparation of new pavement surfaces.

152 **620-5.1c** Payment for final application of pavement markings shall be made at the contract price for the  
 153 number of square feet (square meters) of painting. This price shall be full compensation for furnishing all  
 154 materials and for all labor, equipment, tools, and incidentals necessary to complete the item. No separate  
 155 payment will be made for preparation of pavement markings prior to remarking or preparation of new  
 156 pavement surfaces.

157 **620-5.1d** No separate payment will be made for reflective media.

158 **620-5.1e** Payment for surface preparation (obliteration) of existing pavement marking removal shall be made  
 159 at the contract price for the number of square feet.

160 Payment will be made under:

161	Item P-620a	Pavement Markings, Yellow, Initial Application— per Square Foot
162	Item P-620b	Pavement Markings, Yellow, with Reflective Media, Final Application— per
163		Square Foot
164	Item P-620c	Pavement Markings, White, Initial Application— per Square Foot
165	Item P-620d	Pavement Markings, White, with Reflective Media, Final Application— per
166		Square Foot
167	Item P-620e	Pavement Markings, Black, Single Application— per Square Foot
168	Item P-620f	Surface Preparation (Obliteration)—per Square Foot
169	Item P-620g	Pavement Markings, Green, Initial Application— per Square Foot
170	Item P-620h	Pavement Markings, Green, Final Application— per Square Foot

## 171 **REFERENCES**

172 The publications listed below form a part of this specification to the extent referenced. The publications are  
 173 referred to within the text by the basic designation only.

### 174 **ASTM International (ASTM)**

175	ASTM D476	Standard Classification for Dry Pigmentary Titanium Dioxide Products
176	ASTM D968	Standard Test Methods for Abrasion Resistance of Organic Coatings by
177		Falling Abrasive

178	ASTM D1652	Standard Test Method for Epoxy Content of Epoxy Resins
179	ASTM D2074	Standard Test Method for Total, Primary, Secondary, and Tertiary Amine
180		Values of Fatty Amines by Alternative Indicator Method
181	ASTM D2240	Standard Test Method for Rubber Property - Durometer Hardness
182	ASTM D7585	Standard Practice for Evaluating Retroreflective Pavement Markings Using
183		Portable Hand-Operated Instruments
184	ASTM E303	Standard Test Method for Measuring Surface Frictional Properties Using
185		the British Pendulum Tester
186	ASTM E1710	Standard Test Method for Measurement of Retroreflective Pavement
187		Marking Materials with CEN-Prescribed Geometry Using a Portable
188		Retroreflectometer
189	ASTM E2302	Standard Test Method for Measurement of the Luminance Coefficient
190		Under Diffuse Illumination of Pavement Marking Materials Using a
191		Portable Reflectometer
192	ASTM G154	Standard Practice for Operating Fluorescent Ultraviolet (UV) Lamp
193		Apparatus for Exposure of Nonmetallic Materials

194 **Code of Federal Regulations (CFR)**

195	40 CFR Part 60, Appendix A-7, Method 24	
196		Determination of volatile matter content, water content, density, volume
197		solids, and weight solids of surface coatings
198	29 CFR Part 1910.1200	Hazard Communication

199 **Federal Specifications (FED SPEC)**

200	FED SPEC TT-B-1325D	Beads (Glass Spheres) Retro-Reflective
201	FED SPEC TT-P-1952F	Paint, Traffic and Airfield Marking, Waterborne
202	FED STD 595	Colors used in Government Procurement

203 **Commercial Item Description**

204	A-A-2886B	Paint, Traffic, Solvent Based
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205 **Advisory Circulars (AC)**

206	AC 150/5340-1	Standards for Airport Markings
207	AC 150/5320-12	<a href="#">Measurement, Construction, and Maintenance of Skid Resistant Airport</a>
208		<a href="#">Pavement Surfaces</a>

209 **END OF ITEM P-620**

210

**SCHEDULE II**

Item No.	Spec. Ref.	Description	Units	Estimated Quantity	Unit Price	Total
2	C-105a	Mobilization (10% Maximum)	LS	1	\$	\$
11	P-620a	Pavement Markings, Yellow, Initial Application	SF	3,500	\$	\$
12	P-620b	Pavement Markings, Yellow, with Reflective Media, Final Application	SF	18,900	\$	\$
13	P-620c	Pavement Markings, White, Initial Application	SF	80	\$	\$
14	P-620d	Pavement Markings, White, with Reflective Media, Final Application	SF	80	\$	\$
15	P-620e	Pavement Markings, Black, Single Application	SF	14,000	\$	\$
16	P-620f	Surface Preparation (Obliteration)	SF	2,400	\$	\$
17	P-620g	Pavement Markings, Green, Initial Application	SF	3,200	\$	\$
18	P-620h	Pavement Markings, Green, Final Application	SF	3,200	\$	\$

**SCHEDULE II TOTAL \$**

DRAFT  
**CONTRACT**

PROJECT: Camarillo Airport – RUNWAY CENTERLINE AND TAXIWAY “A”  
IMPROVEMENTS  
SPECIFICATION No.: DOA 23-04; PROJECT No.: CMA-239

The names and addresses of the parties to this Contract, who shall be referred to as “Agency” and “Contractor” respectively, are as follows:

AGENCY: COUNTY OF VENTURA – DEPARTMENT OF AIRPORTS  
555 AIRPORT WAY, SUITE B  
CAMARILLO, CA 93010

CONTRACTOR: Granite Construction Company  
4820 McGrath Street, Suite 101  
Ventura, CA 93003

The Agency and the Contractor mutually agree on \_\_\_\_\_, 2024, as follows:

1. CONTRACT DOCUMENTS

This Contract consists of the contract documents as defined in Subsection 1-2 of the Ventura County Standard Specifications, which include the following documents and represents the complete agreement between Agency and Contractor:

- (a) Proposal.
- (b) Notice Inviting Bids.
- (c) Plans and Specifications identified by Specification No. DOA 23-04.
- (d) Addendum No. 1 dated November 13, 2023.
- (e) Addendum No. 2 dated November 14, 2023.
- (f) Addendum No. 3 dated November 20, 2023.
- (g) Board of Supervisors action of March 26, 2024, Agenda Item No.\_\_\_\_, delegating authority to the Director of Airports to award and execute the Contract, which is on file with the Clerk of the Board.
- (h) Performance and Payment Bonds as defined in Subsection 2-4 of the Specifications.
- (i) Prevailing Wage determinations.
- (j) Certificate/Proof of Insurance
- (k) Copy of appropriate Contractor’s License

2. DESCRIPTION OF WORK

The Contractor shall perform and complete in strict conformity with this Contract the work as described and shown in the contract documents, consisting generally of:

**Schedule I – Runway 8-26 and Taxiway A Pavement Improvements**

**Base Bid:** Improvements to the runway include rehabilitation of the damaged keel (centerline) portion of the Runway 8/26 asphalt pavement by milling and removing approximately 3-inches of the existing asphalt surface course and overlaying with a new asphalt surface course. Two areas of Taxiway A will also be removed and replaced with new asphalt pavement sections. Temporary and permanent runway and taxiway pavement markings will be placed upon completion of the asphalt overlay.



**Schedule II – Pavement Marking Improvements**

**Base Bid:** Sections of existing pavement markings will be obliterated along Taxiway F, Taxilane G1, and the Northeast Hangar Taxilane and replaced with temporary and permanent pavement markings.

CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS’ STATE LICENSE BOARD. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS’ STATE LICENSE BOARD, P.O. BOX 26000, SACRAMENTO, CALIFORNIA, 95826

CONTRACTORS ARE REQUIRED TO BE REGISTERED WITH THE DEPARTMENT OF INDUSTRIAL RELATIONS PURSUANT TO LABOR CODE, SECTION 1725.5 AS A PREREQUISITE TO BEING AWARDED A CONTRACT.

CONTRACTORS AND SUBCONTRACTORS MUST FURNISH COPIES OF ELECTRONIC CERTIFIED PAYROLL RECORDS DIRECTLY TO THE LABOR COMMISSIONER (aka DIVISION OF LABOR STANDARDS ENFORCEMENT).

3. **CONTRACT PRICE**

The contract price, which is the amount which Contractor shall accept as full payment for the work above agreed to be done, are the amounts determined in accordance with the contract documents for the prices stated for lump sum items completed plus the total number of each of the units of work completed at the unit prices stated. The prices named in the proposal form are as follows:

**BID SCHEDULE (SCHEDULE OF WORK PRICES)  
CAMARILLO AIRPORT – RUNWAY CENTERLINE AND TAXIWAY “A” IMPROVEMENTS**

<b>Schedule I: Runway 8-26 and Taxiway A Pavement Improvements</b>				<b>Granite Construction Company</b>	
Item No.	Description	Estimated Quantity	Unit	Unit Cost	Total Cost
C-100a	Contractor Quality Control Program (CQCP)	1	LS	\$180,000.00	\$ 180,000.00
C-105a	Mobilization (10% Maximum)	1	LS	\$270,000.00	\$ 270,000.00
SP-102a	Compliance with Pollution, Erosion, and Siltation Control	1	LS	\$160,000.00	\$ 160,000.00
P-101a	Demolish Asphalt Pavement	5,700	SY	\$20.00	\$ 114,000.00
P-101b	Cold Mill (3.0 Inches Nominal Depth)	6,000	SY	\$15.00	\$ 90,000.00
P-152a	Unclassified Excavation	2,900	CY	\$86.00	\$ 249,400.00
26-1.04a	Crushed Aggregate Base	3,100	CY	\$145.00	\$ 449,500.00

	Course (1-1/2 In Max, Class 2)				
26-1.04b	Geogrid	11,300	SY	\$11.00	\$ 124,300.00
39-3.05Da	Asphalt Surface Course (PG 64-10)	3,500	TON	\$302.00	\$ 1,057,000.00
39-3.05Db	Tack Coat	2,300	GAL	\$15.00	\$ 34,500.00
P-620a	Pavement Markings, Yellow, Initial Application	1,500	SF	\$2.95	\$ 4,425.00
P-620b	Pavement Markings, Yellow, with Reflective Media, Final Application	1,500	SF	\$2.95	\$ 4,425.00
P-620c	Pavement Markings, White, Initial Application	11,000	SF	\$2.95	\$ 32,450.00
P-620d	Pavement Markings, White, with Reflective Media, Final Application	18,000	SF	\$2.95	\$ 53,100.00
P-620e	Pavement Markings, Black, Single Application	8,000	SF	\$2.45	\$ 19,600.00
CVSS DOA 9-4	Execution of Release on Contract	1	LS	\$1.00	\$ 1.00
<b>TOTAL SCHEDULE I</b>					<b>\$ 2,842,701.00</b>

<b>Schedule II: Pavement Marking Improvements</b>				<b>Granite Construction Company</b>	
C-105a	Mobilization (10% Maximum)	1	LS	\$15,000.00	\$ 15,000.00
P-620a	Pavement Markings, Yellow, Initial Application	3,500	SF	\$2.95	\$ 10,325.00
P-620b	Pavement Markings, Yellow, with Reflective Media, Final Application	18,900	SF	\$2.95	\$ 55,755.00
P-620c	Pavement Markings, White, Initial Application	80	SF	\$2.95	\$ 236.00
P-620d	Pavement Markings, White, with Reflective Media, Final Application	80	SF	\$2.95	\$ 236.00

P-620e	Pavement Markings, Black, Single Application	14,000	SF	\$2.45	\$ 34,300.00
P-620f	Surface Preparation (Obliteration)	2,400	SF	\$6.55	\$ 15,720.00
P-620g	Pavement Markings, Green, Initial Application	3,200	SF	\$3.30	\$ 10,560.00
P-620h	Pavement Markings, Green, Final Application	3,200	SF	\$3.30	\$ 10,560.00
<b>TOTAL SCHEDULE II</b>					<b>\$ 152,692.00</b>
<b>TOTAL PROJECT COST</b>					<b>\$2,995,393</b>

4. CONTRACT TIME

Per Item SP-107 of the contract specifications, an Agency-approved schedule will be required prior to issuing a Notice to Proceed for the Construction Element. The estimated schedule for the Notices to Proceed are:

County Issue of NTP for Preconstruction Mobilization: April 2024  
 County Issue of NTP for Mobilization Schedule I Construction: April, 2024

A summary of contract time is divided as follows:

**Schedule I – Reconstruction of Taxiway F (Taxiway A)**

Schedule I	Phase 1	8 Calendar Days
Schedule I	Phase 2	5 Calendar Days
Schedule I	Phase 3	5 Calendar Days
Schedule II	Phase 4	1 Calendar Day
Schedule II	Phase 5	4 Calendar Days
Schedule II	Phase 6	3 Calendar Days
Schedule II	Phase 7	4 Calendar Days
<b>Total Construction Time</b>		<b>35 Calendar Days</b>

The overall time for completion of Schedule I work is EIGHTEEN (18) calendar days. The overall time for completion of Schedule II work is SEVENTEEN (17) calendar days. The total number of calendar days is THIRTY-FIVE (35) calendar days.

**Note:** Holidays, Suspensions of Time, Working Days, Weather Days, cure periods, etc. as outlined in the contract documents (see Paragraph 1) may extend the project completion date.

5. LIQUIDATED DAMAGES

Liquated damages are per the table below:

<b>SCHEDULE</b>	<b>PHASE</b>	<b>LIQUIDATED DAMAGES</b>	<b>ALLOWED CONSTRUCTION TIME</b>
Schedule I	Phase 1	\$5,800/calendar day(s) for days beyond the day count which consists of \$2,500/calendar day(s) for non- use, \$1,700/calendar day(s) for Construction Manager, and \$1,600/calendar day(s) for Resident Engineer. Costs of subconsultants to the Engineer will also be included in the liquidated damages.	8 Calendar Nights
Schedule I	Phase 2	\$500.00/15 minutes for runway night closures which consists of time for the Airport Staff, Construction Manager, Resident Engineer, and non-use for the Night Closures. \$5,800/calendar day(s) for days beyond the day count which consists of \$2,500/calendar day(s) for non-use, \$1,700/calendar day(s) for Construction Manager, and \$1,600/calendar day(s) for Resident Engineer. Costs of subconsultants to the Engineer will also be included in the liquidated damages	5 Calendar Nights

Schedule I	Phase 3	<p>\$500.00/15 minutes for runway night closures which consists of time for the Airport Staff, Construction Manager, Resident Engineer, and non-use for the Night Closures. \$5,800/calendar day(s) for days beyond the day count which consists of \$2,500/calendar day(s) for non-use, \$1,700/calendar day(s) for Construction Manager, and \$1,600/calendar day(s) for Resident Engineer. Costs of subconsultants to the Engineer will also be included in the liquidated damages.</p>	5 Calendar Nights
Schedule I	Phase 4	<p>\$5,800/calendar day(s) for days beyond the day count which consists of \$2,500/calendar day(s) for non-use, \$1,700/calendar day(s) for Construction Manager, and \$1,600/calendar day(s) for Resident Engineer. Costs of subconsultants to the Engineer will also be included in the liquidated damages.</p>	1 Calendar Night (Concurrent to Schedule I, Phase 1)
Schedule I	Phase 5	<p>\$5,800/calendar day(s) for days beyond the day count which consists of \$2,500/calendar day(s) for non-use, \$1,700/calendar day(s) for Construction Manager, and \$1,600/calendar day(s) for Resident Engineer. Costs of subconsultants to the Engineer will also be included in the liquidated damages.</p>	4 Calendar Nights

Schedule I	Phase 6	\$5,800/calendar day(s) for days beyond the day count which consists of \$2,500/calendar day(s) for non-use, \$1,700/calendar day(s) for Construction Manager, and \$1,600/calendar day(s) for Resident Engineer. Costs of subconsultants to the Engineer will also be included in the liquidated damages.	3 Calendar Nights
Schedule I	Phase 7	\$5,800/calendar day(s) for days beyond the day count which consists of \$2,500/calendar day(s) for non- use, \$1,700/calendar day(s) for Construction Manager, and \$1,600/calendar day(s) for Resident Engineer. Costs of subconsultants to the Engineer will also be included in the liquidated damages.	4 Calendar Nights

Camarillo Airport – RUNWAY CENTERLINE AND TAXIWAY “A” IMPROVEMENTS  
SPECIFICATION No.: DOA 23-04; PROJECT No.: CAM-239

IN WITNESS WHEREOF, the parties hereto have executed this agreement.

Type of Contractor’s organization \_\_\_\_\_  
(Corp./Partnership/Individual)

List names of all persons who have authority to bind firm (at least one name must be listed):

\_\_\_\_\_

PLEASE FILL OUT THE FOLLOWING AND EXECUTE  
(NOTE: If Corporation, Signatures of two Corporate Officers required.)

Name of President of Corporation \_\_\_\_\_

Name of Secretary of Corporation \_\_\_\_\_

Corporation is organized under the laws of State of \_\_\_\_\_

Firm Name \_\_\_\_\_

**Signature** \_\_\_\_\_

Title of Office \_\_\_\_\_

**Signature** \_\_\_\_\_

Title of Office

\_\_\_\_\_

Address

\_\_\_\_\_

Contractor’s License Class & No. \_\_\_\_\_

(Corporate Seal)

License Exp. Date \_\_\_\_\_

Taxpayer I.D. No. \_\_\_\_\_

County of Ventura Agency

By

\_\_\_\_\_

Director of Airports

Camarillo Airport – RUNWAY CENTERLINE AND TAXIWAY “A” IMPROVEMENTS

SPECIFICATION No.: DOA 23-04; PROJECT No.: CAM-239

**COUNTY OF VENTURA  
DEPARTMENT OF AIRPORTS**

CONTRACTOR'S CERTIFICATION

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Contract.

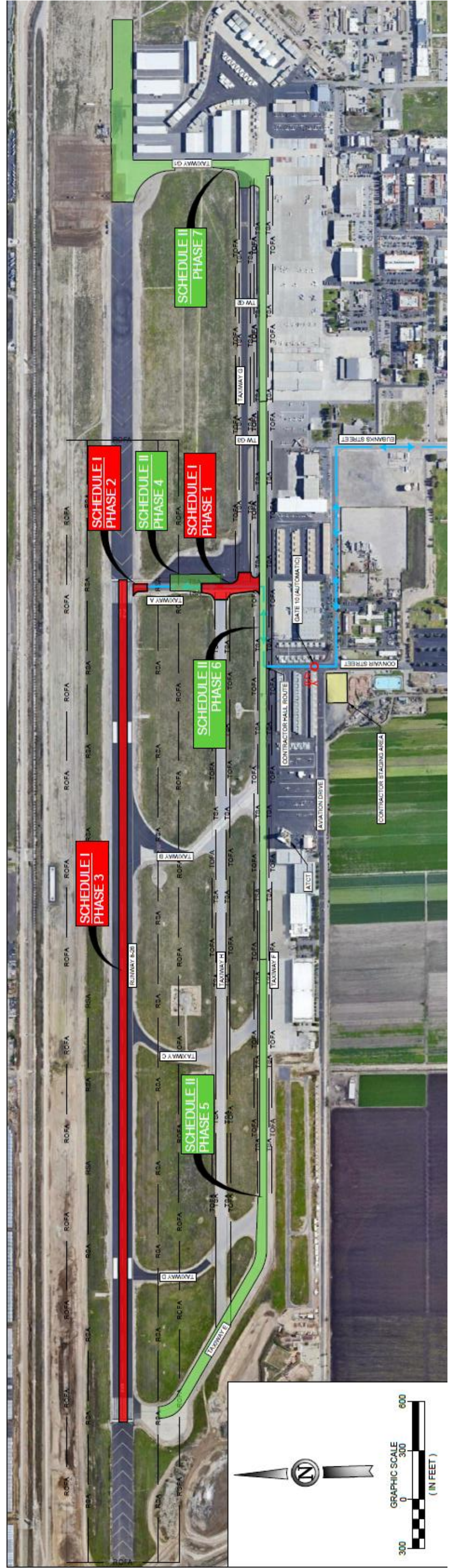
\_\_\_\_\_  
Contractor's Name

By \_\_\_\_\_

Title \_\_\_\_\_



# EXHIBIT 4 - LOCATION MAP



## FY 2023 PROJECTS

- 1. RUNWAY 8-26 AND TAXIWAY A PAVEMENT IMPROVEMENTS – SCHEDULE 1
- 2. RUNWAY 8-26 AND TAXIWAY A PAVEMENT IMPROVEMENTS – SCHEDULE 2



A WOOLPERT COMPANY  
 720 Colorado Blvd • Suite 1200-S • Glendale, Colorado  
 80246 Phone: 303.524.3030 • Fax: 303.524.3031  
 jviation.com

CAMARILLO AIRPORT  
 CAMARILLO, CA  
 ACIP - FEDERAL FISCAL YEAR 2023

DATE: February 29, 2024

SHEET 1 OF 1

**CAMARILLO AIRPORT**

County of Ventura - Camarillo, California

VENTURA COUNTY SPECIFICATION NO. DOA 23-04, VENTURA COUNTY PROJECT NO. CMA-239

**BID OPENING**

DATE: November 30, 2023

TIME: 10:00 A.M. (LOCAL TIME)

**Schedule I: Runway 8-26 and Taxiway A Pavement Improvements**

**Schedule II: Pavement Marking Improvements**

	Engineer's Estimate	Granite Construction Company		
Contract Proposal (Bid)	√	√		
Bid Bond	√	√		
Contractor Information	√	√		
Subcontractor/Material Supplier List	√	√		
Non-Collusion Affidavit	√	√		
Public Contract Code Sections 10285.1, 10162, and 10232	√	√		
Drug-Free Workplace Certification	√	√		
Contractor's Statement of Qualifications	√	√		
Bid Proposal	√	√		
Addendum No. 1	√	√		
Addendum No. 2	√	√		
Addendum No. 3	√	√		
Schedule I	\$ 2,006,681.00	\$ 2,842,701.00	\$ -	\$ -
Schedule II	\$ 152,870.00	\$ 152,692.00	\$ -	\$ -
Total Cost	\$ 2,159,551.00	\$ 2,995,393.00	\$ -	\$ -
Total Engineer's Estimate Percentage Difference				38.70%

Schedule II: Runway 4-26 and Taxiway A Pavement Improvements				Engineer's Estimate		Granite Construction Company					
Item No.	Description	Estimated Quantity	Unit	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
C-100a	Contractor Quality Control Program (CQC/C)	1	L.S.	\$100,000.00	\$ 100,000.00	\$100,000.00	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -
C-105	Mobilization (10% Maximum)	1	L.S.	\$182,400.00	\$ 182,400.00	\$270,000.00	\$ 270,000.00	\$ -	\$ -	\$ -	\$ -
RP-102a	Compliance with Pollution, Emission, and Safety Control	1	L.S.	\$25,000.00	\$ 25,000.00	\$100,000.00	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -
P-101a	Double-Sub Asphalt Pavement	5,700	SS	\$10.00	\$ 57,000.00	\$20.00	\$ 114,000.00	\$ -	\$ -	\$ -	\$ -
P-101b	Cold Mill 0.0 Inches Nominal Depth	6,000	SY	\$20.00	\$ 120,000.00	\$15.00	\$ 90,000.00	\$ -	\$ -	\$ -	\$ -
P-102a	Unbound Aggregate Base	2,000	CY	\$50.00	\$ 100,000.00	\$86.00	\$ 172,000.00	\$ -	\$ -	\$ -	\$ -
2b-104a	Gravel Aggregate Base Course (1-1/2 Inch Max. Class 2)	3,000	CY	\$140.00	\$ 420,000.00	\$145.00	\$ 435,000.00	\$ -	\$ -	\$ -	\$ -
2b-104b	Gravel	11,000	SS	\$5.00	\$ 55,000.00	\$11.00	\$ 121,000.00	\$ -	\$ -	\$ -	\$ -
30-3-02Da	Asphalt Surface Course (PG 64-10)	5,500	TON	\$235.00	\$ 1,292,500.00	\$302.00	\$ 1,661,000.00	\$ -	\$ -	\$ -	\$ -
30-3-02Db	Task Cost	5,500	GAU	\$5.00	\$ 27,500.00	\$18.00	\$ 99,000.00	\$ -	\$ -	\$ -	\$ -
P-620a	Pavement Markings, Yellow, Initial Application	1,500	SF	\$4.00	\$ 6,000.00	\$2.95	\$ 4,425.00	\$ -	\$ -	\$ -	\$ -
P-620b	Pavement Markings, Yellow, with Reflective Media, Final Application	1,500	SF	\$2.50	\$ 3,750.00	\$2.95	\$ 4,425.00	\$ -	\$ -	\$ -	\$ -
P-620c	Pavement Markings, White, Initial Application	11,000	SF	\$4.00	\$ 44,000.00	\$2.95	\$ 32,450.00	\$ -	\$ -	\$ -	\$ -
P-620d	Pavement Markings, White, with Reflective Media, Final Application	10,000	SF	\$2.50	\$ 25,000.00	\$2.95	\$ 29,500.00	\$ -	\$ -	\$ -	\$ -
P-620e	Pavement Markings, Black, Single Application	8,000	SF	\$3.00	\$ 24,000.00	\$2.45	\$ 19,600.00	\$ -	\$ -	\$ -	\$ -
CVSS DOA 9.4	Execution of Release on Contract	1	L.S.	\$1.00	\$ 1.00	\$1.00	\$ 1.00	\$ -	\$ -	\$ -	\$ -
<b>TOTAL SCHEDULE II</b>					\$ 2,006,001.00		\$ 2,842,701.00		\$ -		\$ -
Engineer's Estimate Percentage Difference						N/A					

Schedule II: Pavement Marking Improvements				Engineer's Estimate		Granite Construction Company					
Item No.	Description	Estimated Quantity	Unit	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
C-105a	Mobilization (10% Maximum)	1	L.S.	\$13,000.00	\$ 13,000.00	\$13,000.00	\$ 13,000.00	\$ -	\$ -	\$ -	\$ -
P-620a	Pavement Markings, Yellow, Initial Application	3,800	SF	\$4.00	\$ 15,200.00	\$2.95	\$ 11,320.00	\$ -	\$ -	\$ -	\$ -
P-620b	Pavement Markings, Yellow, with Reflective Media, Final Application	18,000	SF	\$2.50	\$ 45,000.00	\$2.95	\$ 53,100.00	\$ -	\$ -	\$ -	\$ -
P-620c	Pavement Markings, White, Initial Application	80	SF	\$4.00	\$ 320.00	\$2.95	\$ 236.00	\$ -	\$ -	\$ -	\$ -
P-620d	Pavement Markings, White, with Reflective Media, Final Application	80	SF	\$2.50	\$ 200.00	\$2.95	\$ 236.00	\$ -	\$ -	\$ -	\$ -
P-620e	Pavement Markings, Black, Single Application	14,000	SF	\$1.00	\$ 14,000.00	\$2.45	\$ 34,300.00	\$ -	\$ -	\$ -	\$ -
P-620f	Surface Preparation (Abrasion)	2,400	SF	\$6.00	\$ 14,400.00	\$6.55	\$ 15,720.00	\$ -	\$ -	\$ -	\$ -
P-620g	Pavement Markings, Green, Initial Application	3,200	SF	\$4.00	\$ 12,800.00	\$3.30	\$ 10,560.00	\$ -	\$ -	\$ -	\$ -
P-620h	Pavement Markings, Green, Final Application	3,200	SF	\$2.50	\$ 8,000.00	\$3.30	\$ 10,560.00	\$ -	\$ -	\$ -	\$ -
<b>TOTAL SCHEDULE II</b>					\$ 112,870.00		\$ 152,692.00		\$ -		\$ -
Engineer's Estimate Percentage Difference						N/A					

BY: *Ruth Fiedler*

Director of Airports

Dec 7, 2023

DATE






# CMA-239 BID TAB 12.07.23 (002)

Final Audit Report

2023-12-07

Created:	2023-12-07
By:	Erin Powers (erin.powers@ventura.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA7egSn1we1UuQHsdY27UK89T_56K0EwnN

## "CMA-239 BID TAB 12.07.23 (002)" History

-  Document created by Erin Powers (erin.powers@ventura.org)  
2023-12-07 - 10:59:55 PM GMT- IP address: 47.33.99.214
-  Document emailed to Keith Freitas (keith.freitas@ventura.org) for signature  
2023-12-07 - 11:01:32 PM GMT
-  Email viewed by Keith Freitas (keith.freitas@ventura.org)  
2023-12-07 - 11:07:48 PM GMT- IP address: 104.47.65.254
-  Document e-signed by Keith Freitas (keith.freitas@ventura.org)  
Signature Date: 2023-12-07 - 11:08:17 PM GMT - Time Source: server- IP address: 73.189.76.173
-  Agreement completed.  
2023-12-07 - 11:08:17 PM GMT



**COUNTY of VENTURA**  
 Department of Airports

555 Airport Way, Suite B  
 Camarillo, CA 93010  
 Phone: (805) 388-4372  
 Fax: (805) 388-4366  
<https://vcairports.org>

March 13, 2024

Aviation Advisory Commission  
 Camarillo Airport Authority  
 555 Airport Way, Suite B  
 Camarillo, CA 93010

**Subject: Approval and Award of a Construction Administration Services Contract to Woolpert Company, in the Not to Exceed Amount of \$190,486 for the Runway 8-26 Centerline and Taxiway A Pavement Improvements at Camarillo Airport; Authorization for the Director of Airports, or His Designee, to Sign the Subject Contract**

**Recommendations:**

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

1. Approve and award of a construction administration services contract (Exhibit 1) to Woolpert Company, in the not to exceed amount of \$190,486, for the Runway 8-26 Centerline and Taxiway A Pavement Improvements at Camarillo Airport; and
2. Authorize the Director of Airports, or his designee, to sign the subject contract.

**Fiscal/Mandates Impact:**

Mandatory: *No*  
 Source of funding: Airport Enterprise Fund (AEF)  
 Funding match required: None  
 Impact on other departments: *None*

<b><u>Summary of Revenue and Project Costs</u></b>	<b><u>FY 2023/24</u></b>	<b><u>FY 2024/25</u></b>
Revenue:	\$ 0	\$ 0
Direct Costs	\$ 190,486	\$ 0
Net Costs – Airport Enterprise Fund	<u>\$ 190,486</u>	<u>\$ 0</u>

**Current Fiscal Year Budget Projection:**

FY 2023-24 Budget Projection for Airports Capital Projects Division 5040 - Unit 5041*				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/(Deficit)
Appropriations	\$ 19,566,851	\$ 28,782,666	\$ 8,577,137	\$ 20,205,529
Revenue	17,595,436	17,595,436	2,729,837	(14,865,599)
Net Cost	\$ 1,971,415	\$ 11,187,230	\$ 5,847,300	\$ 5,339,930

*Sufficient revenue and appropriations are available in the FY 23-24 capital budget.*

\*Includes interest and capital assets.

The estimated total fiscal impact, including all phases of design and construction, are as follows:

	<u>Costs</u>
Engineering & Environ./Design:	\$ 190,194
Construction:	2,995,393
Construction Administration**:	190,486
Project Administration:	52,063
<b>Total</b>	<b><u>\$ 3,428,136</u></b>
Cost to Airport Enterprise Fund	<u>\$ 3,428,136</u>

*\*\*This award of contract only references the construction administration services contract.*

**Strategic Priority:**

This project supports the County’s Strategic Priorities to support fiscal responsibility, economic vitality, reliable infrastructure, and sustainability.

**Discussion:**

Woolpert Company (formerly Jviation), was selected through a request for qualifications selection process in December 2020 as the Airports Consultant for a five (5) year term, which complies with the guidelines of the Federal Aviation Administration (FAA) Advisory Circular 150/51000-14D, and in accordance with the consultant selection process adopted by your Board on November 3, 1998. Although Woolpert was selected as the Airport’s Consultant for a five year (5) term, each contract awarded during that period must be negotiated individually. Those contracts exceeding \$200,000 must be approved and awarded by the Board of Supervisors.

This contract is for construction administration services for repairs and improvements at the Camarillo Airport which are needed to maintain critical airfield pavements, including pavement markings. Typical construction administration services include on-site construction oversight, inspection, materials testing, record drawings, certified payroll review, Storm Water Pollution Prevention Plan monitoring and reporting as well as other additional services needed for project completion.

The project includes a base bid with two schedules of work: the first schedule is focused on runway and taxiway A pavement repairs and the second schedule is focused on airfield pavement markings. (Location Map, Exhibit 2).

### **Runway 8-26 Centerline and Taxiway A Pavement Improvements**

#### **Base Bid Schedule I – Runway 8-26 and Taxiway A Pavement Improvements:**

Improvements to the runway include rehabilitation of the damaged keel (centerline) portion of the Runway 8-26 asphalt pavement by milling and removing approximately 3-inches of the existing asphalt surface course and overlaying with a new asphalt surface course. Two areas of Taxiway A will also be removed and replaced with new asphalt pavement sections. Temporary and permanent runway and taxiway pavement markings will be placed upon completion of the asphalt overlay.

#### **Base Bid Schedule II – Pavement Marking Improvements:**

Sections of existing pavement markings will be obliterated along Taxiway F, Taxilane G1, and the Northeast Hangar Taxilane and replaced with temporary and permanent pavement markings.

The project is categorically exempt from CEQA under CEQA Guidelines section 15301(c) because it consists of minor alterations of existing structures and facilities, and there is no possibility that the project will have a significant effect on the environment, either individually or cumulatively. A Notice of Exemption will be filed on March 26, 2024, after the construction contract is approved.

If you have any questions regarding this item, please call Erin Powers at (805) 388-4205, or me at (805) 388-4200.



KEITH FREITAS, A.A.E., C.A.E.  
Director of Airports

Attachments:

Exhibit 1 – Contract  
Exhibit 2 – Location Map

**CONSULTING SERVICES CONTRACT  
AEA No. 24-06  
Camarillo Airport – CONSTRUCTION ADMINISTRATION SERVICES FOR  
RUNWAY 8-26 CENTERLINE & TAXIWAY A PAVEMENT IMPROVEMENTS**

This is a Contract, made and entered into this March \_\_\_\_, 2024, by and between the COUNTY OF VENTURA, (COUNTY), and WOOLPERT COMPANY, 720 South Colorado Boulevard, Suite 1200-S Glendale, CO 80246 (CONSULTANT).

This Contract shall be administered for the COUNTY by the COUNTY's Department of Airports. Claims, disputes, or complaints to the COUNTY under this contract must be addressed to the Projects Coordinator located at 555 Airport Way, Suite B, Ventura, CA 93010 by certified mail return receipt requested. This Contract constitutes the entire agreement between the parties regarding its subject matter and supersedes all previous and contemporaneous agreements, understandings and negotiations regarding the subject matter of this Contract. No modification, waiver, amendment or discharge of this Contract is valid unless the same is in writing and signed by duly authorized representatives of both parties.

The parties hereto agree as follows:

1. COUNTY hereby retains CONSULTANT to perform services as provided in the "Scope of Work and Services", attached hereto as "Exhibit A", and the "County of Ventura, Public Works Agency, Consultant's Guide to Ventura County Procedures" as amended, which is on file with the County of Ventura, Public Works Agency, and which by reference is made a part hereof. This Contract shall take precedence over the Guide in case of conflicting provisions, otherwise they shall be interpreted together.
2. All work under this Contract, and any portion thereof separately identified, shall be completed within the time provided in the "Time Schedule", attached hereto as "Exhibit B". COUNTY shall issue a suspension of the contract time whenever CONSULTANT is delayed by action or inaction of COUNTY and CONSULTANT promptly notifies COUNTY of such delays.
3. Payment shall be made monthly, within 30 days from when the COUNTY receives an invoice along with a COUNTY claim form, or 10 business/working days from when the Auditor-Controller's office receives the invoice and COUNTY claim form, in accordance with the "Fees and Payment", attached hereto as "Exhibit C".
4. COUNTY, Federal Aviation Administration (FAA), Comptroller General of the United States or any duly authorized representative shall have the right to review the work being performed by CONSULTANT under this Contract at any time during COUNTY's usual working hours. A review of the work in progress shall not relieve the CONSULTANT of responsibility for the accuracy and completeness of the work performed under this Contract.
5. COUNTY or any duly authorized representative shall have the right to review the work being performed by CONSULTANT under this Contract at any time during COUNTY's usual



working hours. A review of the work in progress shall not relieve the CONSULTANT of responsibility for the accuracy and completeness of the work performed under this Contract.

6. This Contract is for the professional services of CONSULTANT and is non-assignable by CONSULTANT without prior consent by COUNTY in writing except that CONSULTANT may assign money due or which will accrue to CONSULTANT under this Contract. If given written notice, COUNTY will recognize such assignment to the extent permitted by law, but any assignment of money shall be subject to all proper setoffs and withholdings in favor of the COUNTY and to all deductions provided for in this Contract. All money withheld, whether assigned or not, shall be subject to being used by COUNTY for completion of the work, should the Contract be in default. Such professional services shall be actually performed by, or shall be immediately supervised by a Vice President of CONSULTANT.

In performing these professional services, CONSULTANT is an independent contractor and is not acting as an agent or employee of COUNTY.

7. COUNTY retains the right to terminate this Contract for any reason prior to completion by notifying CONSULTANT in writing, and by paying charges accumulated prior to such termination. Such charges shall be limited to the maximum fee specified in "Exhibit C" for completion of any separately identified phase of the work which, at the time of termination, has been started by request of COUNTY.
8. On completion or termination of Contract, COUNTY shall be entitled to immediate possession of, and CONSULTANT shall furnish on request, all computations, plans, correspondence and other pertinent data gathered or computed by CONSULTANT for this particular project prior to any termination. No documents prepared pursuant to this Contract or any modifications thereof shall be copyrighted by CONSULTANT or by COUNTY. CONSULTANT may retain copies of said original documents for CONSULTANT's files.
9. CONSULTANT is authorized to place the following statement on the drawings or specifications prepared pursuant to this Contract:

"This drawing (or These specifications), including the designs incorporated herein, is (are) an instrument of professional service prepared for use in connection with the project identified hereon under the conditions existing on date. Any use, in whole or in part, for any other project without written authorization of JVIATION, shall be at user's sole risk."

10. CONSULTANT owes COUNTY an undivided duty of loyalty in performing the services under this contract. During the term of this agreement CONSULTANT shall not employ or compensate personnel currently employed by COUNTY.

CONSULTANT shall promptly inform COUNTY of any contract, arrangement, or interest that CONSULTANT may enter into or have (other than this Contract) related to the COUNTY's subject project. This includes contracts and arrangements with manufacturers, suppliers, contractors or other third parties which possess or seek to obtain a financial interest related to the COUNTY's subject project. In performing services under this Contract, CONSULTANT

acknowledges that it may be subject to laws addressing financial conflicts of interest such as the Political Reform Act ("Act"), Government Code section 81000 et seq.

CONSULTANT shall comply with financial disclosure requirements under the Act as directed by COUNTY, and shall not engage in activities that may constitute a conflict of interest under applicable law.

11. This Contract is funded in part by a Federal Aviation Administration (FAA), Airport Improvement Program (AIP) grant. Personnel performing services in the field during construction are required in accordance with Section 1770 et. seq. of the California Labor Code and the Code of Federal Regulations (Davis-Bacon Act) to be paid the higher of determinations of the general prevailing wages for various classes of workers in Ventura County as made by the California Director of Industrial Relations or the U.S. Secretary of Labor.
12. CONSULTANT shall defend, indemnify and hold harmless COUNTY, including the COUNTY's boards, agencies, departments, officers, employees and agents (collectively "Indemnitee"), against any and all claims, lawsuits, judgments, debts, demands or liabilities that arise out of, pertain to, or relate to the CONSULTANT's negligence, recklessness or willful misconduct in the performance of this Contract.
13. Insurance Requirements
  - a. Without limiting CONSULTANT's duty to indemnify and defend COUNTY as required herein, CONSULTANT shall, at CONSULTANT'S sole cost and expense and throughout the term of this Contract and any extensions thereof, carry one or more insurance policies that provide the following minimum coverage:
    - 1) Commercial General Liability insurance shall provide a minimum of \$1,000,000 coverage for each occurrence and \$2,000,000 aggregate coverage.
    - 2) Automobile Liability insurance shall provide a minimum of either a combined single limit of \$300,000 for each accident or all of the following: \$100,000 bodily injury per person, \$300,000 bodily injury per accident and \$50,000 property damage
    - 3) Worker's Compensation insurance in full compliance with California law for all employees of CONSULTANT in the minimum amount of \$500,000.
    - 4) Professional Liability (Errors and Omissions) insurance shall provide a minimum of \$1,000,000 coverage for each occurrence or \$2,000,000 in annual aggregate coverage.
  - b. CONSULTANT shall notify COUNTY immediately if the CONSULTANT'S general aggregate of insurance is exceeded by valid litigated claims and purchase additional levels of insurance to maintain the above stated requirements. Each type of insurance mentioned herein shall be written by a financially responsible company or companies authorized to do business in the State of California. CONSULTANT agrees to provide COUNTY with copies of certificates of all policies written and each shall contain an endorsement that they are not subject to cancellation without 30 days prior written notice being given to COUNTY by the insurance company or companies writing such insurance. CONSULTANT agrees to name County of Ventura and its officials employees and agents as additional insured ("Additional Insureds") on CONSULTANT'S general and automobile liability insurance policies.

All required insurance shall be primary coverage as respects the Additional Insureds, and any insurance or self insurance maintained by the Additional Insureds shall be in excess of CONSULTANT's insurance coverage and shall not contribute to it. CONSULTANT agrees to waive all rights of subrogation against the Additional Insureds for losses arising directly or indirectly from the activities or work performed by CONSULTANT hereunder.

c. Notwithstanding subparagraph 13.a., if the Professional Liability coverage is "claims made", CONSULTANT must, for a period of five (5) years after the date when Contract is terminated, completed or non-renewed, maintain insurance with a retroactive date that is on or before the start date of contract services or purchase an extended reporting period endorsement (tail coverage). COUNTY may withhold final payments due until satisfactory evidence of the tail coverage is provided by CONSULTANT to COUNTY,

14. CONSULTANT shall sign and comply with the statement as set forth in "Exhibit D" hereto. Where the word Contractor is used in "Exhibit D" it shall mean "CONSULTANT".

15. Disputes arising under or related to the performance of the Contract shall be resolved by arbitration unless the COUNTY and the CONSULTANT agree in writing, after the dispute has arisen, to waive arbitration and to have the claim or dispute litigated in a court of competent jurisdiction. Arbitration shall be pursuant to Article 7.1 (commencing with Section 10240) of Chapter 1 of Part 2 of the Public Contract Code and implementing regulations at Chapter 4 (commencing with Section 1300) of Division 2 of Title 1 of the California Code of Regulations.

The arbitration decision shall be decided under and in accordance with California law, supported by substantial evidence and, in writing, contain the basis for the decision, findings of fact, and conclusions of law.

Arbitration shall be initiated by a Complaint in Arbitration made in compliance with the requirements of section 1300 et seq. of Title 1 of the California Code of Regulations.

Where an election is made by either party to use the Simplified Claims Procedure provided under Sections 1340 – 1346 of Title 1 of the California Code of Regulations, the parties may mutually agree to waive representation by Counsel.

Prior to filing a Complaint in Arbitration, the CONSULTANT shall exhaust his administrative remedies by attempting to resolve his dispute with COUNTY's staff in the following sequence:

Project Coordinator  
Director of Airports (Director)

CONSULTANT shall initiate the administrative review process no later than thirty (30) days after the dispute has arisen by submitting a written statement describing the dispute and request for relief, along with supporting argument and evidence, to the Project Coordinator. CONSULTANT may appeal the Project Coordinator's decision in writing to the Director not later than seven (7) days after receipt of the Project Coordinator's decision. The Project Coordinator's and Director's decision shall be in writing. The Director's decision shall be the final decision.

CONSULTANT: WOOLPERT COMPANY

Taxpayer No.: \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Print Name and Title

Dated: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Print Name and Title

COUNTY: County of Ventura

Dated: \_\_\_\_\_

\_\_\_\_\_

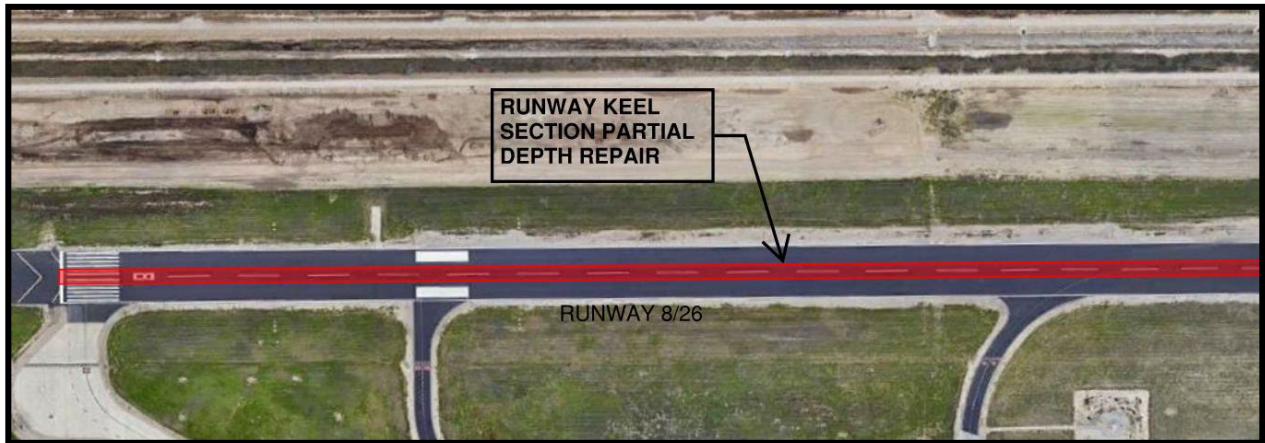
Keith Freitas, Director of Airports

**EXHIBIT A**

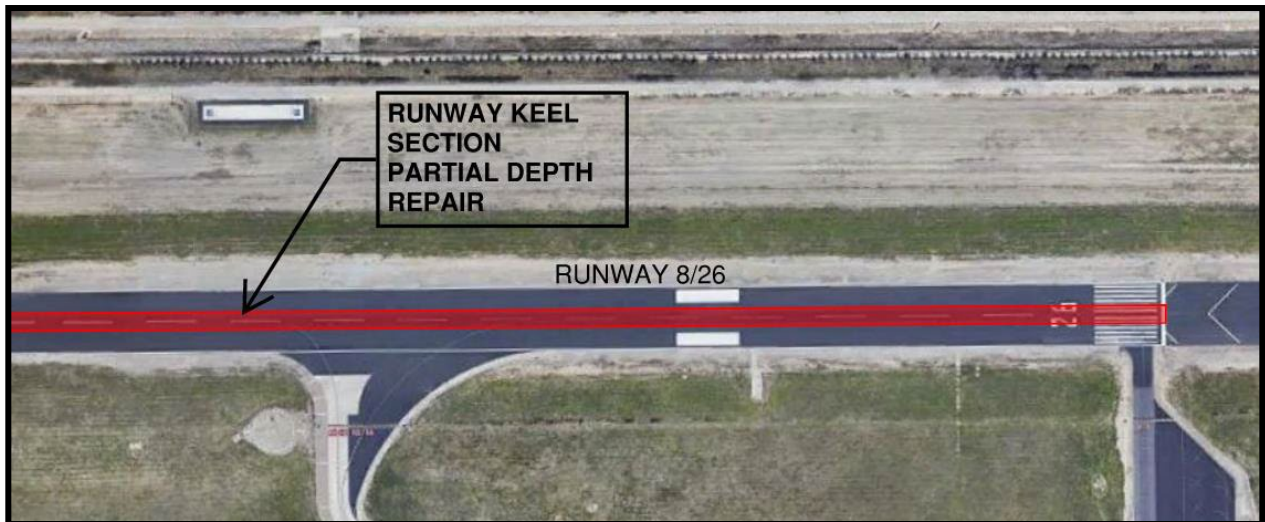
**Scope of Services  
Camarillo Airport - Construction Administration Services  
Runway 8-26 & Taxiway A Pavement Improvements**

**I. PROJECT DESCRIPTION**

This project shall consist of Construction Administration, Post-Construction Coordination, and On-Site Construction Coordination, for the Runway 8-26 & Taxiway A Pavement Improvements Project. This scope of work is for the consulting services provided by the Consultant for the County. See Exhibit No. 1, 2, and 3 below for the project location.



**EXHIBIT NO. 1: Runway 8 Repair Area**



**EXHIBIT NO. 2: Runway 26 Repair Area**



**EXHIBIT NO. 3: Taxiway A Reconstruction Areas**

This project shall consist of rehabilitation of the damaged keel (centerline) portion, approximately 8-foot wide, of the Runway 8/26 asphalt pavement by milling and removing approximately 3-inches of the existing asphalt surface course and overlaying with a new Hot Mix Asphalt (HMA) surface course. Temporary and permanent runway and taxiway pavement markings will be placed upon completion of the asphalt overlay. Because the Runway 8/26 pavement does not include a crown, the asphalt overlay will be designed to match existing grades on both sides. Two areas of Taxiway A will also be removed and replaced with new asphalt pavement sections. The pavement section will match the pavement section installed by previous projects and that are adjacent to the areas of reconstruction included with this project. Sections of existing pavement markings will be obliterated along Taxiway F, Taxilane G1, and the Northeast Hangar Taxilane and replaced with temporary and permanent pavement markings.

The engineering fees for this project will be categorized under, **Basic Services**, which includes; 4) Construction Administration Phase, 5) Post-Construction Coordination Phase, and 6) On-Site Construction Coordination Phase or Field Engineering, and Reimbursable Costs During Construction. Additional services that will be completed by subconsultants to the Consultant, including quality assurance testing during construction will also be included under Basic Services. Basic Services and the associated subphases are described in more detail below.

## II. SCOPE OF SERVICES

The Scope of Services to be provided by CONSULTANT is detailed in the following Tasks. **BASIC SERVICES** Construction Administration Phase, Post-Construction Coordination Phase (invoiced on a lump sum basis), and On-Site Construction Coordination Phase (invoiced on a cost plus fixed fee basis). Also included are direct subcontract costs for quality assurance testing during construction.

### 4.0 Construction Administration Phase

**4.01 Prepare Project Scope of Work and Coordinate Contract.** This task includes establishing the scope of work. Fees shall be negotiated with the County and may be subject to an independent fee estimate conducted by a third party hired by the County. This task also includes coordination with the County on the contract for this project.

**4.02 Prepare Construction Contract and Documents.** In agreement with the County, the Consultant shall prepare the Notice of Award and Notice to Proceed, including bonds and insurance documents, which will be updated to include all addenda items issued during bidding, for the County's approval and signatures. Copies will be submitted to the successful Contractor for their signatures.

The Consultant will ensure the construction contracts are in order, the bonds have been completed, and the Contractor has been provided with adequate copies of the Construction Plans, Specifications, and Contract Documents, which will be updated to include all addenda items issued during bidding.

**4.03 Provide Project Coordination.** The Consultant shall provide project management and coordination services to ensure the completion of all construction management tasks required of the Consultant. These duties include:

- Time the Consultant spends planning, organizing, securing, and scheduling resources, and providing instruction to staff to meet project objectives as defined in the approved scope of work.
- Additional items to be accomplished include compiling and sending additional information requested from the office to related parties, maintaining project files as necessary and other items necessary in day-to-day project coordination, including responding to and distribution of Requests for Information (RFI).
- The Project Manager will review progress reports weekly and monthly.
- Assist with change orders and supplemental agreements as necessary. All change orders and supplemental agreements will be coordinated with the County prior to execution. All change orders and supplemental agreements will be prepared in accordance with the County's forms.
- Senior construction management staff will consult with and provide guidance to the on-site Construction Manager regarding unique project elements; material quality, production, and/or placement issues; Storm Water Pollution Prevention Plan violations and issues; and any other difficulties encountered during construction.
- Clerical staff shall prepare the quantity sheets, testing sheets, construction report format, etc.
- Office engineering staff, CAD personnel and clerical staff shall be required to assist the Field Personnel as necessary during construction. Specific tasks to be accomplished include providing secondary engineering opinions on issues arising during construction, maintaining project files as necessary and various other tasks necessary in the day-to-day operations.
- The Consultant will prepare and submit monthly invoicing.

The Consultant will complete the following tasks:

- Provide the County with a monthly Project Status Report (PSR), in writing, reporting on Consultant's progress and any problems that may arise while performing the work. The PSR must

include an update of the project schedule, as described in this section, when schedule changes are expected.

**4.04 Review Environmental Documentation.** This task includes the review of the overall environmental exhibit in relation to final construction documents as well as coordination throughout construction to ensure environmental commitments are maintained and environmental resources are protected.

**4.05 Coordinate Quality Assurance Testing.** This task includes preparing the requirements for quality assurance testing. Negotiating with the quality assurance firm for a cost to perform the work is also included in this task.

**4.06 Assist with FAA Safety Risk Management.** The Consultant will assist the County at the FAA Safety Risk Management (SRM) meetings. The Consultant will assist with developing, reviewing and determining final recommendations for potential safety risks associated with the project. The Consultant will also assist with the close-out of the SRM report, including updating the plans and contract documents as determined necessary through the SRM process.

**4.07 Prepare/Conduct Pre-Construction Meeting.** The Consultant will conduct a pre-construction meeting to review County requirements prior to the commencement of construction. It is anticipated that representatives of the Consultant will include the Project Manager, Deputy Project Manager, Construction Manager, and Senior Construction Manager. As a part of this meeting, the Consultant will also discuss the environmental plan sheet and environmental commitments. The meeting will be held at the airport and will include the County, Contractor, subcontractors, and airport tenants affected by the project. The pre-construction meeting will also include a discussion of quality assurance and quality control items required on the project.

**4.08 Review Contractor’s Safety Plan Compliance Document.** This task includes reviewing and providing comments on the Contractor’s Safety Plan Compliance Document (SPCD) as required per FAA AC 150/5370-2 (Current Edition), *Operational Safety on Airports During Construction*. The Consultant shall review to ensure that all applicable construction safety items are addressed and meet the requirements of AC 150/5370-2 (Current Edition) and the Contract’s Construction Safety and Phasing Plan (CSPP). The intent of the SPCD is to detail how the Contractor will comply with the CSPP. Following award of the project to the successful Contractor and prior to the issuance of the Notice to Proceed, the Consultant will review the SPCD, provide comments and ultimately approval of the document. It is anticipated that the document will require at least one re-submittal by the Contractor to address any missing information. The SPCD will be submitted to the Consultant for approval at least 14 days prior to the issuance of the Notice to Proceed to the Contractor. An approved copy of the SPCD shall be provided to the County.

**4.09 Perform Site Visits During Construction.** The Deputy Project Manager shall make on-site visits, as required, throughout the duration of the project. At this time, it is estimated that the Deputy Project Manager will make up to three site visits to the project.

<b>TASK 4 DELIVERABLES</b>	<b>TO COUNTY</b>
4.01 Construction SOW and Contract	✓
4.02 Notice of Award and Notice to Proceed	✓
4.02 Issue Construction Plans, Specifications, and Contract Documents	✓
4.03 Monthly Invoice and Monthly PSR	✓
4.03 Pay Request Review Documentation	✓
4.03 Weekly/Monthly Reports	✓
4.03 Quarterly Performance Reports	✓



4.03 Change Orders/Supplemental Agreements	✓
4.06 Assist with SRM Meeting Minutes and Documents	✓
4.07 Pre-Construction Agenda and Meeting Minutes	✓
4.08 Review and Approval of SPCD and Final SPCD	✓

TASK 4 MEETINGS/SITE VISITS	LOCATION/ATTENDEES/DURATION
4.06 FAA Safety Risk Management Meetings	<ul style="list-style-type: none"> <li>• Camarillo, CA</li> <li>One (1) Deputy Project Manager and One (1) Construction Manager</li> <li>Assume one-day virtual meeting</li> </ul>
4.07 Conduct Pre-Construction Meeting	<ul style="list-style-type: none"> <li>• Camarillo, CA</li> <li>One (1) Project Manager, One (1) Deputy Project Manager, One (1) Construction Manager, and One (1) Senior Construction Manager</li> <li>Assume full day site visit (1 site visit)</li> <li>Assume travel from Denver, CO to Camarillo, CA with two (2) overnight stays for Project Manager</li> </ul>
4.09 Perform Site Visits During Construction	<ul style="list-style-type: none"> <li>• Camarillo, CA</li> <li>One (1) Deputy Project Manager</li> <li>Assume full day site visit (3 site visits)</li> </ul>

**5.0 Post-Construction Coordination Phase**

**5.01 Prepare Final Testing Report.** The Consultant will submit the quality assurance testing summary report, which will include a narrative of tests taken, verification for minimum number of tests, discussion of problems and tests necessary, and a table including the actual number of tests taken for each specification item to the County for review and approval.

**5.02 Prepare Clean-up Item List.** The Consultant will ensure the Contractor has removed all construction equipment and construction debris from the airport, that all access points have been re-secured (fences repaired, gates closed and locked, keys returned, etc.), and the site is clean.

**5.03 Conduct Final Inspection.** The Consultant, along with the County, shall conduct the final inspection and prepare punch list items. The quality assurance testing summary report must be accepted by the County prior to final inspection.

**5.04 Prepare Engineering Record Drawings.** The Consultant will prepare the record drawings indicating modifications made during construction. The record drawings will be provided to the County electronically.

**5.05 Summarize Project Costs.** The Consultant will be required to obtain all administrative expenses, engineering fees and costs, testing costs, and construction costs associated with the project and assemble a total project summary. The summary will be analyzed with the associated project funding.

TASK 5 DELIVERABLES	TO COUNTY
5.01 Final Testing Report	✓
5.02 Clean-up List	✓
5.03 Punchlists	✓
5.04 Record Drawings	✓
5.05 Project Cost Summary	✓

TASK 5 MEETINGS/SITE VISITS	LOCATION/ATTENDEES/DURATION
5.03 Conduct Final Inspection	<ul style="list-style-type: none"> <li>• Camarillo, CA</li> <li>One (1) Deputy Project Manager and One (1) Construction Manager</li> <li>Assume full day site visit (1 site visit)</li> </ul>

**6.0 On-Site Construction Coordination Phase**

This phase will consist of providing one full-time Construction Manager. It shall be the responsibility of the Construction Manager to facilitate sufficient on-site construction coordination to ensure that the project is completed according to good construction practice and the Project Manager’s direction. It is estimated that it will take **28 calendar days** to complete construction of the project. Incidental travel costs, including vehicle usage, mileage, lodging, per diem, etc., are in addition to the engineering hours expended.

**6.01 Provide Resident Engineering.** The Construction Manager will work approximately **12 hours per day**. It is assumed that the Construction Manager will be able to complete all daily project documentation in the course of their shift and that total on-site inspection time is anticipated to be **28 calendar days**. It is assumed that the Contractor will work **six (6) days** a week during the construction period **resulting in 24 working days**.

The following tasks will be performed during the course of a typical day’s shift during construction:

- a. Review construction submittals, including shop drawings and materials proposed for use on the project, submitted by the Contractor for conformance with the project’s Contract Documents. Submittals will either be approved, conditionally approved, or rejected and returned to the Contractor for their records and/or to make changes or revisions. The Consultant will prepare and maintain a submittal register to log the submittals received. The submittal register will include information on the submitted items including date received, date returned, and action taken, and will be made available to the County and Contractor upon request.
- b. Review survey data and other construction tasks for general compliance with the construction documents.
- c. Coordinate, review, and provide a response to construction and general project Requests for Information (RFIs).
- d. Prepare and process change orders.
- e. Conduct employee interviews and review Contractor’s and subcontractor’s weekly payroll records as required by the State of California. As part of this effort, all payrolls must be reviewed and logged when received. A log identifying current status of reviews, and any action taken to correct noted discrepancies, will be provided for County review at time of Request for Reimbursement processing, as appropriate.
- f. Review quality control and quality assurance testing results for conformance with the project specifications.
- g. Maintain record of the progress of construction and review the quantity records with the Contractor on a periodic basis.
- h. Prepare the periodic cost estimates and review the quantities with the Contractor. The Consultant, County, and Contractor will resolve discrepancies or disagreements with the Contractor’s records. The periodic cost estimate will also include all other costs associated with the project (administrative costs, engineering, any miscellaneous costs). After compiling all costs, the Consultant will then submit the periodic cost estimate to the County for payment.
- i. Maintain daily logs of construction activities for the duration of time on site, including the Construction Project Daily Safety Inspection Checklist as required by the CSPP and SPCD.

- j. Verify that construction activities associated with restricted areas, roads, staging areas, stockpiles, borrow/waste areas, etc. are all remaining within the areas cleared under environmental documentation.
- k. Review payments to subcontractors and ensure timely payment of retainage to subcontractors when payment to the Contractor is made.

<b>TASK 6 DELIVERABLES</b>	<b>TO COUNTY</b>
6.01a Coordinate Submittal Reviews	✓
6.01c Coordinate RFIs	✓
6.01d Change Orders	✓
6.01e Payroll Reviews	✓
6.01f Quality Assurance/Quality Control Results Compilation	✓
6.01h Periodic Cost Estimates	✓

**EX Reimbursable Costs During Construction.** This section includes reimbursable items such as auto rental, mileage, lodging, per diem, travel and other miscellaneous costs incurred in order to complete **Part B – Special Services**. Sections 4 and 5 Reimbursables are invoiced on a lump sum basis and Section 6 Reimbursables are invoiced on a cost plus fixed fee basis.

**Special Considerations**

The following special considerations are required for this project, but will be completed by subconsultants to the Consultant. The cost for this work will be included in the engineering contract agreement with the County and the costs are in addition to the engineering fees outlined above.

**Quality Assurance Testing.** Quality assurance testing will be performed by an independent testing firm under the direct supervision of the Consultant. All quality assurance test summaries must be accepted by the County prior to final inspection. Certified materials technicians will perform the necessary material quality assurance testing for the following items, as detailed in the project specifications:

- CalTrans Section 26 Aggregate Bases
- CalTrans Section 39 Asphalt Concrete

**Assumptions**

The scope of services described previously, and the associated fees, are based on the following rates and assumed responsibilities of the Consultant and County.

1. For the purposes of estimating the amount of reimbursable expenses which will be incurred by the Consultant, the cost of mileage is calculated in accordance with the current IRS rate and per diem and lodging are calculated in accordance with applicable, current GSA rates. The actual amounts to be invoiced for mileage and per diem will be in accordance with the applicable, published IRS and GSA rates at the time of service and may vary from the rates used in the fee estimate. Lodging will be invoiced as an actual expense incurred.
2. It is anticipated there will be a minimum number of trips and site visits to the airport to facilitate the completion of the various phases listed in this scope. The number of trips, as well as the anticipated lengths and details of the trips, are included at the end of each phase above.

3. The County will provide existing mapping data including as-builts available for the project areas, aerial orthoimagery, subsurface conditions information such as prior geotechnical investigations in the project area and other available information in the possession of the County.
4. The County will coordinate with tenants as required to facilitate field evaluations and construction.
5. All engineering work will be performed using accepted engineering principles and practices and provide quality products that meet or exceed industry standards. Dimensional criteria will be in accordance with FAA AC 150/5300-13 (Current Edition), *Airport Design*, and related circulars. Construction specifications will be in accordance with FAA AC 150/5370-10 (Current Edition), *Standard Specifications for Construction of Airports*, and the Western Pacific Region's Regional Updates for Specifying Construction of Airports and related circulars. Project planning, design, and construction will further conform to all applicable standards, including all applicable current FAA Advisory Circulars and Orders required for use in state or local regulations and standards, as identified and relevant to an airfield design and construction project.
6. The Consultant will utilize the following plan standards for the project:
  - Plans will be prepared using the Consultant's standards, unless the County provides its own standards upon Notice to Proceed.
  - Plan elevations will be vertical datum NAVD 88 derived from the existing control network.
  - Plan coordinates will be based on horizontal datum NAD 83/2011 State Plane Coordinates derived from the existing control network.
  - All plans will be stamped and signed by a state-licensed Professional Engineer, or Professional Land Surveyor, as required.
  - Plans prepared by subconsultants will be prepared using the same base maps, the same coordinate systems and the same plan layout and format as plans prepared by the Consultant.
7. The Consultant will utilize the following assumptions when preparing the project manual for bidding and construction of the project:
  - The project manual Contract Documents will be developed jointly by the County and the Consultant.
  - The Consultant is responsible for developing the contents of the document and including the Front-End documents which will be supplied by the County.
  - County provisions and required contract language will be used.
8. The Consultant must maintain records of design analyses and calculations consistent with typical industry standards for a period of three years after the project is closed by the County.
9. Because the Consultant has no control over the cost of construction-related labor, materials, or equipment, the Consultant's opinions of probable construction costs will be made on the basis of experience and qualifications as a practitioner of his/her profession. The Consultant does not guarantee that proposals for construction, construction bids, or actual project construction costs will not vary from Consultant's estimates of construction cost.

An AC 150/5300-18B (or Current Edition) compliant survey is not required as a part of this project. No data will be submitted to Airports GIS (AGIS) through the Airport Data and Information Portal (ADIP).

**Extra Services**

The following items are not included under this agreement but will be considered as extra work:

- Redesign for the County's convenience or due to changed conditions after previous alternate direction and/or approval.
- Submittals or deliverables in addition to those listed herein.
- If a project audit occurs, the Consultant is prepared to assist the County in gathering and preparing the required materials for the audit.
- Serving as an expert witness for the Owner in any litigation, surety claim, contractor bond activation, or other proceeding involving the project.
- Additional or extended services during construction made necessary by extension of contract time, non-concurrent work, or changes in the work.
- Legal, surety, or insurance support, coordination, and representation.

Extra Work will be as directed by the County in writing for an additional fee as agreed upon by the County and the Consultant.

END OF EXHIBIT A

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**EXHIBIT B**  
**TIME SCHEDULE**

**1. Schedule**

The CONSULTANT will complete all work called for under Tasks 4 and 6 on a schedule submitted by the Contractor and approved by the COUNTY. Construction is expected to begin no earlier than April 2024 and is anticipated to be completed by December 2024. Task 5 will be completed within one year of the Notice to Proceed for Construction.

**2. Delays**

Time during which the CONSULTANT is delayed by any public agency reviewing the Contract Documents, or by the COUNTY for any reason, and not occasioned by acts or omissions of the CONSULTANT, shall not be included in the above time limitations if the CONSULTANT gives prompt notice of delays when they occur. The estimated review time between submittal phases is estimated to be a maximum of ten (10) working days.

END OF EXHIBIT B

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**EXHIBIT C**  
**FEES and PAYMENT**

**1. FEES**

- A. County shall Compensate Consultant for as specified in this Exhibit Exhibit A, Tasks 4 and 5 on a not to exceed maximum fee amount of \$XXX,XXX Dollars (\$XXX,XXX) for all work specified in Exhibit A, Tasks 4 and 5 using the fee schedule herein. This amount shall not be exceeded without written authorization from the COUNTY.
- B. County shall Compensate Consultant for all services specified in Exhibit A, Task 6 on a cost plus fixed fee basis amount of XXX,XXX Dollars (\$XXX,XXX). Payment shall be made based upon actual time and expenses as approved by the COUNTY based upon the rates in the Construction Administration Services Cost Breakdown included as Exhibit C-1.

**2. PAYMENT**

Payment will be made monthly on presentation of an invoice and supporting documentation (i.e. time sheets, reimbursables, etc.) to the Department of Airports for services actually performed against the Scope of Work and Services detailed in EXHIBIT "A" and as outlined under Fees above. Separate invoices are to be submitted for each Fee item. Payment will be processed within 30 days from receipt of the invoice and supporting documentation by the Department of Airports, or within 10 business/working days from receipt of the Department of Airports approved invoice by the Auditor-Controller's office.

Stage	Fee Allocation	
	80%	100%
Task 4: Construction Administration	\$78,280	\$97,850
Task 5: Post-Construction Coordination	\$18,288	\$22,860
Task 6: On-Site Construction Coordination (cost + fixed fee)	\$55,820	\$69,776
		<b>\$190,485</b>

END OF EXHIBIT C

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**EXHIBIT C-1**  
**ADMINISTRATIVE FEE COST BREAKDOWN**

EXHIBIT C-1  
 ADMINISTRATIVE FEE COST BREAKDOWN

AEA 24-06  
 CONTRACT



FEE BREAKDOWN

Labor Category	Total Hours	Billing Rate	Total Cost
<b>4.0 Construction Administration Phase (Lump Sum)</b>			
Practice Operations Leader	4 hrs. x \$ 330.00 /hr = \$		1,320.00
Engineer Project Mgr IV	64 hrs. x \$ 295.00 /hr = \$		18,880.00
Construction Manager IV	10 hrs. x \$ 245.00 /hr = \$		2,450.00
Engineer in Training II	120 hrs. x \$ 175.00 /hr = \$		21,000.00
Construction Manager II	20 hrs. x \$ 180.00 /hr = \$		3,600.00
Engineer in Training II	12 hrs. x \$ 175.00 /hr = \$		2,100.00
Project Coordinator II	16 hrs. x \$ 145.00 /hr = \$		2,320.00
Billing Analyst Team Lead II	8 hrs. x \$ 135.00 /hr = \$		1,080.00
Graphic Artist I	2 hrs. x \$ 265.00 /hr = \$		530.00
Planner III	8 hrs. x \$ 265.00 /hr = \$		2,120.00
<b>PHASE SUBTOTAL</b>	<b>264 hrs.</b>	<b>\$</b>	<b>54,520.00</b>
<b>Reimbursables</b>			
Auto Rental	2 Day x \$ 130.00 /Day= \$		260.00
Lodging + Tax & Fees	2 Day x \$ 210.00 /Day= \$		420.00
Per Diem	0 Day x \$ 74.00 /Day= \$		
Travel & Airline Costs	1 Trip x \$ 650.00 /Trip= \$		650.00
<b>PHASE SUBTOTAL</b>		<b>\$</b>	<b>1,330.00</b>
<b>PHASE SUBTOTAL</b>		<b>\$</b>	<b>55,850.00</b>

LABOR HOUR BREAKDOWN

TASK	Practice Operations Leader	Engineer Project Mgr IV	Construction Manager IV	Engineer in Training Manager II	Construction Manager II	Engineer in Training Manager II	Engineering Techn III	Project Coordinator II	Billing Analyst Team Lead II	Graphic Artist I	Planner III	Phase Item Costs
<b>4.0 Construction Administration Phase (Lump Sum)</b>												
4.01 Prepare Project Scope of Work and Coordinate Contract	Jason	2										
4.02 Prepare Construction Contract and Documents		4										
4.03 Provide Project Coordination		24										
4.04 Review Environmental Documentation		2										
4.05 Coordinate Quality Assurance Testing		2										
4.06 Assist with FAA Safety Risk Management		4										
4.07 Prepare/Conduct Pre-Construction Meeting		24										
4.08 Review Contractor's Safety Plan Compliance Document		2										
4.09 Perform Site Visits During Construction		2										
<b>TOTALS</b>		<b>64</b>	<b>10</b>	<b>120</b>	<b>20</b>	<b>12</b>	<b>16</b>	<b>8</b>	<b>8</b>	<b>2</b>	<b>5</b>	<b>54,520.00</b>

Labor Category	Total Hours	Billing Rate	Total Cost
<b>5.0 Post Construction Coordination Phase (Lump Sum)</b>			
Engineer Project Mgr IV	12 hrs. x \$ 295.00 /hr = \$		3,540.00
Construction Manager IV	4 hrs. x \$ 245.00 /hr = \$		980.00
Engineer in Training II	24 hrs. x \$ 175.00 /hr = \$		4,200.00
Construction Manager II	48 hrs. x \$ 180.00 /hr = \$		8,640.00
Engineer in Training II	8 hrs. x \$ 175.00 /hr = \$		1,400.00
Engineering Techn III	24 hrs. x \$ 160.00 /hr = \$		3,840.00
<b>PHASE SUBTOTAL</b>	<b>120 hrs.</b>	<b>\$</b>	<b>22,600.00</b>
<b>Reimbursables</b>			
Auto Rental	2 Day x \$ 130.00 /Day= \$		260.00
Lodging + Tax & Fees	0 Day x \$ 210.00 /Day= \$		
Per Diem	0 Day x \$ 74.00 /Day= \$		
Travel & Airline Costs	0 Trip x \$ 650.00 /Trip= \$		
<b>PHASE SUBTOTAL</b>		<b>\$</b>	<b>22,860.00</b>

TASK	Engineer Project Mgr IV	Construction Manager IV	Engineer in Training Manager II	Construction Manager II	Engineering Techn III	Phase Item Costs
<b>5.0 Post Construction Coordination Phase (Lump Sum)</b>						
5.01 Prepare Final Testing Report	Matt	2				
5.02 Prepare Clean-up Item List	Mike	4				
5.03 Conduct Final Inspection	Amanda	4				
5.04 Prepare Engineering Record Drawings		4				
5.05 Summarize Project Costs		4				
<b>TOTALS</b>	<b>12</b>	<b>4</b>	<b>24</b>	<b>8</b>	<b>24</b>	<b>22,860.00</b>

Labor Category	Total Hours	Billing Rate	Total Cost
<b>6.0 On-Site Construction Coordination Phase (Cost Plus Fixed Fee)</b>			
Construction Manager II	288 hrs. x \$ 53.00 /hr = \$		15,264.00
<b>PHASE SUBTOTAL</b>	<b>288 hrs.</b>	<b>\$</b>	<b>15,264.00</b>
<b>Direct Labor Cost</b>			
Overhead (% of Direct Labor Cost)	213.77%	= \$	32,629.85
Total Labor Cost		= \$	47,893.85
Fixed Fee		= \$	9,500.00
<b>PHASE SUBTOTAL</b>		<b>\$</b>	<b>57,393.85</b>
<b>Reimbursables</b>			
Auto Rental	28 Day x \$ 135.00 /Day= \$		3,780.00
Lodging + Tax & Fees	28 Day x \$ 210.00 /Day= \$		5,880.00
Per Diem	28 Day x \$ 74.00 /Day= \$		2,072.00
Travel & Airline Costs	1 Trip x \$ 650.00 /Trip= \$		650.00
<b>PHASE SUBTOTAL</b>		<b>\$</b>	<b>12,382.00</b>
<b>PHASE SUBTOTAL</b>		<b>\$</b>	<b>69,775.85</b>

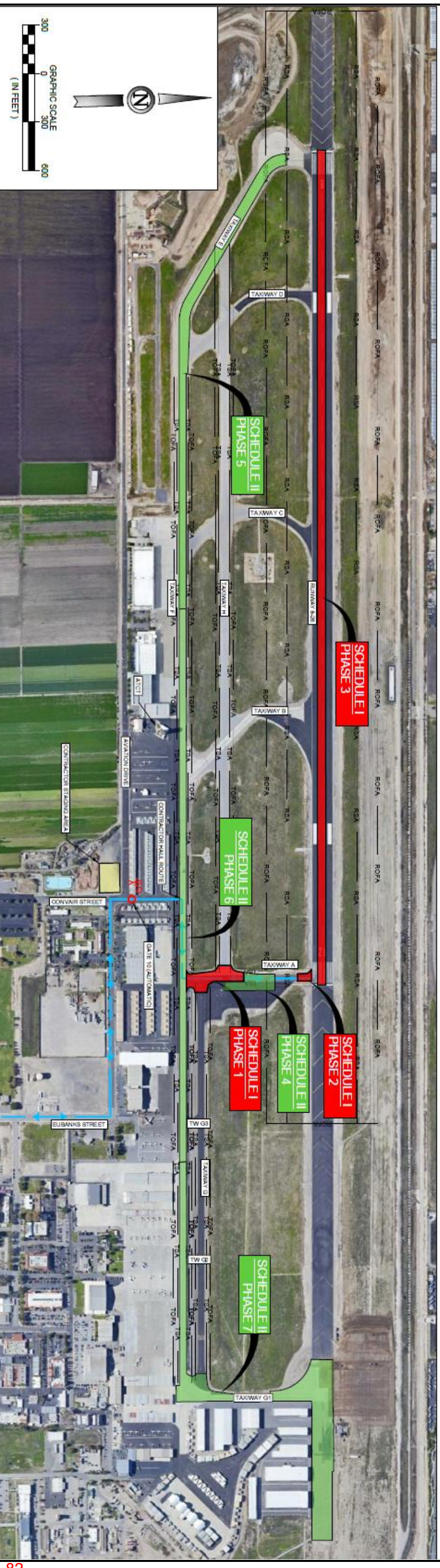
TASK	Construction Manager II	Phase Item Costs
<b>6.0 On-Site Construction Coordination Phase (Cost Plus Fixed Fee)</b>		
Estimated Calendar Days from Scope of Work	28	
Estimated Working Days/Week from Scope of Work	6	
Total Days Scoped for Resident Engineering	24	
Estimated Hours/Day from Scope of Work	12	
6.01 Provide Resident Engineering	288	\$ 15,264.00
<b>TOTALS</b>	<b>288</b>	<b>\$ 15,264.00</b>



	Contract Hours	Phase Fee	Reimbursable Costs	Total Cost
<b>PART B - SPECIAL SERVICES (LUMP SUM)</b>				
4.0 Construction Administration Phase (Lump Sum)	264	\$ 54,520.00	\$ 1,330.00	\$ 55,850.00
5.0 Post Construction Coordination Phase (Lump Sum)	120	\$ 22,600.00	\$ 760.00	\$ 22,860.00
	<b>384</b>	<b>SubTOTAL \$ 77,120.00</b>	<b>\$ 1,590.00</b>	<b>\$ 78,710.00</b>
<b>PART B - SPECIAL SERVICES (COST PLUS FIXED FEE)</b>				
6.0 On-Site Construction Coordination Phase (Cost Plus Fixed Fee)	288	\$ 47,893.85	\$ 9,500.00	\$ 12,382.00
	<b>288</b>	<b>SubTOTAL \$ 47,893.85</b>	<b>\$ 9,500.00</b>	<b>\$ 12,382.00</b>
<b>SUBCONSULTANT 1</b>				
NVS West, Inc. (Quality Assurance Testing)				\$ 42,000.00
				<b>SubTOTAL \$ 42,000.00</b>
				<b>SubTOTAL \$ 42,000.00</b>
<b>TOTAL</b>		<b>\$ 125,013.85</b>	<b>\$ 9,500.00</b>	<b>\$ 13,972.00</b>
				<b>\$ 190,485.85</b>

\*For the purposes of estimating the cost of mileage, per diem, and lodging are calculated in accordance with applicable IRS and GSA guidelines. At the time of invoicing mileage will be invoiced in accordance with published IRS rates at the time of service and per diem will be invoiced in accordance with published GSA rates at the time of service. Lodging will be invoiced as actual expense incurred except in the cases where specific client requirements exist that limit lodging to GSA standards.

# EXHIBIT 2 - LOCATION MAP



## FY 2023 PROJECTS

- 1. RUNWAY 8-26 AND TAXIWAY A PAVEMENT IMPROVEMENTS – SCHEDULE 1
- 2. RUNWAY 8-26 AND TAXIWAY A PAVEMENT IMPROVEMENTS – SCHEDULE 2



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CAMARILLO AIRPORT  
CAMARILLO, CA  
ACIP - FEDERAL FISCAL YEAR 2023

DATE: February 29, 2024      SHEET 1 OF 1

Plotted March 2, 2021 @ 12:10 PM by Robert Bell  
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555 Airport Way, Suite B  
Camarillo, CA 93010  
Phone: (805) 388-4372  
Fax: (805) 388-4366  
<https://vcairports.org>

March 13, 2024

Aviation Advisory Commission  
Oxnard Airport Authority  
555 Airport Way, Suite B  
Camarillo, CA 93010

**Subject: Receive and File a Staff Update on the Oxnard Airport Taxiway A Reconstruction Project**

**Recommendation:**

Receive and file a staff update on the Oxnard Airport Taxiway A Reconstruction Project.

**Fiscal/Mandates Impact:**

This item is presented for information only and it does not require consideration by the Board of Supervisors at this time. There are no fiscal impacts associated with the recommended action.

**Discussion:**

The Department of Airports awarded a construction contract to Security Paving Company to reconstruct parallel taxiway A (formerly named taxiway F) at Oxnard Airport. The Department of Airports is working with Woolpert to oversee the reconstruction approved and funded by the FAA and Caltrans. Staff plans to share a brief update on the planned construction schedule and estimated start date.

If you have any questions regarding this item, please call Erin Powers at (805) 388-4205, or me at (805) 388-4200.

A handwritten signature in blue ink, appearing to read "Keith Freitas".

KEITH FREITAS, A.A.E., C.A.E.  
Director of Airports



555 Airport Way, Suite B  
Camarillo, CA 93010  
Phone: (805) 388-4372  
Fax: (805) 388-4366  
<https://vcairports.org>

March 13, 2024

Aviation Advisory Commission  
Camarillo Airport Authority  
Oxnard Airport Authority  
555 Airport Way, Suite B  
Camarillo, CA 93010

**Subject: Approval of the Five-Year Capital Improvement Plan (CIP) for Camarillo and Oxnard Airports; Authorization for the Director of Airports or His Designee, to Apply for Grants to Fund Projects Scheduled for Federal Fiscal Years 2024 and 2025 Outlined in the CIP Upon Notification from the Federal Aviation Administration and the California Department of Transportation Aeronautics Program That Funds Are Available**

**Recommendations:**

Staff requests that your Commission/Authority recommend that the Board of Supervisors:

1. Approve the five-year capital improvement plan (CIP) for Camarillo and Oxnard Airports (Exhibit 1); and
2. Authorize the Director of Airports or his designee, to apply for grants to fund the projects scheduled for federal fiscal years (FFY) 2024 and 2025 outlined in the CIP upon notification from the Federal Aviation Administration (FAA) and the California Department of Transportation Aeronautics Program (Caltrans) that funds are available. ***These projects are subject to approval in the County budget process, as explained below.***

**Fiscal/Mandates Impact:**

Mandatory: *No*

Source of funding: *Airport Enterprise Fund/FAA/Caltrans*

Funding match required: *10% of costs less any Caltrans funding (cash)*

Impact on other departments: *No general funds required*

<b><u>Summary of Revenue and Project Costs</u></b>	<b><u>FY 2024-25</u></b>	<b><u>FY 2025-26</u></b>
Revenue (Federal – FAA)	\$ 9,491,310*	\$ 85,080,244*
(State – Caltrans)	\$ 274,593*	\$ 760,619*
Direct Costs	<u>\$ 10,545,901</u>	<u>\$ 94,533,605</u>
Net Cost – Airport Enterprise Fund	<u>\$ 779,998</u>	<u>\$ 8,692,742</u>

*\*Please note that it is anticipated the revenue from FAA and Caltrans will be paid out over several future fiscal years. Grant amounts are estimates based on funding formulas, but actual amount will be based on bids and available funds. Due to FAA timing, certain costs in the FY 2024 Airport Improvement Plan will occur in FY 2025.*

**Current Fiscal Year Budget Projection:**

FY 2023-24 Budget Projection for Airports Capital Projects Division 5040 - Unit 5041*				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings/ (Deficit)
Appropriations	\$ 19,566,851	\$ 28,782,666	\$ 8,577,137	\$ 20,205,529
Revenue	17,595,436	17,595,436	2,729,837	(14,865,599)
Net Cost	\$ 1,971,415	\$ 11,187,230	\$ 5,847,300	\$ 5,339,930

*Sufficient revenue and appropriations are available in the FY 23-24 capital budget.*

\*Includes interest and capital assets.

**Strategic Priority:**

The projects in the CIP support the County’s Strategic Priorities to support fiscal responsibility, economic vitality, reliable infrastructure, and sustainability.

**Discussion:**

In order to coordinate the funding of capital improvements throughout the nation's aviation system, the FAA and Caltrans require that airport sponsors maintain a minimum five-year Airport Capital Improvement Plan. The County of Ventura (County) also requires that a CIP be maintained and revised annually. The Department of Airports (DOA) reviews, revises, and submits the CIP for the Commission/Authorities to review and recommendation on an annual basis. The current five-year CIP for both Camarillo and Oxnard Airports, updated to meet FAA, Caltrans' matching grant program, and County requirements, is attached as Exhibit 1, and covers federal fiscal years 2025 through 2029. The CIP provides planning years beyond the five-year requirement to provide the FAA with additional information to help them understand current and future capital improvement needs at both airports.

The projects on the CIP are listed in the order of highest priority. There is no guarantee

that any project will receive grants or local funding approval in the year requested, because the FAA and Caltrans prioritize the projects on a state and national basis, depending on congressional allocations of aviation funds.

Airport pavement management plans maintained by the DOA have identified several high priority pavement rehabilitation or reconstruction projects which are due or overdue. The CIP includes environmental studies and design to support those reconstruction projects, as well as other priority projects such as land acquisitions to support the FAA's object free areas and runway protection zones.

We have been coordinating with the FAA to find funding for the Air Traffic Control Tower facility rehabilitation and for the design of planned apron reconstruction/rehabilitation projects.

Under the current grant process, the FAA solicits grant applications each December for the next FFY planned projects and may request revised grant applications when funds become available. Often, DOA's turnaround time to submit FAA and Caltrans grant applications is critical in obtaining available funds. The Commission/Authorities recommended approval of the CIP and authorizing the Director of Airports, or his designee, to apply for the FAA and Caltrans grants when they become available in federal fiscal years<sup>1</sup> 2024 and 2025 benefit the DOA significantly by: (1) reducing the DOA's administrative process, and (2) expediting the DOA's turnaround time to apply for, and obtain, federal and state funds.

The CIP includes only those airport projects eligible for federal and state grants. These projects are subject to approval in the County budget process. They are also subject to CEQA (California Environmental Quality Act) review, which will be performed on a per-project basis, upon grant and budget approval. Other airport capital projects determined to be ineligible for funding by other government agencies will be financed by the Airport Enterprise Fund and included in the annual DOA budget submittal for Commission/Authority review and approval.

If you have any questions regarding this item, please call Erin Powers at (805) 388-4205, or me at (805) 388-4200.



KEITH FREITAS, A.A.E., C.A.E.  
Director of Airports

Attachment:

Exhibit 1 – Five-Year Capital Improvement Plan for Camarillo and Oxnard Airports

---

<sup>1</sup> The federal fiscal year runs each year from October 1 through September 30, which is later than the County's fiscal year.

1. Airport:		5. Project Description (by funding year in priority order)		NPR Case (A/C/T)	NPR Rating	Federal Funds	State Funds	Local Funds	Total \$	FAA Entitlements Description Amount	FAA Bill Description Amount
CAMARILLO AIRPORT									06-0339		
<b>Federal Fiscal Year 2024</b>											
1. Final Design for 2026 Runway and Taxiway Reconstruction											
2. Bill Funding Transfer to OAK for Taxiway F Reconstruction											
TOTAL						\$ 3,650,435	\$ 150,000	\$ 256,716	\$ 4,057,151	Available \$ 150,000 Used \$ 150,000	Available \$ 2,558,000 Used \$ 2,458,000
<b>Federal Fiscal Year 2025</b>											
1. No Project: Roll Over Entitlements and Bill Funding											
TOTAL						\$ -	\$ -	\$ -	\$ -	Available \$ 150,000 Used \$ -	Available \$ 851,000 Used \$ -
<b>Federal Fiscal Year 2026</b>											
1. Runway B-26 Reconstruction (CMA Bill Funding from 2025 & 2026)											
TOTAL						\$ 40,161,941	\$ 150,000	\$ 4,312,438	\$ 44,624,379	Available \$ 300,000 Used \$ 300,000	Available \$ 1,702,000 Used \$ 1,702,000
<b>Federal Fiscal Year 2027</b>											
1. Taxiway Connectors Reconstruction (Including BIM Correction at Taxiway A)											
TOTAL						\$ 28,705,423	\$ 150,000	\$ 3,039,492	\$ 31,894,915	Available \$ 150,000 Used \$ 150,000	Available \$ - Used \$ -
<b>Federal Fiscal Year 2028</b>											
1. Design Grant for FCC Rehabilitation Taxiway's F and G1 (2030 Construction)											
2. Design Grant for FCC Rehabilitation Main Apron and Key Hanger Area (2030 Construction)											
TOTAL						\$ 186,559	\$ 9,333	\$ 11,407	\$ 207,399	Available \$ 150,000 Used \$ -	Available \$ - Used \$ -
TOTAL						\$ 186,559	\$ 9,333	\$ 11,407	\$ 207,399	Available \$ 150,000 Used \$ -	Available \$ - Used \$ -
<b>Federal Fiscal Year 2029</b>											
1. No Project: Roll Over Entitlements											
TOTAL						\$ -	\$ -	\$ -	\$ -	Available \$ 300,000 Used \$ -	Available \$ - Used \$ -
TOTAL						\$ -	\$ -	\$ -	\$ -	Available \$ 300,000 Used \$ -	Available \$ - Used \$ -

\* Includes FAA Bill Funding for fiscal year 2024 (\$851,000). Assumed Bill Funding of \$851,000 for fiscal years 2025 and 2026.

**CMA ACIP DATA SHEET**

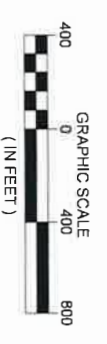
Airport Name		CAMARILLO AIRPORT		Fiscal Year 2024			
Shown On ALP	Project Type*	Project Description	Federal Share	State Share	Local Share	Total	
Y	D	1. Final Design for 2026 Runway and Taxiways Reconstruction	\$3,660,435	\$150,000	\$256,716	\$4,067,151	
N/A	N/A	2. BIL Funding Transfer to OXR for Taxiway F Reconstruction	\$0	\$0	\$0	\$0	
		<b>Total</b>	<b>\$3,660,435</b>	<b>\$150,000</b>	<b>\$256,716</b>	<b>\$4,067,151</b>	
* D - Development; P - Planning; E - Environmental							
<b>PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS</b>							
<b>Detail Project Description (Square/Lineal Footage or Length/Width)</b>							
1. Final Design for 2026 Runway and Taxiways Reconstruction Runway 8-26 Reconstruction consists of pavement removal, subgrade preparation and treatment, placement of aggregate base, asphalt paving, runway grooving, pavement marking, drainage improvements, and electrical improvements. The taxiway connectors reconstruction consists of pavement removal, subgrade preparation and treatment, placement of aggregate base, asphalt paving, pavement marking, drainage improvements, and electrical improvements. Taxiway A connector work will also include a RIM correction.							
<b>Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)</b>							
1. Design will be completed in fiscal year 2024 with construction in fiscal year 2026 and 2027.							
<b>NEPA Environmental Status (Date of FONSI or submit CATEX Form for Approval)</b>							
1. CatEx with new floodplain requirements resubmitted December 2023; awaiting approval.							
<b>Land Title Status &amp; Date of Exhibit "A" Status</b>				<b>Date</b>			
County of Ventura holds title to Land. Exhibit A, Property Map				Conditionally Approved, June 2011			
<b>Open AIP Funded Projects</b>				<b>Expected Close-out Date</b>			
Airport Layout Plan (AIP No. 3-06-0339-038-2020)				August 2024			
Part 150 Noise Study (AIP 3-06-0339-043)				August 2020			
<b>Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.</b>							
<b>Keith Freitas, Director of Airports</b>				<b>Erin Powers, Projects Administrator</b>			
Name and Title of Authorized Representative (Print or Type)				Contact Name and Title (Print or Type)			
<i>Keith Freitas</i>				(805) 388-4205			
Signature				Contact Phone (Print or Type)			
Date				Date			
30/01/2024							





**FY 2024 PROJECTS**

- 1. FINAL DESIGN GRANT FOR 2026 RUNWAY AND TAXIWAYS RECONSTRUCTION
- 2. BIL FUNDING TRANSFER TO OXR FOR TAXIWAY F RECONSTRUCTION (NOT SHOWN)



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 Department of Airports



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 CAMARILLO, CA  
 ACIP - FEDERAL FISCAL YEAR 2024

DATE: JANUARY 23, 2024

SHEET 1 OF 6

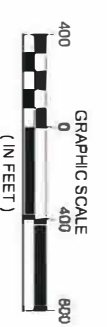
**CMA ACIP DATA SHEET**

Airport Name		CAMARILLO AIRPORT		Fiscal Year 2025			
Shown On ALP	Project Type*	Project Description	Federal Share	State Share	Local Share	Total	
N/A	N/A	1. No Project: Roll Over Entitlements and BIL Funding	\$0	\$0	\$0	\$0	
		Total	\$0	\$0	\$0	\$0	
* D - Development; P - Planning; E - Environmental							
<b>PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS</b>							
Detail Project Description (Square/Lineal Footage or Length/Width)							
1. No Project: Roll Over Entitlements and BIL Funding							
Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)							
NEPA Environmental Status (Date of FONSI or submit CATEX Form for Approval)							
Land Title Status & Date of Exhibit "A" Status							
County of Ventura holds title to Land. Exhibit A, Property Map				Date Conditionally Approved, June 2011			
Open AIP Funded Projects							
Airport Layout Plan (AIP No. 3-06-0339-038-2020) Part 150 Noise Study (AIP 3-06-0339-043)				Expected Close-out Date August 2024 August 2026			
<b>Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.</b>							
Keith Freitas, Director of Airports				Erin Powers, Projects Administrator			
Name and Title of Authorized Representative (Print or Type)				Contact Name and Title (Print or Type)			
<i>Keith Freitas</i>				(805) 388-4205			
Signature				Date			
				30/01/2024			
				Contact Phone (Print or Type)			



FY 2025 PROJECTS

1. NO PROJECT: ROLL OVER ENTITLEMENTS AND BIL FUNDING

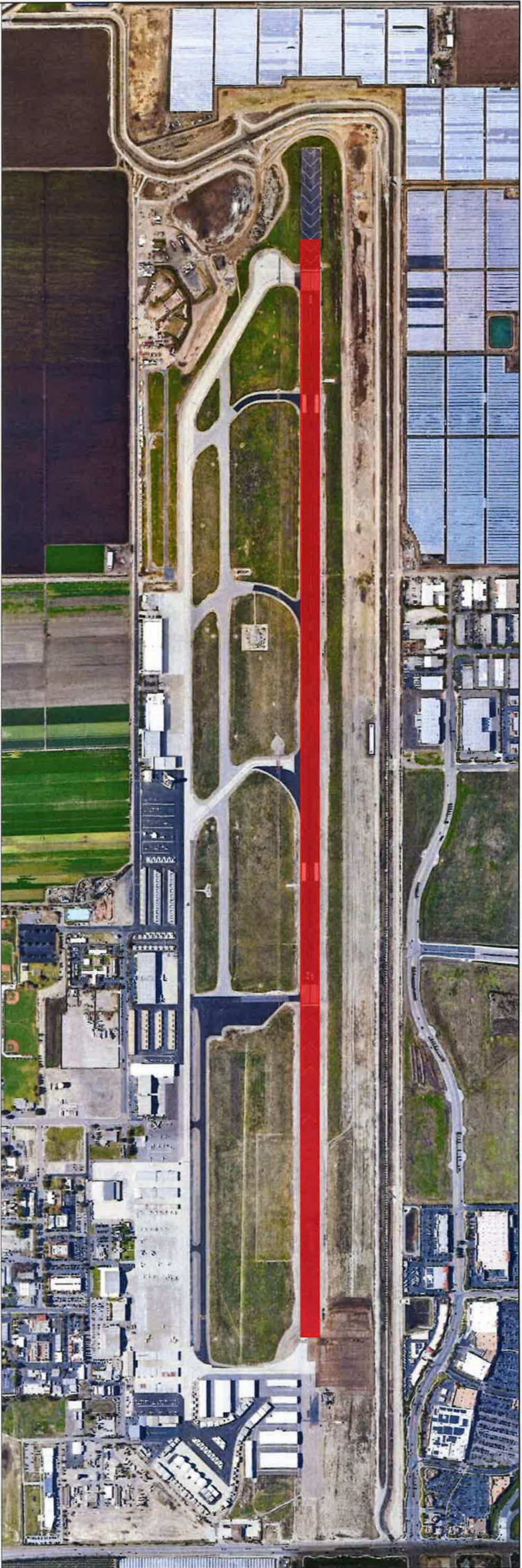


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 DATE: JANUARY 23, 2024 SHEET 2 OF 6

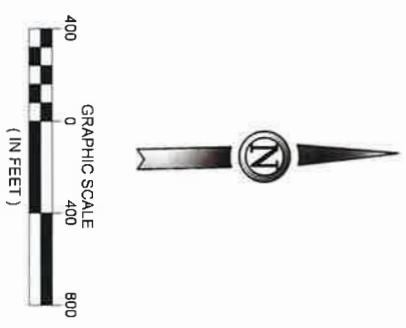
**CMA ACIP DATA SHEET**

Airport Name		CAMARILLO AIRPORT	Fiscal Year 2026			
Shown On ALP	Project Type*	Project Description	Federal Share	State Share	Local Share	Total
Y	D	1. Runway 8-26 Reconstruction (CMA BIL Funding from 2025 & 2026)	\$40,161,941	\$150,000	\$4,312,438	\$44,624,379
		<b>Total</b>	<b>\$40,161,941</b>	<b>\$150,000</b>	<b>\$4,312,438</b>	<b>\$44,624,379</b>
* D - Development; P - Planning; E - Environmental						
<b>PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS</b>						
<b>Detail Project Description (Square/Lineal Footage or Length/Width)</b>						
<p>1. Runway 8-26 Reconstruction (CMA BIL Funding from 2025 &amp; 2026)</p> <p>Runway 8-26 was constructed in several sections, dating back to 1942. Other than seal coats, no rehabilitation has been performed since the runway was overlaid in 1998. A visual condition survey was performed in 2015 for an Airport Pavement Management System (APMS) prepared in 2016. At the time of the survey, the runway was found to be in Satisfactory condition (PCI of 70-85). However, this was shortly after a slurry seal had been applied in 2014. Based on a geotechnical analysis, non-destructive testing, and PCN evaluation performed in 2017, it was determined the runway is structurally insufficient, and a reconstruction is recommended. The reconstruction consists of pavement removal, subgrade preparation and treatment, placement of aggregate base, asphalt paving, runway grooving, pavement marking, drainage improvements for MS4 compliance, and electrical improvements.</p>						
<b>Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)</b>						
<p>1. Design will be completed during the 2024 Federal Fiscal Year. Bids are anticipated to be received by February 2026 with construction commencing in 2026. Construction length will be determined by the Engineer during design, the County is committed to project completion and grant sign off within FAA's grant closeout guidelines.</p>						
<b>NEPA Environmental Status (Date of FONSI or submit CATEX Form for Approval)</b>						
<p>1. CalEx with new floodplain requirements resubmitted December 2023; awaiting approval.</p>						
<b>Land Title Status &amp; Date of Exhibit "A" Status</b>			<b>Date</b>			
<p>County of Ventura holds title to Land. Exhibit A, Property Map</p>			<p>Conditionally Approved, June 2011</p>			
<b>Open AIP Funded Projects</b>			<b>Expected Close-out Date</b>			
<p>Airport Layout Plan (AIP No. 3-06-0339-038-2020) Part 150 Noise Study (AIP 3-06-0339-043)</p>			<p>August 2024 August 2026</p>			
<b>Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.</b>						
<b>Keith Freitas, Director of Airports</b>			<b>Erin Powers, Projects Administrator</b>			
Name and Title of Authorized Representative (Print or Type)			Contact Name and Title (Print or Type)			
<i>Keith Freitas</i>			(805) 388-4205			
Signature			Contact Phone (Print or Type)			
Date						
30/01/2024						



**FY 2026 PROJECTS**

- 1. RUNWAY 8-26 RECONSTRUCTION



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DATE: JANUARY 23, 2024      SHEET 3 OF 6

**CMA ACIP DATA SHEET**

Airport Name		CAMARILLO AIRPORT		Fiscal Year 2027			
Shown On ALP	Project Type*	Project Description		Federal Share	State Share	Local Share	Total
Y	D	1. Taxiway Connectors Reconstruction (Including RIM Correction at Taxiway A)		\$28,705,423	\$150,000	\$3,039,492	\$31,894,915
		<b>Total</b>		<b>\$28,705,423</b>	<b>\$150,000</b>	<b>\$3,039,492</b>	<b>\$31,894,915</b>
* D - Development; P - Planning; E - Environmental							
<b>PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS</b>							
<b>Detail Project Description (Square/Lineal Footage or Length/Width)</b>							
<p>1. Taxiway Connectors Reconstruction (Including RIM Correction at Taxiway A)</p> <p>The taxiway connectors were constructed in various phases, dating back to 1951. Other than seal coats and isolated repairs, no rehabilitation has been performed on the taxiways since the 1990s. A visual condition survey was performed in 2015 for an Airport Pavement Management System (APMS) prepared in 2016. At the time of the survey, the taxiways were found to be in Satisfactory condition (PCI of 70-85). Like the runway, this was shortly after a slurry seal had been applied in 2014. The PCN evaluation performed in 2017 has indicated that a majority of the taxiways are structurally insufficient, and a reconstruction is recommended. Taxiway A has also been identified as a runway incursion risk and the geometry will need to be corrected to mitigate this risk. The reconstruction consists of pavement removal, subgrade preparation and treatment, placement of aggregate base, asphalt paving, pavement marking, drainage improvements for MS4 compliance, and electrical improvements.</p>							
<b>Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)</b>							
<p>1. Design will be completed during the 2024 Federal Fiscal Year. Bids are anticipated to be received by February 2027 with construction commencing in 2027. Construction length will be determined by the Engineer during design, the County is committed to project completion and grant sign off within FAA's grant closeout guidelines.</p>							
<b>NEPA Environmental Status (Date of FONSI or submit CATEX Form for Approval)</b>							
<p>1. CatEx with new floodplain requirements resubmitted December 2023; awaiting approval.</p>							
<b>Land Title Status &amp; Date of Exhibit "A" Status</b>				<b>Date</b>			
County of Ventura holds title to Land. Exhibit A, Property Map				Conditionally Approved, June 2011			
<b>Open AIP Funded Projects</b>				<b>Expected Close-out Date</b>			
Airport Layout Plan (AIP No. 3-06-0339-038-2020)				August 2024			
Part 150 Noise Study (AIP 3-06-0339-043)				August 2026			
<b>Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.</b>							
<b>Keith Freitas, Director of Airports</b>				<b>Erin Powers, Projects Administrator</b>			
Name and Title of Authorized Representative (Print or Type)				Contact Name and Title (Print or Type)			
<i>Keith Freitas</i>		30/01/2024		(805) 388-4205			
Signature		Date		Contact Phone (Print or Type)			



**FY 2027 PROJECTS**

- 1. TAXIWAY CONNECTORS RECONSTRUCTION (INCLUDING RIM CORRECTION AT TAXIWAY A)



**COUNTY of VENTURA**

Department of Airports



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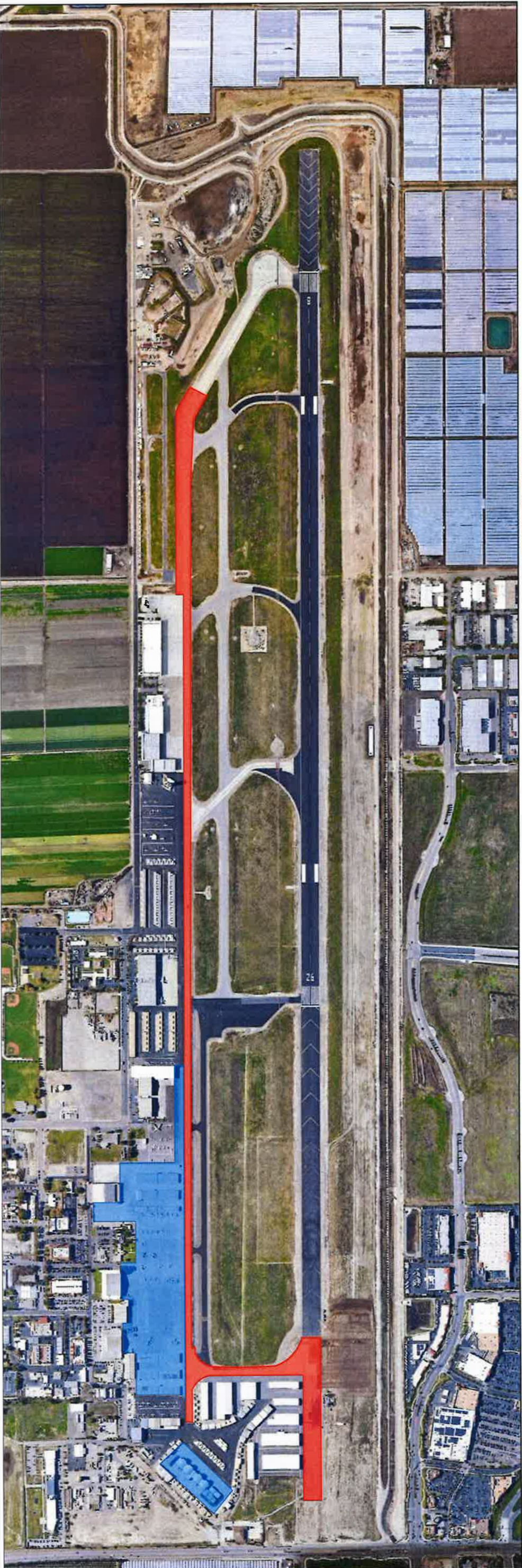
DATE: JANUARY 23, 2024

SHEET 4 OF 6

**CMA ACIP DATA SHEET**

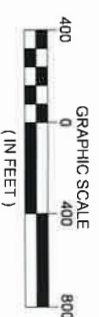
Airport Name		CAMARILLO AIRPORT		Fiscal Year 2028			
Shown On ALP	Project Type*	Project Description	Federal Share	State Share	Local Share	Total	
Y	D	1. Design Grant for PCC Rehabilitation Taxiways F and G1 (2030 Construction)	\$186,659	\$9,333	\$11,407	\$207,399	
Y	D	2. Design Grant for PCC Rehabilitation Main Apron and Key Hangar Area (2030 Construction)	\$186,659	\$9,333	\$11,407	\$207,399	
		<b>Total</b>	<b>\$373,318</b>	<b>\$18,666</b>	<b>\$22,814</b>	<b>\$414,798</b>	
* D - Development; P - Planning; E - Environmental							
<b>PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS</b>							
<b>Detail Project Description (Square/Lineal Footage or Length/Width)</b>							
<p>1. Design Grant for PCC Rehabilitation Taxiways F and G1 (2030 Construction)                      Work is anticipated to include crack repair, resealing of joints, spall repair and select panel replacement. (80,000 SY)</p> <p>2. Design Grant for PCC Rehabilitation Main Apron and Key Hangar Area (2030 Construction)                      Work is anticipated to include crack repair, resealing of joints, spall repair and select panel replacement. (80,000 SY)</p>							
<b>Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)</b>							
1 & 2. Design will be completed during the 2028 Federal Fiscal Year							
<b>NEPA Environmental Status (Date of FONSI or submit CATEX Form for Approval)</b>							
1 & 2. CalEx anticipated to be submitted in a timely manner.							
<b>Land Title Status &amp; Date of Exhibit "A" Status</b>				<b>Date</b>			
County of Ventura holds title to Land. Exhibit A, Property Map				Conditionally Approved, June 2011			
<b>Open AIP Funded Projects</b>				<b>Expected Close-out Date</b>			
Airport Layout Plan (AIP No. 3-06-0339-038-2020)				August 2024			
Part 150 Noise Study (AIP 3-06-0339-043)				August 2026			
<b>Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.</b>							
<b>Keith Freitas, Director of Airports</b>				<b>Erin Powers, Projects Administrator</b>			
Name and Title of Authorized Representative (Print or Type)				Contact Name and Title (Print or Type)			
<i>Keith Freitas</i>				(805) 388-4205			
Signature				Contact Phone (Print or Type)			
Date				Date			
30/01/2024							





**FY 2028 PROJECTS**

- 1. DESIGN GRANT FOR PCC REHABILITATION TAXWAY F, AND G1 (2030 CONSTRUCTION)
- 2. DESIGN GRANT FOR PCC REHABILITATION MAIN APRON, AND KEY HANGAR AREA (2030 CONSTRUCTION)



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Department of Airports

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CAMARILLO AIRPORT  
 CAMARILLO, CA  
 ACIP - FEDERAL FISCAL YEAR 2028

DATE: JANUARY 23, 2024

SHEET 5 OF 6

CMA ACIP DATA SHEET

Airport Name		CAMARILLO AIRPORT	Fiscal Year 2029			
Shown On ALP	Project Type*	Project Description	Federal Share	State Share	Local Share	Total
N/A	N/A	1. No Project: Roll Over Entitlements	\$0	\$0	\$0	\$0
		Total	\$0	\$0	\$0	\$0
* D - Development; P - Planning; E - Environmental						
<b>PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS</b>						
Detail Project Description (Square/Lineal Footage or Length/Width)						
1. No Project: Roll Over Entitlements						
Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)						
NEPA Environmental Status (Date of FONSI or submit CATEX Form for Approval)						
Land Title Status & Date of Exhibit "A" Status			Date			
County of Ventura holds title to Land. Exhibit A, Property Map			Conditionally Approved, June 2011			
Open AIP Funded Projects			Expected Close-out Date			
Airport Layout Plan (AIP No. 3-06-0339-038-2020) Part 150 Noise Study (AIP 3-06-0339-043)			August 2024 August 2026			
<b>Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.</b>						
Keith Freitas, Director of Airports			Erin Powers, Projects Administrator			
Name and Title of Authorized Representative (Print or Type)			Contact Name and Title (Print or Type)			
<i>Keith Freitas</i>		30/01/2024	(805) 388-4205			
Signature		Date	Contact Phone (Print or Type)			



FY 2029 PROJECTS

1. NO PROJECT: ROLL OVER ENTITLEMENTS



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CAMARILLO AIRPORT  
 CAMARILLO, CA  
 ACIP - FEDERAL FISCAL YEAR 2029

DATE: JANUARY 23, 2024

SHEET 6 OF 6

1. Airport: ONWARD AIRPORT

		5. Project Description (or funding year in priority order)		NIPAS No. 05-0179		Total \$		FAA Entitlement Description Amount		FAA Bill Description Amount	
<b>Federal Fiscal Year 2024</b>											
1.	Reconstruct Taxiway F (A/G/B/L Portion Only from CMA and OIR)	A.R.C.T.W./M	76	\$ 3,339,000	\$ -	\$ 371,000	\$ 3,710,000	Available \$ 150,000	Used \$ -	Available \$ 881,000	Used \$ -
2.	Design for Reconstruction of Terminal Apron PCC/JAC & ARFF Apron (2025 Construction)	A.R.C.A.P./M	69	\$ 489,375	\$ 24,468	\$ 29,907	\$ 543,750	Available \$ -	Used \$ 150,000	Available \$ 881,000	Used \$ -
<b>TOTAL</b>				\$ 3,828,375	\$ 24,468	\$ 400,907	\$ 4,253,750	Available \$ -	Used \$ 150,000	Available \$ 881,000	Used \$ -
<b>Federal Fiscal Year 2025</b>											
1.	Rehabilitate ATCT (Sponsor to Request Reimbursement with a FCT Bill Grant)	A.R.E.BE.FT	69	\$ 1,995,000	\$ 96,750	\$ 118,250	\$ 2,150,000	Available \$ 150,000	Used \$ -	Available \$ 294,000	Used \$ -
2.	Design for Rehabilitate West Hangar Apron Area (2027 Construction)	A.R.E.AP./M	69	\$ 67,500	\$ 3,375	\$ 4,125	\$ 75,000	Available \$ -	Used \$ 75,000	Available \$ -	Used \$ -
<b>TOTAL</b>				\$ 2,062,500	\$ 100,125	\$ 122,375	\$ 2,225,000	Available \$ -	Used \$ 75,000	Available \$ -	Used \$ -
<b>Federal Fiscal Year 2026</b>											
1.	Reconstruction of Terminal Apron PCC/JAC & ARFF Apron (Construction)	A.R.C.A.P./M	69	\$ 3,262,500	\$ 150,000	\$ 212,500	\$ 3,625,000	Available \$ 225,000	Used \$ -	Available \$ 588,000	Used \$ -
<b>TOTAL</b>				\$ 3,262,500	\$ 150,000	\$ 212,500	\$ 3,625,000	Available \$ 225,000	Used \$ -	Available \$ 588,000	Used \$ -
<b>Federal Fiscal Year 2027</b>											
1.	Rehabilitate West Hangar Apron Area (Construction)	A.R.E.AP./M	69	\$ 450,000	\$ 22,500	\$ 27,500	\$ 500,000	Available \$ 150,000	Used \$ -	Available \$ -	Used \$ -
2.	Design for Rehabilitate Central Apron, Executive Hangar Area and Portion of Transient Apron (2029 construction)	A.R.E.AP./M	69	\$ 1,460,700	\$ 73,035	\$ 89,265	\$ 1,623,000	Available \$ 150,000	Used \$ -	Available \$ -	Used \$ -
<b>TOTAL</b>				\$ 1,910,700	\$ 95,535	\$ 116,765	\$ 2,123,000	Available \$ -	Used \$ -	Available \$ -	Used \$ -
<b>Federal Fiscal Year 2028</b>											
1.	Design for Rehabilitate Perimeter & Terminal Loop Roads and ATCT & Operations & Central Hangar Parking (2031 Construction)	A.R.E.SV./M	45	\$ 118,362	\$ 5,918	\$ 7,233	\$ 131,513	Available \$ 150,000	Used \$ -	Available \$ -	Used \$ -
<b>TOTAL</b>				\$ 118,362	\$ 5,918	\$ 7,233	\$ 131,513	Available \$ 150,000	Used \$ -	Available \$ -	Used \$ -
<b>Federal Fiscal Year 2029</b>											
1.	Rehabilitate Central Apron, Executive Hangar Area and Portion of Transient Apron (Construction)	A.R.E.AP./M	69	\$ 810,000	\$ 40,500	\$ 49,500	\$ 900,000	Available \$ 168,487	Used \$ -	Available \$ -	Used \$ -
2.	Land Acquisitions - OFA Property Purchases and RFPZ Property Purchases - **	A.S.T./A.S.Z	88	\$ 9,238,000	\$ 150,000	\$ 892,500	\$ 10,280,500	Available \$ 168,487	Used \$ -	Available \$ -	Used \$ -
<b>TOTAL</b>				\$ 10,048,000	\$ 190,500	\$ 941,500	\$ 11,720,000	Available \$ -	Used \$ -	Available \$ -	Used \$ -

\*\* Includes FAA Bill funding for fiscal year 2024 (\$294,000). Assumed Bill funding of \$294,000 for fiscal years 2025 and 2026.  
\*\* New Appraisal is being completed and costs are anticipated to be a smaller amount.

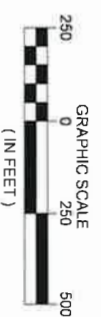
OXR ACIP DATA SHEET

Airport Name		OXNARD AIRPORT		Fiscal Year 2024			
Shown On ALP	Project Type*	Project Description	Federal Share	State Share	Local Share	Total	
Y	D	1. Reconstruct Taxiway F (AIG/BIL Portion Only from CMA and OXR)	\$3,339,000	\$0	\$371,000	\$3,710,000	
N/A	D	2. Design for Reconstruction of Terminal Apron PCC/AC & ARFF Apron (2026 Construction)	\$489,375	\$24,468	\$29,907	\$543,750	
		<b>Total</b>	<b>\$3,828,375</b>	<b>\$24,468</b>	<b>\$400,907</b>	<b>\$4,253,750</b>	
* D - Development, P - Planning, E - Environmental							
<b>PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS</b>							
<b>Detail Project Description (Square/Lineal Footage or Length/Width)</b>							
<p>1. Reconstruct Taxiway F (AIG/BIL Portion Only from CMA and OXR)</p> <p>Taxiway F was last overlaid in 2000. A Visual Condition Survey was performed as part of the 2016 Airport Pavement Management System (APMS) update. At the time of the survey, the pavement on Taxiway F was found to be in Fair condition (PCI 55-70). However, the APMS recommendation for improvement of Taxiway F was a reconstruction due to the existing pavement section that was inadequate to support the aircraft fleet mix at the time. According to a geotechnical report completed in March, 2021 on Taxiway F, the existing pavement along Taxiway F is showing signs of distress, including longitudinal and transverse cracking, which is creating foreign object debris that is hazardous to aircraft and airport users. The subgrade CBR values also tested as low as a value of 1, indicating the need to improve the subgrade through stabilization or replacement with suitable subgrade material. As part of the reconstruction, Taxiway F centerline will be relocated to comply with the separation requirement for the D-III category. The taxiway width will also be reduced from the current 75 feet to 50 feet, to comply with the requirement of TDG 3.</p> <p>2. Design for Reconstruction of Terminal Apron PCC/AC &amp; ARFF Apron (2026 Construction)</p> <p>The Terminal Apron was last reconstructed in 1992 while the ARFF Apron was last reconstructed in 1997. A visual condition survey was performed in 2015 for an Airport Pavement Management System (APMS) prepared in 2016. At the time of the survey, the PCC section on the Terminal Apron was found to be in Very Poor condition (PCI of 25-40) and the AC section in Fair condition (PCI of 55-70), while the ARFF Apron was found in Good Condition (PCI 85-100). Based on the conditions observed in the APMS and on the pavement strength analysis which showed the inadequacy of the pavement for the aircraft fleet mix at the time, a full reconstruction is recommended for the Terminal Apron and ARFF Apron. Work would include AC and PCC pavement removal, strengthening of the subgrade, placing new AB material, placing PCC and AC pavement, and application of pavement markings based on the most current Advisory Circular.</p>							
<b>Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)</b>							
<p>1. Design was completed in 2023 and bids were received in June 2023. Construction is expected to take place in Spring, 2024 for a period of 90 Calendar Days. The County is committed to project completion and grant sign off within FAA's grant closeout guidelines.</p> <p>3. Design will be completed in fiscal year 2024.</p>							
<b>NEPA Environmental Status (Date of FONSI or submit CATEX Form for Approval)</b>							
<p>1. CATEX approved by FAA on 1/27/21.</p> <p>2. CatEx approval anticipated by early 2024.</p>							
<b>Land Title Status &amp; Date of Exhibit "A" Status</b>				<b>Date</b>			
County of Ventura holds title to Land, Exhibit A, Property Map				ALP set updated 2/14/22.			
<b>Open AIP Funded Projects</b>				<b>Expected Close-out Date</b>			
3-06-0179-037-2020				August 2024			
3-06-0179-038-2021				August 2024			
3-06-0179-042-2022				August 2024			
3-06-0179-043-2022				August 2025			
<b>Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.</b>							
<b>Keith Freitas, Director of Airports</b>				<b>Erin Powers, Projects Administrator</b>			
Name and Title of Authorized Representative (Print or Type)				Contact Name and Title (Print or Type)			
<i>Keith Freitas</i>				(805) 388-4205			
Signature				Contact Phone (Print or Type)			
Date				Date			
30/01/2024				30/01/2024			



**FY 2024 PROJECTS**

- 1. RECONSTRUCT TAXIWAY F
- 2. DESIGN FOR RECONSTRUCTION OF TERMINAL APRON PCC/JAC & ARFF APRON (2026 CONSTRUCTION)



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OXNARD AIRPORT  
OXNARD, CA  
ACIP - FEDERAL FISCAL YEAR 2024  
DATE: JANUARY 23, 2024  
SHEET 1 OF 6

**OXR ACIP DATA SHEET**

Airport Name		OXNARD AIRPORT		Fiscal Year 2025			
Shown On ALP	Project Type*	Project Description	Federal Share	State Share	Local Share	Total	
N/A	D	1. Rehabilitate ATCT (Sponsor to Request Reimbursement with a FCT BIL Grant)	\$1,935,000	\$96,750	\$118,250	\$2,150,000	
N/A	D	2. Design for Rehabilitate West Hangar Apron Area (2027 Construction)	\$67,500	\$3,375	\$4,125	\$75,000	
		<b>Total</b>	<b>\$2,002,500</b>	<b>\$100,125</b>	<b>\$122,375</b>	<b>\$2,225,000</b>	
* D - Development; P - Planning; E - Environmental							
<b>PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS</b>							
<b>Detail Project Description (Square/Lineal Footage or Length/Width)</b>							
<p>1. Rehabilitate ATCT (Sponsor to Request Reimbursement with a FCT BIL Grant) The rehabilitation recommendation for the ATCT will follow the facility assessment completed in 2023. Additional detail on the project will be determined during the design process.</p> <p>2. Design for Rehabilitate West Hangar Apron Area (2027 Construction) The West Hangar Apron Area was constructed from 1988 to 2007. A visual condition survey was performed in 2015 for an Airport Pavement Management System (APMS) prepared in 2016. At the time of the survey, the West Hangar Area was in Satisfactory Condition (PCI 70-85). The proposed improvement for the areas consist of an emulsified asphalt seal coat which will include crack repair, seal coat application, and re-application of pavement markings.</p>							
<b>Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)</b>							
<p>1. Design will be completed prior to the upcoming grant cycle. Bids are anticipated to be received by February 2025 with construction in summer 2025. Construction length will be determined by the Engineer during design, the County is committed to project completion and grant sign off within FAA's grant closeout guidelines.</p> <p>2. Design will be completed in fiscal year 2025.</p>							
<b>NEPA Environmental Status (Date of FONSI or submit CATEX Form for Approval)</b>							
1. & 2. CatEx approval anticipated by early 2025.							
<b>Land Title Status &amp; Date of Exhibit "A" Status</b>				<b>Date</b>			
County of Ventura holds title to Land. Exhibit A, Property Map				ALP set updated 2/14/22.			
<b>Open AIP Funded Projects</b>				<b>Expected Close-out Date</b>			
3-06-0179-037-2020				August 2024			
3-06-0179-038-2021				August 2024			
3-06-0179-042-2022				August 2024			
3-06-0179-043-2022				August 2025			
<b>Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.</b>							
<b>Keith Freitas, Director of Airports</b>				<b>Erin Powers, Projects Administrator</b>			
Name and Title of Authorized Representative (Print or Type)				Contact Name and Title (Print or Type)			
<i>Keith Freitas</i>				<b>(805) 388-4205</b>			
Signature				Contact Phone (Print or Type)			
Date							
30/01/2024							



**FY 2025 PROJECTS**

- 1. REHABILITATE ATCT
- 2. DESIGN FOR REHABILITATE WEST HANGAR APRON AREA (2027 CONSTRUCTION)



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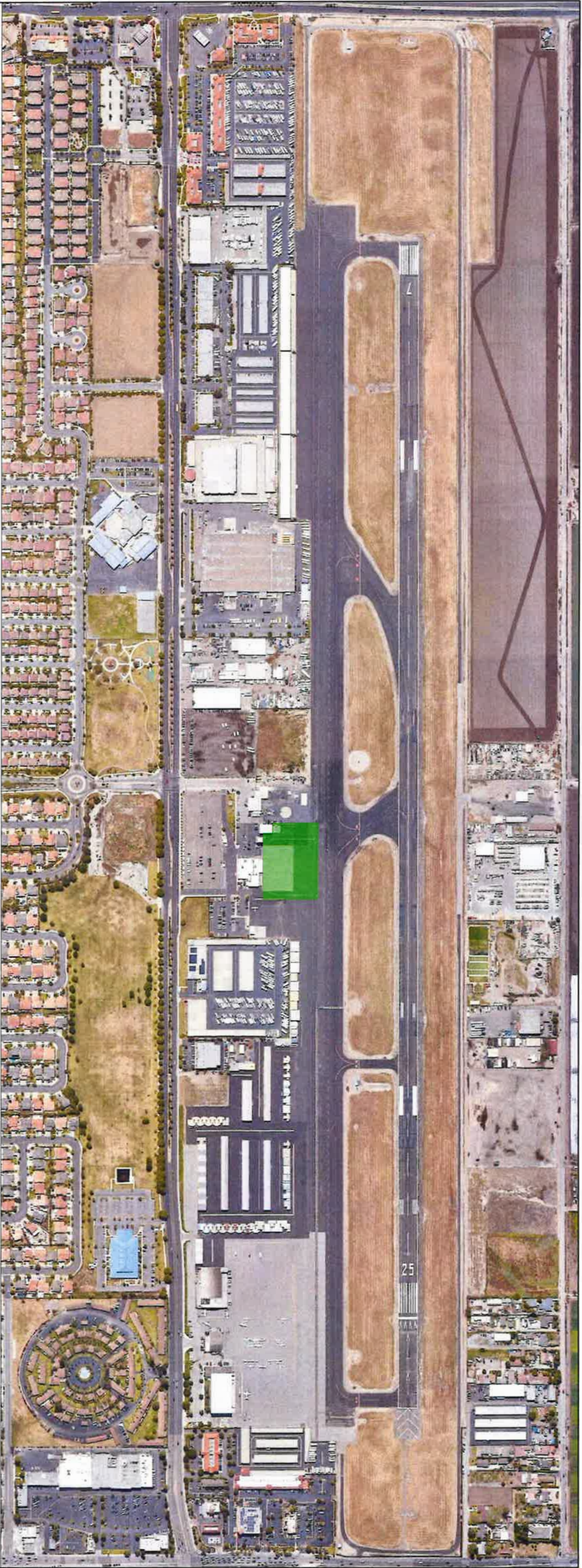
OXNARD AIRPORT  
OXNARD, CA  
ACIP - FEDERAL FISCAL YEAR 2025

DATE: JANUARY 23, 2024      SHEET 2 OF 6



**OXR ACIP DATA SHEET**

Airport Name		OXNARD AIRPORT		Fiscal Year 2026			
Shown On ALP	Project Type*	Project Description	Federal Share	State Share	Local Share	Total	
Y	D	1. Reconstruction of Terminal Apron PCC/AC & ARFF Apron (Construction)	\$3,262,500	\$150,000	\$212,500	\$3,625,000	
		<b>Total</b>	<b>\$3,262,500</b>	<b>\$150,000</b>	<b>\$212,500</b>	<b>\$3,625,000</b>	
* D - Development; P - Planning; E - Environmental							
<b>PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS</b>							
<b>Detail Project Description (Square/Lineal Footage or Length/Width)</b>							
<p>1. Reconstruction of Terminal Apron PCC/AC &amp; ARFF Apron (Construction)</p> <p>The Terminal Apron was last reconstructed in 1992 while the ARFF Apron was last reconstructed in 1997. A visual condition survey was performed in 2015 for an Airport Pavement Management System (APMS) prepared in 2016. At the time of the survey, the PCC section on the Terminal Apron was found to be in Very Poor condition (PCI of 25-40) and the AC section in Fair condition (PCI of 55-70), while the ARFF Apron was found in Good Condition (PCI 85-100). Based on the conditions observed in the APMS and on the pavement strength analysis which showed the inadequacy of the pavement for the aircraft fleet mix at the time, a full reconstruction is recommended for the Terminal Apron and ARFF Apron. Work would include AC and PCC pavement removal, strengthening of the subgrade, placing new AB material, placing PCC and AC pavement, and application of pavement markings based on the most current Advisory Circular.</p>							
<b>Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)</b>							
1. Design will be completed in 2024. Bids are anticipated to be received by February 2026 with construction in summer 2026. Construction length will be determined by the Engineer during design, the County is committed to project completion and grant sign off within FAA's grant closeout guidelines.							
<b>NEPA Environmental Status (Date of FONSI or submit CATEX Form for Approval)</b>							
1. CatEx approval anticipated by early 2024.							
<b>Land Title Status &amp; Date of Exhibit "A" Status</b>				<b>Date</b>			
County of Ventura holds title to Land. Exhibit A, Property Map				ALP set updated 2/14/22.			
<b>Open AIP Funded Projects</b>				<b>Expected Close-out Date</b>			
3-06-0179-037-2020				August 2024			
3-06-0179-038-2021				August 2024			
3-06-0179-042-2022				August 2024			
3-06-0179-043-2022				August 2025			
<b>Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.</b>							
<b>Keith Freitas, Director of Airports</b>				<b>Erin Powers, Projects Administrator</b>			
Name and Title of Authorized Representative (Print or Type)				Contact Name and Title (Print or Type)			
<i>Keith Freitas</i>				<b>(805) 388-4205</b>			
Signature				Contact Phone (Print or Type)			
Date							
30/01/2024							



**FY 2026 PROJECTS**

1. RECONSTRUCTION OF TERMINAL APRON PCC/JAC & ARFF APRON (CONSTRUCTION)



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OXNARD AIRPORT  
OXNARD, CA  
ACIP - FEDERAL FISCAL YEAR 2026  
DATE: JANUARY 23, 2024  
SHEET 3 OF 6

**OXR ACIP DATA SHEET**

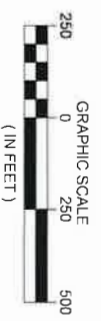
Airport Name		OXNARD AIRPORT		Fiscal Year 2027			
Shown On ALP	Project Type*	Project Description	Federal Share	State Share	Local Share	Total	
Y	D	1. Rehabilitate West Hangar Apron Area (Construction)	\$450,000	\$22,500	\$27,500	\$500,000	
N/A	D	2. Design for Rehabilitate Central Apron, Executive Hangar Area and Portion of Transient Apron (2029 Construction)	\$1,460,700	\$73,035	\$89,265	\$1,623,000	
		<b>Total</b>	<b>\$1,910,700</b>	<b>\$95,535</b>	<b>\$116,765</b>	<b>\$2,123,000</b>	
* D - Development; P - Planning; E - Environmental							
<b>PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS</b>							
<b>Detail Project Description (Square/Lineal Footage or Length/Width)</b>							
<p>1. Rehabilitate West Hangar Apron Area (Construction)</p> <p>The West Hangar Apron Area was constructed from 1988 to 2007. A visual condition survey was performed in 2015 for an Airport Pavement Management System (APMS) prepared in 2016. At the time of the survey, the West Hangar Area was in Satisfactory Condition (PCI 70-85). The proposed improvement for the areas consist of an emulsified asphalt seal coat which will include crack repair, seal coat application, and re-application of pavement markings.</p> <p>2. Design for Rehabilitate Central Apron, Executive Hangar Area and Portion of Transient Apron (2029 Construction)</p> <p>The Central Apron, Executive Hangar Area, and Transient Apron were reconstructed in various years from 1997 to 2006. A visual condition survey was performed in 2015 for an Airport Pavement Management System (APMS) prepared in 2016. At the time of the survey, the Central Hangar Area was in Good Condition (PCI 85-100), the Transient Apron was found to be in Poor condition (PCI of 40-55), and the Executive Apron was found to be in Satisfactory condition (PCI of 70-85). Based on the conditions observed in the APMS, a seal coat is recommended for most of the area, with a rehabilitation of a portion of the Transient apron (recommended in FY 2016 per APMS). Work would include crack seal, seal coat application, limited pavement removal, trimming of existing AB to meet grades, placing new AB material and AC pavement, and re-application of existing markings.</p>							
<b>Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)</b>							
<p>1. Design will be completed in 2025. Bids are anticipated to be received by February 2027 with construction in summer 2027. Construction length will be determined by the Engineer during design, the County is committed to project completion and grant sign off within FAA's grant closeout guidelines.</p> <p>2. Design will be completed in fiscal year 2027.</p>							
<b>NEPA Environmental Status (Date of FONSI or submit CATEX Form for Approval)</b>							
<p>1. CatEx approval anticipated by early 2025.</p> <p>2. CatEx approval anticipated by early 2027.</p>							
<b>Land Title Status &amp; Date of Exhibit "A" Status</b>				<b>Date</b>			
County of Ventura holds title to Land. Exhibit A, Property Map				ALP set updated 2/14/22.			
<b>Open AIP Funded Projects</b>				<b>Expected Close-out Date</b>			
3-06-0179-037-2020				August 2024			
3-06-0179-038-2021				August 2024			
3-06-0179-042-2022				August 2024			
3-06-0179-043-2022				August 2025			
<b>Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.</b>							
<b>Keith Freitas, Director of Airports</b>				<b>Erin Powers, Projects Administrator</b>			
Name and Title of Authorized Representative (Print or Type)				Contact Name and Title (Print or Type)			
<i>Keith Freitas</i>				(805) 388-4205			
Signature				Contact Phone (Print or Type)			
Date				Date			
30/01/2024							

30/01/2024



**FY 2027 PROJECTS**

- 1. REHABILITATE WEST HANGAR APRON AREA (CONSTRUCTION)
- 2. DESIGN FOR REHABILITATE CENTRAL APRON, EXECUTIVE HANGAR AREA AND PORTION OF TRANSIENT APRON (2029 CONSTRUCTION)

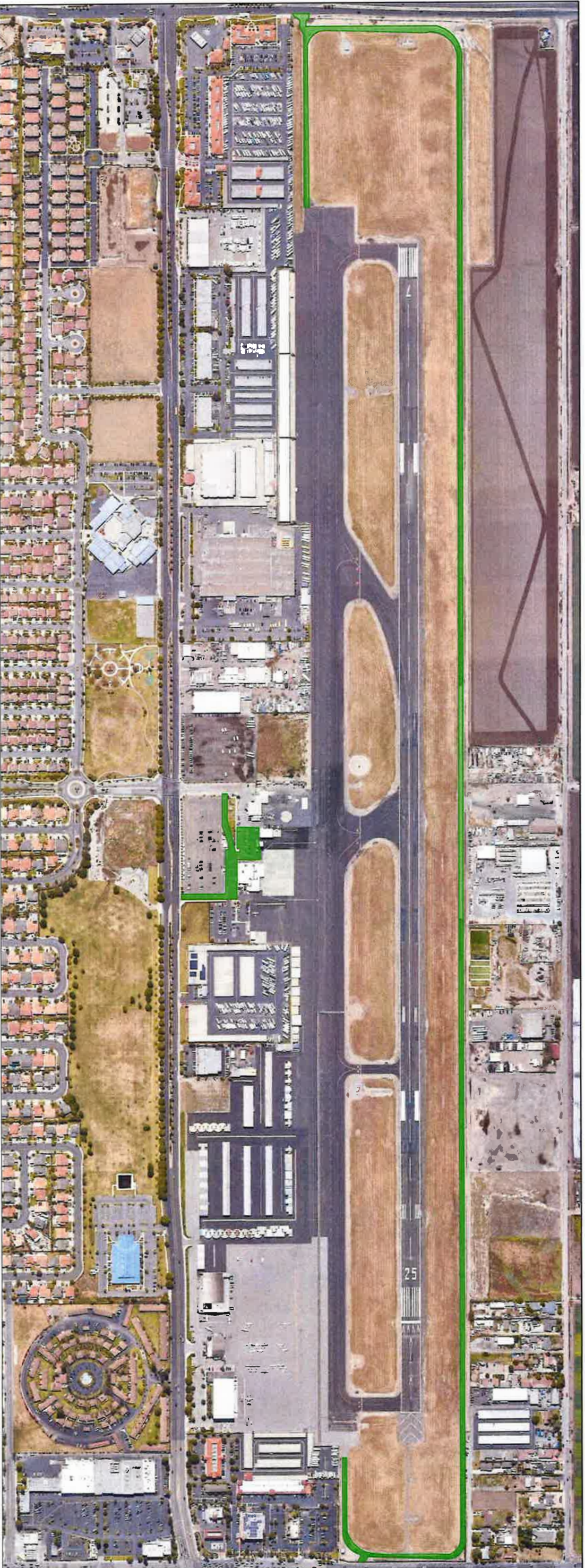


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OXNARD AIRPORT  
OXNARD, CA  
ACIP - FEDERAL FISCAL YEAR 2027  
DATE: JANUARY 23, 2024 SHEET 4 OF 6

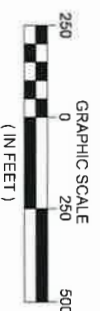
**OXR ACIP DATA SHEET**

Airport Name		OXNARD AIRPORT		Fiscal Year 2028			
Shown On ALP	Project Type*	Project Description	Federal Share	State Share	Local Share	Total	
N/A	D	1. Design for Rehabilitate Perimeter & Terminal Loop Roads and ATCT & Operations & Central Hangar Parking (2031 Construction)	\$118,362	\$5,918	\$7,233	\$131,513	
		<b>Total</b>	<b>\$118,362</b>	<b>\$5,918</b>	<b>\$7,233</b>	<b>\$131,513</b>	
* D - Development; P - Planning; E - Environmental							
<b>PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS</b>							
Detail Project Description (Square/Lineal Footage or Length/Width)							
<p>1. Design for Rehabilitate Perimeter &amp; Terminal Loop Roads and ATCT &amp; Operations &amp; Central Hangar Parking (2031 Construction)</p> <p>A visual condition survey was performed in 2015 for an Airport Pavement Management System (APMS) prepared in 2016. At the time of the survey, the Perimeter Road was in Fair (PCI 55-70) to Poor (PCI 40-55) Condition, the Terminal Loop was in Satisfactory Condition (PCI 70-85), the ATCT and Operations Parking was in Satisfactory Condition, and the Central Hangar Area Parking was in Poor Condition. The proposed improvements for the areas mentioned above consist of a rehabilitation for the section of the Perimeter Road in Poor condition and an emulsified asphalt seal coat for the other areas. The rehabilitation will consist of removing the existing pavement, trimming existing AB to meet design grades, placing new AB material over existing, and placing new AC pavement. The emulsified asphalt seal coat will include crack repair, seal coat application, and re-application of pavement markings.</p>							
Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)							
1. Design will be completed in fiscal year 2028.							
NEPA Environmental Status (Date of FONSI or submit CATEX Form for Approval)							
1. CatEx approval anticipated by early 2028.							
Land Title Status & Date of Exhibit "A" Status				Date			
County of Ventura holds title to Land. Exhibit A, Property Map				ALP set updated 2/14/22.			
Open AIP Funded Projects				Expected Close-out Date			
3-06-0179-037-2020				August 2024			
3-06-0179-038-2021				August 2024			
3-06-0179-042-2022				August 2024			
3-06-0179-043-2022				August 2025			
<b>Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.</b>							
Keith Freitas, Director of Airports				Erin Powers, Projects Administrator			
Name and Title of Authorized Representative (Print or Type)				Contact Name and Title (Print or Type)			
<i>Keith Freitas</i>				(805) 388-4205			
Signature				Contact Phone (Print or Type)			
30/01/2024							
Date							



**FY 2028 PROJECTS**

- 1. DESIGN FOR REHABILITATE PERIMETER & TERMINAL LOOP ROADS AND ATCT & OPERATIONS & CENTRAL HANGAR PARKING (2031 CONSTRUCTION)



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OXNARD AIRPORT  
 OXNARD, CA  
 ACIP - FEDERAL FISCAL YEAR 2028  
 DATE: JANUARY 23, 2024 SHEET 5 OF 6

OXR ACIP DATA SHEET

Airport Name		OXNARD AIRPORT	Fiscal Year 2029			
Shown On ALP	Project Type*	Project Description	Federal Share	State Share	Local Share	Total
Y	P	1. Rehabilitate Central Apron, Executive Hangar Area and Portion of Transient Apron (Construction)	\$810,000	\$40,500	\$49,500	\$900,000
Y	P	2. Land Acquisitions - OFA Property Purchases and RPZ Property Purchases **	\$9,738,000	\$150,000	\$932,000	\$10,820,000
		<b>Total</b>	<b>\$10,548,000</b>	<b>\$190,500</b>	<b>\$981,500</b>	<b>\$11,720,000</b>
* D - Development, P - Planning, E - Environmental						
PROVIDE THE FOLLOWING DETAILED INFORMATION FOR PROJECTS ANTICIPATED WITHIN 1-2 YEARS						
Detail Project Description (Square/Lineal Footage or Length/Width)						
<p>1. Rehabilitate Central Apron, Executive Hangar Area and Portion of Transient Apron (Construction)</p> <p>A visual condition survey was performed in 2015 for an Airport Pavement Management System (APMS) prepared in 2016. At the time of the survey, the Central Hangar Area was in Good Condition (PCI 85-100), the Transient Apron was found to be in Poor condition (PCI of 40-55), and the Executive Apron was found to be in Satisfactory condition (PCI of 70-85). Based on the conditions observed in the APMS, a seal coat is recommended for most of the area, with a rehabilitation of a portion of the Transient apron (recommended in FY 2016 per APMS). Work would include crack seal, seal coat application, limited pavement removal, trimming of existing AB to meet grades, placing new AB material and AC pavement, and re-application of existing markings.</p> <p>2. Land Acquisitions - OFA Property Purchases and RPZ Property Purchases **</p> <p>The Airport is planning to acquire land within the ultimate Runway 7 approach RPZ and OFA and Runway 25 departure RPZ and OFA.</p>						
Project Schedule (Anticipated date for bids or negotiated prices, consultant selection for planning or environmental projects, length of construction or design, planning or environmental process)						
<p>1. Design will be completed in 2027. Bids are anticipated to be received by February 2029 with construction in summer 2029. Construction length will be determined by the Engineer during design, the County is committed to project completion and grant sign off within FAA's grant closeout guidelines.</p> <p>2. N/A</p>						
NEPA Environmental Status (Date of FONSI or submit CATEX Form for Approval)						
1. CalEx approval anticipated by early 2027.						
Land Title Status & Date of Exhibit "A" Status			Date			
County of Ventura holds title to Land, Exhibit A, Property Map			ALP set updated 2/14/22.			
Open AIP Funded Projects			Expected Close-out Date			
3-06-0179-037-2020			August 2024			
3-06-0179-038-2021			August 2024			
3-06-0179-042-2022			August 2024			
3-06-0179-043-2022			August 2025			
<b>Certification: To the best of my knowledge and belief, all information shown in the ACIP Data Sheet is true and correct and had been duly authorized by the Sponsor.</b>						
Keith Freitas, Director of Airports			Erin Powers, Projects Administrator			
Name and Title of Authorized Representative (Print or Type)			Contact Name and Title (Print or Type)			
<i>Keith Freitas</i>			(805) 388-4205			
Signature			Contact Phone (Print or Type)			
30/01/2024			Date			

30/01/2024



**FY 2029 PROJECTS**

- 1. REHABILITATE CENTRAL APRON, EXECUTIVE HANGAR AREA AND PORTION OF TRANSIENT APRON (CONSTRUCTION)
- 2. LAND ACQUISITIONS - OFA PROPERTY PURCHASES AND RPZ PROPERTY PURCHASES (NOT SHOWN)



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OXNARD AIRPORT  
OXNARD, CA  
ACIP - FEDERAL FISCAL YEAR 2029  
DATE: JANUARY 23, 2024  
SHEET 6 OF 6





555 Airport Way, Suite B  
Camarillo, CA 93010  
Phone: (805) 388-4372  
Fax: (805) 388-4366  
<https://vcairports.org>

March 13, 2024

Aviation Advisory Commission  
Camarillo Airport Authority  
Oxnard Airport Authority  
555 Airport Way, Suite B  
Camarillo, CA 93010

**Subject:      Receive and File a Monthly Staff Update from Communications and Engagement Manager Regarding Ventura County Airports**

**Recommendation:**

Receive and file a monthly staff update from Communications and Engagement Manager regarding Ventura County Airports.

**Fiscal/Mandates Impact:**

This item is presented for information only and it does not require consideration by the Board of Supervisors at this time. There are no fiscal impacts associated with the recommended action.

**Discussion:**

February saw an increase in noise comments for Oxnard Airport after several days of heavier traffic. After analyzing traffic patterns and volume throughout the month it was determined that the changes our neighbors experienced were due to two primary factors: weather and a radar outage at Pt. Mugu that effected both the Camarillo Airport and Oxnard Airports towers.

The Department of Airports is confident that these changes are temporary. Traffic patterns and volume prior to inclement weather and the radar outage had improved as has been noted by the community. We do, however, understand the community's concerns related to Fly Friendly VC (FFVC). We continue to monitor air traffic and communicate with pilots regarding FFVC. The OXR tower team is committed to FFVC and works to implement the program whenever safely possible. The Department of Airports team will hold its annual Fly Friendly VC Fly-in educational event for pilots in the summer of 2024.

In addition to addressing concerns related to noise, the Department of Airports continues work to highlight exceptional stories surrounding local aviation.

The County of Ventura Department of Airports was established in 1976 to manage Camarillo Airport and Oxnard Airport. Together these Airports provide vital connections to the national airspace system and are home to many businesses and individual aircraft owners, all of whom contribute to the economic vitality of Ventura County and/or serve as philanthropic contributors through a variety of non-profit organizations. Such contributions are made without knowledge of the majority of the general public.

National and locally based organizations such as Pilots for Paws, Angel Flight, LightHawk, the VC Ninety-Nines, Experimental Aircraft Association, and more are dedicated to serving the community in a variety of ways and are among the unsung heroes in local aviation.

The Department of Airports began a series highlighting these unsung heroes in September 2023. This series will be showcased through periodic short feature stories designed to not only put a spotlight on those who tirelessly serve the community but to also help educate the community about a portion of local aviation that is often overlooked.

To honor Women's History Month, we are shining a spotlight on the Ninety-Nines, a nationally recognized non-profit organization with locally based chapters throughout the country. With a focus on promoting opportunities in aviation for women, the Ninety-Nines (99s) provides educational opportunities for women in the air and on the ground, including scholarships, training, and more. The Ventura County 99s are among the most active chapters, paving the way for new generations of women pilots to achieve their dreams in the skies.

If you have any questions about Ninety-Nines or any other locally based organization, please contact Jannette Jauregui at (805) 388-4287 or me at (805) 388-4200.



KEITH FREITAS, A.A.E., C.A.E.  
Director of Airports



# COUNTY of VENTURA

## Department of Airports

### MONTHLY ACTIVITY REPORT

Month ending December 31, 2023

#### Hangars and Tie-downs:

Camarillo				Oxnard			
	Inventory	Occupied	Available		Inventory	Occupied	Available
<b>Hangars</b>				<b>Hangars</b>			
Private	170	170	0	Private	79	79	0
County	160	160	0	County	66	66	0
Out of Service	16	0	0	Out of Service	6	0	0
<b>Total</b>	<b>346</b>	<b>330</b>	<b>0</b>	<b>Total</b>	<b>151</b>	<b>145</b>	<b>0</b>
<b>Tie-downs</b>				<b>Tie-downs</b>			
County	96	56	40	County	7	1	6
AVEX	25	18	7	Goldenwest Jet Center	15	11	4
Channel Island Aviation	35	30	5	Oxnard Jet Center	8	6	2
Visitor	35			Visitor	11		
<b>Total</b>	<b>191</b>	<b>104</b>	<b>52</b>	<b>Total</b>	<b>41</b>	<b>18</b>	<b>23</b>

#### Airport Operations:

#### Aircraft Incidents:

	Camarillo	Oxnard		Camarillo	Oxnard
Current year for the month	13,334	7,724	Current Month	5	1
Last year for the month	13,221	5,860	Current year to date	43	6
% Change	1%	32%	<b>CMA: 12/1 - Stranded AC twy B, outside RSA</b> <b>12/8 - Stranded AC twy C, outside RSA</b> <b>12/13 - Alert 1 engine trouble</b> <b>12/13 - Alert 1 Landing gear malfunction</b> <b>12/14 - Flat tire rwy 26 at twy B exit</b> <b>OXR: 12/4 - Disabled AC RWY 25</b>		
Current year to date	170,566	76,865			
Last year to date	187,076	87,871			
% Change	-9%	-13%			

#### Other:

	Camarillo	Oxnard
Airside Citations Issued	0	0
Landside Citations issued	0	12
Cards issued to transient overnight aircraft	42	2
Other aircraft ** (Estimate)	120	15
Hangar Waiting List	30	3

\*\* Includes approximate number of aircraft occupying space in both large and small hangars by agreement with lessee or licensee



# COUNTY of VENTURA

## Department of Airports

### MONTHLY ACTIVITY REPORT

Month ending January 31, 2024

#### Hangars and Tie-downs:

Camarillo				Oxnard			
	Inventory	Occupied	Available		Inventory	Occupied	Available
<b>Hangars</b>				<b>Hangars</b>			
Private	170	170	0	Private	79	79	0
County	160	160	0	County	66	66	0
Out of Service	16	0	0	Out of Service	6	0	0
<b>Total</b>	<b>346</b>	<b>330</b>	<b>0</b>	<b>Total</b>	<b>151</b>	<b>145</b>	<b>0</b>
<b>Tie-downs</b>				<b>Tie-downs</b>			
County	96	56	40	County	7	1	6
AVEX	25	18	7	Goldenwest Jet Center	15	11	4
Channel Island Aviation	35	30	5	Oxnard Jet Center	8	6	2
Visitor	35			Visitor	11		
<b>Total</b>	<b>191</b>	<b>104</b>	<b>52</b>	<b>Total</b>	<b>41</b>	<b>18</b>	<b>23</b>

#### Airport Operations:

#### Aircraft Incidents:

	Camarillo	Oxnard		Camarillo	Oxnard
Current year for the month	15,426	8,292	Current Month	1	0
Last year for the month	11,531	5,799	Current year to date	1	0
% Change	34%	43%	<b>CMA: 01/31 - Ultralight crash off airport</b> <b>OXR: N/A</b>		
Current year to date	15,426	8,292			
Last year to date	11,531	5,799			
% Change	34%	43%			

#### Other:

	Camarillo	Oxnard
Airside Citations Issued	0	0
Landside Citations issued	0	18
Cards issued to transient overnight aircraft	38	2
Other aircraft ** (Estimate)	120	15
Hangar Waiting List	27	2

\*\* Includes approximate number of aircraft occupying space in both large and small hangars by agreement with lessee or licensee

## Camarillo Noise Comment Report December 2023

Comments by Location	Number of Comments	Total Number of Households
East Neighborhoods	0	0
Midtown/Old Town	196	9
North Neighborhoods	0	0
Unspecified/Other	1	Unknown

Type of Operation	
Takeoff/Departure	1
Landing/Arrival	139
Traffic Pattern	56
Unspecified	1

**Total Comments = 197**

Time of Day	
12 a.m. – 5 a.m.	5
5 a.m. – 8 a.m.	4
8 a.m. – 6 p.m.	62
6 p.m. – 12 a.m.	126

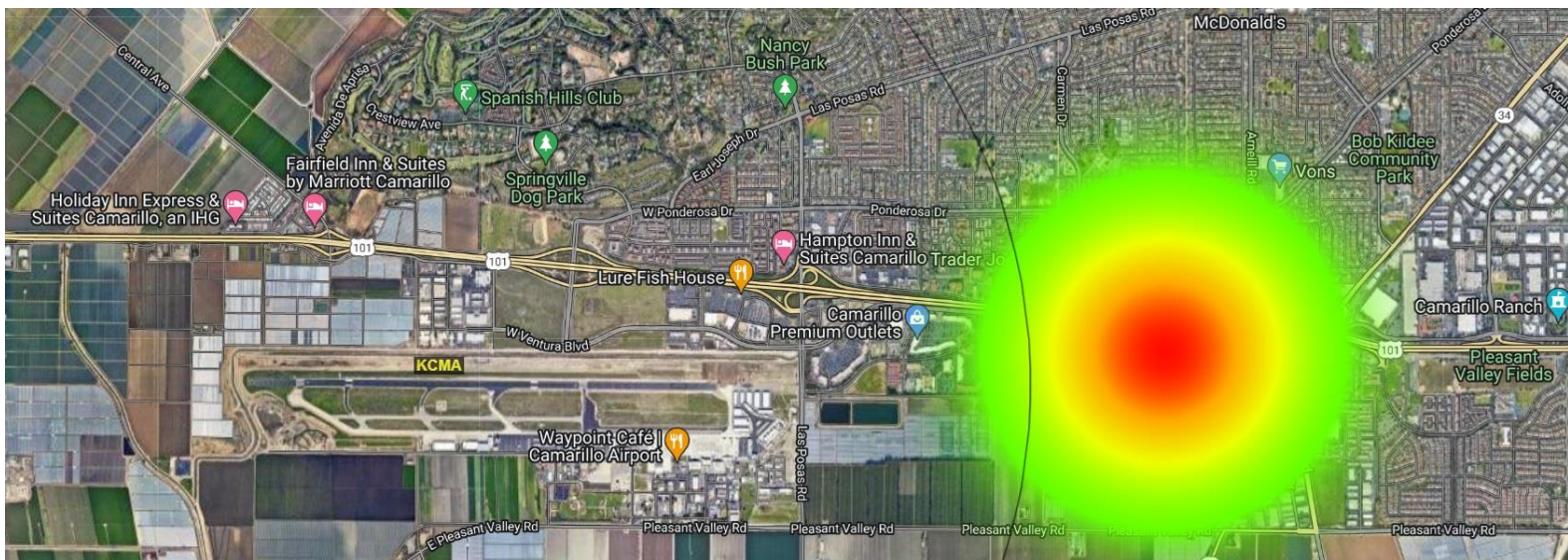
**Comment Breakdown:**

**Household #1:**  
**138 (70%)**

**Household #2:**  
**44 (22%)**

**Household #3:**  
**6 (3%)**

Type of Aircraft	
Single Engine Piston	0
Multi-Engine Piston	1
Turboprop	0
Turbo Jet	193
Helicopter	3
Unspecified	0



## Oxnard Noise Comment Report December 2023

Comments by Location	Number of Comments	Total Number of Households
West of Victoria & South of 5 <sup>th</sup> (Channel Islands, Oxnard Shores, Seabridge, etc.)	176	10
South Neighborhoods (Via Marina, etc.)	7	3
East Neighborhoods	0	0
North Neighborhoods	1	1
Other/Unspecified	6	Unknown

Type of Operation	
Takeoff/Departure	4
Landing/Arrival	1
Traffic Pattern	28
Unspecified	157

**Total Comments = 190**

Time of Day	
12 a.m. – 5 a.m.	3
5 a.m. – 8 a.m.	8
8 a.m. – 6 p.m.	134
6 p.m. – 12 a.m.	45

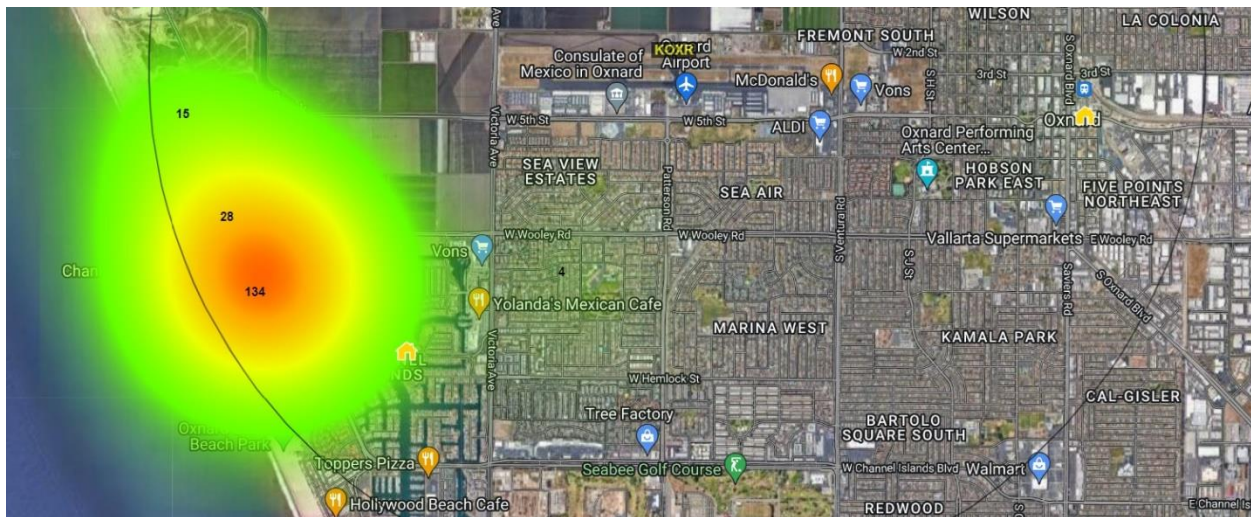
**Comment Breakdown:**

**Household #1:**  
**129 (68%)**

**Household #2:**  
**14 (7%)**

**Household #3:**  
**10 (5%)**

Type of Aircraft	
Single Engine Piston	43
Multi-Engine Piston	16
Turboprop	0
Turbo Jet	1
Helicopter	5
Unspecified	125





### Camarillo Noise Comment Report January 2024

Comments by Location	Number of Comments	Total Number of Households
East Neighborhoods	392	7
Midtown/Old Town	6	3
North Neighborhoods	4	2
Unspecified/Other	3	Unknown

Type of Operation	
Takeoff/Departure	0
Landing/Arrival	312
Traffic Pattern	47
Unspecified	46

**Total Comments = 405**

Time of Day	
12 a.m. – 5 a.m.	2
5 a.m. – 8 a.m.	4
8 a.m. – 6 p.m.	289
6 p.m. – 12 a.m.	110

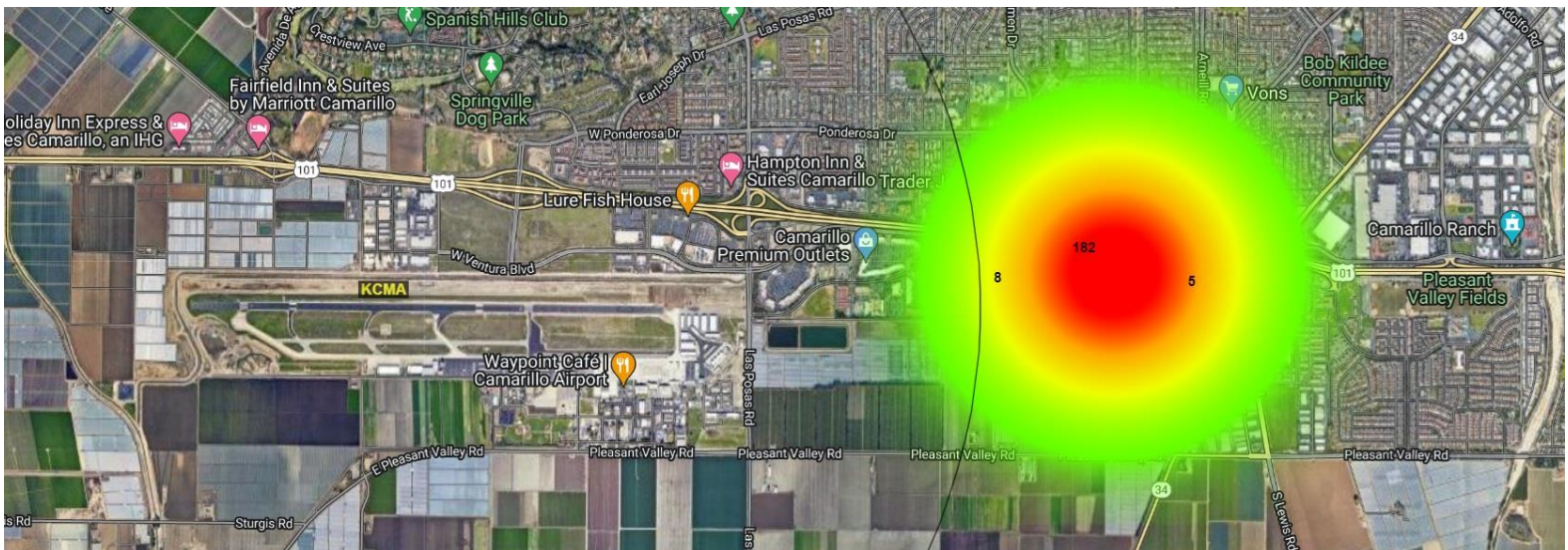
**Comment Breakdown:**

**Household #1:**  
341 (84%)

**Household #2:**  
15 (4%)

**Household #3:**  
13 (3%)

Type of Aircraft	
Single Engine Piston	0
Multi-Engine Piston	5
Turboprop	0
Turbo Jet	348
Helicopter	2
Unspecified	50



## Oxnard Noise Comment Report January 2024

Comments by Location	Number of Comments	Total Number of Households
West of Victoria & South of 5 <sup>th</sup> (Channel Islands, Oxnard Shores, Seabridge, etc.)	135	5
South Neighborhoods (Via Marina, etc.)	44	1
East Neighborhoods	1	1
North Neighborhoods	1	1
Other/Unspecified	3	Unknown

Type of Operation	
Takeoff/Departure	0
Landing/Arrival	1
Traffic Pattern	62
Unspecified	121

**Total Comments = 184**

Time of Day	
12 a.m. – 5 a.m.	2
5 a.m. – 8 a.m.	4
8 a.m. – 6 p.m.	124
6 p.m. – 12 a.m.	54

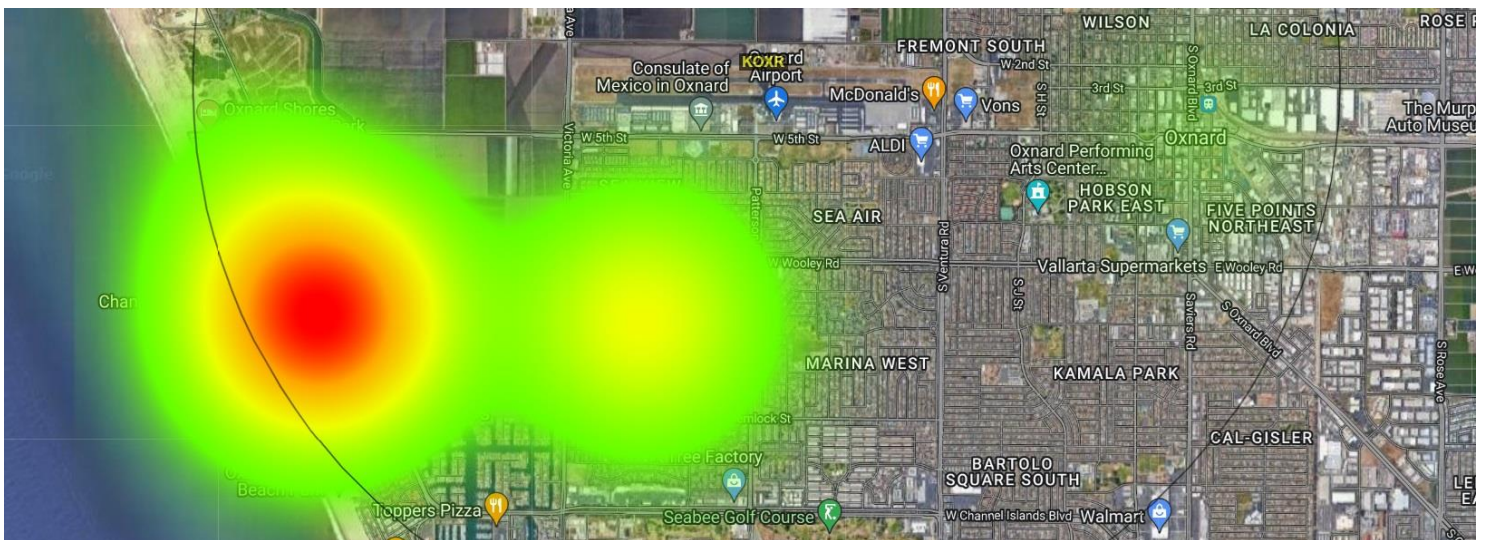
**Comment Breakdown:**

**Household #1:**  
**103 (56%)**

**Household #2:**  
**44 (24%)**

**Household #3:**  
**9 (5%)**

Type of Aircraft	
Single Engine Piston	18
Multi-Engine Piston	40
Turboprop	0
Turbo Jet	1
Helicopter	2
Unspecified	123







## **DECEMBER 2023**

### **CAMARILLO AIRPORT – AIRPORT LAYOUT PLAN UPDATE/NARRATIVE REPORT**

#### **Status Update:**

- Working on draft chapter for the Narrative Report associated with the recommended development concept and capital improvement program.
- Working on drawings associated with the ALP Drawing Set.
- Coordination with airport staff and consultant team on format for next public meeting scheduled for February 20, 2024.

#### **Upcoming Action Items:**

- Continued coordination with airport staff on material associated with Narrative Report.
- Continued work on draft ALP Drawing Set.
- Continued coordination with airport staff on logistics for Public Meeting #3 set for February 20, 2024.

**Project Percent Complete:** The project is 68.0% complete through December 2023.

### **CAMARILLO AIRPORT – PART 150 NOISE COMPATIBILITY STUDY**

#### **Status Update:**

- Printed draft final Noise Exposure Map document for submittal to FAA on December 19, 2023.

#### **Upcoming Action Items:**

- Translate meeting summaries and responses from second PAC and PIW.
- Conduct Noise Compatibility Program listening session and technical conference.

**Project Percent Complete:** The project is 41.3% complete through December 2023.

### **OXNARD AIRPORT – PART 150 NOISE COMPATIBILITY STUDY**

#### **Status Update:**

- Printed draft final Noise Exposure Map document for submittal to FAA on December 19, 2023.

#### **Upcoming Action Items:**

- Translate meeting summaries and responses from second PAC and PIW.
- Conduct Noise Compatibility Program listening session and technical conference.

**Project Percent Complete:** The project is 43.4% complete through December 2023.

### **ANNUAL CONSULTING SERVICES CONTRACT (AEA No. 24-01)**

#### **Status Update:**

- N/A for December 2023.

#### **Upcoming Action Items:**

- Coordination as needed to follow-up previous items and assist with new items at the direction of airport staff.

**Project Percent Complete:** 8.9% of the not-to-exceed amount of \$125,000 has been completed through December 2023.

January 12, 2024

Mrs. Erin Powers  
Projects Administrator  
County of Ventura Department of Airports  
555 Airport Way, Suite B  
Camarillo, CA 93010

Re: Monthly Airport Project Status Update – December 2023

Dear Mrs. Powers,

Below is a summary of the tasks completed during the month of December 2023, by Jviation, for the Camarillo Airport:

**Conceptual Design for Runway/Taxiway Reconstruction (AIP Project No. 3-06-0339-039-2022)**

- Throughout the month of December, the County and Jviation discussed this project during coordination meetings on December 14 and 21, 2023.
- Throughout the month of December, Jviation continued to work on the conceptual design following FAA standards with a crown along the runway centerline.
- **Upcoming:**
  - Jviation will submit with the conceptual design package per to the County for review.
  - Continued coordination on this project with the County and FAA as needed.

**Final Design for Runway/Taxiway Reconstruction (AIP Project No. 3-06-0339-044-2024)**

- Throughout the month of December, the County and Jviation discussed this project during coordination meetings on December 14 and 21, 2023.
- On December 14, 2023, Jviation provided the County with the revised Federal Grant Application and LA ADO Grant Application Checklist for signature. The County submitted the items to the FAA.
- **Upcoming:**
  - Continued coordination on this project with the County as needed.

**Runway 8-26 and Taxiway A Pavement Improvements (County Project No. AEA 22-08)**

- Throughout the month of December, the County and Jviation discussed this project during coordination meetings on December 14 and 21, 2023.
- On December 4, 2023, the County provided Jviation with a scanned copy of the one bid package that was received for the project for review.
- On December 5 and 7, 2023, Jviation provided the County with the completed bid tab for signature. The County provided the signed bid tab on December 7, 2023 to post on the bid site for planholders.
- On December 21, 2023, Jviation coordinated with Granite to schedule a meeting to discuss the received project bid.

- **Upcoming:**
  - Continued coordination on this project with the County.
  - Jviation will finalize the Letter of Recommendation which will be provided to the County.
  - Jviation and County to finalize meeting date with Granite to discuss bid.

#### **Airport Pavement Management System (APMS) Update**

- Throughout the month of December, the County and Jviation discussed this project during coordination meetings on December 14 and 21, 2023.
- **Upcoming:**
  - Jviation will coordinate with subconsultants to assist with the completion of this project.
  - County to provide comments on Jviation's scope of work.

#### **Airport Capital Improvement Plan (ACIP) Update**

- On December 5, 2023, the County provided Jviation with revisions to the ACIP spreadsheet. Jviation is awaiting one more change to the ACIP prior to submitting to the County.
- **Upcoming:**
  - County to provide final ACIP revision.

#### **On-Call Services**

- There were no updates to this task in December 2023.
- **Upcoming:**
  - Jviation will wait for direction from the County on any future tasks.

If you have any comments, please do not hesitate to contact me.

Sincerely,

Jviation, a Woolpert Company



Matt Gilbreath, P.E.  
Project Manager

cc: Mr. Keith Freitas, Mr. Dave Nafie – County of Ventura Department of Airports  
Mr. Travis Vallin, Mr. JD Ingram, Mr. Jason Virzi, Mrs. Marisa Fluhr, Ms. Amanda Gross – Jviation,  
a Woolpert Company  
File



February 9, 2024

Mrs. Erin Powers  
Projects Administrator  
County of Ventura Department of Airports  
555 Airport Way, Suite B  
Camarillo, CA 93010

Re: Monthly Airport Project Status Update – January 2024

Dear Mrs. Powers,

Below is a summary of the tasks completed during the month of January 2024, by Woolpert, for the Camarillo Airport:

**Conceptual Design for Runway/Taxiway Reconstruction (County Project No. AEA 22-10)**

- Throughout the month of January, the County and Woolpert discussed this project during coordination meetings on January 11 and 25, 2024.
- On January 25, 2024, the County and Woolpert decided to hold off submitting the conceptual design documents until the County discusses the modification of standards request with the FAA.
- **Upcoming:**
  - Continued coordination on this project with the County and FAA as needed.

**Final Design for Runway/Taxiway Reconstruction (AIP Project No. 3-06-0339-044-2024)**

- Throughout the month of January, the County and Woolpert discussed this project during coordination meetings on January 11 and 25, 2024.
- On January 26, 2024, Woolpert provided the County with a project exhibit from the CATEX depicting the final configuration of the runway and taxiways and confirmed that the geometry of the runway and taxiway connectors will not change whether a crown is installed on the runway.
- On January 29, 2024, the County requested an updated grant exhibit based on the 2015 ALP, per the FAA's request. Woolpert provided the requested exhibit to the County on January 31, 2024.
- **Upcoming:**
  - Continued coordination on this project with the County as needed.

**Runway 8-26 and Taxiway A Pavement Improvements (County Project No. AEA 22-08)**

- Throughout the month of January, the County and Woolpert discussed this project during coordination meetings on January 11 and 25, 2024.
- On January 17, 2024, Woolpert provided the County with the Scope of Work for Construction Management (CM) Services for review.
- On January 19, 2024, Woolpert, the County, and Granite held a meeting to discuss the received project bid and potential negotiations. A follow-up meeting was scheduled for February 2, 2024.

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- **Upcoming:**
  - Continued coordination on this project with the County.
  - Woolpert will finalize the Letter of Recommendation which will be provided to the County.
  - Woolpert and County to meet with Granite to discuss bid.
  - County to review the Scope of Work for CM Services.

#### **Airport Pavement Management System (APMS) Update**

- Throughout the month of January, the County and Woolpert discussed this project during coordination meetings on January 11 and 25, 2024.
- **Upcoming:**
  - Woolpert will coordinate with subconsultants to assist with the completion of this project.
  - County to provide comments on Woolpert's scope of work.

#### **Airport Capital Improvement Plan (ACIP) Update**

- On January 23, 2024, Woolpert provided the County with the revised ACIP package.
- On January 29, 2024, the County provided Woolpert with final comments on the ACIP package. Woolpert provided the County with the final revised ACIP package based on the comments on January 30, 2024.
- **Upcoming:**
  - Woolpert will wait for direction from the County on any future tasks.

#### **On-Call Services**

- There were no updates to this task in January 2024.
- **Upcoming:**
  - Woolpert will wait for direction from the County on any future tasks.

If you have any comments, please do not hesitate to contact me.

Sincerely,

Woolpert, Inc.



Matt Gilbreath, P.E.  
Project Manager, Aviation

cc: Mr. Keith Freitas, Mr. Dave Nafie – County of Ventura Department of Airports  
Mr. Travis Vallin, Mr. JD Ingram, Mr. Jason Virzi, Mrs. Marisa Fluhr, Ms. Amanda Gross – Woolpert, Inc.  
File

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January 12, 2024

Mrs. Erin Powers  
Projects Administrator  
County of Ventura Department of Airports  
555 Airport Way, Suite B  
Camarillo, CA 93010

Re: Monthly Airport Project Status Update – December 2023

Dear Mrs. Powers,

Below is a summary of the tasks completed during the month of December 2023, by Jviation and our subconsultants for the Oxnard Airport:

**AIP Project No. 03-06-0179-038-2021 – Runway 7-25 Reconstruction**

- On December 7, 2023, Jviation provided the County with the DBE reporting spreadsheet.
- On December 14, 2023, Jviation provided the County with the DBE subcontractor utilization form.
- **Upcoming:**
  - Jviation will continue project coordination with the County.
  - County to provide Jviation with the Sponsor items needed for the Construction Closeout Report.

**AIP Project No. 03-06-0179-042-2022 – Connector Taxiways A-E Reconstruction**

- Throughout the month of December, the County and Jviation discussed this project during coordination meetings on December 14 and 21, 2023.
- Throughout the month of December, Jviation coordinated with Granite Construction (Granite) on certified payroll reviews, subcontractor utilization, and DBE reporting information.
- On December 1, 2023, the County version of Change Order No. 4 was signed by all parties.
- On December 1, 2023, the County provided Jviation with the Release on Contract (ROC) to provide to Granite once the Pay Application No. 7 (Semi-Final) is distributed for signature.
- On December 6, 2023, Contractor Pay Application No. 7 (Semi-Final) was distributed to all parties for signature. The pay application was signed by all parties on December 18, 2023.
- On December 14, 2023, Jviation provided the County with the DBE subcontractor utilization form.
- **Upcoming:**
  - Jviation will continue project coordination with the County, FAA, and Granite.
  - FAA to sign the FAA version of Change Order No. 4.
  - Jviation to distribute Contractor Pay Application No. 8 (Final), which will include release of retainage and liquidated damages imposed on Granite, once the Notice of Completion process is finished.

### **AIP Project No. 03-06-0179-044/045-2023 – Taxiway F Reconstruction (Construction Management (CM))**

- Throughout the month of December, the County and Jviation discussed this project during coordination meetings on December 14 and 21, 2023.
- On December 4, 2023, Jviation provided the County with the blank engineering fees spreadsheet for the CM Services scope of work and the comparison spreadsheet to complete the IFE process.
- On December 14, 2023, Jviation coordinated with Security Paving to schedule a virtual Project Kick-Off Meeting prior to construction to discuss project schedule and submittal schedule.
- On December 14, 2023, Jviation provided the County with the proposed engineering fees for CM services, including the addition of the pre-construction waste characterization fee.
- On December 14, 2023, the County provided Jviation with the Federal Grant Agreement.
- On December 15, 2023, Jviation provided the County with the revised Federal BIL Grant Application and Grant Application Checklist for review and signature.
- On December 18, 2023, Jviation, the County, and Security Paving held a virtual Project Kick-Off Meeting to discuss project schedule, submittal schedule, and other key project details. Security Paving expressed that they currently plan to begin construction in May, 2024 in order to procure long lead electrical items.
- On December 18, 2023, Jviation forwarded RFI No. 1 from Security Paving to the County concerning a tax exemption request for review.
- On December 18, 2023, Jviation coordinated with the FAA regarding the updated project schedule and NAVAID shutdowns that will be required during the project.
- On December 19, 2023, Jviation provided the County with the CSPP to provide to the new ATCT manager.
- On December 20, 2023, Jviation coordinated with Airport Operations to schedule a site visit for Security Paving. The site visit was scheduled for January 12, 2024.
- **Upcoming:**
  - Jviation will continue project coordination with the County and Ninyo & Moore.
  - County to provide comments on RFI No. 1 regarding the subcontractor tax exemption.

### **AIP Project No. 03-06-0179-046-2023 – Reconstruction of Terminal and ARFF Apron (Design)**

- Throughout the month of December, the County and Jviation discussed this project during coordination meetings on December 14 and 21, 2023.
- On December 11, 2023, Jviation provided Coffman Associates with the requested project information needed to complete the documented CATEX.
- On December 20, 2023, Jviation provided the County with the Federal Grant Application for review and signature.
- **Upcoming:**
  - Jviation to prepare the Scope of Work for design services.

### **Air Traffic Control Tower (ATCT) Facility Assessment**

- Throughout the month of December, the County and Jviation discussed this project during coordination meetings on December 14 and 21, 2023.
- **Upcoming:**
  - Jviation will continue project coordination with the County.

**Airport Pavement Management System (APMS) Update**

- Throughout the month of December, the County and Jviation discussed this project during coordination meetings on December 14 and 21, 2023.
- **Upcoming:**
  - Jviation will coordinate with subconsultants to assist with the completion of this project.
  - County to provide comments on Jviation’s scope of work.

**Airport Capital Improvement Plan (ACIP) Update**

- On December 5, 2023, the County provided Jviation with revisions to the ACIP spreadsheet. Jviation is awaiting one more change to the ACIP prior to submitting to the County.
- **Upcoming:**
  - County to provide final ACIP revision.

**On-Call Services**

- On December 14 and 21, 2023, Jviation discussed the proposed fee for the subconsultant to test the PFAS stockpiles adjacent to Oxnard Airport and were directed by the County to proceed with the work.
- **Upcoming:**
  - Jviation will get the subconsultant under contract to perform the PFAS soil testing and coordinate a schedule with the County.

If you have any comments, please do not hesitate to contact me.

Sincerely,

Jviation, a Woolpert Company



Matt Gilbreath, P.E.  
Project Manager

cc: Mr. Keith Freitas, Mr. Dave Nafie – County of Ventura Department of Airports  
Mr. Travis Vallin, Mr. JD Ingram, Mr. Jason Virzi, Mr. Mike Quinn, Mrs. Marisa Fluhr, Ms. Amanda Gross, Ms. Tracey Salazar – Jviation, a Woolpert Company



February 14, 2024

Mrs. Erin Powers  
Projects Administrator  
County of Ventura Department of Airports  
555 Airport Way, Suite B  
Camarillo, CA 93010

Re: Monthly Airport Project Status Update – January 2024

Dear Mrs. Powers,

Below is a summary of the tasks completed during the month of January 2024, by Woolpert and our subconsultants for the Oxnard Airport:

**AIP Project No. 03-06-0179-038-2021 – Runway 7-25 Reconstruction**

- Throughout the month of January, the County and Woolpert discussed this project during coordination meetings on January 11 and 25, 2024.
- **Upcoming:**
  - Woolpert will continue project coordination with the County.
  - County to provide Woolpert with the Sponsor items needed for the Construction Closeout Report.

**AIP Project No. 03-06-0179-042-2022 – Connector Taxiways A-E Reconstruction**

- Throughout the month of January, the County and Woolpert discussed this project during coordination meetings on January 11 and 25, 2024.
- On January 4, 2024, the Notice of Completion (NOC) for the project was recorded and the 30-day countdown until the final contractor pay application can be processed commenced.
- On January 12, 2024, Contractor Pay Application No. 8 (Final) was distributed to all parties for signature, which included the release of retainage and liquidated damages imposed on Granite.
- On January 30, 2024, Woolpert and its subconsultant completed the soil stockpile sampling to be used for testing of PFAS, Title 22 Metals, Total Petroleum Hydrocarbons, and Volatile Organic Compounds.
- On January 31, 2024, Woolpert provided the County and FAA with the draft closeout report and record drawings for the project.
- **Upcoming:**
  - Woolpert will continue project coordination with the County, FAA, and Granite.
  - FAA to sign the FAA version of Change Order No. 4.
  - Pay Application No. 8 to be signed and paid once the NOC has been fully processed.
  - Woolpert to provide soil stockpile testing results once received.

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**AIP Project No. 03-06-0179-044/045-2023 – Taxiway F Reconstruction (Construction Management (CM))**

- Throughout the month of January, the County and Woolpert discussed this project during coordination meetings on January 11 and 25, 2024.
- Throughout the month of January, Woolpert and Security Paving coordinated on submittal reviews.
- On January 12, 2024, Woolpert and Security Paving met at Oxnard Airport to complete a site visit.
- **Upcoming:**
  - Woolpert will continue project coordination with the County and Ninyo & Moore.
  - County to provide comments on RFI No. 1 regarding the subcontractor tax exemption.
  - County to complete IFE review and comparison to the Woolpert submitted fee estimate for CM services.
  - Woolpert will coordinate with the County regarding the contract for CM services and scheduling Ninyo & Moore to complete the sampling of the subgrade soils for testing of PFAS, Title 22 Metals, Total Petroleum Hydrocarbons, and Volatile Organic Compounds.

**AIP Project No. 03-06-0179-046-2023 – Reconstruction of Terminal and ARFF Apron (Design)**

- Throughout the month of January, the County and Woolpert discussed this project during coordination meetings on January 11 and 25, 2024.
- On January 30, 2024, Woolpert submitted the Scope of Work for design services to the County for review.
- **Upcoming:**
  - County to review the Scope of Work for design services.

**Air Traffic Control Tower (ATCT) Facility Assessment**

- Throughout the month of January, the County and Woolpert discussed this project during coordination meetings on January 11 and 25, 2024.
- On January 18, 2024, Woolpert provided the County with responses to the FAA's questions regarding the project's grant application.
- **Upcoming:**
  - Woolpert will continue project coordination with the County.

**Airport Pavement Management System (APMS) Update**

- Throughout the month of January, the County and Woolpert discussed this project during coordination meetings on January 11 and 25, 2024.
- **Upcoming:**
  - Woolpert will coordinate with subconsultants to assist with the completion of this project.
  - County to provide comments on Woolpert's scope of work.

**Airport Capital Improvement Plan (ACIP) Update**

- On January 23, 2024, Woolpert provided the County with the revised ACIP package.
- On January 29, 2024, the County provided Woolpert with final comments on the ACIP package. Woolpert provided the County with the final revised ACIP package based on the comments on January 30, 2024.

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- **Upcoming:**
  - Woolpert will wait for direction from the County on any future tasks.

If you have any comments, please do not hesitate to contact me.

Sincerely,

Woolpert, Inc.



Matt Gilbreath, P.E.

Project Manager, Aviation

cc: Mr. Keith Freitas, Mr. Dave Nafie – County of Ventura Department of Airports  
Mr. Travis Vallin, Mr. JD Ingram, Mr. Jason Virzi, Mr. Mike Quinn, Mrs. Marisa Fluhr, Ms. Amanda Gross, Ms. Tracey Salazar –Woolpert, Inc.

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**PROJECT STATUS REPORT**  
Ventura County, Department of Airports

Prepared by Mead & Hunt, Inc  
Revision Date 2023-12-15



Mead & Hunt No. County No. Grant No.	Airport	Description	Status	Percent Complete	Action Item
2206900-221833.01 AEA 23-03 AIP - N/A	CMA & OXR	<b>DESIGN SERVICES ON-CALL SERVICES (2022-2023)</b> On-call services at the request of the County. Period is effective through June 30, 2023.	<ul style="list-style-type: none"> <li>a) Contract executed.</li> <li>b) Mead &amp; Hunt finalized and submitted beacon study at CMA.</li> <li>c) Base Part 26 DBE Program Consultation complete, goals computed and approved, and public notice of goals underway for County to post for 30-day review period (Mead &amp; Hunt provided May 30th).</li> <li>d) Mead &amp; Hunt assisting the Wings Over Camarillo team with graphics; draft graphics submitted to Air Show staff.</li> <li>e) Mead &amp; Hunt prepared final OXR and CMA SWPPP mapping for County submission.</li> <li>f) Mead &amp; Hunt final design for CMA beacon; Mead and Hunt provided and posted bid documentation. Bid process began September 14, with bids due October 3rd, 2023.</li> <li>g) Mead &amp; Hunt assisted with grant closeout documentation for CMA AIP -037 and OXR AIP - 037.</li> </ul>	60%	<ul style="list-style-type: none"> <li>a) County posting of public notice for DBE program for "c". Next reports for both CMA and OXR are due in December 2023.</li> <li>b) Bids for Item "f" were opened October 3rd, 2023. A single bid was received from Royal Electric County is rejecting bid that came at a much higher amount.</li> </ul>
2206900-221958.01 CT 5020F-Y2300000000022 AIP - N/A	CMA & OXR	<b>DESIGN SERVICES GENERAL SERVICES AGENCY PURCHASE ORDER (2022-2023)</b> On-call services at the request of the County. Period is effective through June 30, 2023.	<ul style="list-style-type: none"> <li>a) Fully executed contract received.</li> <li>b) Mead &amp; Hunt submitted final plan for perimeter road alignment.</li> <li>c) Mead &amp; Hunt prepared leasehold graphic for OXR and CMA.</li> <li>d) Mead &amp; Hunt to assist the County with lease graphics and lease area calculations for Airport Properties Limited.</li> </ul>	37%	<ul style="list-style-type: none"> <li>a) Mead &amp; Hunt assembly of Item "d"</li> </ul>
2206900-221958.02 CT 5020F-Y2400000000022 AIP - N/A	CMA & OXR	<b>DESIGN SERVICES GENERAL SERVICES AGENCY PURCHASE ORDER (2023-2024)</b> On-call services at the request of the County. Period is effective from July 1, 2023 through June 30, 2024.	<ul style="list-style-type: none"> <li>a) Fully executed contract received.</li> </ul>	0%	<ul style="list-style-type: none"> <li>a) None</li> </ul>

**PROJECT STATUS REPORT**

Ventura County, Department of Airports

Prepared by Mead & Hunt, Inc

Revision Date 2024-01-12



Mead & Hunt No. County No. Grant No.	Airport	Description	Status	Percent Complete	Action Item
2206900-221833.01 AEA 23-03 AIP - N/A	CMA & OXR	<b>DESIGN SERVICES ON-CALL SERVICES (2022-2023)</b> On-call services at the request of the County. Period is effective through June 30, 2023.	<ul style="list-style-type: none"> <li>a) Contract executed.</li> <li>b) Mead &amp; Hunt finalized and submitted beacon study at CMA.</li> <li>c) Base Part 26 DBE Program Consultation complete, goals computed and approved, and public notice of goals underway for County to post for 30-day review period (Mead &amp; Hunt provided May 30th).</li> <li>d) Mead &amp; Hunt assisting the Wings Over Camarillo team with graphics; draft graphics submitted to Air Show staff.</li> <li>e) Mead &amp; Hunt prepared final OXR and CMA SWPPP mapping for County submission.</li> <li>f) Mead &amp; Hunt final design for CMA beacon; Mead and Hunt provided and posted bid documentation. Bid process began September 14, with bids due October 3rd, 2023.</li> <li>g) Mead &amp; Hunt assisted with grant closeout documentation for CMA AIP -037 and OXR AIP - 037.</li> </ul>	60%	<ul style="list-style-type: none"> <li>a) County posting of public notice for DBE program for "c". Next reports for both CMA and OXR are due in December 2023.</li> <li>b) Bids for Item "f" were opened October 3rd, 2023. A single bid was received from Royal Electric County is rejecting bid that came at a much higher amount.</li> </ul>
2206900-221958.01 CT 5020F-Y2300000000022 AIP - N/A	CMA & OXR	<b>DESIGN SERVICES GENERAL SERVICES AGENCY PURCHASE ORDER (2022-2023)</b> On-call services at the request of the County. Period is effective through June 30, 2023.	<ul style="list-style-type: none"> <li>a) Fully executed contract received.</li> <li>b) Mead &amp; Hunt submitted final plan for perimeter road alignment.</li> <li>c) Mead &amp; Hunt prepared leasehold graphic for OXR and CMA.</li> <li>d) Mead &amp; Hunt to assist the County with lease graphics and lease area calculations for Airport Properties Limited.</li> </ul>	37%	<ul style="list-style-type: none"> <li>a) Mead &amp; Hunt assembly of Item "d"</li> </ul>
2206900-221958.02 CT 5020F-Y2400000000022 AIP - N/A	CMA & OXR	<b>DESIGN SERVICES GENERAL SERVICES AGENCY PURCHASE ORDER (2023-2024)</b> On-call services at the request of the County. Period is effective from July 1, 2023 through June 30, 2024.	<ul style="list-style-type: none"> <li>a) Fully executed contract received.</li> </ul>	0%	<ul style="list-style-type: none"> <li>a) None</li> </ul>

**PROJECT STATUS REPORT**

Ventura County, Department of Airports

Prepared by Mead & Hunt, Inc

Revision Date 2024-02-26



Mead & Hunt No. County No. Grant No.	Airport	Description	Status	Percent Complete	Action Item
2206900-221833.01 AEA 23-03 AIP - N/A	CMA & OXR	<p><b>DESIGN SERVICES ON-CALL SERVICES (2022-2023)</b></p> <p>On-call services at the request of the County. Period is effective through June 30, 2023.</p>	<p>a) Contract executed.                      b) Mead &amp; Hunt finalized and submitted beacon study at CMA.                      c) Base Part 26 DBE Program Consultation complete, goals computed and approved, and public notice of goals underway for County to post for 30-day review period (Mead &amp; Hunt provided May 30th).                      d) Mead &amp; Hunt assisting the Wings Over Camarillo team with graphics; draft graphics submitted to Air Show staff.                      e) Mead &amp; Hunt prepared final OXR and CMA SWPPP mapping for County submission.                      f) Mead &amp; Hunt final design for CMA beacon; Mead and Hunt provided and posted bid documentation. Bid process began September 14, with bids due October 3rd, 2023.                      g) Mead &amp; Hunt assisted with grant closeout documentation for CMA AIP -037 and OXR AIP - 037.</p>	60%	a) None
2206900-221958.01 CT 5020F-Y2300000000022 AIP - N/A	CMA & OXR	<p><b>DESIGN SERVICES GENERAL SERVICES AGENCY PURCHASE ORDER (2022-2023)</b></p> <p>On-call services at the request of the County. Period is effective through June 30, 2023.</p>	<p>a) Fully executed contract received.                      b) Mead &amp; Hunt submitted final plan for perimeter road alignment.                      c) Mead &amp; Hunt prepared leasehold graphic for OXR and CMA.                      d) Mead &amp; Hunt to assist the County with lease graphics and lease area calculations for Airport Properties Limited.</p>	37%	a) None
2206900-221958.02 CT 5020F-Y2400000000022 AIP - N/A	CMA & OXR	<p><b>DESIGN SERVICES GENERAL SERVICES AGENCY PURCHASE ORDER (2023-2024)</b></p> <p>On-call services at the request of the County. Period is effective from July 1, 2023 through June 30, 2024.</p>	<p>a) Fully executed contract received.</p>	0%	a) None

# AIRPORT TENANT PROJECT STATUS February 2024

## **CAMARILLO**

- Airport Properties Limited (APL) Row I project received updated Airport Final Approval for minor changes required by Building & Safety. Construction coordination and schedule to be provided soon.

## **OXNARD**

- 5 and 7 acre RFP parcel developments concepts under discussion, preliminary concept phase continues.

## **OTHER**

- None

**COUNTY OF VENTURA  
DEPARTMENT OF AIRPORTS  
FAA GRANT PROJECTS**

**February 2024**

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates			% Compl Design / Const.	Remarks	
					Bid Date	Contract Award	Const Start			
5	CMA Airport Layout Plan Update	\$391,621		Coffman Associates	N/A	9/24/20	9/30/20	TBD	66.1	The Airport received FAA approval to transition the Master Plan to an Airport Layout Plan (ALP) Update to allow for community concerns, like noise, to be addressed, with a master plan update to be revisited in a future year, should it be warranted. Second ALP workshop meeting held November 14 <sup>th</sup> , 2023. Final ALP workshop held on February 20, 2024. Final draft ALP will be posted in March for 30-days to allow for comments. Submission of ALP Update to FAA to follow.
5	CMA Conceptual Design for 2025 RWY and TWY Reconstruction	\$187,260		Jviation	N/A	9/19/22	N/A	N/A	90	The Airport executed a contract for the conceptual design and coordinated with consultants to provide the FAA a CatEx document on the future project. FAA provided feedback on design standard requirements and consultant will provide draft documents. Additionally, the Airport submitted a Modification to Standard request to address phasing/funding concerns.



Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
5	CMA Part 150 Noise Compatibility Study	\$770,943		Coffman Associates	N/A	9/30/22	N/A	N/A	39.6	FAA aviation forecast approval has allowed for next chapter development for the Noise Exposure Map (NEM) element of the study. The draft noise contour maps and noise impact chapters were shared with the PAC and with the public at a public meeting on September 26 <sup>th</sup> and comments received by October 15 <sup>th</sup> helped inform the study if any adjustments to the draft chapters were required. The NEMs were then submitted to the FAA for approval in December. Once FAA review/comments are received, the Airport will finalize the NEM portion of the study. In the meantime, the Airport is working to schedule the next meetings in May/June which will focus on the second half of the study, the Noise Compatibility Plan to explore options to deal with noise concerns raised by some of the community.
3	OXR Rwy & TWY Connector Transitions Reconstruction	\$12,832,636 \$12,274,001	\$124,906	Mead Hunt Sully-Miller Inc.	4/29/21	7/20/21	7/23/21	2/28/22	100 99	Final project closeout underway.

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates					% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp			
3	OXR TWY A-E Connector Reconstruction	\$335,960 7,706,536		Jviation Granite Construction	4/26/22	<u>12/17/21</u> TBD	4/3/23	9/13/23		100 95	Construction completed in September. Project closeout items remain. Stockpile results are being compiled into a report.
3	OXR TWY Connector Reconstruction Construction Management Services	<u>\$674,799</u>		Jviation	N/A	<u>12/21/21</u>	4/3/23	8/15/23		92	Construction began April 3, 2023. Project was completed in September. Jviation will be working on final project and grant closeout items. FAA to sign CO#4. Pay App #8 (F) which contains retention and LD's to be issued once NOC complete.
3	OXR TWY F (A) Reconstruction	\$16,142,731 \$17,365,010		Jviation Security Paving	<u>6/27/23</u>	<u>10/20/23</u>	TBD	TBD		100	Contract awarded to Security Paving. Contract executed and coordination underway. Current estimated start has been changed to April 2024. Airport working to confirm schedule after coordination with FAA.
3	OXR Part 150 Noise Compatibility Study	<u>\$770,943</u>		Coffman Associates	N/A	<u>9/30/22</u>	N/A	N/A		41.8	FAA aviation forecast approval has allowed for next chapter development for the Noise Exposure Map (NEM) element of the study. The draft noise contour maps and noise impact chapters were shared with the PAC and with the public at a public meeting on September 25 <sup>th</sup> . and comments received by October 15 <sup>th</sup> helped inform the study if any adjustments to the draft chapters were required. The NEMs were

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Estimated Schedule or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
3	OXR ATCT Facility Assessment	\$150,440		Jviation	N/A	12/21/22	N/A	N/A	100	Site assessment completed in March. Final document complete. Grant application submitted. Additional environmental review to address NEPA comments in progress.
										then submitted to the FAA for approval in December. Once FAA review/comments are received, the Airport will finalize the NEM portion of the study. In the meantime, the Airport is working to schedule the next meetings in May/June which will focus on the second half of the study, the Noise Compatibility Plan to explore options to deal with noise concerns raised by some of the community.

Note: Shaded boxes indicate changes from previous month  
CMA – Camarillo Airport  
OXR – Oxnard Airport  
TBD – To be determined  
CCO – Contract Change Orders

**COUNTY OF VENTURA  
DEPARTMENT OF AIRPORTS  
NON GRANT PROJECTS**

**February 2024**

Sup. Dist.	Project Name Spec. Number	Estimate Low Bid	CCO's Claims	Design Engr. Contractor	Scheduled or Actual Dates				% Compl Design / Const.	Remarks
					Bid Date	Contract Award	Const Start	Const Comp		
5	CMA RWVY Centerline and TWY Alpha Repair	<u>116,505</u>		<u>Jviation</u>		9/13/22	TBD	TBD	100%	Project bid completed. VC Board of Supervisor approval of contract award scheduled for March 2024.
5	CMA Beacon Siting Study and Relocation Design	8,500 <u>52,544</u>		<u>Mead &amp; Hunt</u>	N/A	On-call	N/A	N/A	<u>100</u> <u>100</u>	Beacon siting study initiated due to developer purchase of CMA Water Tower and adjacent property. Project bids were due October 3, 2023. One bid was received, rejection of the bid was approved by the Board of Supervisors. Next steps are under review. <b>140</b>
3	OXR PFAS Supplemental Plan/Sampling & Monitoring	<u>\$6,500</u> <u>137,000</u>	\$226,018	<u>Ninyo &amp; Moore</u>	N/A	1/19/21	N/A	3/29/21	<u>100</u> <u>90</u>	The CA State Water Board requires Part 139 Airports that have discharged firefighting foam to develop a work plan and perform testing to assist in the State's PFAS investigation. Coordination with the State Water Board to satisfy workplan and sampling/monitoring goals continues.

Note: Shaded boxes indicate changes from previous month

- CMA – Camarillo Airport
- OXR – Oxnard Airport
- TBD – To be determined
- CCO – Contract Change Orders
- CUE – Camarillo Utility Enterprise

# 2024 Meeting Schedules

<h2 style="text-align: center;">Aviation Advisory Commission</h2>	<h2 style="text-align: center;">Camarillo &amp; Oxnard Airport Authorities</h2>
<p>The <b>Aviation Advisory Commission</b> meets on the Wednesday preceding the second Thursday of the month at 6:30 p.m. in the Department of Airports Administration Office, 555 Airport Way, Suite B, Camarillo, CA 93010, unless otherwise noted on the agenda. Changes or cancellations may occur.</p>	<p>The <b>Camarillo &amp; Oxnard Airport Authorities</b> meet jointly on the second Thursday of the month at 6:30 p.m. in the Department of Airports Administration Office, 555 Airport Way, Suite B, Camarillo, CA 93010, unless otherwise noted on the agenda. Changes or cancellations may occur.</p>
January 10	January 11
February 7 <b>(CANCELED)</b>	February 8 <b>(CANCELED)</b>
March 13	March 14
April 10	April 11
May 8	May 9
June 12	June 13
July 10	July 11
August 7	August 8
September 11	September 12
October 9	October 10
November 13	November 14
December 11	December 12





## Soothing airport concerns

Director Keith Freitas gives an update regarding Camarillo's layout plan

*December 30, 2023*

By Zia Zografos  
zia@theacorn.com

Ventura County Director of Airports Keith Freitas once again spoke to the community about their frequently-asked concerns about the Camarillo Airport.

Freitas also discussed the next steps of the airport layout plan update, launched in January, which outlines the existing facilities and planned improvements for 555 Airport Way. Such a document is required to receive federal funding for maintenance projects.

In past public workshops, officials from Ventura County Airports reassured residents that there will be no commercial airline service, no lengthening of the runway, and no large air cargo activity, including Amazon jets, at the Camarillo Airport. That remains true.

"I can't say if you live within a couple miles of the airport that you'll never see an airplane. There are things we can do to improve," Freitas said.

He also reported at a Dec. 13 council meeting that the airport noise study is still underway, which the public will be informed about throughout 2024.

"That's where we developed a laundry list of what we're going to do to be better neighbors and try to mitigate noise for community members," Freitas said.

Monitors were deployed in neighboring communities to gauge noise levels. "Noise contour" maps, similar to topographic maps but instead showing aircraft noise, were also drawn. What was shown is that Camarillo Airport's noise contour maps from 2022 and 1998 are very similar, said Freitas.

The Federal Aviation Administration refers to the innermost line to measure impacts on residents. The contour maps indicate that most noise does not leave the Camarillo Airport.

"Now, that doesn't mean that we don't have noise concerns from outside these lines. It's just the FAA's guidelines that we are required to follow," Freitas said.

Public speaker and resident of Old Town since 1995, Joe Mitchell, said people may not realize how loud the jet noise has increased.

"I live right under the flight path; lucky me," he said. "They're not all loud, but some are louder than others. They come in at all hours of the night, too. It does wake you up."

In response to jet activity, Freitas said it has increased from 0.48% in 1998 to 4.25% in 2022 of the airport's total operations.

"Most projections have growth; that's normal," said Freitas. "As the region grows, the demand (for our services) grows."

Councilmember Susan Santangelo asked if the airport caters to private jet companies to bring in business. Freitas' answer? No. Over the last 20 years, the majority of operations have continued to be on piston aircraft.

When asked if the county can "just say no" to more jets and aircraft, Freitas said no—as Ventura County Airports must meet FAA obligations and cannot discriminate against any specific aircraft operations.

Noise, though, continues to be a major worry. The director said that nearly all noise mitigation measures have already been put in place, aside from the ongoing noise studies.

That includes purchasing noise flight-tracking software and doing away with the 2021 airport master plan that caused widespread opposition to the possibility of commercial airline service.

Instead, an airport layout plan update will not result in any changes or expansions to the airport.

A final draft of the airport layout plan update will be posted soon for the public to read and review. The update will then be submitted to the FAA for approval in May 2024.

(/)

**FILE A NOISE COMMENT**  
**([HTTPS://VCAIRPORTS.ORG/NOISE-PROGRAM/](https://vcairports.org/noise-program/))**

**Or call to leave a voice message at**  
**805-382-3022**

## **Pilots N Paws Saves Lives of Abandoned Pets Through Volunteer Work of Local Pilots**



Tina George approached her husband Jon, an Oxnard-based pilot, in 2022 with the idea of getting involved with Pilots N Paws, a national non-profit organization launched in 2008 in response to the increase in animals being euthanized in shelters across the country.

The idea for Pilots N Paws stemmed from a simple need. Debi Boies wanted to adopt a dog in Florida. The only problem was that Debi lived in South Carolina. She reached out to pilot, Jon Wehrenberg, who provided roundtrip transportation for Debi to and from Florida.

At the time most shelter animals were transported only by ground, but Debi and Jon decided to change that and partnered as co-founders of Pilots N Paws with a goal of connecting volunteer pilots from all 50 states to the rescue and transportation of animals from shelters to the homes of their adopted families.

Similar to Debi and Jon, Tina and her husband Jon partnered Tina's passion for animal welfare with Jon's skills as a pilot. When they find a mission in an area they are either visiting or are able to travel to, they board their Piper Comanche with their Golden Retriever, Hattie, and head out to save the life of dog that would otherwise be facing death.



One particular mission caught up with Tina and Jon while they were away in Palm Springs. Six 7-month-old Queensland Heelers had been abandoned in the desert. They had been picked up and taken to a shelter and were going to be euthanized immediately due to a lack of space. Tina and Jon were able to assist and picked up one of the Heelers and flew to a rescue site in Paso Robles, all while Hattie sat next to and comforted her new flight companion.

"The Heeler had been abused," Jon said. "It reacted immediately to touch and petting. It just wanted to be loved."

Rescues are not exclusive to dogs. Pilots N Paws also rescues cats and, in addition to shelter rescues, the organization has partnered with the United States Coast Guard to rescue dolphins, bear cubs, snakes, and turtles. Locally, Pilots N Paws is credited with rescuing and transporting a variety of animals during the Thomas Fire in 2017. And the esteemed National Disaster Search Dog Foundation based in Santa Paula? Those dogs are all rescues, many of which have been transported to the training center by volunteer pilots for Pilots N Paws.

There is also an educational component to the organization that teaches youth and adults alike about the importance of being a responsible pet owner, including sharing the daunting statistic that nearly one million shelter animals are euthanized each year. So far, Pilots N Paws has proudly been able to rescue more than 200,000 animals since its founding.

"It's a very heartwarming experience," Tina said. "And you know you are doing something good."

## **Join Our Mailing List**

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Airport News Dated: January 11, 2024



**COUNTY of VENTURA**

Department of Airports

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## Increased Helicopter Activity Expected



**COUNTY of VENTURA**

Department of Airports

English Air Service has been hired by Southern California Edison to perform an aerial powerline survey in the Camarillo Airport and Oxnard Airport airspace. Because of this, neighbors may notice an increase in helicopter activity beginning today (1/15) and lasting through the week. Helicopters will be flying at an altitude of 500 feet.

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Airport News Dated: January 15, 2024

**From:** Jauregui, Jannette  
**Sent:** Thursday, January 18, 2024 1:22 PM  
**To:** Jauregui, Jannette  
**Subject:** Ventura County Department of Airports: Mark Your Calendars! Camarillo Airport - Airport Layout Plan Final Project Review and Q&A  
**Attachments:** Camarillo Ad Feb 2024 v7 ENG.pdf

**Mark Your Calendars!**

**Camarillo Airport**  
**Airport Layout Plan Final Project Review and Q & A**


**The Ventura County Department of Airports will be hosting a question & answer meeting regarding the Camarillo Airport Layout Plan (ALP) project. All interested Ventura County residents are encouraged to attend.**

**When:** Tuesday, February 20, 2024  
6:00 p.m. – Project team presentation followed by community Q&A.  
(Spanish and Mixteco interpretation available)

**Where:** Ventura County Office of Education  
5100 Adolfo Rd  
Camarillo, CA 93012

Join us to learn more about what an ALP is, what it means for the community, and to have your questions answered by the project team.

For more information visit [vcairports.org](http://vcairports.org).

 **COUNTY of VENTURA**  
Department of Airports



**COUNTY of VENTURA**

Department of Airports

(1)

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**Or call to leave a voice message at**  
**805-382-3022**

## Ventura County Department of Airports: Increased Military Jet Activity



**COUNTY of VENTURA**

Department of Airports

Naval Air Station Point Mugu will see an increase in military air operations in support of training beginning Friday, January 26<sup>th</sup> and lasting through February 2<sup>nd</sup>. Neighbors may notice an increase in activity, particularly involving military jet aircraft.

Additionally, neighbors may already be noticing an increase in military jet training operations this week in Ventura County, particularly in the Conejo Valley. Those aircraft are stemming from Edwards Air Force Base.

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Airport News Dated: January 26, 2024



**COUNTY of VENTURA**

Department of Airports

(/)

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**Or call to leave a voice message at**  
**805-382-3022**

## Airport Information Alert



**COUNTY of VENTURA**

Department of Airports

At approximately 1:19 p.m. today an aircraft made an emergency landing in a field approximately four miles southeast of Camarillo Airport. The pilot and passenger of the aircraft sustained moderate injuries and were transported to a local hospital. The pilot, who is based at Santa Paula Airport, experienced electrical/engine issues and made the precautionary landing in the open field, implementing all training to avoid any additional damage or danger to the community. No other injuries or damage were reported. Ventura County Fire, Ventura County Sheriff, and Department of Airports staff responded to the scene. The NTSB/FAA has been notified and is responding to the scene to initiate their investigation. For more information, please contact the FAA's Los Angeles region Public Information Office at 310-745-3300.

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Airport News Dated: January 30, 2024

## LOCAL

# Small plane crashes in field near Camarillo Airport

**Staff reports** Ventura County Star

Published 1:56 p.m. PT Jan. 30, 2024 | Updated 1:13 p.m. PT Jan. 31, 2024

Two people were injured when an experimental plane crashed in a field near the Camarillo Airport Tuesday afternoon.

The incident was reported shortly after 1:15 p.m. in the 100 block of Howard Road, according to the Ventura County Fire Department.

The site is about four miles southeast of the airport, authorities said, near a water treatment facility in a mostly agricultural area.

The two men aboard were taken by ambulance to Ventura County Medical Center, said fire Capt. Brian McGrath. Both were said to have moderate injuries, although one was in more medical distress, he said.

The experimental plane appeared to be a Rutan Long EZ style, McGrath said.

Dave Nafie, deputy director of the Ventura County Department of Airports, said the plane apparently came from the municipal airport in Santa Monica. Local airport officials were alerted to the incident by Camarillo Airport tower staff, Nafie said.

It wasn't immediately clear whether the plane had been headed to Camarillo, had possibly tried to fly there due to problems or whether the crash location was just coincidental, Nafie said.

The pilot is based at the Santa Paula Airport, said Jannette Jauregui, spokesperson for the county airports department, in a news release late Tuesday afternoon.

He experienced electrical/engine issues, Jauregui said, and made the precautionary landing in an open field to avoid additional damage or danger to people on the ground.

Local airport officials were expected to assist the National Transportation Safety Board with the investigation, according to the fire department.

*This story may be updated.*



# COUNTY of VENTURA

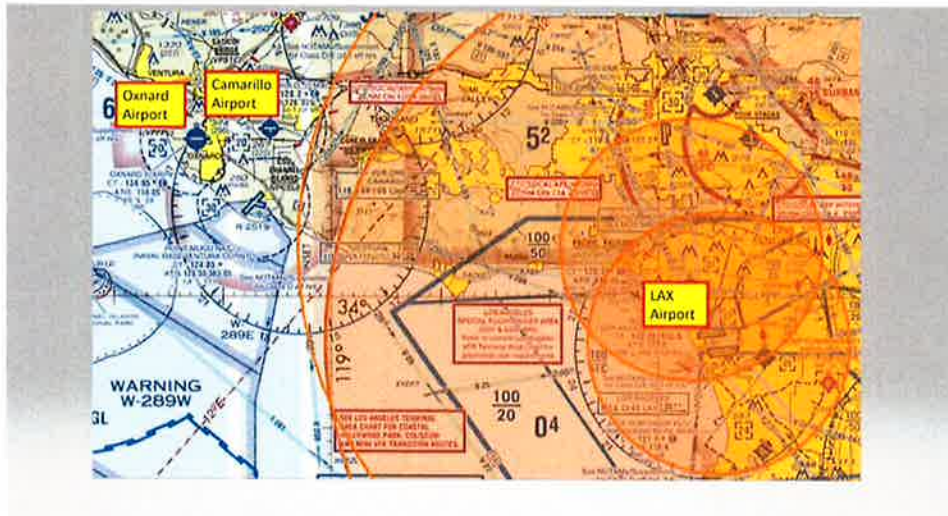
Department of Airports

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Or call to leave a voice message at  
805-382-3022

## Presidential Temporary Flight Restriction



A Presidential Temporary Flight Restriction (TFR) will be in place for the Los Angeles region (including Ventura County) beginning February 3<sup>rd</sup> and will continue through February 4<sup>th</sup>. Please see the map below highlighting areas that will be affected. Camarillo and Oxnard Airports and the surrounding areas will likely notice an increase in military flight activity. There may also be an increase in other flight activity for aircraft diverted from the LAX area. All activity will be standard for a TFR with community safety as a top priority.

Airport News Dated: February 1, 2024





**COUNTY of VENTURA**

Department of Airports

(/)

**FILE A NOISE COMMENT  
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## **Reminder: Ventura County Department of Airports to Host Camarillo Airport – Airport Layout Plan Community Meeting**

**Mark Your Calendars!**

**Camarillo Airport**  
**Airport Layout Plan Final Project Review**  
**and Q & A**


**The Ventura County Department of Airports will be hosting a question & answer meeting regarding the Camarillo Airport Layout Plan (ALP) project. All interested Ventura County residents are encouraged to attend.**

**When:** Tuesday, February 20, 2024  
 6:00 p.m. – Project team presentation followed by community Q&A.  
 (Spanish and Mixteco interpretation available)

**Where:** Ventura County Office of Education  
 5100 Adolfo Rd  
 Camarillo, CA 93012

Join us to learn more about what an ALP is, what it means for the community, and to have your questions answered by the project team.

For more information visit [vcairports.org](http://vcairports.org).

 **COUNTY of VENTURA**  
 Department of Airports

The Ventura County Department of Airports will be hosting a Camarillo Airport – Airport Layout Plan Community Q&A Forum on Tuesday, February 20<sup>th</sup>, at 6 p.m., at the Ventura County Office of Education located at 5100 Adolfo Road in Camarillo. This meeting will offer a presentation from Department of Airports’ staff and consultants, with a particular focus on addressing frequently asked questions and offering guests the opportunity to ask their own questions and have them answered in front of all in attendance.

As we prepare for this community meeting, the Department of Airports would like to share just a few points of discussion. Please note that the items below represent only a portion of what will be covered at the meeting. We understand the concerns many of our neighbors have and we look forward to the opportunity to address those concerns through transparent and respectful dialogue at the meeting.

1. While the February 20<sup>th</sup> meeting is designed to cover the Airport Layout Plan (ALP) for Camarillo Airport, Airports staff will cover questions related to both the Airport Layout Plan and the Part 150 Noise Compatibility Study. However, the primary focus of this meeting will remain on the ALP. Both studies are currently in the works but are being conducted separately. The Airport Layout Plan assumes no changes to the current role of Camarillo Airport and serves as a data-driven preview of what the next 5-10 years may look like for Camarillo Airport. The Part 150 Noise Compatibility Study for Camarillo Airport, a study which is separately being conducted at Oxnard Airport, takes a deep

dive in the impacts of noise on the community, where things stand, and what measures can be taken moving forward. Additional community meetings for the Part 150 studies for both Camarillo and Oxnard airports will be scheduled in May. We will share more information once it becomes available.

2. Of great importance is emphasizing the following:

- No cargo service (including Amazon) will come to Camarillo Airport.
- No scheduled airline service will come to Camarillo Airport.
- The runway will NOT be lengthened.
- The Joint Powers Agreement (JPA) between the City of Camarillo and Department of Airports will remain in place and unchanged.

3. A commonly asked question we receive is can the Department of Airports just say no to more aircraft activity and/or jet activity?

The short answer is no, with several reasons why. When the County of Ventura took ownership of Camarillo Airport, formerly the Oxnard Air Force Base, from the United States Government, it did so with the agreement that it would operate as a general aviation airport that provides equal access to all United States citizens. Additionally, it is important to note that air space, regardless of obligations or agreements from the County, is federally regulated. Federal grant assurances and the Aircraft Noise and Capacity Act (ANCA) of 1990 also significantly limits changes the County can make to airport operations. More information on this topic will be discussed at the meeting.

4. So what can we do to help mitigate noise concerns?

As part of the Part 150 Noise Compatibility Study for Camarillo Airport, the Department of Airports will explore/analyze the feasibility of any changes to flight paths. Additionally, the Department of Airports is already actively working on incorporating jet activity into the Fly Friendly VC program with ongoing discussions with flight operators. This includes an emphasis on the Joint Powers Agreement, which allows arrivals 24 hours a day but does not allow departures from 12 a.m. – 5 a.m. daily. Our goal is to work with pilots to voluntarily extend those hours and to minimize ALL flight activity between the hours of 10 p.m. and 6 a.m. Fly Friendly VC is a constantly evolving program, and Department of Airports is prepared to pivot when needed to ensure improvements to quality of life for those on the ground and in the air.

We understand the desire for immediate action, and while the studies and changes to current operations do take time, we extend to you our commitment to continued progress.

## Join Our Mailing List

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Airport News Dated: February 15, 2024



# COUNTY of VENTURA

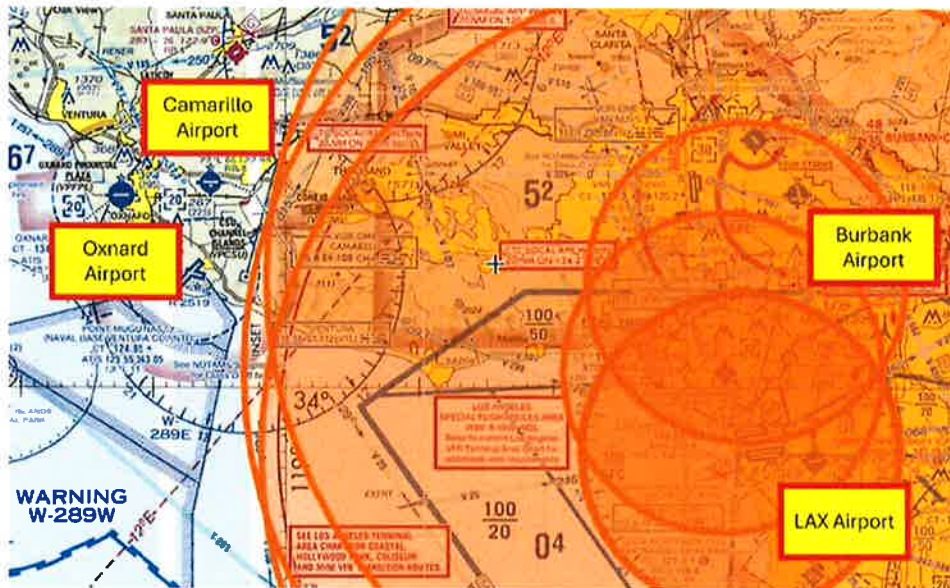
Department of Airports

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Or call to leave a voice message at  
805-382-3022

## Notice of Government Temporary Flight Restriction (TFR)



A Government Temporary Flight Restriction (TFR) will be in place for the Los Angeles region (including Ventura County) beginning February 20<sup>th</sup> and will continue through February 21<sup>st</sup>. Please see the map below highlighting areas that will be affected. Camarillo and Oxnard Airports and the surrounding areas will likely notice an increase in military flight activity. There may also be an increase in other flight activity for aircraft diverted from the LAX area. All activity will be standard for a TFR with community safety as a top priority.

Airport News Dated: February 19, 2024



## Balance wanted in airport coverage

February 24, 2024

Regarding Camarillo Airport: I read a recent article and am very disappointed that you only quoted one resident who stood up to give public comment after Director (Keith) Freitas gave his presentation (to the Camarillo City Council).

There were at least five other public comment speakers. Why weren't more of the public comments reported about in our community paper?

The title of the article was very misleading. The public doesn't feel that the airport has soothed the concerns.

This is a very serious subject to the residents who live over the flight path of Camarillo Airport. The majority of customers who use Camarillo Airport for their jet travel do not even live in our community.

Yes, the airport doesn't promote businesses with jets as far as we can tell, but the FBOs (fixed-based operators) certainly do promote business. This includes the FBO Air 7, that jokes that the "Strawberries and Cabbages" don't complain about the jets coming in to Camarillo Airport.

They are implying that they fly over the agricultural fields during their descent to Camarillo Airport. This is completely incorrect and untrue. They are flying right over our houses and neighborhoods especially in Old Town Camarillo.

They are trying to advertise that their business is a "good neighbor" to the residents of Camarillo. But, no, they are not.

Residents expect our local newspaper to be able to show both sides of the story. Please make sure the public knows the whole story and not one that just tells the airport's side.

If you would like to have a chance to hear the public statements at the Dec. 13, 2023, Camarillo City Council meeting, go to [youtube.com/watch?v=lgYLqgH\\_j3E](https://www.youtube.com/watch?v=lgYLqgH_j3E).

(/)

**FILE A NOISE COMMENT**  
**([HTTPS://VCAIRPORTS.ORG/NOISE-PROGRAM/](https://vcairports.org/noise-program/))**

**Or call to leave a voice message at**  
**805-382-3022**

## Honoring the Legacy of the Tuskegee Airmen



As February comes to a close, the Ventura County Department of Airports would like to honor Black History Month by shining a spotlight on the legacy of the Tuskegee Airmen.

When the United States involvement in World War II became inevitable in the late 1930s, President Franklin Roosevelt had no choice but to expand inclusion in all branches of the military, including what was then the Army Air Corps. After successful lobbying efforts led by Civil Rights organizations like the NAACP, and just over a decade after Charles Lindbergh's infamous cross-Atlantic flight aboard the Spirit of St. Louis, civilian pilot training began to integrate Black Americans interested in pursuing aviation. The fact was that the country's pilot base would need to grow significantly to keep up with the combat demand that awaited the United States in the War in Europe.

With segregation laws still in effect throughout the country, Black American airmen were sent to the Tuskegee Army Airfield in Tuskegee, Alabama, to begin training as pilots, navigators, bombardiers, mechanics, and more. The Tuskegee Airmen entered the war in 1943 in North Africa and Sicily and were often assigned to second-hand aircraft that were slower in

performance and more difficult to maneuver. Still, they played a pivotal role in the allied victory in Europe having flown more than 15,000 missions and earning more than 150 Distinguished Flying Crosses in just two years in active combat.

There was no looking back.

The success of the Tuskegee Airmen in World War II opened the door for continued integration in aviation. Their demonstrated courage and resiliency as they bore the brunt of systemic racism opened the door for future Black Americans to be able to pursue their dreams of a life in the skies.

The Commemorative Air Force Museum at Camarillo Airport has a portion of their permanent exhibit honoring the Tuskegee Airmen, including former Camarillo resident Richard T. Lee. Though most of the Tuskegee Airmen are now gone, their legacies live on through their families and through the opportunities available to all who dream of flying. As we prepare to welcome a new month, may we take the time to acknowledge every month the contributions of those who have paved the way and have empowered new generations of pilots to take aviation to new heights.

*Photo courtesy of the CAF Red Tail Squadron*

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Airport News Article Dated: February 29, 2024



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**Or call to leave a voice message at**  
**805-382-3022**

## **New E-mail Address for AAC/Airport Authority Meetings**



The Ventura County Department of Airports has a new e-mail address specifically for matters related to the Aviation Advisory Commission, Camarillo Airport Authority, and Oxnard Airport Authority meetings. This includes the submission of public comments. Please note that all meeting-related communication should be sent to [airportmeetings@ventura.org](mailto:airportmeetings@ventura.org) (<mailto:airportmeetings@ventura.org>). Communications from the Department of Airports related to these meetings will also come from this e-mail address.

Please note that we will continue to monitor the previously used e-mail address as we make this transition.

## **Join Our Mailing List**

Stay informed and involved. Sign-up on our mailing list and get the latest updates on what is happening at our airports.

Airport News Article Dated: March 1, 2024





## Residents speak out at airport layout plan meeting

March 02, 2024

[By Zia Zografos](#)

zia@theacorn.com

Camarillo residents, primarily those residing in the Old Town neighborhood, flocked to another community meeting held by the Ventura County Department of Airports to discuss the airport layout plan.

The plan update, which launched in January, outlines the existing facilities and planned improvements for 555

Way. The update is required if the airport wants to receive federal funding from the Federal Aviation Administration for maintenance projects.

Director of Airports Keith Freitas first assured the public at the Feb. 20 meeting that there will be no change to the role of the Camarillo Airport. There will be no large cargo operations, no increase to the runway length and no commercial airline services will come to the airport.

In fact, the runway will slightly reduce in size in order to meet FAA standards, according to Patrick Taylor, a principal at Coffman Associates.

Other components of the plan will be done within the next 10 years. This includes keeping the airfield free of potholes as it ages, adding a parallel taxiway east of the airfield to improve circulation and safety, and adding parking for additional, new hangars that would be used for storage of smaller airplanes.

Many who showed up, though, had questions about noise.

"I understand the folks who are concerned about noise. They want the issue resolved right now," said Freitas. "This is an airport that's been here for more than 80 years and we are dealing with federal obligations. It simply does not happen overnight."

Although the department cannot legally restrict those who use the airport and how often, it did launch several initiatives to try to reduce noise. That includes purchasing software that tracks flight noise and implementing a "fly friendly" noise reduction program for pilots. Department officials are also working to incorporate jet activity into the fly friendly program.

Residents also asked for an update on possible quiet hours.

"(We're) working with flight operators to voluntarily minimize flight activity between the hours of 10 p.m. and 6 a.m. and explore and analyze the feasibility of any changes to flight paths, including approach paths," said Jannette Jauregui, airport department community and engagement manager.

Department officials also announced they will soon begin work on what's called a Part 150 noise study, with the next public meeting on the matter tentatively scheduled for May.



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**FILE A NOISE COMMENT**  
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**Or call to leave a voice message at**  
**805-382-3022**

## Increased Helicopter Activity Expected



English Air Service has been hired by SoCal Gas to perform an aerial survey in the Oxnard Airport and Naval Base Point Mugu airspace. Because of this, neighbors may notice an increase in helicopter activity beginning today (3/4) and lasting through the week. Helicopters will be flying at an altitude of 500 feet.

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Airport News Article Dated: March 4, 2024